

**STEELTON- HIGHSPIRE SCHOOL DISTRICT
SCHOOL BOARD LEGISLATIVE MEETING
October 19, 2017
MINUTES**

VOTING MEMBERS PRESENT: Mary Carricato, Janice Elliott, Derek Lewis, Samuel Petrovich, John Salov and Natashia Woods.

NON-VOTING MEMBERS PRESENT: Travis Waters, Mick Iskric, Michael Simonetti, Vince Champion, Kate Gallagher, Scott Smith, Terry Martin.

CALL TO ORDER

Ms. Mary J. Carricato, President called the meeting to order at 6:37 PM.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF EXECUTIVE SESSIONS

Ms. Carricato announced an Executive Session was held prior to the meeting to discuss personnel.

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATION

Mr. Marc Jones gave a presentation as to why he would like to use the elementary gym. He stated that he would like to start the Steelton Midget Basketball League up again this year. The games will be on Saturday and Sunday and they would practice Monday, Wednesday, and Friday. He would start using the gym from December 2, 2017 until the 2nd week of March 2018. He does not have insurance, but he will use the money from signups to pay the insurance. He uses the Fire Station for signups. Mr. Marc was asked was he charged for the gym last year and he replied no, he was not charged last year.

The Second presentation was by Mr. Joe Ulrich, he started off by showing a slideshow of last year event and is requesting to use the facility again to host the same event. Mr. Ulrich would like to use the facility to host, Operation Recognition for Veterans of Steelton and Highspire on November 16, 2017 at 9:00 am. The main focus will be to acknowledge a chief who died while trying to save a man

FOLLOW UP

Mr. Water stated that last meeting there was a question about contract stipends 2 in particular. Mr. Waters stated to give further clarification each stipend that was in question at the last meeting was for the amount of \$4,000 each. As a follow up a first year teacher starts off at about \$64, 897 a year including benefits. Therefore when comparing the numbers it is more cost efficient for us to pay the stipends then the salaries.

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APPROVAL OF MINUTES

Ms. Woods made a motion to approve the September 11, 2017 Planning Board Meeting Minutes. Second by Mr. Spizzirri. All members present voted, the motion carried.

Ms. Woods made a motion to approve the September 21, 2017 Legislative Board Meeting Minutes. Second by Mr. Salov. All members present voted, the motion carried.

CURRICULUM REPORT

No report

FINANCE REPORTS

September 2017	
Balance 9/01/17	\$2,051,439.19
Receipts	2,593,231.69
Disbursements	2,676,688.67
Balance 9/30/17	\$1,967,982.21

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:
Final approval of September vendor payments in the amount of \$1,452,244.24 which includes vendor checks #41886 - #42096 and wire payments #753W - #777W for \$850,688.77. Payroll amount \$373,755.66. No wire transfers this month for General Fund.

September 2017	
Balance 9/01/17	\$608,904.99
Receipts	3,266.79
Disbursements	5,831.43
Balance 9/30/17	\$606,340.35

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:
Final approval of June vendor payments in the amount of \$5,831.43 which includes vendor checks #2002-2004. No wire payments for Cafeteria Fund this month. No transfers this month for Cafeteria Fund.

September 2017	
Balance 9/01/17	\$11,530.88
Receipts	121.08
Disbursements	5,026.82
Balance 9/30/17	\$6,625.14

Final approval of July vendor payments in the amount of \$5,026.82 which includes vendor checks #6474 - #6490. No wire payments for Athletic Fund this month. No transfers this month for Athletic Fund.

September 2017	
Balance 9/01/17	\$49,708.12
Receipts	5,380.47
Disbursements	10,966.56
Balance 9/30/17	\$44,122.03

Final approval of June vendor payments in the amount of \$10,966.56 which includes vendor checks #2773 - #2795. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Mr. Salov made a motion to approve all the Financial and Accounts Payable/Estimated Expenditures Reports. Second by Mr. Spizzirri. All members present voted yes and the motion carried.

PERSONNEL REPORT

Daily Substitute Pay Adjustment Related to Days of Service

Mr. Petrovich made a motion to approve the following supplemental pay adjustment related to days of service and substitute teachers. This is a supplement to the agreement with A+ Teachers (Abel Personnel) and will be reset yearly. Mr. Spizzirri second the motion. All members present voted yes and the motion carried.

