

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

October 6, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Derek Lewis, Mr. Leonard Garfield, Mr. Micheal Wanner, Ms. Karen Harris and Ms. Ashley Ward-McMullen

VOTING MEMBERS ABSENT: Ms. Hudaya House and Mr. Calvin Johnson, Treasurer

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Mick Iskrac, Ms. Megan Armstead, Elementary Principal, Ms. Kate Gallagher, Jr./Sr. High School Principal and Mr. Michael Simonetti, Business Manager/Board Secretary

CALL TO ORDER

Ms. Slade, President called the meeting to order at 6:02 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive session was held to review legal issues

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Recognizing 2020 Graduate Taylor Martin from the Phase 4 program and how she appreciated all her teachers for being there for her. Taylor mother thanks the staff and community for being there for her daughter as well. Ms. Weed spoke to how hard Taylor worked to complete her program in 1 year and obtaining her goal to graduate

FOLLOW UP

Dr. Waters made note to the following:

- Read the letter from Bobbi and Doug Malinak, Co-Chairs of the Ryan Lee Mohn Memorial Foundation outlining the success and support from the school district for the 17th year of the Ryan Mohn Walk/Run/Ride fundraising event held on August 8, 2020 at the SH football field. Next year walk will be held on Saturday, August 14, 2021.
 - Governor Wolf made a statement updating the attendance at outside and inside events to 20% occupancy. This rule will allow the district to hold sporting events at a 20% occupy, which 578 people including participants of the sports and fans can attend an event. Setting aside tickets for parents of the students participating in the sporting event and then opening up the remaining tickets sales for fans.
 - The district has been watching the positive rates daily in the county when reviewing the Phase II Hybrid model plan for re-opening the schools. Matching siblings and household members on the same A or B group when attending school. Parents will be notified of this planned schedules and students will be sent a videos on how to properly wear of a mask and how to social distance.
-

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the **September 1, 2020 Legislative Meeting Minutes.**

Motion by Mr. Lewis, Second by Ms. Harris; Ms. Culpepper, Mr. Garfield, Ms. Ward-McMullen, Mr. Garfield and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Personnel Report.

Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Lewis, Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the 2020-2021 Fall Sports additional Volunteers.

Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Lewis, Ms. Harris, Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Supplemental Leadership Positions for the 2020-2021 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. House and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board table the updated Director of Pupil Services job description. This job description will be discussed further with Committee members and Administration.

Motion by Mr. Lewis, Second by Ms. Harris; Ms. Culpepper, Mr. Garfield, Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion Tabled.

PERSONNEL REPORT ADDENDUM ITEM

The Administration respectfully recommends that the Board approve the Personnel Report Addendum.

Motion by Ms. Culpepper, Second by Ms. Harris; Mr. Lewis, Mr. Johnson, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

New Story

The administration respectfully recommends that the Board approve the agreement between New Story and Steelton-Highspire School District for student services for the 2020 - 2021 school year.

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Keystone Human Service Student Assistance Program (SAP)

The administration respectfully recommends that the Board approve the agreement between Keystone Human Services and Steelton-Highspire School District for student assistance program

services for the 2020 - 2021 school year.

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Health Professional Contract Services

The administration respectfully requests the continuation of the following professionals to provide contacted services Steelton-Highspire School District for the 2020-2021 school year.

- William J. Albright, IV, MD, School Physician - \$13,097
- David Settino, DDS, School Dentist - \$0 (volunteer)

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PUPIL SERVICES REPORT ADDENDUM ITEM

Athletic Re-Entry Plan

The Administration respectfully recommends that the Board approve the Athletic Re-Entry Plan Addendum.

