

**NORTHERN HIGHLANDS REGIONAL HIGH SCHOOL
BOARD OF EDUCATION**

Workshop Meeting

February 5, 2024

AGENDA

- 1. CALL TO ORDER:** The Board President will call the meeting to order.
- 2. FLAG SALUTE and PUBLIC MEETINGS STATEMENT:**
The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this Act, the Secretary has transmitted notice of this meeting, by having the date, time and place published in The Record and The Ridgewood News on January 12, 2024, sent to the Boroughs of Allendale and Upper Saddle River and posted in the Board of Education Office at Northern Highlands Regional High School. Our agenda allows two opportunities for public comments; at the beginning of the meeting for agenda items only and at the conclusion of our meeting for general comments. We ask members of the public to state their name and limit their comments to a five-minute time period.
- 3. ADMINISTRATION OF THE OATH OF OFFICE**
Pursuant to NJ Statute, newly appointed Board Member, Lynn McCarthy will be sworn in by Ms. Mather.
- 4. ROLL CALL**

NAME	PRESENT	ABSENT
Mrs. Natalie Capano		
Mrs. Christine Ferrarie		
Mrs. Lisa Halperin		
Mrs. Maggie Liljegren		
Mrs. Lynn McCarthy		
Mrs. Rachel Milston		
Mr. James Mulvey		
Dr. Andrew Prince		
Mrs. Suzanne Warzala		
Dr. Sheila Yallowitz		
Mrs. Emily Kaufman (Saddle River Liaison)		
Drishti Chauhan (Student Representative)		
Maddison Petrow (Student Representative)		
Dr. Scot Beckerman, Superintendent		
Ms. Sue Anne Mather, Business Admin/Board Secretary		

- 5. SPECIAL PRESENTATION:** Mr. Joseph Occhino: Educator of the Year - Mrs. Jennifer Lederman

6. **STUDENT REPRESENTATIVE REPORTS**
7. **COMMITTEE & LIAISON REPORTS**
8. **SUPERINTENDENT’S REPORT**
9. **OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS**
10. **ACTION ITEMS FOR the Business Agenda for the February 5, 2024, BOARD OF EDUCATION MEETING:**

_____ moved, and _____ seconded:

RESOLVED: That the Board of Education approves/accepts the following business item(s) **B-1** through **B-12** in accordance with NJSA 18A and NJAC Title 6, et. sec., including NJAC 6A:23-2.11 reporting no over-expenditure of funds and upon the recommendation of the Superintendent and Business Administrator:

- B-1.** Approval of current bills list (check register) from January 19, 2024, through February 2, 2024, per attachment.
- B-2.** Approval of Minutes, Executive and Regular Sessions, from the January 22, 2024, Board of Education meeting, per attachment.
- B-3.** Approval of the following staff travel (accommodations note room rate only; occupancy taxes & fees associated therein and other costs on trips presently unknown, meals for overnight trips and mileage, tolls, parking will be reimbursed in accordance with policy and law).

Name	Workshop/Conference	Date(s)	Detail	Cost
Julie Goldberg	“Exploring AI with Critical Information Literacy,” sponsored by the American Library Association, virtual	2/6/24-3/1/24	Registration	\$188.10
Kimberly Hayes	“Hot Issues in School Law,” sponsored by TMI Education and NJSPA, virtual	3/7/24		No Cost to District
Reya Cortez	“FLENJ Annual Conference,” sponsored by the Foreign Language Educators of NJ, New Brunswick, NJ	3/13/24	Registration Mileage Sub Cost	\$180 \$37.98 \$150
Lisa Chiang	“Beyond Boundaries: Exploring Interdisciplinary Literacies, NJCTE & Drew Writing Project Spring Conference,” sponsored by NJ Council of Teachers of English, Madison, NJ	3/14/24	Registration Mileage/Tolls Sub Cost	\$100 \$20.22 \$150
Kayla Consalvo	“Beyond Boundaries: Exploring Interdisciplinary Literacies, NJCTE & Drew Writing Project Spring Conference,” sponsored by NJ Council of Teachers of English, Madison, NJ	3/14/24	Registration Mileage Sub Cost	\$100 \$57.62 \$150

Kristen Schumacher	“Beyond Boundaries: Exploring Interdisciplinary Literacies, NJCTE & Drew Writing Project Spring Conference,” sponsored by NJ Council of Teachers of English, Madison, NJ	3/14/24	Registration Mileage/Tolls	\$100 \$29.72
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B-4. Approval of the following facilities use requests for the 2023-2024 school year as indicated below:

Organization Name	Activity and Location(s)	Date(s)	Time(s)
Highlands Travel Softball	Meeting, Conference Room 100	2/26/24	7:15 PM – 10:00 PM
Highlands Travel Softball	Tournament; Baseball and Softball Fields	7/19/24-7/21/24*	8AM - Dark

**previously approved, date change*

B-5. Approval of the following student placement for the 2023-2024 school year, per attachment.