Days of Service	Daily Rate Adjustment
31 st Day – 60 th Day	\$115/Day
61 st Day – 90 th Day	\$130/Day
91 st Day on	\$150/Day

Appointments

Mr. Petrovich made a motion to approve the appointment of Hilary Espenshade to the position of Secondary Spanish teacher, effective October 30, 2017, or upon release from her prior district, at a salary of Step 5-B+15 \$48,181. Ms. Elliott second the motion. All members present voted yes and the motion carried.

Mr. Petrovich made a motion to approve the salary adjustment for Afton Shaud from a step 2-B with a salary of \$41,327 to a step 3-B with a salary of \$42,382. Ms. Elliott second the motion. All members present voted yes and the motion carried.

Mr. Petrovich made a motion to approve the appointment of Nicole Mehalick to the position of Para Professional effective October 30, 2017, at a salary of \$11.00 per hour. Ms. Elliott second the motion. All members present voted yes and the motion carried.

Athletic Appointments

Mr. Petrovich made a motion to approve Tristan Crawford as Varsity Boys Basketball Head Coach at a Step 1 with a salary of \$4,070.00. Ms. Elliott second the motion. All members present voted yes and the motion carried.

SPECIAL PROJECT'S REPORT – Addendum

Provident Contract

Mr. Spizzirri made a motion to approve the Addendum to the original agreement of the Provident Energy Contract. This will result in an estimated cost savings of \$28,000 for the 2019-2020 school year. The current rate is .04107 Kilowatts per hour to .03332 Kilowatts per hour. Mr. Lewis second the motion. All members present voted yes and the motion carried.

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE REQUESTS

Mr. Spizzirri made a motion to approve the facilities usage request The use of the concession stands will not be included for these events. Mr. Brian Clark, Harrisburg Pit Bulls for additional dates for Cottage Hill field, on October 1 and 21 from 1:00 PM – 3:00 PM for semi pro football games, with facilities usage charges applied. The use of the concession stands will not be included for these events. Second by Mr. Elliott All members present voted yes and the motion carried.

Mr. Spizzirri made a motion to approve Mr. Porr to be able to us the Elementary Cafeteria, but he has supply Insurance from 12-5 pm. Second by Ms. Elliott. All the members voted yes and the motion carried.

Mr. Spizzirri made a motion to approve the facilities usage request for Mr. Joe Ulrich, Operation Recognition. November 16, 2017 at 9:00 am to use the High School auditorium for the Veteran Diploma Ceremony at no charge for this event. Mr. Lewis second the motion. All members present voted yes and the motion carried.

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

All groups (excluding district groups) have followed facilities usage guidelines in obtaining required insurance coverage for events, including presented to the board. All are responsible to coordinate times for building/field usage, as well as field maintenance approval due to inclement weather, if necessary

- Currently to October 29, Steelton Midget Football Association Cheerleading practice, Auxiliary Gym outside area
- August to November 1, 5:30 PM to 7:15 PM, Steelton Midget Football Association, Midget football practice, Cottage Hill Field
- Saturday, October 28 or Sunday, October 29, 2017, 9:00 AM to 6:30 PM, Steelton Midget Football Association, Cottage Hill Field, scoreboard, press box and concession stand
- October 28 from 5:00 PM to 9:00 PM, Harrisburg Pit Bulls, Cottage Hill field, football games. Concession stands will not be included for these events.
- December 15, 9-10 PM & December 16, 2017, 6 AM-5 PM, Capital Area Extreme, for cheerleading competitions, HS Gym, Auxiliary Gym, Cafeteria area (not kitchen), lobby area, locker rooms, bathrooms, and facilities workers.. Availability of HS Gym on Dec. 15 will depend on when game is finished.

A brief executive session was then held for the Board to get Legal Counsel.

