

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of October 22, 2015 with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner was absent. Also present were Mr. Travis Waters, Assistant to the Superintendent; Cynthia Craig, Business Manager; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, High School Principal; Mr. Willie Slade, Athletic Director and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:40 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

Ms. Carricato requested a moment of silence in remembrance of Mr. Jack Carnes, Press Box Speaker and former Board Member.

#### **ANNOUNCEMENT OF EXECUTIVE SESSION**

Ms. Carricato announced Executive Sessions were held on Thursday, October 8 and again tonight prior to this meeting to discuss employment matters protected by lawful privilege. She apologized for the delay in the start of the meeting.

#### **PUBLIC COMMENT (Action Items)**

There was no public comment.

#### **PRESENTATIONS**

Mr. Jonathan Cox, Rhoads & Sinon, district's bond council, reported the Revenue Anticipation Note the district received this week. The proposal which is incorporated into the Resolution on tonight's agenda, is from PNC Bank for a line of credit maximum amount of \$6.2 million available for the school district to draw upon as needed to pay operating expenses until the State budget is passed. Mr. Cox described the material terms, the note will bear interest 65% based on LIBOR, plus 2.75% on the principal amount that is drawn by the school district, with a debt cap of 8%. The upfront commitment fee is \$25,000. If any portion of the note remains outstanding after January 1, 2016, there will be an additional unused credit fee of .1% (or 10 basis points) of the principal amount of the note that has not been advanced. This Revenue Anticipation Note secure only by a pledge of the Basic Education Funding receipts, that the school district anticipates receiving from the Commonwealth's Budget; approximately \$8.4 million is the anticipated basic education funding amount, this note is only for \$6.2 million. The note will also be secured by an agreement from the Commonwealth as soon as the State Budget passes the note will be paid off as soon as funds come available; the note has a maturity date the end of February 2016. He further stated the Resolution before the Board

to accept the proposal of PNC Bank, authorizes the issuance of the note as described and contains all of the requirements under the Pennsylvania Local Government Unit Debt Act for the school district. Mr. Cox added if the Board would adopt the Resolution this evening, filing would take place and closing would be as soon as possible.

Ms. Carricato introduced Ms. Leann Cox and Mr. Bob Welsh with WheelHouse. Mr. Welsh, designer of the greenhouse spoke on the success of the Aquaponics Greenhouse project. Ms. Cox, SHSD alumni, thanked the Board for thinking outside the box saying she feels fortunate to be able to return to the district with an opportunity to teach the students again. Both of them praised the students’ hard work, commitment and the positive impact this project has had on the students and the community. Mr. Spizzirri questioned the original plan of restaurants buying produce, Mr. Welsh reported there are more interested than they can handle at this point with everything sold; the biggest customer is Pinnacle Health for the nutrition education purposes. Mr. Welsh was proud to announce the greenhouse produce will be served as a meal at a conference for chefs in Hershey this week. Ms. Cox commented the project has widened to a smaller greenhouse unit to begin at the elementary school called “Roller Aquaponics”. Mr. Petrovich asked about the vision for long range plans, Mr. Welsh envisions for growth to be three times the size and he would like a fish prep business in the Steelton community, currently only one is in the state of Pennsylvania. Mr. Salov reported his grandson was one of the students who worked this summer in the greenhouse and is looking forward to returning. Mr. Spizzirri and Mrs. Tonkin commended both for giving this opportunity to the students. Ms. Carricato presented a card of thanks to each of them from the Board.

**ACTION ITEMS**

**RESIGNATIONS**

Mr. Petrovich made a motion to accept the resignation from Mr. Anthony Shipkowski, Elementary Second Grade Long Term Sub, effective September 25, 2015. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

**SUBSTITUTE TEACHERS**

Mr. Petrovich made a motion to approve the following as SHSD Day-To-Day substitute teachers for the 2015-2016 school year. CAIU Guest Teachers are Emergency Permit for PK-12. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Ms. Patricia Robinson	CAIU Guest Teacher	Mr. Roger Dixon	CAIU Guest Teacher	Mr. Ryan Hill	CAIU Guest Teacher
-----------------------	--------------------	-----------------	--------------------	---------------	--------------------

**FUNDRAISER**

Mr. Petrovich made a motion to approve the following fundraiser. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<b><u>Club/Group</u></b>	<b><u>Date</u></b>	<b><u>Type of Funding</u></b>
Elementary band	October 16, 2015	Bake sale during home football game

**FIELD TRIP**

Mr. Petrovich made a motion to approve a field trip to the Society Design Conference in Philadelphia, on October 15, 2015, for five (5) students and two (2) adults. They would use a school van and the conference cost has been waived. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

**ACCEPTANCE OF REVENUE ANTICIPATION NOTE**

Mr. Petrovich made a motion to accept the Resolution authorizing and securing the issuance of a Revenue Anticipation Note of Steelton-Highspire school district for its fiscal year ending June 30, 2016, in the maximum principal amount of \$6,200,000.00, under the Pennsylvania Local Government Unit Debt Act. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

**F.M.L.A.**

Mr. Petrovich made a motion to approve a request for F.M.L.A. Leave of Absence for Dr. Ellen Castagneto, Superintendent, effective October 7, 2015 through December 11, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

**INTERIM ACTIVE SUPERINTENDENT**

Mr. Petrovich made a motion to approve the appointment of Mr. Travis Waters, Interim Active Superintendent, effective October 8, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

**SUBSTITUTE TEACHERS**

Mr. Petrovich made a motion to approve SHSD Day-To-Day substitute teachers for the 2015-2016 school year. Second by Ms. Slade.

