

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of September 24, 2015 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner and Mr. Robert Spizzirri were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Cynthia Craig, Business Manager; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, High School Principal; Ms. Rachel Montiel, Elementary Principal; Mr. Scott Smith, Elementary Assistant Principal and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:47 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

#### **ANNOUNCEMENT OF EXECUTIVE SESSION**

Ms. Carricato announced an Executive Session was held prior to tonight’s meeting and apologized for the late start of the meeting.

#### **PUBLIC COMMENT (Action Items)**

There was no public comment.

#### **FOLLOW UP**

Dr. Castagneto reported her findings with the delay with yearbooks. The yearbook vendor will be Strawbridge this year. Ms. Slade requested all students shouldn’t be punished because some students don’t pay their dues on time, she feels it’s not fair to the students who pay their dues. Mr. Petrovich questioned the number of missing pictures this year, he feels all faculty members should have pictures in yearbooks. There is no charge to faculty for a picture in the yearbook. Dr. Castagneto stated there has been discussion if the yearbook should continue. Ms. Craig reported this new vendor is high-end with technology, will offer minimal package rates and assistance can be available for students for their senior picture fees. A new program this year is to get students involved in the photography and technology with the yearbook. Ms. Slade suggests these students can also be involved with photographing the sporting events.

#### **RESIGNATIONS**

Ms. Slade made a motion to approve the resignation of Mr. Paul Williams, Full-Time Facilities I Worker, effective August 28, 2015. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**APPOINTMENTS**

Ms. Slade made a motion to approve the following appointments. Second by Mr. Petrovich. Mr. Lewis questioned one of the salaries. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b>Name</b>	<b>Position</b>	<b>Effective Date</b>	<b>Hourly Rate of Pay or Salary</b> <i>Salary will commensurate with the CBA</i>
Ms. Tara-Ann Wodkins	Special Education Teacher	August 25, 2015	Step 1M, \$42,752
Ms. Jamee Davis	7-10 Special Education Teacher	September 24, 2015	Step 10 M+15, \$59,667

Ms. Slade made a motion to approve the appointment of Ms. Paula Sviben, as Volunteer with SH Band Boosters. Second by Mr. Lewis. Ms. Tonkin questioned if clearances are current. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**SUBSTITUTE TEACHERS**

Ms. Slade made a motion to approve the following as SHSD Day-To-Day substitute teachers for the 2015-2016 school year. CAIU Guest Teachers are Emergency Permit for PK-12. Second by Mr. Petrovich. Ms. Metallo questioned if this is the total or if more substitute teachers have been approved, Dr. Castagneto confirmed that substitutes have been approved. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Ann Kulona	CAIU Guest Teacher	Ms. Jessie Le	Emergency Permit, PK-12 through SHSD
Ms. Christine Chardo	CAIU Guest Teacher	Ms. Poncie Smith	Emergency Permit, PK-12 through SHSD
Mr. Donald Chappell	CAIU Guest Teacher	Mr. Kalann Washington	Emergency Permit, PK-12 through SHSD
Ms. Jill Hawkins	CAIU Guest Teacher	Ira Rappaport	English certification
Ms. Clare Lorraine	CAIU Guest Teacher		
Mr. William Derrick	CAIU Guest Teacher		

Ms. Slade made a motion to approve Dennis Pettis, CAIU Guest Teacher as SHSD Day-To-Day substitute teachers for the 2015-2016 school year. CAIU Guest Teachers are Emergency Permit for PK-12. Second by Ms. Tonkin. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**ATHLETIC APPOINTMENTS**

Ms. Slade made a motion to approve the following appointments for the 2015-2016 Football and Basketball season. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>
Ms. Bee Kostelec	Ticket Taker (Varsity)	\$23.00/game
Ms. Rachel Slade	Ticket Taker (Varsity)	Volunteer
Mr. Mark Cobb	Security (Varsity)	\$50.00/game
Ms. Sonja Simmons-Settles	Security (Varsity)	\$50.00/game
Mr. Darrin Mosley	Security (Varsity)	\$50.00/game
Ms. Sara Erdman	Girls Volleyball Coach	Volunteer

Ms. Slade made a motion to approve the following athletic appointments for the 2015-2016 season. Second by Ms. Tonkin. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to amend the wording to approve both for Football and Basketball season. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b>Name</b>	<b>Position</b>	<b>Rate of Pay</b>
Cindy Tyler	Ticket Taker (Varsity)	\$23.00/game
Fredna Betton	Security (Varsity)	\$50.00/game

**CROSSING GUARDS MEMORANDUM OF UNDERSTANDING**

Ms. Slade made a motion to approve the MOU with Swatara Township for two (2) crossing guards, not to exceed \$7100.00 annually. Second by Mr. Petrovich. Discussion was regarding the cost to the district, versus the amount paid in the past for two crossing guards. Mr. Lewis questioned who will be responsible for the crossing guards in the meantime. Members voted on roll call (4 ayes, 3 nays, 0 abstentions, 2 absent) Ms. Slade, Mr. Petrovich and Ms. Carricato voted no, stating no sufficient information was given at this time. The motion did not have the required five (5) votes to pass.