TRANSPORTATION REPORT

FIELD TRIPS

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date of Trip	Group	Destination	Advisor/Chaperone
10/4/2017	9 th Grade Honors Environmental Science	Penn State Harrisburg & Sunset Park	Ms. Randolph
10/04/2017	Autism Support Elementary	Paula’s Orchard – Dillsburg, PA	Ms. Tursunovice
10/10/2017	Ecology Class	Wildwood Lake Environmental Center	Ms. Koller
10/14/2017	Girls Basketball Team (Varsity)	Ephrata HS	Mr. Chisholm
10/17/2017	Special Ed 11 th -12 th Grade	PSU Harrisburg	Ms. Conjar
10/20/2017	K-4 th Grade Emotional Support	Mount Gretna, PA	Ms. Trapp
10/27/2017	ES 5 th – 6 th Grade	Wildwood	Ms. Yarnevich
10/31/2017	Math and Science	Messiah College	Ms. Gallagher
11/3/2017	5th Grade Students	The Forum, Hbg.	Ms. Heisey
11/10/2017	K-4 Emotional Support	Gettysburg Battlefield	Ms. Trapp
11/10/2017	Color Guard/Chorus	1152 Main St. Oberlin, PA	Mr. Ulrich
11/29/2017	11 th Grade College Visit	Elizabethtown College	Ms. Morrison
12/8/2017	5th Grade	Messiah College – Oakes Science Museum	Ms. Heisey
Field Trips Cont.			

12/15/2017	ES 5 th -6 th Grade	Whitaker Center	Ms. Yarnevich
12/19/2017	11 th Grade Special Ed	CAIU	Ms. Conjar
2/9/2018	ES 5 th -6 th Grade	Ski Roundtrip	Ms. Yarnevich
4/27/2018	ES 5 th – 6 th Grade	Lake Tobias	Ms. Yarnevich

STUDENT ACTIVITIES REPORT

I. FUNDRAISERS

Mr. Spizzirri made a motion to approve the following fundraisers. Second by Ms. Woods. All members present voted yes and the motion carried.

<u>Club/Group</u> <i>Contact</i>	<u>Date</u>	<u>Type of Funding</u>
Yearbook	Football and Basketball games and after school	Yearbook Sale
Class of 2018	10/4-13/2017	Staff Pay to Dress Down \$1 per day
Science Club	10/9/2017 until gone	Halloween lollipop sale
Class of 2019	October 10 th -26 th , 2017	Assorted Candy For Sale
3 rd Grade Account	10/16-25, 2017 and 2/5-13, 2018	R and K Sub Sale
Roller Cheerleading	10/16/2017	Gertrude Hawk Chocolate Candy
1 st Grade Account	10/23-11/3/2017	R and K Sub Sale
JAM Club	10/31/2017	Halloween Dress-Up \$2 to dress up
Senior Class of 2018	Early November	31 Catalog Brand Items for Sale
JAM Club	Ongoing	Candy/Snack Sale
Science Club	11/13-27/2017	Athletic Wear Fundraiser
Science Club	2/1-16/2018	Lollipop Sale

Science Club	4/29-5/11/2018	Flower Sale
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PUPIL SERVICES REPORT

PENNSYLVANIA STATE UNIVERSITY FIELD EXPERIENCE

Ms. Woods made a motion to approve the Agreement between The Pennsylvania State University and SHSD for the 2017-2018 school year to provide field experience for the College of Nursing. Second by Ms. Elliott. All members present voted yes and the motion carried.

SHIPPENSBURG UNIVERSITY FIELD EXPERIENCE

Ms. Woods made a motion to approve the Agreement between Shippensburg University and SHSD for the 2017-2018 school year to provide field experience within the area of Social Work. Second by Ms. Elliott. All members present voted yes and the motion carried.

SPECIAL PROJECTS REPORT

No items at this time.

SCHOOL BOARD PRESIDENT’S REPORT

2018 Board Meeting Calendar

Ms. Carricato made a motion to approve the following Steelton-Highspire School District 2018 School Board Meeting dates for public notification. Second by. Ms. Elliott. All members present voted yes and the motion carried.