Item	Student ID	Provider	Type	Duration	Cost
a.	25349	Bergen County Special Services, Visions Program, Emerson, NJ	Tuition	1/16/24-6/30/24	\$36,565

B-6. Approval of the following student service for the 2023-2024 school year, per attachment.

Item	Student ID	Provider	Type	Duration	Cost
a.	27814	Aveanna Healthcare	Nursing	2/8/24-6/30/24	\$55,462.50
b.	26139	Dawn Willis, RBT, MSW, LCSW	Home/Community Based Instruction	2/6/24-6/30/24	\$5,600

B-7. WHEREAS, NJAC 6A:23A-5.3 provides that a school district may request a waiver of compliance with respect to the district’s participation in the Special Education Medicare Initiative (SEMI) Program for the 2024-2025 school year, and

WHEREAS, the Northern Highlands Regional High School Board of Education desires to apply for this waiver due to the fact that it is projected to have less than the minimum threshold of forty (40) Special Education Medicaid eligible students, and is therefore not eligible to or required to participate in SEMI.

NOW THEREFORE BE IT RESOLVED, that the Northern Highlands Regional High School Board of Education hereby authorizes the Chief School Administrator to submit to the Executive County Superintendent of Schools in the County of Bergen an appropriate waiver of the requirements of NJAC 6A:23A-5.3 for the 2024-2025 school year.

B-8. Approval of Change Order #5, in the amount of \$26,137.71, for the Field Upgrades project awarded to Applied Landscape Technologies, per attachment.

B-9. Approval of The Pomptonian, Inc., Fairfield, NJ as the Food Service Management company for the 2024 - 2025 school year, including the following terms and conditions:

- The FSMC shall receive, in addition to the costs of operation, a management fee of \$.0291 for each \$1.00 of sales to compensate the FSMC for administrative and management costs. This fee shall be billed monthly as a cost of operation. The District guarantees the payment of such costs and fee to the FSMC.

B-10. RESOLVED, that the Northern Highlands Board of Education accept the proceeds from the sale of the following items that are fully depreciated and no longer in use by the maintenance department. All sales were facilitated through the GovDeals auction server, all assets have been sold as is, where is and without warranty. Once the asset is removed from the premises there is no refund of monies previously paid.

Item	Sale Amount
Two (2) – 20’ Shipping Containers	\$2,559.99
Assorted Exercise Equipment	\$13,200.00

B-11. RESOLVED, that the Northern Highlands Board of Education authorizes applying for the NJ Schools Development Authority (SDA) Emergent Needs and Capital Maintenance in School Districts grant in the amount of \$34,934.

B-12. Approval of the transfer of funds, not to exceed \$1,500,000.00, from the Capital Reserve Account to line items 30-000-400-334 and 30-000-400-450 in the Fund 30 Capital Projects Fund to fund the total costs of the Referendum project, which would otherwise be eligible for State support, as determined in accordance with N.J.A.C. 6A:26-3,

The additional Capital Reserve funds are needed in addition to the approved \$8,827,053 for the capital projects because of significant increases in construction labor costs, fuel surcharges, material shortages and delays that have been experienced subsequent to the submission of this project for approval. This money will offset significant increases in bid pricing that could not be previously calculated or foreseen.

Roll Call:

11. ACTION ITEMS FOR the Education Agenda for the February 5, 2024, BOARD OF EDUCATION MEETING:

_____ moved and _____ seconded:

RESOLVED: That the Board of Education approve/accept the following Education items, **E-1** through **E-13**, upon the recommendation of the Superintendent, effective immediately following the completion of required certification and documentation:

E-1. Accept and affirm the Harassment, Intimidation, and Bullying Investigation report, per attachment.

E-2. Accept and affirm the Monthly Student Suspension report, per attachment.

E-3. Accept and affirm the 2021-2022 Civil Rights Data Collection to be submitted and certified no later than February 26, 2024, as per NJDOE guidelines, per attachment.

