

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**VOTING MEMBERS PRESENT:** Ms. Joyce Culpepper; Mr. Derek Lewis; Ms. Natalie Bowman; Ms. Karen Harris; Mr. Calvin Johnson; Ms. Janice Elliott; and Ms. Paula Sviben.

Attached is a copy of a list of names of the members of the public who were present

**NON-VOTING MEMBERS PRESENT:** Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskrac, Jr., Assistant to the Superintendent; Ms. Megan Byrnes, Elementary School Principal; ShaQuita Burton, Board Secretary, and Mr. Michael Simonetti, Business Manager.

**CALL TO ORDER**

Ms. Joyce Culpepper, Vice President called the meeting to order at 6:35 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items)**

There were no public comments.

**PRESENTATION**

The first presentation was by Mr. Richard Soto from Phase 4. Mr. Soto is the program assistant of the Phase 4 Learning Center. Mr. Soto stated that overall the students are doing very well, some got jobs already part time and one right now is doing job training as carpentry and is working a part time job. There are few challenges but overall they are doing well.

The second presentation was given by a representative of Family Sports Association, Mr. Tristan Crawford. Mr. Crawford stated that former student athletes of Steelton Highspire School District formed together to create a family atmosphere to teach our current children in the area all different sports as well as life skills. The children are coed and we will be overlooking all youth sports. The Association is asking to continue to use the facility for different programs for free. We do have a free camp coming up. Majority of the students are from Steelton area ages 7-13. The Association will oversee all sports, there will be a registration fee, and while it will be free they do have to clean up behind themselves. Saturday morning we will have basics for 6 and under. We have a 501C3 through the Jordan Hill Foundation until the Family Sports Association gets their own nonprofit. All the members are college graduates and majority of the graduates are division one athletes.

Mr. Lewis made a motion to allow the Family Sports Association to continue to use the facilities for their sports program. Second by Ms. Sviben; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

The third presentation was given by Dr. Candace Hogue who teaches youth life sports on through Penn State Sports Psychology Lab. She spoke to Mr. Slade the athletic director about coming in and working with the athletes here to give back to our community. Dr. Hogue graduated from the University of Kansas with her masters and her doctorate. Dr. Hogue is asking for two things, one thing is to be able to come to the school and work with some of the athletes, but also she received a grant to work with youth athletes to treat them mental skills to help with stress related to sports. There is a screening, but we do have open forums to come and learn about sports psychology. Maybe next semester we will work with the teams. There is confidential student information but we work with IRB to keep all their information confidential. All the information will be sealed and then turned over to IRB. There is a waiver for parents to sign and there is contact information. Dr. Candace that she is the only person who will know the person and the number. But all the information is shredded after they accepted into the program.

Mr. Johnson made a motion to allow the Dr. Hogue and the Penn State Sport Psychology Lab to work with the students and to do a study with the athletes but they must refer to HIPPA regulations. Second by Ms. Elliott; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**FOLLOW UP**

No follow up, but just wanted everyone to be aware that we had several Administrators out today, Mr. Martin and Ms. Gallagher was out sick and Mr. Isrick in a conference at State College.

**Approval of August' Minutes**

Mr. Lewis made a motion to approve the August's Planning and Legislative Minutes. Second by Ms. Elliott; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**CURRICULUM REPORT**

No content

**FINANCE REPORTS**

Mr. Johnson made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Sviben; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**1. GENERAL FUND**

1. Treasurer's Report: The Administration respectfully recommends that the Board approve the following Treasurer's Report:

August 2018	
Balance 8/01/18	\$734,928.60
Receipts	1,890,490.81
Disbursements	1,674,166.47
Balance 8/30/18	\$601,136.27

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:

Final approval of August vendor payments in the amount of \$1,674,166.47 which includes vendor checks #43562 - #43765 and wire payments #1050W - #1069W for \$522,826.68. Payroll amount \$601,136.27. There was no transfers out of General Fund.

**1. CAFETERIA FUND**

1. Cafeteria Report: The Administration respectfully recommends that the Board approve the following Cafeteria Report:

August 2018	
Balance 8/01/18	\$139,785.55
Receipts	971.69
Disbursements	1,745.34
Balance 8/30/18	\$139,011.90

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of August vendor payments in the amount of \$1,745.34 which includes vendor checks #2039-2042. There was no Wire Payments for the Cafeteria for the month of July. There was no transfers out of the Cafeteria Fund.

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**FINANCE REPORT continued**

**1. ATHLETIC FUND**

1. Athletic Association Financial Report: The Administration respectfully recommends that the Board approve the following Financial Report:

August 2018	
Balance 8/01/18	\$45,680.51
Receipts	2,477.75
Disbursements	34,177.04
Balance 8/30/18	\$13,981.22

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report. Final approval of August vendor payments in the amount of \$34,177.04 which includes vendor checks #6810 - #6818. No wire payments this month. No transfers this month for Athletic Fund.