REGULAR LEGISLATIVE BOARD MEETINGS

Thursday	January 18, 2018	6:30 P.M.
Thursday	February 15, 2018	6:30 P.M.
Thursday	March 15, 2018	6:30 P.M.
Thursday	April 19, 2018	6:30 P.M.
Thursday	May 17, 2018	6:30 P.M.
Thursday	June 14, 2018	6:30 P.M.
Thursday	August 16, 2018	6:30 P.M.
Thursday	September 20, 2018	6:30 P.M.
Thursday	October 11, 2018	6:30 P.M.
Thursday	November 15, 2018	6:30 P.M.
Thursday	December 6, 2018	6:30 P.M.

PLANNING & AGENDA BUILDING
(Legislative action may be taken)

Monday	January 8, 2018 **	6:30 P.M.
Monday	February 5, 2018	6:30 P.M.
Monday	March 5, 2018 **	6:30 P.M.
Monday	April 9, 2018	6:30 P.M.
Monday	May 7, 2018 **	6:30 P.M.
Monday	June 4, 2018	6:30 P.M.
Monday	August 6, 2018 **	6:30 P.M.
Monday	September 10, 2018	6:30 P.M.
Monday	October 1, 2018 **	6:30 P.M.
Monday	November 5, 2018	6:30 P.M.

****Athletic Association Meetings**

SOLICITOR'S REPORT

No items at this time.

SUPERINTENDENT’S REPORT

CONFERENCE REQUEST

Mr. Spizzirri made a motion to approve the following conference requests. Second by Ms. Elliott. All members present voted yes and the motion carried.

Name	Conference	Date	Cost
Wendy Reisinger	School Counselor Network	9/12, 10/3, 11/7, 12/15 all of 2017	0
Jennifer Rash	Dauphin Co. Children’s Mental Health System Overview	9/19/2017	\$0
Katherine Perich	NSTA Conference	10/5-6/2017	Cost of SUB
Kaitlyn Keim	NSTA Conference	10/5-6/2017	Cost of SUB
Samantha Roedts	Central Math Content & Coaching Project	10/5, 11/2, 12/7/2017, 01/04, 2/1, 3/1, 4/5/2018	Cost of SUB
Jamee Davis	Proactive Solutions and Understanding Students with Social, Emotional, & Behavioral Challenges	10/5/2017	Cost of SUB
Ariane Ackley	STEM PD	10/5/2017	Cost of SUB
Megan Byrnes	STEM PD	10/6/2017 and 10/17-18/2017	\$0
Sadie Kinnarney	Homeless Conference	10/11-12/2017	\$0
Willie Slade	Homeless Conference	10/12/2017	\$0
Sadie Kinnarney	33rd Statewide PASSUIP	10/13/2017	\$125.00
Afton Shaud	STEM PD	10/17/2017	Cost of SUB
Samantha Neidlinger	STEM PD	10/17/2017	Cost of SUB
Michele Harmon	STEM PD	10/17/2017	Cost of SUB
Jessica Cree	STEM PD	10/17-18/2017	Cost of SUB
Laura Groff	STEM PD	10/17-19/2017	Cost of SUB
Kayla Heiney	STEM PD	10/17-19/2017	Cost of SUB
Jennifer Detz	STEM PD	10/19/2017	Cost of SUB
Conference Request Cont.			
Patrick Iskric	Association of School	10/24-26/2017	\$470.10

Mick Iskric Jr.	Curriculum Advisory	10/25-27/2017	\$486.62
Jamee Davis	Quality Indicators of Emotional	10/26/2017	Cost of SUB
Kara Schwenk	Practical Strategies to Successfully “Flip” Your Math	10/31/2017	\$329 includes Registration
Samantha Roedts	Practical strategies to Successfully “Flip” Your Math Instruction	10/31/2017	Cost of SUB
Adrienne Albert	New Teacher Induction	11/1, 12/13/17, 1/31, and 3/14/2018	Cost of SUB
Diane England	New Teacher Induction	11/1, 12/13/17, and 1/31,	Cost of SUB
Kayla Heiney	New Teacher Induction	11/1, 12/13/17,	Cost of SUB
Abby Howard	New Teacher Induction	11/1, 12/13/17, and 1/31,	Cost of SUB
Krystal Murphy	New Teacher Induction	11/1, 12/13/17,	Cost of SUB
Sean Norberg	New Teacher Induction	11/1, 12/13/17, and 1/31, 3/14/2018	Cost of SUB
Dorianne Schuyler	New Teacher Induction	11/1, 12/13/17, and 1/31,	Cost of SUB
Afton Shaud	New Teacher Induction	11/1, 12/13/17, and 1/31, 3/14/2018	Cost of SUB
Victoria Stennett	New Teacher Induction	11/1, 12/13/17, and 1/31, 3/14/2018	Cost of SUB
Marianne Way	New Teacher Induction	11/1, 12/13/17, and 1/31, 3/14/2018	Cost of SUB
Jennifer Rash	New Teacher Induction	11/1, 12/13/17, and 3/14/2018	\$0
Ira Barth	New Teacher Induction	11/1, 12/13/17, and 3/14/2018	Cost of SUB
Jody Yarnevich	Functional Behavior Assessment	11/16/2017 & 12/7/2017	Cost of SUB
Chrisan Greenwalt	504 Training	11/29/2017	\$0
Conference Request Cont.			

