

**OSTEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**September 20, 2018**

**MINUTES**

**VOTING MEMBERS PRESENT:** Ms. Joyce Culpepper; Mr. Derek Lewis; Ms. Bowman; Ms. Karen Harris; Mr. Johnson; Ms. Slade; and Ms. Mary Carricato.

Attached is a copy of a list of names of the members of the public who were present

**NON-VOTING MEMBERS PRESENT:** Ms. Kate Gallagher, Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; and Mr. Michael Simonetti, Business Manager.

**CALL TO ORDER**

Ms. Joyce Culpepper, Vice President called the meeting to order at 6:41 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items)**

There were no public comments.

**PRESENTATION**

The first presentation was by Mr. Joe Ulrich. Mr. Ulrich did a slid show presentation. Mr. Ulrich did a presentation in reference to Operation Recognition. The color guard for this program has grown from 8 to 40 members. The next operation recognition is scheduled for November 8, 2018 from 9:30-10:30 in the high school auditorium. Since we did this last year we have been on several different news stations in reference to our recognition. Mission BarBQ have been kind to us and they hang our plaques in their establishment.

**FOLLOW UP**

No follow up.

**CURRICULUM REPORT**

No content

**FINANCE REPORTS**

Mr. Johnson made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Carricato. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

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**1. GENERAL FUND**

1. Treasurer's Report: The Administration respectfully recommends that the Board approve the following Treasurer's Report:

July 2018	
Balance 7/01/18	\$545,921.85
Receipts	1,912,188.49
Disbursements	1,723,181.74
Balance 7/31/18	\$734,928.60

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:

Final approval of July vendor payments in the amount of \$913,926.35 which includes vendor checks #43410 - #43561 and wire payments #1001W - #1118W for \$431,308.31. Payroll amount \$377,947.08. There was no transfers out of General Fund.

**1. CAFETERIA FUND**

1. Cafeteria Report: The Administration respectfully recommends that the Board approve the following Cafeteria Report:

July 2018	
Balance 7/01/18	\$154,827.67
Receipts	58.62
Disbursements	15,100.74
Balance 7/31/18	\$139,785.55

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

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**FINANCE REPORT continued**

Final approval of July vendor payments in the amount of \$15,100.74 which includes vendor checks #2038. There was no Wire Payments for the Cafeteria for the month of July. There was no transfers out of the Cafeteria Fund.

**1. ATHLETIC FUND**

1. Athletic Association Financial Report: The Administration respectfully recommends that the Board approve the following Financial Report:

July 2018	
Balance 7/01/18	\$53,463.86
Receipts	18.18
Disbursements	7,801.53
Balance 7/31/18	\$45,680.51

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report. Final approval of July vendor payments in the amount of \$7,801.53 which includes vendor checks #6804 - #6809. No wire payments this month. No transfers this month for Athletic Fund.

**1. STUDENT ACTIVITIES ACCOUNT**

1. Student Activities Financial Report: The Administration respectfully recommends that the Board approve the following Student Activities Financial Report:

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**FINANCE REPORT continued**

July 2018	
Balance 7/01/18	\$27,379.73
Receipts	170.64
Disbursements	545.59
Balance 7/31/18	\$27,004.78

Accounts Payable/Estimated Expenditures Reports: The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of July vendor payments in the amount of \$545.59 which includes vendor checks #2950 - #2954. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

**PERSONNEL REPORT**

**Personnel Report**

Ms. Culpepper made a motion to approve the Supplemental Contracts for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

Ms. Culpepper made a motion to approve the Mentors for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Personnel Addendum Action Items Report**

Ms. Culpepper made a motion to approve the Personnel Addendum Report. Second by Ms. Bowman. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**TRANSPORTATION REPORT**

Information only

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**STUDENT ACTIVITIES REPORT**

**Fundraiser**

Ms. arricato made a motion to approve the fundraisers on the student report. Second by Mr. Johnson. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**PUPIL SERVICES REPORT**

**Special Education Services of PA**

Ms. Harris made a motion to approve the contract between Special Education Services of PA and SHSD for the 2018-2019 school year. Second by Mr. Johnson. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent))

**Capital Region Partnership**

Ms. Harris made a motion to approve the contract between Capital Region Partnership for Career Development and SHSD for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**SCHOOL BOARD PRESIDENT'S REPORT**

Mr. Johnson made a motion to approve the superintendent's contract. Second by Ms. Haarris. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

We have renewed Mr. Water contract for another 5 years. It is hard to keep him if they are good and we are glad of the direction he is going. This is the longest superintendent for the last 10 years. Congratulations and thank you.

Ms. Carricato made a motion to recommend Ms. Paula Sviben for the vacant board seat. Second by Mr. Johnson. Ms. Harris; Mr. Johnson; Ms. Carricato; Mr. Lewis; Ms. Slade; and Ms. Bowman. Voted aye on roll call. (6 ayes, 1 nays, 1 absent)

**SUPERINTENDENT'S REPORT**

**Conference Request**

Ms. Carricato made a motion to approve the following conference request. Second by Ms. Harris. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

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**Donations**

Ms. Carricato made a motion to approve the following donations. Second by Ms. Harris. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Auditor General Response**

Ms. Carricato made a motion to adopt the District's corrective action plan for the Auditor General's report. Second by Mr. Johnson. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**SPECIAL REPORTS**

**ATHLETIC ASSOCIATION**

Meeting on Tuesday the 25<sup>th</sup> at 5:00 pm.

**PSBA REPRESENTATIVE**

There was nothing to be reported.

**HACC**

There was nothing to be reported.

**CAIU**

There was nothing to be reported.

**STRATEGIC PLANNING**

There was nothing to be reported.

**BUILDINGS AND GROUNDS**

Looks good, but the area that has the playground needs cut it a little high. Back in July they put flags up to spray or treat the grass, but I will say something.

**DISCIPLINE COMMITTEE**

There is nothing to report.

**BUDGET PLANNING**

There is nothing to report.

**POLICY**

There is nothing to report.

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**NEGOTIATIONS**

Teacher's contract is final now we will start the AFSCME negotiations.

**PUBLIC COMMENT (ANY TOPIC)**

Ms. Tiffany Barksdale, 237 Pine St, stated that she works for Penndot and they have a STEP program and right now that have shortage and they are encouraging seniors to reply. The directors suggested that the contact person her reach out and ask for interviews at other locations.

**ADJOURNMENT**

The meeting adjourned at 6:58 PM on a motion by Ms. Carricato. Second by Ms. Natalie Bowman. All members present voted yes and the motion carried.

ShaQuita Burton  
ShaQuita Burton, Acting Board Secretary