

STEELTON-HIGHSPIRE SCHOOL DISTRICT
LEGISLATIVE MEETING

October 13, 2021

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Mr. Leonard Garfield, and Mr. Derek Lewis.

VOTING MEMBERS ABSENT: Ms. Hudaya House, Ms. Ashley Ward-McMullen and Mr. Micheal Wanner.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Interim Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Armstead, Elementary Principal, and Mr. Terry Martin, Pupil Service Director.

CALL TO ORDER

Ms. Slade, President called the meeting to order at 6:19 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

An Executive session was held to discuss legal and personnel items.

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

FOLLOW UP

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the September 15, 2021 Legislative Meeting Minutes.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Culpepper, Mr. Garfield, Mr. Lewis, and Ms. Slade. (*6 ayes, 0 nays, 3 absent*) Motion tabled.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

Finance Report

The Administration respectfully recommends that the Board approve the **September 2021** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated

Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Garfield, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Personnel Report 1. Motion by Ms. Culpepper, Second by Ms. Harris; Mr. Johnson, Mr. Garfield, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Personnel Report 2. Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Johnson, Mr. Lewis, and Ms. Slade. *(5 ayes, 0 nays, 1 abstain, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached MOU with Steelton-Highspire Education Association (SHEA) and Steelton-Highspire School District for teacher assignment coverage rates.

Motion by Ms. Culpepper, Second by Ms. Harris; Mr. Johnson, Mr. Garfield, Mr. Lewis, Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

PROPERTY AND SUPPLIES REPORT

Disposal of Equipment Surplus

The Administration respectfully recommends that the Board approve of the following items declared as surplus.

- 5 Wrestling Mats
- Adding Machine
- Kindergarten Desk
- Kindergarten Chair
- Wooden 4-door file cabinet

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Disposal of Uniform Surplus

The Administration respectfully recommends that the Board approve of the following items declared as surplus.

- 19 - Softball Jerseys
- 17 - Baseball Jerseys
- 53 - Girls Basketball Shorts
- 65 - Girls Basketball Jerseys
- 42 - Boys Basketball Shorts
- 56 - Boys Basketball Jerseys
- 230 - Football Jerseys

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

Keystone Human Services

The Administration respectfully recommends that the Board approve the attached agreement with Keystone Human Services and Steelton-Highspire School District for student assistance program for the 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Capital Area Intermediate Unit (CAIU)

The Administration respectfully recommends that the Board approve the attached agreement with Capital Area Intermediate Unit and the Steelton-Highspire School District for student services provided by a Remedial Specialist for the 2021 - 2023 school years.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Boyo Transportation

The Administration respectfully recommends that the Board approve the attached agreement with Boyo and the Steelton-Highspire School District for student transportation services for the 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

New Story

The Administration respectfully recommends that the Board approve the attached agreement with New Story and the Steelton-Highspire School District for student services for the 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Specialized Education of PA (Capital Academy)

The Administration respectfully recommends that the Board approve the attached agreement with Specialized Education of PA and the Steelton-Highspire School District for student services for 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Phase 4 Learning Center

The Administration respectfully recommends that the Board approve the attached agreement with Phase 4 Learning Center and the Steelton-Highspire School District for student services for 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

ESS Substitute Addendum Agreement

The Administration respectfully recommends that the Board approve the attached addendum agreement with ESS and the Steelton-Highspire School District for substitute services for 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Kelly Education Services

The Administration respectfully recommends that the Board approve the attached agreement with Kelly Education Services and the Steelton-Highspire School District for student services for 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Psychologist Consultant

The Administration respectfully recommends that the Board approve the attached agreement with Lucy Zarfos, School Psychologist and the Steelton-Highspire School District for student services for 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the fundraisers.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Club or Group /Advisor	Date	Type of Funding
Athletic Fund/Mr. Erby	10/2021 - ongoing	Spirit Gear/various prices from \$10 and up
R & K Sub Sale/Ms. Shaud 6 th Grade	11/9/2021	Sub Sale
Athletics Fund/Mr. Erby & Wrestling Program/Mr. Jones	11/13/2021	Boxing Event/Wrestling will be running the Concession & 50/50 and Athletic Dept. collecting for parking

The Administration respectfully recommends that the Board approve the attached Student Activity Fees for the 2021 - 2022 school year.

