

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of May 19, 2016 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; Ms. Rachel M. Slade and Ms. Natashia Woods. Ms. Natalie Bowman was absent. Also present were Mr. Travis Waters, Interim Active Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, High School Principal; Mr. Willie Slade, Athletic Director and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

### **ANNOUNCEMENT OF EXECUTIVE SESSION**

Ms. Carricato announced an Executive Session was held prior to tonight’s meeting to discuss litigation and personnel.

### **PUBLIC COMMENT**

Ms. Denae House followed-up with the Board on her request to use the high school baseball field. Ms. House distributed the revised game schedule, due to weather. Mr. Petrovich and Mr. Salov questioned Ms. House with coordinating the games with the high school coach if teams are scheduled for use of the field on the same day. Ms. House has been communicating with Doc Jones.

Mr. Paige Williams, For Our Youth, LLC, spoke to the Board regarding his request to hold a community carnival fundraiser on the school parking lot. The “Carnival In A Box” fundraiser is for Steelton-Highspire scholarships and athletics as well as the Ryan Mohn Foundation. The dates of the carnival is scheduled for July 28, 29 & 30, 2016 from 6 to 10:00 PM. Mr. Williams is coordinating with Brian Proctor and Brian Cobb in the fundraiser with concessions, rides and games as well as with other community members and school groups. He has been in contact with borough council, alumni, Darrin Burton, is interested in sponsoring the barbeque cookout. He reported the food provided by the company is all prepackaged, security and port-a-potties will be provided. Mr. Lewis stated a requirement for our property usage is a one-million dollar rider will be needed on insurance and Mr. Champion added the school is to be specifically named as additional insured. Mr. Williams has met with Mr. Zimmerman and Mr. Waters, a survey of the property has been scheduled on May 11<sup>th</sup> with the company, out of Douglasville, PA. Mr. Salov raised the question of curfew in Swatara Township and Steelton Borough, Mr. Petrovich suggested Mr. Williams contact both for any possible restrictions; Ms. Woods added he should contact Mayor Hoerner as well.

## **PRESENTATIONS**

Ms. Barbara Barksdale, AKA “The Cemetery Lady”, spoke on behalf of the “Friends of Midland Cemetery” regarding the Midland Cemetery, expressing concerns with a recent survey of property lines adjacent to the school property. Ms. Barksdale urged the board and the public to respect the preservation of the historic cemetery and to be aware of the property lines adjacent to school property. Copies of survey maps with property lines were distributed to the board. Ms. Barksdale advised any onsite historic survey maps be donated to the Dauphin County Historical Society for preservation.

Mr. Willie Slade presented the proposed 2016-2017 Athletic Budget. Mr. Slade reported the district has no control over increased costs of PIAA officials and the changes with Pinnacle in the costs of ambulance services. The budget was on target last year, but this year two additional sports, Junior High Volleyball and Junior High Track, contributed to the need for equipment purchases and the deficit of \$11,788.00 be attributed to their portion of the payments toward the new vans. The Athletic Association requested this deficit amount be dropped from their budget, as he explained the vans were purchased for all school related transportation needs. Mr. Slade stated the weather was a factor with the decrease in tickets sales last year, the only revenue the association has. This year, an extra revenue source is the Roller Athletic Association on Face Book for donations and plans have begun with the design for a t-shirt sale. Mr. Slade explained new uniforms have not been bought in a long time and ordering has been kept to a minimum. Discussion on the distribution of costs for use of the vans; Ms. Craig reported the agreed upon distribution was divided between departments, field trips and athletics, by trip, over the period of the 3 year loan. Mr. Petrovich questioned why portions of the van payments were allocated into the athletic budget, he feels the budget could be balanced without this portion. Mr. Petrovich mentioned the team received donated equipment. Mr. Slade also reported on equipment regulations. He stated because a manufacturer didn't submit their correct information, some reconditioned equipment received last year couldn't be used; a few years ago, the law changed which required new helmets to be purchased, the district already had helmets that were almost new. He added Mid Penn will be increasing official costs, but the largest increases may not affect us.