Mrs. Tonkin made a motion to amend for the following SHSD Day-To-Day substitute teachers for the 2015-2016 school year, to read individually. Second by Ms. Slade. All

members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent) The amended motion to approve Mr. Rick Binder as SHSD Day-To-Day substitute teacher for the 2015-2016 school year. All members present voted on roll call. Ms. Metallo and Mrs. Tonkin voted no. (6 ayes, 2 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve Mr. Nick Conjar SHSD Day-To-Day substitute teachers for the 2015-2016 school year. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

### **ASSISTANT ATHLETIC DIRECTOR**

Mr. Petrovich made a motion to approve Andrew Erby as Volunteer Assistant Athletic Director. Second by Ms. Slade. Ms. Metallo and Mr. Lewis questioned the responsibilities of this person, if he would be liaison with midget organization and if Mr. Slade would have final say in situations. Mr. Slade validated the assistant would aid as needed with coverage for multiple games being played at the same time, meeting attendance and mostly as the liaison with midgets. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

### **ATHLETIC APPOINTMENTS**

Mr. Petrovich made a motion to approve the appointment of Mr. Rick Binder, Varsity Head Boys Basketball Coach for the 2015-2016 season at a salary of Step 7, \$5,560.00 Second by Ms. Slade. All members present voted on roll call. Mr. Lewis, Ms. Metallo and Mrs. Tonkin voted no. (5 ayes, 3 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Andrew Erby, Jr. High Head Boys Basketball Coach for the 2015-2016 season at a salary of Step 3, \$1,970.00. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Tristan Crawford, Assistant Varsity Boys Basketball Coach for the 2015-2016 season at a salary of Step 2, \$2,315.00. Second by Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Nick Conjar, JV Boys Basketball Coach for the 2015-2016 season at a salary of Step 2, \$1,909.00. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Jamie Harvey, Volunteer Assistant Varsity Football Coach for the 2015-2016 season. (Pending receipt of clearances) Second by Ms. Slade. Mr. Lewis questioned the Athletic Director for appointing someone this late in the season. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Antonio (Tony) Librandi, Volunteer for the Boys Basketball Team for the 2015-2016 season. Second by Ms. Slade. Mr. Lewis questioned what position this person would hold. Mr. Slade stated he would assist with various duties. All members present voted on roll call. Mr. Spizzirri abstained, Mr. Librandi is a relative. (7 ayes, 0 nays, 1 abstention, 1 absent)

### **Financial Report**

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund for September 2015 will be brought forward for approval at the October 22, 2015 Legislative Meeting.

### **Personnel Report**

Various personnel items will be brought forward at the Legislative Meeting on October 22, 2015.

### **Property and Supplies Report**

Facilities usage report for October 2015 will be brought forward at the Legislative Meeting on October 22, 2015. Ms. Slade questioned if midget basketball had turned in a request; it was answered they have not at this time.

### **Transportation**

Field trip requests will be brought forward at the Legislative Meeting on October 22, 2015

### **Student Activities Report**

Various fundraisers will be brought forward at the Legislative Meeting on October 22, 2015.

### **Pupil Services Report**

2015-2016 Student Assistance Program Letter of Agreement will be brought forward at the Legislative Meeting on October 22, 2015.

### **Superintendent's Report**

Donations and conference requests will be brought forward at the Legislative Meeting on October 22, 2015.

## **SPECIAL REPORTS**

### **ATHLETIC ASSOCIATION**

Mr. Petrovich announced Mr. Slade to report. Mr. Slade pointed out the recent passing of Mr. Carnes who was the voice of the Rollers for years at the games. Mr. Slade remarked he would like to name the press box after Mr. Carnes, but after renovations take place; a fundraiser is planned to take care of supplies needed for this renovation. He's hopeful he'll get a quote for materials before the next meeting.

**PSBA REPRESENTATIVE**

There was nothing to be reported.

**STRATEGIC PLANNING**

There was nothing to be reported.

**BUILDINGS AND GROUNDS**

There was nothing to be reported.

**DISCIPLINE COMMITTEE**

There was nothing to be reported.

**BUDGET COMMITTEE**

There was nothing to be reported.

**PUBLIC COMMENT**

Mr. John Hoerner, 436 Second Street, Highspire, stated his displeasure with the board's action. He applauded those who voted against the motion, he doesn't feel this is a good role model for our kids, bringing this person in as a substitute teacher.

**ADJOURNMENT**

The meeting adjourned at 7:14 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members voted aye.

**Debra Kagarise**  
Debra Kagarise, Board Secretary