

NOTICE OF BID

The Russell Independent Board of Education will receive bids at its office at 908 Powell Lane Street, Flatwoods, Kentucky 41139, until Wednesday, February 21, 2024, 10:30 A.M., E.D.S.T., for the following:

SURPLUS ITEMS

All bids are to be sealed in an envelope and clearly identified as "BID-SURPLUS". Bid packets may be obtained at the Central Office of the District at 908 Powell Lane, Flatwoods, Kentucky 41139. Formal consideration of the bids will occur at the Monday, February 26, 2024 6:00 pm regularly scheduled meeting of the Board of Education.

The Russell Independent Board of Education reserves the right to award or reject any or all bids and to waive any informality in the manner of bids presented.

John Jones, Chair
Dr. M. Sean Horne, Superintendent/Secretary

Russell Independent Board of Education

RUSSELL INDEPENDENT BOARD OF EDUCATION

908 POWELL LANE

FLATWOODS, KENTUCKY 41139

SURPLUS PROPERTY

BID SPECIFICATIONS

SECTION II

REFERENCE: Surplus Property

CLOSING TIME OF BIDS: Until 10:30 A.M., E.D.S.T., Wednesday, February 21, 2024

OFFICIAL BOARD ACTION: 6:00 P.M., E.D.S.T., Monday, February 26, 2024

Part 1: Bid Instructions:

- 1. Sealed bids are required. Submit the bid in an envelope with the words "Bid-Surplus" written on the exterior of the envelope.**
2. Bids, to receive consideration, must be received prior to time designated in this invitation, and none will be accepted thereafter. Bid sheet is SECTION III of this document.
- 3. Bid form must be signed on "CERTIFICATION" page by an authorized representative of the bidding party. The representative must have the ability to legally bind the bidding party. The "CERTIFICATION" sheet is section IV of this document. The bid is void unless the "CERTIFICATION" page is signed.**
4. The Board of Education reserves the right to waive defects and informalities in proposals, to reject any or all proposals, or to accept any proposal as may be deemed to its interest, and to award by item, combination of items, or lot.
5. All bids shall be effective for thirty days from date of opening unless otherwise specified in special conditions of biddings, and no bid may be withdrawn prior to that time.
6. Information pertaining to any item or condition in this request may be obtained by communicating with David Craft, Maintenance Supervisor, or Dennis Chambers, Finance and Facilities Director of the Russell Independent Board of Education at 908 Powell Lane, Flatwoods, KY 41139, or by calling (606) 836-9679.
7. Indicate amount of bid per line item on page attached "Bid Sheet". Bid Sheet is section III of this document.
8. The high bid by line item will have the option to purchase as many items as are available in the group. The remaining items will descend to the next highest bidder until all items are distributed.
9. In case of tie bid, the items will be awarded in order of bid submission.
- 10. The items for bid will be sold "as is". The Russell Independent Board of Education makes no representation as to the quality items listed for sale.**
11. If the bidder wants to affirm reciprocal preference as a Kentucky resident bidder, Section V must be completed in its entirety.

**RUSSELL INDEPENDENT SCHOOL DISTRICT
 SURPLUS BID SHEET
 SECTION III
 FEBRUARY 2024**

**BID FOR
 SINGLE
 ITEM***

DESCRIPTION

Russell High School

(1-10 Located in Breezeway)

- 1. 42" ROUND TABLE _____
- 2. 4 DRAWER METAL FILING CABINET _____
- 3. 12" X 42" METAL SHELF _____
- 4. 10" X 30" WOODEN SHELF _____
- 5. 24" X 54" TABLE _____
- 6. 30" X 72 " WHITE TABLE _____
- 7. HIGH SCHOOL DESK _____
- 8. BREAKFAST CART _____
- 9. 20" X 40" GRIDDLE (W/ WHEELS) _____
- 10. 20" X 108 " ROLLING CART FOR CHAIRS _____
- 11. LARGE SIX SHELF BOOKSHELVES IN LIBRARY (3) _____
- 12. ATHLETIC LOCKERS IN BOYS VISITOR LOCKER ROOM IN GYM _____

Russell-McDowell Intermediate School

(ALL ITEMS LOCATED IN BOILER ROOM)

- 1. PIANO _____
- 2. 2 CABINETS _____
- 3. TECH HARDWARE RACK _____
- 4. TELEVISIONS _____

Primary School

(ALL ITEMS LOCATED IN ROOM 110)

