

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich and Ms. Natasha Woods. Absent were Ms. Natalie Bowman, Mr. John Salov and Ms. Rachel Slade. Also present were Mr. Travis Waters, Superintendent; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:33 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

MOMENT OF SILENCE

Ms. Carricato asked for a moment of silence in remembrance of the passing of former School Board Director, Mr. Barry Baumgardner.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss litigation and personnel.

PUBLIC COMMENT (Agenda Items)

There were no other public comments.

PRESENTATION

Mr. Tristan Crawford and Mr. Christopher Styers, Boy Scouts of America, presented their proposal for a Cub Scout program for Grades 1-5. This program will be held after school, one day a week, 4 weeks a month, with a minimum of two Boy Scouts staff members and volunteers. Exploring, a career based co-ed club was proposed to be piloted in the district. The program could be held in the elementary gym, depending on sport activities, cafeteria or library. Clearances and youth protection training are in place for program to begin within a couple of weeks. The property and liability insurance, to name school as additional insured, will be forwarded to the Facilities Administrator.

Mr. Christopher Hoffert and Mr. Nicholas Falgione, PNC Capital Markets, LLC, presented a power point proposal for Bond Refunding. PNC monitors the district's outstanding debt for market opportunities and the current market continues to offer historically low interest rates. Recommendations were to refinance the 2011 notes and bonds for debt service savings, monitor 2012 bonds and 2013 bonds for future refunding opportunities and monitor the district's interest rate swap for more favorable market conditions. The presentation gave a time table and next steps in the refunding issue. The Board will take this into consideration before making a decision.

BOY SCOUTS PROGRAM

Mr. Petrovich made a motion to accept the Boy Scouts program and the Exploring program in the district, pending receipt of insurance coverage. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott; Mr. Lewis; Mr. Petrovich; Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

FOLLOW UP

Mr. Waters reported the football field lights behind the grandstand are in working order, a switch hadn't been turned on.

APPROVAL OF MINUTES

Mr. Lewis made a motion to approve the August 8, 2016 Planning Meeting minutes. Second by Mr. Spizzirri. All members present voted aye on voice vote. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Mr. Lewis made a motion to approve the August 18, 2016 Legislative Board Meeting minutes. Second by Mr. Spizzirri. All members present voted aye on voice vote. (6 ayes, 0 nays, 0 abstentions, 3 absent)

FINANCE REPORT

Mr. Petrovich made a motion to approve the following financial reports for August 2016. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

GENERAL FUND

August 2016	
Balance 8/01/16	\$602,664.95
Receipts	\$3,599,752.15
Disbursements	\$1,573,455.97
Balance 8/31/16	\$2,628,961.13

Final approval of August vendor payments in the amount of \$ 1,573,455.97, checks #0000433-#00040175.

CAFETERIA FUND

August 2016	
Balance 8/01/16	\$524,196.04
Receipts	\$512.22
Disbursements	\$250.00
Balance 8/31/16	\$524,458.26

ATHLETIC FUND

August 2016	
Balance 8/01/16	\$1,729.52
Receipts	\$20,344.91
Disbursements	\$11,407.89
Balance 8/31/16	\$10,666.54

STUDENT ACTIVITIES ACCOUNT

August 2016	
Balance 8/01/16	\$54,025.53
Receipts	\$1,009.40
Disbursements	\$4,860.92
Balance 8/31/16	\$50,174.01

PERSONNEL REPORT

TENURE

Mr. Petrovich made a motion to grant tenure to Ms. Brooke Conjar, Secondary Special Education Teacher. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

SUPPLEMENTAL CONTRACTS

Mr. Petrovich made a motion to approve the following supplemental contracts for student activities for the 2016-17 school, at a rate commensurate with the Collective Bargaining Agreement. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Yearbook Advisor	Ms. Tanya Sepela	\$1204.00
JAM Club	Ms. Nicole Koller	\$602.00
Science Club Advisor	Ms. Bernadette Theurer-Rhodes	\$602.00
4 th Grade Team Leader	Ms. Emily Mohr (co-lead with Ms. Stacey McCutcheon)	\$250.00 (split \$500.00)
Elementary Science Dept. Head	Ms. Jessica Cree	\$750.00
Elementary Grade Level Coordinator Specials	Ms. Jennifer Feldser	\$500.00

SUBSTITUTE TEACHERS

Mr. Petrovich made a motion to approve the appointments of Ms. Clare Lorraine and Mr. Kalann Washington as SHSD Day-To-Day substitute teachers for the 2016-2017 school year. Emergency Permits are for PK-12. Second by Mr. Spizzirri. Ms. Carricato,

Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

REQUESTS FOR F.M.L.A.