- E-4.** Accept with regret, the retirement of ROBIN KNUTELSKY, District Director of Curriculum, Instruction, and Assessment and Human Resources, effective end of day July 31, 2024, per attachment.
- E-5.** Accept with regret, the retirement of GEORGE CARBONE, Teacher of Business Education, effective end of day June 30, 2024, per attachment.
- E-6.** Accept with regret, the retirement of EILEEN RAKOWSKI, Teacher of Science, effective end of day June 30, 2024, per attachment.
- E-7.** Approve Lorenzo Manzi to present "Hypno Lorenzo's Comedy Hypnosis" for an assembly program during the school day for students on March 13, 2024, at a cost of \$900, per attachment. (To be paid through Student Activities Wellness account)
- E-8.** Approve the PRIDE Student Survey, to be conducted on March 6, 2024, for the purpose of gathering Substance Abuse Prevention program information, at no cost to the district. (To be paid through the Upper Saddle River Alliance)
- E-9.** Approve the following field trip(s) for the 2023-2024 school year.
1. Honors Engineering Design and Architectural Design Class: Engineering Application: 3/7/24
 - Bergen Generating Station & Kearny Solar Facility, Ridgefield NJ
 2. Personal Finance and Investment Class: Study of Finance and Investments: 3/19/24
 - Bloomberg Corporate Headquarter, NYC
 3. Boys Lacrosse Team: Team building and scrimmages: 3/22/24-3/23/24
 - Berkshire School, Sheffield MA (Scrimmage)
 - Salisbury School, Salisbury CT (Scrimmage)
 - Cheshire High School, Cheshire CT (Scrimmage)
 - Omni Hotel, New Haven CT (Accommodations)
 4. Graphic Design Class: Study of Design and Production: 4/17/24
 - Saranko Design Studio and Grand Army Design, NYC
- E-10.** Approve the following list of advisors/chaperones/school nurse, as listed below.

NAME	EVENT	DATE(S)	AMOUNT TO BE PAID
AL MUGNO	Honors Engineering Design and Architectural Design Class	3/7/24	Substitute cost
CHRIS BROKING	Honors Engineering and Architectural Design Classes	3/7/24	Substitute cost
GEORGE CARBONE	Personal Finance and Investment Class	3/19/24	Substitute cost
TBD - Based on teacher availability	Personal Finance and Investment Class	3/19/24	Substitute cost
TBD - Based on teacher availability	Personal Finance and Investment Class	3/19/24	Substitute cost
KYLE OJAKIAN	Boys Lacrosse Team	3/22/24-3/23/24	No Substitute cost M&IE not to exceed \$51.75 per day
ED ADEOGUN	Boys Lacrosse Team	3/22/24-3/23/24	No Substitute cost M&IE not to exceed \$51.75 per day

MATT KRZYSIK	Boys Lacrosse Team	3/22/24-3/23/24	Substitute cost M&IE not to exceed \$51.75 per day
TRAVIS HINDS	Boys Lacrosse Team	3/22/24-3/23/24	No Substitute cost M&IE not to exceed \$51.75 per day
JOSH DANZIGER	Boys Lacrosse Team	3/22/24-3/23/24	No Substitute cost M&IE not to exceed \$51.75 per day
DOREEN ALBANO	Graphic Design Class	4/17/24	Substitute cost
KRISTA CARPINO	Graphic Design Class	4/17/24	Substitute cost

E-11. *RESCIND* the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. TIFFANY HOGUE as Performing Arts: Musical (Assistant) - (Group 4, \$2,861)

E-12. Approve the following Athletic/Co-Curricular assignment(s) for the 2023-2024 school year.

1. TIFFANY HOGUE as Performing Arts: Musical (Support) - (Group 5, \$1,673)
2. SHAANT SHISHMANIAN as Performing Arts: Musical (Assistant) - (Group 4, \$2,861)
Pending completion of all required paperwork.
3. MICHAEL HARRINGTON as Performing Arts: Musical (Assistant) - (Group 4, \$2,861)
(Payment to be issued to Theatre Arts Project LLC C/O Michael Harrington) Pending completion of all required paperwork.
4. JIM DORIS as Volunteer Performing Arts: Musical
5. JIM WELTON as Volunteer Performing Arts: Musical
6. MARY WELSTON as Volunteer Performing Arts: Musical
7. DAVID JONES as Volunteer Performing Arts: Musical

E-13. Approve CASEY HOLLM, as Substitute Teacher for the 2023-2024 school year, per attachment.

Roll Call:

12. BOARD PRESIDENT’S REPORT

13. OLD BUSINESS

14. NEW BUSINESS

15. OPEN TO THE PUBLIC

16. EXECUTIVE SESSION

IT IS HEREBY RESOLVED that the Northern Highlands Regional High School Board of Education shall go into executive session to discuss the following matters:

- **No Executive Session Scheduled**

The minutes of this executive session will be released when the need for confidentiality no longer exists. There are some topics (such as student matters) for which the need for confidentiality may never cease to exist.

_____ moved, and _____ seconded that the Board move into executive session.

TIME: All in Favor: _____ Opposed: _____

_____ moved, and _____ seconded that the Board moves into public session.

TIME: All in Favor: _____ Opposed: _____

17. ADJOURNMENT

_____ moved, and _____ seconded that the meeting be adjourned.

TIME: All in Favor: _____ Opposed: _____