

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

September 1, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Derek Lewis, Mr. Leonard Garfield, Mr. Micheal Wanner (virtual), Ms. Karen Harris and Ms. Hudaya House

VOTING MEMBERS ABSENT: Ms. Ashley Ward-McMullen

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Mick Iskric, Ms. Megan Armstead, Elementary Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary

CALL TO ORDER

Ms. Slade, President called the meeting to order at 5:56 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

No Executive session was held

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

No presentations

FOLLOW UP

Dr. Waters made note to the following:

- Special Education classrooms that are having in-person classes is working out well
- Parents contacting the school for technical assistance with on-line lessons and
- He has been observing the Zoom classrooms and lessons are going well with students and staff
- Teachers are doing their best to respond to parents concerns and assistance
- Parents still needing to pick up Cromebook will be contacted by the school with a schedule time to come; parents cannot just show up to pick up equipment for their children
- Administration contuse to watching the positive rates of Coronavirus cases in Dauphin County as it should remain under 5% before the district will decide on the re-entry plan for students to return to in-person learning with a Hybrid model and half-day Kindergarten for the remaining school year
- Option for remote learning may still be an options for families to decided

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the **August 4, 2020 Legislative Meeting Minutes.**

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Lewis, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 1 virtual, 2 absent)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

PERSONNEL REPORT ADDENDUM ITEM

The Administration respectfully recommends that the Board approve the Personnel Report Addendum.

Motion by Ms. Culpepper, Second by Mr. Lewis; Ms. Harris, Mr. Johnson, Ms. Culpepper, and Ms. Slade. *(6 ayes, 0 nays, 1 virtual, 2 absent)* Motion carried.

FINANCE REPORT ACTION ITEM

Finance Report

The Administration respectfully recommends that the Board approve the attached **July 2020** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Garfield, Mr. Lewis, Ms. Culpepper, and Ms. Slade. *(6 ayes, 0 nays, 1 virtual, 2 absent)* Motion carried.

Exoneration of Property Taxes

The Administration respectfully recommends that the Board approved the exoneration of property taxes for years 2017 – 2019 for 548 N. 3rd Street, Steelton PA. The property is being donated for land development.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Garfield, Mr. Lewis, Ms. Culpepper, and Ms. Slade. *(6 ayes, 0 nays, 1 virtual, 2 absent)* Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached update to the SHEA Collective Bargaining Agreement Salary Schedule effective 2020-2021 school year.

Motion by Ms. Harris, Second by Mr. Johnson; Mr. Lewis, Ms. Culpepper, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Personnel Report.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the School Board Secretary Step 2 stipend of \$3400 to be split evenly between Ms. Cynthia Chisholm and Ms. Robin Ritrovato for administrative duties as assigned by the School Board Secretary for the 2020-2021 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board abstain the attached 2020-2021 Fall Sports, removing Willie Slade, Ryan House, and Denae Lester-House.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends to Re-vote from abstaining previous vote for the attached 2020-2021 Fall Sports.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve Willie Slade for Athletic Director for the 2020-2021 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, and Ms. House. *(6 ayes, 0 nays, 1 abstain, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve Ryan House for Cheerleading Coach for the 2020-2021 Fall Sports.

Motion by Ms. Culpepper, Second by Mr. Johnson; , Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(6 ayes, 0 nays, 1 abstain, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve Denea Lester-House for Volleyball Assistant Coach for the 2020-2021 Fall Sports.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 1 abstain, 1 virtual, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Supplemental Leadership Positions for the 2020-2021 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

Graduating Class of 2020

The Administration respectfully recommends that the Board approve Arie Allen, William James and Taylor Martin for graduation on August 6, 2020.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

Salvation Army of Harrisburg

The Administration respectfully recommends that the Board approve the attached agreement between

Salvation Army and Steelton-Highspire School District for student and family support services for the 2020 - 2021 school year.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

Capital Area Intermediate Unit

The Administration respectfully recommends that the Board approve the attached agreement between Capital Area Intermediate Unit and SHSD for student services for the 2020 - 2021 school year.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

Dauphin County Department of Drug & Alcohol Services

The Administration respectfully recommends that the Board approve the attached five year agreement between Dauphin County Department of Drug & Alcohol Services and Steelton-Highspire School District services to students for the 2020 - 2025 school years.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

ProCare Therapy

The Administration respectfully recommends that the Board approve the attached agreements between ProCare Therapy and Steelton-Highspire School District for School Registered Nurse and School Psychologist for the 2020 - 2021 school year.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

UPMC

The Administration respectfully recommends that the Board approve the attached agreement between UPMC and Steelton-Highspire School District for Assistant Trainer Sports Medicine for the 2020 - 2021 school year.

Motion by Ms. House, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

New Story School

The Administration respectfully recommends that the Board approve the attached COVID Amended Agreements between New Story School and Steelton-Highspire School District for student services for the 2020 - 2021 school year.