**1. STUDENT ACTIVITIES ACCOUNT**

1. Student Activities Financial Report: The Administration respectfully recommends that the Board approve the following Student Activities Financial Report:

August 2018	
Balance 8/01/18	\$27,004.78
Receipts	408.87
Disbursements	1,061.71
Balance 8/30/18	\$26,351.94

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

Final approval of August vendor payments in the amount of \$1,061.71 which includes vendor checks #2955 - #2959. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Mr. Johnson made a motion to approve the Act 1 Resolution. Second by Ms. Elliott; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**PERSONNEL REPORT**

**Personnel Report**

Ms. Culpepper made a motion to approve the attached Personnel Report. Second by Mr. Johnson; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Personnel Addendum Action Items Report**

Ms. Culpepper made a motion to approve the Personnel Addendum Report. Second by Mr. Johnson; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Property and Supplies Report**

**Facilities Usage**

Mr. Lewis made a motion to approve the facility request from Joe Ulrich to use the high school auditorium November 8, 2018. Second by Ms. Sviben; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

Mr. Lewis made a motion to approve the facility request from Roger Beckwith to use the basketball court, locker room, and meeting room on November 11, 2018, December 29, 2018, and January 5, 2019 and March 2, 2019. Second by Ms. Elliott; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

Mr. Lewis made a motion to approve the operation and maintenance agreement for district classroom space between CAIU and SHSD for the 2018-2019 school year. Second by Ms. Elliott; Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**TRANSPORTATION REPORT**

Information only

**STUDENT ACTIVITIES REPORT**

**Fundraiser**

Ms. Elliott made a motion to approve the fundraisers on the student report. Second by Ms. Harris. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**PUPIL SERVICES REPORT**

**New Story**

Ms. Harris made a motion to approve the contract between New Story and SHSD for special education services for the 2018-2019 school year. Second by Mr. Lewis. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Early Warning System**

Ms. Harris made a motion to approve the contract between PA Department of Education and SHSD for the participation in PA Dashboard/Early warning system and intervention catalog for the 2018-2019 school year. Second by Ms. Elliott. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (6 ayes, 1 abstention, 0 nays, 2 absent)

**Capital Region**

Ms. Harris made a motion to approve the contract between RSVP of the Capital Region and SHSD for volunteer services for the 2018-2019 school year. Second by Mr. Lewis. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Salvation Army**

Ms. Harris made a motion to approve the contract between Salvation Army and SHSD to provide an after school program for elementary students for the 2018-2019 school year. Second by Ms. Bowman. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Akoban**

Ms. Harris made a motion to approve the contract between Akoben and SHSD to provide professional development related to restorative practice and culturally relative instruction for the 2018-2019 school year. Second by Ms. Elliott. Ms. Sviben. Ms. Elliott; Ms.

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**River Rock Academy**

Ms. Harris made a motion to approve the contract between River Rock Academy and SHSD to purchase student services for the 2018-2019 school year. Second by Ms. Elliott. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**Health Professional Contract Services**

Ms. Harris made a motion to approve the request of the continuation of William J. Albright, IV, MD, School Physician at a rate of \$13,097.00 and David Settino, DDS, School of Dentist as a volunteer to provide contracted services to the SHSD for the 2018-2019 school year. Second by Mr. Johnson. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**SOLICITOR'S REPORT**

Mr. Champion stated that there was a letter sent out to each of you of the copy of our submission to the petition and right now we are waiting for the PDE to submit their response. The Coalition can then file an appeal.

**SUPERINTENDENT'S REPORT**

Ms. Culpepper stated that she attended a conference but she was not able to vote because she was not voted in as a delegate. There is a delegate assembly tomorrow, and although she can't go if anyone else wants to go tomorrow at the Hershey Lodge at 2:30, but need to be there by 1:00 pm to register to vote. No one was available to attend. The conference was very big and there was a lot of schools there showing off their different talents. Mr. Culpepper stated that she would like to attend next year.

**SUPERINTENDENT'S REPORT**

**Conference Request**

Ms. Culpepper made a motion to approve the following conference request. Second by Ms. Elliott. Ms. Sviben. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**Donations**

Ms. Culpepper made a motion to approve the following donations. Second by Ms. Sviben. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**SPECIAL REPORTS**

**ATHLETIC ASSOCIATION**

Mr. Lewis stated that we need to take a serious look at our programs and the directions in which they are headed and things need to be handled that is extending to the field from the classrooms. Also we need to remember the student comes before the athlete and we are waiting for a meeting to be set up to discuss how are school is being represented.

**PSBA REPRESENTATIVE**

Mr. Johnson made a motion to approve Ms. Joyce Culpepper as a PSBA Delegate while she serves her term on the SHSD School Board. Second by Ms. Elliott. Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; Ms. Harris; Ms. Slade; and Ms. Carricato. Voted aye on roll call. (7 ayes, 0 nays, 2 absent)

**HACC**

There was nothing to be reported.

**CAIU**

There was nothing to be reported.

**STRATEGIC PLANNING**

There was nothing to be reported.

**BUIDLINGS AND GROUNDS**

There was nothing to be reported.

**DISCIPLINE COMMITTEE**

Ms. Bowman asked if there is any way we can get the police officers to follow our students after school so they can call for back up if needed. There was a big fight this afternoon and although they sent a police car and a sheriff but they sat there while the fight ensued. The mom picked up the kid who got his nose busted, but the police did not do anything. Ms. Bowman stated that she stands outside her house and watch the kids fight every day.

**BUDGET PLANNING**

Next month the meeting will start.

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD LEGISLATIVE MEETING**

**October 18, 2018**

**MINUTES**

**POLICY**

Several policies will be submitted in November.

**NEGOTIATIONS**

We are waiting to hear back from AFSCME.

**PUBLIC COMMENT (ANY TOPIC)**

No comment

**ADJOURNMENT**

The meeting adjourned at 7:46 PM on a motion by Ms. Culpepper. Second by Ms. Natalie Bowman. All members present voted yes and the motion carried.

\_\_\_\_\_  
ShaQuita Burton  
ShaQuita Burton, Acting Board Secretary