Jennifer Rash	School counselor Networking	1st Tues. of except Jan. it is the 2nd Tues	\$0
Tracy Hipple	Preparing Transition Age Youth with Autism for Employment	12/7/2017	Cost of Sub
Brooke Conjar	Google Apps and Extensions for Special Education	12/19/2017	Cost of SUB
Jennifer Rash	MTSS Cohort	1/10/2018 and 5/10/2018	\$0

DONATIONS

Mr. Spizzirri made a motion to approve the following donations. Second by Ms. Elliott. All members present voted yes and the motion carried.

Name	Fund	Amount
Travis Waters	Football	150.00
Travis Waters	Cheerleader	150.00
Community Aid	RollerPacks	5000.00
Mallios LLC P/A	Wrestling	100.00

OPERATION RECOGNITION DIPLOMA RECIPIENTS

Mr. Spizzirri made a motion to approve the diploma recipient through Operation Recognition. The ceremony will be held on November 16, 2017. Recipient is:

Rueben Garnett	WW II
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Second by Ms. Woods. All members present voted yes and the motion carried.

ACTION ITEM

PERSONNEL

SUPERINTENDENT’S REPORT

STUDENT EXPULSION

Mr. Spizzirri made a motion that the Board approves the expulsion hearing recommendations for student #171801201, assigned to the district’s Alternative Education Program (AEDY) for a period of one (1) calendar year, effective October 20, 2017 through October 20, 2018. Second by Mr. Lewis. All members present voted yes and the motion carried.

Vigilance Security

Mr. Spizzirri made a motion that the Board approves approve the Agreement between Vigilance Security and the Steelton Highspire School District to provide security for athletic events for the 2017-2018 school year. The pay rate will be \$20/hour per employee. Second by Ms. Elliott. All members present voted yes and the motion carried.

CONFERENCE REQUEST

Mr. Woods made a motion that the Board approves the following conference requests. Second by Mr. Spizzirri. All members present voted yes and the motion carried.

Name	Conference	Date	Cost
Brooke Conjar	Transition Consortium @ IU	October 17, 2017	\$50
Brooke Conjar	Transition – CART meeting	October 12, 2017	\$50
Clarence Watson	1309 Dash Grant Conf	October 23-24, 2017	\$264
Brooke Conjar	Gifted Boot Camp	10/24/2017	\$132
Brian Woodfill	Practical Strategies to Successfully “Flip”	10/31/2017	\$361
Patricia Phillips Iskric	Advanced Practices In the Use of ROI (Rate of Improvement) for SLD Determination	11/15/2017	No cost
Jamee Davis	Functional Behavioral Assessment	11/16/2017 and 12/7/2017	\$66

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Pennlive still says that the game is at Middletown, but it is a home game.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

The press box is nice and coming along good.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET PLANNING

There was nothing to be reported.

POLICY COMMITTEE

The next policy meeting is October 24, 2017.

BOARD ROUND TABLE

There was nothing to be reported.

PUBLIC COMMENT (ANY TOPIC)

There was nothing.

ADJOURNMENT

The meeting adjourned at 7:30 PM on a motion by Mr. Lewis. Second by Mr. Petrovich.
All members present voted yes and the motion carried.

ShaQuita Burton
ShaQuita Burton, Acting Board Secretary