Mr. Petrovich made a motion to approve a request from Mr. Anthony Wolf, Secondary Biology, for F.M.L.A. for (12) twelve weeks, effective August 29, 2016. Second Ms. Elliott. Mr. Lewis questioned if Administration was aware of this leave before school began, it was confirmed. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Petrovich made a motion to approve a request from Ms. Malari Kane, Special Ed. Teacher and Gifted Coordinator, for F.M.L.A. maternity leave beginning October 21, 2016 for twelve (12) weeks. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

SUPPLEMENTAL CONTRACT RESIGNATION

Mr. Petrovich made a motion to approve the resignation from Malari Kane, as Gifted Coordinator, effective October 21, 2016. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

UNCOMPENSATED LEAVE REQUEST

Mr. Petrovich made a motion to approve the request from Ms. Katherine Perich, First Grade Elementary Teacher, for one-half (½) day of uncompensated leave on September 23, 2016. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

ATHLETIC APPOINTMENTS

Mr. Petrovich made a motion to approve the following appointments for the 2016-2017 Girls Basketball season. Second by Mr. Spizzirri. Mr. Petrovich questioned titles of the coaching staff. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Jeffrey Chisholm	Varsity Head Coach	Step 5	\$4,940.00
Marc Jones	Jr. Varsity Assistant Coach	Step 1	\$1,744.00
Joe Barbush	Jr. High Coach	Step 7	\$2,390.00
Clarence Watson	Jr. High Coach	Step 1	\$1,550.00
Bob Humes	Varsity Scorebook Keeper		\$27/Game
Jerrica Proctor	Varsity Asst. Coach		Volunteer
Rachel Slade	Varsity Asst. Coach		Volunteer
Sean Spencer	Jr. Varsity Coach		Volunteer
Darrin Mosley			Volunteer

EFFECTIVE DATE OF RESIGNATIONS

Mr. Petrovich made a motion to accept the following effective dates of resignations. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

- Ms. Sarah Steinhauer, Secondary Art Teacher, effective October 14, 2016.
- Mr. Jason Roach, Secondary Music Teacher/Band Director, effective September 30, 2016.

APPOINTMENTS

Mr. Petrovich made a motion to approve the appointment of Ms. Jennifer Morrison, to the position of Secondary Art Teacher, effective October 11, 2016 at a salary of Step 7 M, \$54,804.00. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Aaron Neal, to the positions of Secondary Music Teacher, at a salary of Step 1, \$39,985.00 and Band Director at a supplemental pro-rated salary of \$2,998.00, effective September 26, 2016. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

MENTOR

Mr. Petrovich made a motion to approve Ms. Ariane Ackley as the mentor for Ms. Teresa Campbell, Second Grade Teacher for the 2016-2017 school year. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

ASSISTANT BAND DIRECTOR RESIGNATION

Mr. Petrovich made a motion to accept the resignation of Ms. Rachel Roach, Assistant Marching Band Director, effective September 30, 2016. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE REPORT SEPTEMBER 2016

Mr. Spizzirri presented the facilities usage requests for the school district as of September 2016 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events and will coordinate times for building/field usage if necessary.

- Cheerleaders use outside of the Auxiliary Gym area from June to October 2016

- Mr. Derek Lewis, Midget Football Association, use of High School Football Field (Cottage Hill), scoreboard, press box and concession stand from 9:00 a.m. to 6:30 p.m. to host games on the following dates:
Sunday, September 11, 2016; Sunday, September 25, 2016; Sunday, October 2, 2016;
Saturday, October 22, 2016 OR Sunday, October 23, 2016

Mr. Derek Lewis, Midget Football Team, use the High School Football Field (Cottage Hill) for practice 5:30 p.m. – 7:15 p.m. from August to November.
- Ms. Maria Crawford, Capital Area Extreme, requesting the use of facilities HS Gym, Auxiliary Gym, Cafeteria area (not kitchen), lobby area, locker rooms, bathrooms, and facilities workers, Saturday, December 17 for set up and to hold a cheer competition on Sunday, December, 18, 2016 from 8:00-6:00P.M.