Mr. Slade announced this was the first year a lot of kids were in field events and scoring, track is in the league for the first time and new division for girls' volleyball. Girls' volleyball, a first year program, came in second in tournament on Saturday, Mr. Watson doing a great job. Mr. Slade's goal is to someday have a bowling league or golf. All schedules are complete for next year.

## **ACTION ITEMS**

### **STUDENT EXPULSION**

Ms. Slade made a motion to approve the Admission of Fact and Waiver of Expulsion Hearing dated April 18, 2016, for student #151600901. A copy is on file in the

Administration Office. Second by Mr. Lewis. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

### **CHARTWELLS CONTRACT**

Mr. Petrovich made a motion to approve the continuation of the second year of a five (5) year contract with Chartwells. Second by Mr. Lewis. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

### **INTERMITTENT F.M.L.A.**

Ms. Slade made a motion to approve the request from Mr. Anthony Wolfe for intermittent F.M.L.A. through the rest of the 2015-16 school year. Second by Mr. Spizzirri. Mr. Lewis questioned a person working a second job while on F.M.L.A.; also using sick and vacation time before going on leave. Mr. Champion suggested the board considers revising the current F.M.L.A. policy. F.M.L.A. was established to protect your job in the event of an extended leave. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

### **F.M.L.A. RETURN DATE CHANGE**

Ms. Slade made a motion to approve the request from Ms. Cheryl Lehigh, Elementary Secretary, for F.M.L.A. to be extended from the end of April to May 23, 2016. Second by Mr. Spizzirri. Ms. Woods questioned coverage for Ms. Lehigh. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

### **PAYROLL ARREARAGE**

Ms. Slade made a motion to approve administration to pay Ms. Erin Drayer arrearages for an error in payroll, over two and a half year period, in the amount of \$4,092.32. Second by Mr. Spizzirri.

### **EXECUTIVE SESSION**

An Executive Session was called at 7:35 p.m. and the meeting reconvened at 7:45 p.m. to discuss the above motion. Mr. Petrovich made a motion to table the payroll arrearage motion. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

**SUBSTITUTE TEACHERS**

Ms. Slade made a motion to approve the appointment of Ms. Tonya Bishop and Mr. Jesus Moreno as Day-to-Day Substitute Teachers for the 2015-2016 school year. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

**FUNDRAISERS**

Ms. Slade made a motion to approve the following fundraisers. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

<b>Club/Group</b>	<b>Date</b>	<b>Type of Funding</b>
Autism Support Class	5/10/16 – 6/1/16	Autism Awareness Picture Frames and Keychains (student made)

**RESIGNATION**

Mr. Spizzirri made a motion to accept the resignation of Mr. John (JD) McFall as Varsity Baseball Co-Assistant Coach, effective April 20, 2016. Second by Ms. Slade. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

**ATHLETIC APPOINTMENTS**

Mr. Spizzirri made a motion to approve Mr. Michael Lupia to the position of Varsity Baseball Co-Assistant Coach for the 2015-2016 season, effective April 20, 2016, at a rate of \$725.00; Mr. Lupia will split \$1,450.00 with Mr. Darren Jones. Second by Ms. Slade. Mr. Salov questioned if salary will be pro-rated. Ms. Carricato said the minutes should reflect as a pro-rated salary. Ms. Carricato, Ms. Elliott, Mr. Spizzirri, Mr. Petrovich and Mr. Salov voted aye on roll call. Mr. Lewis, Ms. Slade and Ms. Woods voted nay on roll call. (5 ayes, 3 nays, 0 abstention, 1 absent)

Mr. Petrovich made a motion to amend the motion to read the rate of \$725.00 prorated April 20 to end of season. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Spizzirri, Mr. Petrovich and Mr. Salov voted aye on roll call. Mr. Lewis, Ms. Slade and Ms. Woods voted nay on roll call. (5 ayes, 3 nays, 0 abstention, 1 absent)

**FACILITIES USAGE REQUEST**

Ms. Slade made a motion to approve the following request for facilities usage. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call.

(8 ayes, 0 nays, 0 abstention, 1 absent) Ms. Slade made a motion to approve the amended dates to include rain out dates. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri,

Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

Ms. Denae House, Steelton Teener Baseball, requesting the use of High School Baseball Field for practice and games as follows. (They will coordinate with Coach Pilsitz for field schedule. Insurance certificate has been received. They are responsible for field maintenance.)