- 1. 2 ART EASELS _____
- 2. 2 CHART STANDS _____
- 3. 1 LARGER MARKER BOARD _____
- 4. 2 PINK STUDENT DESKS _____
- 5. 1 EXTRA-LARGE CALMING CUBE _____
- 6. 24 BLUE ADULT CHAIRS _____
- 7. 18 SALMON ADULT CHAIRS _____
- 8. 3 ORANGE ADULT CHAIRS _____
- 9. 2 GRAY ADULT CHAIRS _____
- 10. 7 BROWN ADULT CHAIRS _____
- 11. 22 GOLD STUDENT CHAIRS _____
- 12. 6 TURQUOIS STUDENT CHAIRS _____
- 13. 2 SALMON STUDENT CHAIRS _____
- 14. 14 ROYAL BLUE STUDENT CHAIRS _____
- 15. 6 TEAL STUDENT CHAIRS _____
- 16. 2 SALMON CHAIRS _____
- 17. 2 PLASTIC STORAGE LOCKERS _____
- 18. 5 COMPUTER TABLES _____
- 19. 1 WOODEN COMPUTER DESK _____
- 20. 4 FILING CABINETS _____
- 21. 5 PLASTIC PRESCHOOL STUDENT CHAIRS _____
- 22. 1 SET CHILD STEPS _____
- 23. 2 ROYAL BLUE PRESCHOOL STUDENT CHAIRS _____
- 24. 7 MAROON PRESCHOOL STUDENT CHAIRS _____
- 25. 2 NAVY BLUE PRESCHOOL STUDENT CHAIRS _____
- 26. 1 BROWN PRESCHOOL STUDENT CHAIRS _____

Under Bleachers

- 1. STACKABLE WASHER AND DRYER _____
- 2. ICE MACHINE _____
- 3. 30" X 60' COMPUTER TABLES _____
- 4. LARGE MIXER WITH BOWLS _____

*** Each written bid is for a single item only.**

SECTION IV

CERTIFICATION

THIS CERTIFICATE MUST BE EXECUTED BY THE BIDDER

In compliance with this invitation to bid; in consideration of the detailed description attached hereto; and subject to all conditions thereof, the undersigned agrees, if this bid be accepted, in part or whole, to furnish any or all of the items upon which prices are quoted in accordance with the specifications as stated in Section I of this Invitation to Bid.

FIRM NAME _____

BY _____

TITLE _____

ADDRESS _____

TELEPHONE _____

DATE _____

AUTHORIZED SIGNATURE _____

SECTION V

Solicitation/Contract: Surplus

REQUIRED AFFIDAVIT FOR BIDDERS, OFFERORS AND CONTRACTORS CLAIMING RESIDENT BIDDER STATUS

FOR BIDS AND CONTRACTS IN GENERAL:

The bidder or offeror hereby swears and affirms under penalty of perjury that, in accordance with KRS 45A.494(2), the entity bidding is an individual, partnership, association, corporation, or other business entity, that, on the date the contract is first advertised or announced as available for bidding:

1. Is authorized to transact business in the Commonwealth;
2. Has for one year prior to and through the date of advertisement
 - a. Filed Kentucky corporate income taxes;
 - b. Made payments to the Kentucky unemployment insurance fund established in KRS 341.49; and
 - c. Maintained a Kentucky workers' compensation policy in effect.

The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

Signature	Printed Name
Title	Date
Company Name _____	
Address _____	
Address _____	
Subscribed and sworn to before me by _____	
(Affiant)	(Title)
of _____ this ____ day of _____, 20__.	
(Company Name)	
Notary Public _____	
[seal of notary]	My commission expires: _____

KENTUCKY PREFERENCE LAWS

The awarding of the bid is subject to **Reciprocal preference for Kentucky resident bidders and Preferences for a Qualified Bidder.**

Determining the residency of a bidder for purposes of applying a reciprocal preference:

Any individual, partnership, association, corporation, or other business entity claiming resident bidder status shall submit along with its response the attached Required Affidavit for Bidders, Offerors, and Contractors Claiming Resident Bidder Status. The BIDDING AGENCY reserves the right to request documentation supporting a bidder's claim of resident bidder status. Failure to provide such documentation upon request shall result in disqualification of the bidder or contract termination.

A nonresident bidder shall submit, along with its response, its certificate of authority to transact business in the Commonwealth as filed with the Commonwealth of Kentucky, Secretary of State. The location of the principal office identified therein shall be deemed the state of residency for that bidder. If the bidder is not required by law to obtain said certificate, the state of residency for that bidder shall be deemed to be that which is identified in its mailing address as provided in its bid.

"PROHIBITION AGAINST CONFLICTS OF INTEREST, GRATUITIES AND KICKBACKS"

Any employee or any official of the Russell Independent Board of Education, Russell, Kentucky elective or appointive, who shall take, receive, or offer to take or receive, either directly or indirectly, any rebate, percentage of contract, money, or other things of value, as an inducement or intended inducement, in the procurement of business, or the giving of business, for, or to, or from, any person, partnership, firm or corporation, offering, bidding for, or in the open market seeking to make sales to the Russell Independent Board of Education, shall be deemed guilty of a felony and upon conviction such person or persons shall be punished by a fine not to exceed five thousand dollars (\$5,000) or by imprisonment for not more than ten (10) years, or both so fined and imprisoned at the discretion of the jury.

Every person, firm or corporation offering to make, or pay, or give, any rebate, percentage of contract, money or any other thing of value, as an inducement or intended inducement in the procurement of business, or the giving of business, to any employee or to any official of the Russell Independent Board of Education, elective or appointive, in his efforts to bid for, or offer for sale, or to seek in the open market, shall be deemed guilty of a felony and shall be punished by a fine not to exceed five thousand dollars (\$5,000) or by imprisonment for not more than ten (10) years, or both so fined and imprisoned at the discretion of the jury.

NOTE: It is a misdemeanor not to have this prohibition on every solicitation or contract document. The penalty is a five thousand dollar (\$5,000) fine or one (1) year imprisonment or both on conviction.