Motion by Ms. House, Second by Mr. Johnson; Ms. Culpepper, Mr. Lewis, Ms. Harris, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

Extra-Curricular Activity/Sport Fee Schedule

The Administration respectfully recommends that the Board approve the attached Extra-Curricular Activity Fee Schedule for the 2020 - 2021 school year

Motion by Ms. Harris, Second by Mr. Johnson; Ms. Culpepper, Mr. Lewis, Mr. Garfield, Ms. House, and Ms. Slade. *(6 ayes, 1 nays, 1 virtual, 1 absent)* Motion tabled.

SUPERINTENDENT'S REPORT ACTION ITEM

JSST Protocol Guidelines for COVID-19

The Administration respectfully recommends that the Board approve the attached Joint School Safety Task (JSST) Force Protocol guidelines for COVID-19 Symptomatic Individuals and Confirmed Cases for staff and students at Steelton-Highspire School District.

Motion by Ms. Harris, Second by Mr. Garfield; Mr. Johnson; Ms. Culpepper, Mr. Lewis, Ms. House, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion tabled.

Donations

The Administration respectfully recommends that the Board approve the following donations. Motion by Ms. Harris, Second by Mr. Johnson; Ms. Culpepper, Mr. Lewis, Mr. Garfield, Ms. House, and Ms. Slade. *(7 ayes, 0 nays, 1 virtual, 1 absent)* Motion tabled.

Name	Fund
Giant Foods Store 6006, Kline Village Branch	Lunch for Secondary staff
Highmark, Deborah Rice-Johnson, President	Back-to-School Kits included: <ul style="list-style-type: none">• Face shields for teachers, administrators & other adult staff• Adjustable masks for students• Disinfectant wipes for teachers• Large (one gallon) hand sanitizer with a pump• Teacher guide• Posters to promote safe practices, like social distancing, mask-wearing and hand washing
Horace Mann, Brett Furnace	Floor Stickers and Signs
Michael Simonetti	2020-2021 salary increase donated to the school district

CURRICULUM REPORT

No report at this time.

PROPERTY AND SUPPLIES REPORT

No report at this time.

SPECIAL PROJECTS REPORT

No report at this time.

SCHOOLBOARD PRESIDENT'S REPORT

No report at this time.

SOLICITORS' REPORT

Mr. Champion is waiting to see if the Supreme Court will accept the case with Highspire Borough to separate from Steelton-Highspire School District.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson)

Mr. Lewis asked if Cheerleaders and Band Members will be able to attend football games. Dr. Waters stated he will be taking guidance from PIAA as to attendance guidelines for districts to follow. Ms. Slade suggested to ask for input from Cheerleaders and Band members about attending games.

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Mr. Lewis (Chairperson)

District received some letters from homeowners are concerned about trees close to and laying on their property. Mr. Lehigh surveyed the area and estimates where completed and it was extremely expensive and he also found that some home owners have sheds on the district property as well. The district will be removed the dead trees from the property and addressing the issue with homeowners items being on district property.

Discipline:

Mr. Lewis (Chairperson)

No report at this time.

Negotiations:

Ms. Culpepper (Chairperson)

No report at this time.

Policy:

Mr. Lewis (Chairperson)

Policy updates will be

Strategic Planning:

Ms. Culpepper (Chairperson)

HACC:

K. Harris (Representative)

No report at this time.

PSBA:

J. Culpepper (Representative)

No report at this time.

Roller Education Foundation (REF):

Mr. Johnson (Representative)

Meeting on September 10, 2020 at 6:00 p.m.

BOARD ROUNDTABLE

Board meetings are open to the public and the information is on the district website under the Board tab.

Reminder to email and text message to be sent out to all Board members the Friday before all meetings.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 6:55 p.m. on a Motion by Mr. Johnson and Second by Ms. Harris. All members present voted aye.

MS
Respectfully Submitted,
Michael Simonetti
Board Secretary

Finance Report

General Fund

Treasurer's Report:

Balance August 01, 2020	\$	2,561,635
Receipts		1,958,981
Disbursements		1,148,823
Balance August 31, 2020	\$	3,371,793

Accounts Payable/Estimated Expenditures Reports:

Final approval of August vendor payments in the amount of \$741,924. which includes vendor checks #6110 - 6384 and no wire payments .

Payroll amount \$406,899.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance August 01, 2020	\$	398,911
Receipts		85
Disbursements		14,091
Balance August 31, 2020	\$	384,905

Accounts Payable/Estimated Expenditures Reports:

Final approval of August vendor payments in the amount of \$14,091 which includes vendor checks #7000. There was no wire payments for the Cafeteria for the month of August. There was no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance August 01, 2020	\$	2,921
Receipts		3
Disbursements		-
Balance August 31, 2020	\$	2,923

Accounts Payable/Estimated Expenditures Reports:

Final approval of August vendor payments in the amount of \$-0- which includes vendor checks # -0-. No wire payments this month. No transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance August 01, 2020	\$	33,567
Receipts		2,243
Disbursements		549
Balance August 31, 2020	\$	35,261

Accounts Payable/Estimated Expenditures Reports:

Final approval of August vendor payments in the amount of \$549 which includes vendor checks #3125 & - #7000 - 7001. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund. There were no journal entries in the month of August out of the Activity Fund.