**Game Dates and Times**

Saturday, May 14, 2016 at 2:00 p.m.	Sunday, May 15, 2016 at 2:00 p.m.
Tuesday, May 17, 2016 at 6:00 p.m.	Sunday, May 22, 2016 at 1:00 p.m.
Sunday, June 19, 2016 2:00 P.M.	Monday, June 20, 2016 at 6:00 p.m.

**Practice**

Weekdays after the high school teams are finished, approximately 6:00 p.m. and weekends 1:00 p.m.

**EXECUTIVE SESSION**

An Executive Session was called at 8:02 p.m. for legal advice regarding 2016-2017 budget. Mr. Wise, Press and Journal asked for pending litigation at hand, he requested to be on record to objecting to the Executive Session being called. Attorney Champion explained the board is entitled to legal counsel and maintain confidentiality. The meeting reconvened at 8:10 p.m.

**2016-2017 PRELIMINARY BUDGET**

Ms. Elliott made a motion to approve the preliminary budget for the 2016-2017 school year, with the change in PA Block Grant of \$282,996.00 and Plan Con for \$400,000.00, with .75% increase in taxes. Second by Ms. Slade. Ms. Craig explained the proposed changes in the budget. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade and Ms. Woods voted aye on roll call. (8 ayes, 0 nays, 0 abstention, 1 absent)

**SUPERINTENDENT’S REPORT**

Mr. Waters announced today a luncheon was held for the Rotary Teacher of the Quarter, Mr. George Czar, 8<sup>th</sup> Grade Social Studies Teacher and Student of the Quarter, Ms. Ilaynna Brown. Upcoming events are Character Night, Friday, May 13; Prom, May 20; Senior Awards, May 26 at 7:00 p.m. in auditorium. Events that were well attended were Special Ed Day at Senators Game; Math Night at the elementary and the band concert and art show last Sunday.

***Financial Report***

Financial reports for April 2016 General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund; 2016-17 Athletic Budget and Occupational Tax Reimbursement will be brought forward for approval at the May 19, 2016 Legislative Meeting.

***Personnel Report***

Various personnel items will be brought forward for approval at the May 19, 2016 Legislative Meeting.

***Property and Supplies Report***

CAIU Barracuda Agreement, May 2016 Facilities Usage Report and requests will be brought forward at the May 19, 2016 Legislative Meeting.

***Transportation***

Field trip requests will be brought forward at the May 19, 2016 Legislative Meeting. Ms. Slade questioned all field trips required to be approved by board; Mr. Petrovich stated it was designed to protect the person responsible that the board approved their field trip.

***Student Activities Report***

Request for fundraisers will be brought forward for approval at the May 19, 2016 Legislative Meeting.

***Superintendent's Report***

Conference requests, acceptance of donations and Class of 2016 tentative list will be brought forward at the May 19, 2016 Legislative Meeting.

**SPECIAL REPORTS**

**ATHLETIC ASSOCIATION**

Mr. Petrovich thanked Mr. Slade for the good job he put into preparing a balanced Athletic Budget.

**PSBA REPRESENTATIVE**

There was nothing to be reported.

**HACC REPRESENTATIVE**

There was nothing to be reported.

**CAIU REPRESENTATIVE**

Mr. Salov reported he attended a meeting last week, nothing to report.

**STRATEGIC PLANNING**

There was nothing to be reported.

**BUILDINGS AND GROUNDS**

Mr. Lewis reported they are waiting for the camera to view pipes. Ms. Craig reported Mr. Lehigh has requested they come after the last day of school so students are not in building in order for water to be shut off.

**DISCIPLINE COMMITTEE**

There was nothing to be reported.

**BUDGET COMMITTEE**

Ms. Carricato reported the Preliminary Budget will be posted on the website.

**PUBLIC COMMENT (ANY TOPIC)**

There was no public comment.

**ADJOURNMENT**

The meeting adjourned at 8:15 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members present voted aye.

***Debora Kagarise***

Debora Kagarise, Board Secretary