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Culpepper, Ms. Harris; Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

FINANCE REPORT ACTION ITEM

Finance Report

The Administration respectfully recommends that the Board approve the attached **August 2020** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Ms. Harris, Mr. Garfield, Ms. Culpepper, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Portnoff Addendum to Agreement Extension

The Administration respectfully recommends that the Board approve the addendum agreement extension with Portnoff Law Associates and Steelton-Highspire School District for the collection of delinquent real estate taxes.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Ms. Harris, Mr. Garfield, Mr. Wanner, and Ms. Slade. *(6 ayes, 1 nays, 2 absent)* Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

PA Licensed Written Protocol Agreement

The administration respectfully recommends that the Board approve the PA Licensed Written Protocol agreement with Steelton-Highspire School District for local athletic events. Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Community Life Team, Inc. Agreement

The administration respectfully recommends that the Board approve the Emergency Medical Services Agreement with Community Life Team, Inc. and Steelton-Highspire School District for local athletic events.

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. (7 ayes, 0 nays, 2 absent) Motion carried.

Fundraisers

The administration respectfully recommends that the Board approve the fundraisers.

Motion by Ms. Ward-McMullen, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Slade. (7 ayes, 0 nays, 2 absent) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Senior Class/Ms. Schuyler	October 2020 – November 2020	Chick-fil-A
Senior Class /Ms. Schuyler	November 2020 – December 2020	Holiday Wreath Sale
Senior Class /Ms. Schuyler	December 2020	Roller Gear Sale
Senior Class /Ms. Schuyler	October 2020 – November 2020	Candle Sale
Senior Class / Ms. Schuyler	October 28, 2020	Chipotle

SUPERINTENDENT'S REPORT ACTION ITEM

Conference Request

The Administration respectfully recommends that the Board approve the attached conference request.

Motion by Mr. Lewis, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Ms. Ward-McMullen, Mr. Garfield, and Ms. Slade. (7 ayes, 0 nays, 2 absent) Motion carried.

Name	Conference	Date	Cost
Brooke Conjar	CART/CAIU	9/22/2020; 10/13/2020; 11/17/2020; 12/15/2020; 1/19/2021; 2/16/2021; 3/16/2021; 3/16/2021; 4/20/2021 and 5/18/2021	No cost
Clarence Watson	Real Essential Workshop/Morning Star	10/22/2020 – 10/23/2020	No cost

Donations

The Administration respectfully recommends that the Board approve the following donations.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Mr. Wanner; Ms. Harris, Ms. Culpepper, Mr. Garfield, and Ms. Slade. (7 ayes, 0 nays, 2 absent) Motion carried.

Name	Fund	Amount
Mr. & Mrs. Jesse Evans	Special Education Department	\$50.00
Mr. & Mrs. Stephen Krovic	Special Education Department	\$25.00
Mr. & Mrs. Leonard Tepsich	Special Education Department	\$100.00
Mr. & Mrs. Loren Good	Special Education Department	\$50.00
Mr. Joseph Yetter	Special Education Department	\$25.00
Ms. Virginia Cavrich	Special Education Department	\$25.00
Ms. Karen Decamp	Special Education Department	\$25.00
Mr. & Mrs. Robert Hindermeyer	Special Education Department	\$40.00

CURRICULUM REPORT

No report at this time.

PROPERTY AND SUPPLIES REPORT

No report at this time.

SPECIAL PROJECTS REPORT

No report at this time.

SCHOOLBOARD PRESIDENT'S REPORT

No report at this time.

SOLICITORS' REPORT

PA Supreme Court has agreed to hear the district matter with the Highspire Coalition on November 4, 2020

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson)

Discussion of having concession stand at the football games with the option of walking around selling drinks, food/snacks to fans attending the game;

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Mr. Lewis (Chairperson)

No report at this time.

Discipline:

Mr. Lewis (Chairperson)

No report at this time.

Negotiations:

Ms. Culpepper (Chairperson)

No report at this time.

Policy:

Mr. Lewis (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

HACC:

K. Harris (Representative)

No report at this time.

PSBA:

J. Culpepper (Representative)
Virtual Lobby Day is on October 18, 2020

Roller Education Foundation (REF):

Mr. Johnson (Representative)
Meeting on October 15, 2020 and there are new members on the committee

BOARD ROUNDTABLE

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:08 p.m. on a Motion by Ms. Harris and Second by Mr. Wanner. All members present voted aye.

Respectfully Submitted,
Michael Simonetti
Board Secretary