Motion by Mr. Garfield, Second by Ms. Harris, Mr. Johnson, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

TRANSPORTATION REPORT ACTION ITEM

Field trips

The Administration respectfully recommends that the Board review the attached field trips, these trips are under 50 miles. For informational purposes only.

Date	Class/Program & Teacher/Coach	Location
10/23/2021	Marching Band/Mr. Neal	Dover High School
10/20/2021	Autistic Support Class/Ms. Hipple	Harrisburg Wildwood Nature Center
11/3/2021	Autistic Support Class/Ms. Hipple	Gifford State Park (hiking)

SUPERINTENDENT'S REPORT ACTION ITEM

Donations

The Administration respectfully recommends that the Board approve the following donations. Motion by Mr. Johnson, Second by Ms. Culpepper; Ms. Harris, Mr. Garfield, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Name	Fund	Amount/Other
St. Lawrence Lodge Club #13/Mr. Kuren	Athletic donation	\$100.00
McClure Company/Mr. Pietropola	Athletic Fund	\$1,846.50
Ms. O'Brien	Football Program	\$100.00
Schnader's Concessions LLC, Mr. & Mrs. Schnader	Football Program	\$176.25

Conferences

The Administration respectfully recommends that the Board approve the attached Conference Report.

Motion by Mr. Johnson, Second by Ms. Harris, Mr. Garfield, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Name	Conference	Date	Cost
Kayla Wheeler	LETRS Training Modules	9/28/2021, 10/19/2021, and 11/18/2021	\$0
Brooke Conjar	CART Meetings/CAIU #15	9/21/2021, 10/19/2021, 11/16/2021, 12/14/2021, 1/18/2022, 2/15/2022, 3/15/2022, 4/19/2022, 5/17/2022	\$0

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

Request for a Special School Board Meeting to be held before the next Legislative Meeting for the appointment of a Superintendent and Assistant to the Superintendent. This meeting will be scheduled and all required notifications will be sent out.

Follow-up with Administrative staff and social media post on mask not being worn by district staff.

SOLICITORS' REPORT

Mr. Champion spoke about the favorable decision for Steelton-Highspire School District with the Highspire Coalition has been remanded back to the lower court.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson)

Pot hole at the football field hasn't been filled up yet.

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Mr. Wanner (Chairperson)

High School main office renovations and upgrade to the PA system going well and will be done before the start of the school year.

Discipline:

Mr. Lewis (Chairperson)

Some High School student being distressful to staff after dismissal and some students aren't picking up any students at the Elementary School, Administrative staff will be addressing these issues and student consequences.

Negotiations:

Ms. Culpepper (Chairperson)

SHEA representative will be reaching out to set-up meetings

Policy:

Mr. Garfield (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Harris (Representative)
No report at this time.

PSBA:

J. Culpepper (Representative)
School Board Members are to complete the School Assessment Survey and a follow-up meeting with PSBA will be on November 2, 2021 at 6:00 p.m.

Roller Education Foundation (REF):

Mr. Johnson (Representative)
Mr. Johnson is no longer a representative with REF and any questions see Mr. Champion.

BOARD ROUNDTABLE

Mr. Iskric presented Ms. Culpepper with a certificated from PSBA for 8 years of service as a School Board Director. Congratulations Ms. Culpepper!

PUBLIC COMMENT

Ms. M. Culpepper stated she observed students at a fire drill not wearing m ask

ADJOURNMENT

The meeting adjourned at 8:05 p.m. on a Motion by Ms. Ward-McMullen and Second by Mr. Garfield. All members present voted aye.

Respectfully Submitted,
Cynthia Chisholm
Board Secretary Assistant