TRANSPORTATION

FIELD TRIPS

Mr. Spizzirri made a motion to approve the request from Ms. Tanya Sepela for a field trip on September 27, 2016 for Senior Class students to go to HACC Main Campus and HACC Midtown. The trip will be sponsored by the Roller Education Foundation. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Spizzirri made a motion to approve the request from Ms. Tracy Hipple for field trips for the Autism Support Grades 7-12 students to go to Central PA Food Bank warehouse on the third Thursday of each month from September 2016 to May 2017. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Spizzirri made a motion to approve the request from Ms. Tracy Hipple for field trips for the Autism Support Grades 7-12 students to go to Paulus Orchards on October 12, 2016 and Wildwood Nature Center on October 18, 2016. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Spizzirri made a motion to approve the request from Ms. Samra Tursunovic for a field trip on September 30, 2016 for Autism Support Elementary students to go to Giant Food Store on Union Deposit Rd, Harrisburg, to promote personal care, healthy eating, physical exercise and caring for the planet. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Mr. Spizzirri made a motion to approve the request from Ms. Samra Tursunovic for a field trip on October 26, 2016 for Autism Support Elementary and High School students

to go to Hands On House, Lancaster. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Elliott made a motion to approve the following fundraisers. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Autism Support Elementary	Beginning September 29 & multiple dates through school year	T-shirt sales for class trips
First Grade	October 3-14, 2016	R&K sub sale

PUPIL SERVICES REPORT

ARC OF DAUPHIN COUNTY LETTER OF AGREEMENT

Ms. Woods made a motion to approve to approve the attached Letter of Agreement for 2016-2017 school year, between The Arc of Dauphin County and Steelton-Highspire Jr./Sr. High School, to provide Pre-Employment Training Services. Second by Ms. Elliott Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

NHS SCHOOLS AGREEMENT

Ms. Woods made a motion to approve the attached Agreement for the 2016-2017 school year, between NHS Pennsylvania and Steelton-Highspire School District for Autism and/or Emotional services. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

INDEPENDENT CONTRACTOR AGREEMENT

Ms. Woods made a motion to approve the attached agreement for the 2016-2017 school year, between Glenn P. Covert of Covert Counseling Services and Steelton-Highspire School District for Adventured Based Education to fulfill IEP requirements. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

SUPERINTENDENT'S REPORT

MEMORANDUM OF UNDERSTANDING

Mr. Spizzirri made a motion to approve the MOU for a partnership between Steelton-Highspire School District and Chambersburg Area School District for the emergency evacuation location in the event of a Three Mile Island incident. Second by Ms. Elliott.

Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

DONATIONS

Mr. Spizzirri made a motion to approve the following donations. Second by Mr. Lewis. Ms. Carricato questioned if thank you letters are sent, it was confirmed. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

NAME	FUND	AMOUNT
Mr. Paige Earl Williams	Cheerleading	\$700.00
Mr. Paige Earl Williams	Band	\$500.00
Prowell Family Fund	Technology	\$3313.00

CONFERENCE REQUEST

Mr. Spizzirri made a motion to approve the following conference request. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstention, 3 absent)

Name	Conference	Date	Cost
Ms. Rebekah Randolph	Student Assistant Training, Central Penn College	October 4-6, 2016	Cost of sub
Ms. Nicolle Esposito	PBIS Tips Data Mtg., CAIU	October 6, 2016	0
Ms. Malari Kane Ms. Brooke Conjar	Gifted Network Conference, CAIU	October 11, 2016 ½ day	Cost of sub
Dr. Wendy Reisinger	Counselor Networking, CAIU	8:30 – 10:30 – one day a month throughout 2016-17 school year	0
Mr. Michael Iskric, Jr. and Mr. Brian Woodfill	National Conference on Co-Teaching, St. Cloud State University, Bloomington, MN	October 26 – 28, 2016	PSU to cover costs

Mr. Waters recognized Ms. Morrison and welcomed her to the district.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

There was nothing to be reported.

HACC

There was nothing to be reported.