**ATHLETIC PAY CORRECTION**

Ms. Slade made a motion to approve the correction in pay for Mr. Joe Spogli & Ms. Nadine Bosnyak, Equipment Managers, to be paid Step 10, \$2,185.50 each, to evenly split \$4,371.00. Second by Mr. Petrovich. Ms. Carricato requested information be verified before it is put in the agenda. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## CONFERENCE REQUESTS

Ms. Slade made a motion to approve the following conference requests. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Conference</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
PBIS Team Initiated Problem Solving training, CAIU	Patrick Bircher Scott Harvey	9/11/15	Substitute (Title II funded)

## BOYS JV/VARSITY SOCCER CO-OP

Ms. Slade made a motion to approve a co-op Boys JV/Varsity Soccer team with Steelton-Highspire School District and Covenant Christian Academy, effective for the 2015-2016 school year for students in grades 9 through 12. Students would be responsible for their own transportation to and from all practices and games. Second by Mr. Petrovich. Mr. Salov cautioned not to be pulling students away from other sports. Ms. Metallo questioned if there will be costs occurred or liability to the district. Mr. Petrovich and Ms. Slade confirmed the teams wear other uniforms. Mr. Champion stated there's no liability against district if parents are responsible for the transportation. Ms. Carricato questioned the eligibility of students. Mr. Iskric stated the teams abide by PIAA rules. He also stated the co-op may include lacrosse in the future. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## GRIEVANCE

Ms. Carricato made a motion to deny Grievance 1-2015, presented to the Board on September 14, 2015 for reimbursement, due to funds not being available with the PA State Budget not being passed and TRANS loan approval. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## Financial Report

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund for August 2015; Real Estate and Tax Exonerations and Acceptance of Grants will be brought forward for approval at the September 24, 2015 Legislative Meeting.

## Personnel Report

Supplemental contracts and various personnel items will be brought forward at the Legislative Meeting on September 24, 2015.

## Property and Supplies Report

Facilities usage report for September 2015 will be brought forward at the Legislative Meeting on September 24, 2015.

Ms. Carricato and Mr. Petrovich expressed their concern with background clearances for personnel on school property through the outside agencies. Dr. Castagneto reported outside

agencies are required to ascertain all clearances before assigning their employees to the district. It was agreed the district should be given copies of all background clearances.

Ms. Carricato expressed concern with damages ensued by anyone using school facilities, the district should not be burdened with these expenses. Dr. Castagneto stated several people have communicated with SHEA regarding insurance responsibility covering the costs; this program will be monitored very closely for any damages this year.

Mr. Lewis questioned the use of the gym for the SHEA program. Dr. Castagneto and Ms. Montiel both confirmed the ongoing agreement is sports activities takes priority for use of the gym. Ms. Montiel reported Mr. Smith will be following the SHEA program in her absence.

### **Transportation**

Field Trip Requests will be brought forward at the Legislative Meeting on September 24, 2015

### **Student Activities Report**

Various fundraisers will be brought forward at the Legislative Meeting on September 24, 2015.

### **Pupil Services Report**

Memorandum of Understanding with Dauphin County Department of Drug and Alcohol Services will be brought forward at the Legislative Meeting on September 24, 2015. (Question was raised to confirm MOU is for assistance for drug problems, not testing.)

### **Board President's Report**

Elections for PSBA's Officers and Voting Delegates and will be brought forward at the Legislative Meeting on September 24, 2015.

### **Superintendent's Report**

Donations and conference requests will be brought forward at the Legislative Meeting on September 24, 2015.

Dr. Castagneto reported each Board members has been given a copy of the student and facility handbooks for both high school and elementary schools; a letter of thanks from the Mohn family for the Ryan Mohn Walk; News Releases from both Dept. of Ed regarding ESEA (PA Elementary & Secondary Ed. Act) waiver for School Performance Profile and PASBO regarding the impact over State Budget Impasse; flier on the upcoming S.H.I.R.T. meeting and information for a fundraiser for St. Jude Children's Research Hospital. Dr. Castagneto thanked all of those in the audience who served as greeters for the opening day event, gave recognition to Mr. Champion, Mrs. Tonkin and Mr. Wise for participating and acknowledged the coordinators of the event, Mrs. Woods, Mr. F. Stokes and Mrs. Sviben. Dr. Castagneto reported other events held recently were Back-to-School nights at elementary and high school, as well as orientations for kindergarten and new students. Ms. Montiel believes the number in attendance at the elementary for Back-to-School Night was over 200; Mr. Iskric reported 85, but he believes a meeting at the borough that same evening could have drawn people away from the high school.

## **SPECIAL REPORTS**

### **ATHLETIC ASSOCIATION**

Ms. Slade stated football games were contracted and scheduled by the former Athletic Director, and further explained games were scheduled for Saturday, rather than Friday evenings, in order to give both teams equal rest time after their scrimmage games.

Mr. Iskrich followed up with discussion on the co-op Boys JV/Varsity Soccer team with Steelton-Highspire School District and Covenant Christian Academy; he stated other boards will need to approve before this can be put in place.

### **PSBA REPRESENTATIVE**

There was nothing to be reported.

### **STRATEGIC PLANNING**

There was nothing to be reported.

### **BUILDINGS AND GROUNDS**

Mr. Lewis questioned if a letter of thanks was sent to Highspire Borough for the field supplies, Ms. Craig confirmed it was sent. He is pleased and hopeful the new driveway patterns at high school are working for everyone.

### **DISCIPLINE COMMITTEE**

Ms. Slade stated a meeting should be held before Ms. Tonkin leaves the board in December.

### **BUDGET COMMITTEE**

There was nothing to be reported.

Ms. Carricato suggests all committees hold regular meetings.

## **PUBLIC COMMENT**

Ms. Montiel thanked the Board for the elementary fence and reported teachers are pleased with the changes it has made with recess responsibilities.

## **ADJOURNMENT**

The meeting adjourned at 7:45 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members voted aye.

*Debora Kagarise*  
Debora Kagarise, Board Secretary