

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

November 28, 2018

MINUTES

VOTING MEMBERS PRESENT: Ms. Karen Harris, Ms. Mary Carricato, Ms. Paula Sviben, Mr. Derek Lewis, Ms. Janice Elliot, and Ms. Joyce Culpepper

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Mr. Vincent Champion, School Solicitor; Mr. Mick Iskrac, Jr., Assistant to the Superintendent; Ms. Megan Byrnes, Elementary School Principal; ShaQuita Burton, Board Secretary, and Mr. Michael Simonetti, Business Manager.

CALL TO ORDER

Ms. Joyce Culpepper, Vice President called the meeting to order at 6:51 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATION

The first presentation was by Mr. William Gaffey, he stated that he was back again to present for the AAU tournament in conjunction with Mr. Erby. Two dates are definite. The girls' dates in March are tentative. Give \$1500 for football program, we also give \$500 to the Roller Education Foundation. 5th grade field trip needs a bus and they will get some too. Last year Jarvi Flowers got a \$150 scholarship. Last year we didn't get enough teams to participate. Still hoping to start that this year for our girls. We also bought the boys basketball uniforms, with number and names and they kept them. Insurance we provide every year is good as well.

Ms. Elliott made a motion to accept the facility request from Mr. Gaffey and Steel High Football Team to use the high school gym, the auxiliary gym, and the concessions March 29-31, 2019, April 6-7 and 27-28, 2019. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Mrs. Carricato made a motion for Mr. Gaffey and Mohn foundation do not have to present going forward. Second by Ms. Elliott. Discussion about why doing a presentation every time. Any new people should come the first time. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

FOLLOW UP

No report.

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Approval of September's Minutes

Mr. Lewis made a motion to approve the September's Planning and Legislative Minutes. Second by Ms. Carricato; Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

CURRICULUM REPORT

No content

FINANCE REPORTS

Mr. Lewis made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Sviben; Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

GENERAL FUND

Treasurer's Report: The Administration respectfully recommends that the Board approve the following Treasurer's Report:

September 2018	
Balance 9/01/18	\$348,292.84
Receipts	3,082,251.49
Disbursements	2,888,817.25
Balance 9/30/18	\$541,727.08

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:

Final approval of September vendor payments in the amount of \$1,578,461.55 which includes vendor checks #43766 - #43917 and wire payments #1070W - #1085W for \$892,893.40. Payroll amount \$417,462.30. There was no transfers out of General Fund.

CAFETERIA FUND

Cafeteria Report: The Administration respectfully recommends that the Board approve the following Cafeteria Report:

September 2018	
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Balance 9/01/18	\$143,028.47
Receipts	2,622.42
Disbursements	11,512.22
Balance 9/30/18	\$134,138.67

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of September vendor payments in the amount of \$11,512.22 which includes vendor checks #2043-2046. There was no Wire Payments for the Cafeteria for the month of July. There was no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report: The Administration respectfully recommends that the Board approve the following Financial Report:

September 2018	
Balance 9/01/18	\$13,981.22
Receipts	21,490.95
Disbursements	8,063.38
Balance 9/30/18	\$30,408.79

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report. Final approval of September vendor payments in the amount of \$8,063.38 which includes vendor checks #6819 - #6852. No wire payments this month. No transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report: The Administration respectfully recommends that the Board approve the following Student Activities Financial Report:

September 2018	
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Balance 9/01/18	\$26,351.94
Receipts	848.24
Disbursements	772.58
Balance 9/30/18	\$26,427.60

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following

Accounts Payable/Estimated Expenditures Report:

Final approval of September vendor payments in the amount of \$772.58 which includes vendor checks #2960 - #2966. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

PERSONNEL REPORT

Personnel Report

Ms. Culpepper made a motion to approve the attached Personnel Report. Second by Ms. Sviben; Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Personnel Addendum Action Items Report

Ms. Culpepper made a motion to approve the Personnel Addendum Report. Second by Mr. Carricato; Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Property and Supplies Report

Facilities Usage

Ms. Carricato made a motion to approve the facility request from the Family Sports Association to use the elementary gym December 22, 2018 for the Toys for Tots. Second by Ms. Harris; Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

TRANSPORTATION REPORT

Information only

STUDENT ACTIVITIES REPORT

Fundraiser

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Ms. Elliott made a motion to approve the fundraisers on the student report. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

PUPIL SERVICES REPORT

Expulsion

Ms. Harris made a motion to accept the admission of fact and waiver for student #181900701. Second by Mr. Lewis. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Student Assistance Program Letters of Agreement

Ms. Harris made a motion to approve the contract between Keystone Human Services and SHSD to provide mental health assessments for the 2018-2019 school year. Second by Ms. Carricato. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. Bowman; Mr. Johnson; and Ms. Harris. Voted aye on roll call. (6 ayes, 1 abstention, 0 nays, 2 absent)

Dauphin County Mental Health/Intellectual Disabilities Contract

Ms. Harris made a motion to approve the contract between Dauphin County Mental Health/Intellectual Disabilities program and Dauphin County Juvenile Program and SHS to provide mental health consultants for the 2018-2019 school year. Second by Mr. Elliott. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

School Psychologist Contract

Ms. Harris made a motion to approve the contract between Dr. Amelia Lopez and SHSD for school psychology services for the 2018-2019 school year. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

SOARPsych, LLC

Ms. Harris made a motion to approve the contract between SOARPsych, LLC and SHSD for bilingual psycho-educational evaluation for the 2018-2019 school year. Second by Ms. Carricato. Point of clarification there is an additional cost but with the rising need of ESL we will need to have bilingual cost. Our total populations has grown from 25 kids to 85 kids over the last few years. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

New Story

Ms. Harris made a motion to approve the contract between New Story and SHSD for bilingual psycho-educational evaluation for the 2018-2019 school year. Second by Ms. Elliott. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

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Winter Keystone – 2 hour delay

Ms. Harris made a motion to approve the two hour delays for any students in grades 10-12 not taking the Winter Keystone Exam on the following date: 1/8/19, 1/9/19, 1/10/19, 1/11/19, 1/15/19, and 1/16/19. This will accommodate necessary scheduling needs and ensure adequate test proctors are available. The total cost of additional transportation will be \$1,168.74. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

SPECIAL PROJECTS REPORT

JEVS Human Services

Mr. Lewis made a motion to approve the contract between JEVS Human Services and SHSD to perform service to improve student academic performance in STEM for the 2018-2019 school year. Second by Ms. Elliott. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

SOLICITOR’S REPORT

Mr. Champion stated that there was an email sent out earlier today in regards to budget properties in Highspire, which there was case filed seeking tax exemption to elderly, but the court found in the District’s favor. Highspire residents then filed an appeal and the District won so the properties are taxable.

SUPERINTENDENT’S REPORT

Conference Request

Ms. Culpepper made a motion to approve the following conference request. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Name	Conference	Date	Cost
Pete Boyajian	Pattan - Alternatives to getting kicked out of academic institutions	10/23/2018	\$132
Larry Bragg	Guidance Counselor Breakfast at HACC	11/16/2018	\$0
Eileen Donnelly	PBIS Tier II Training	10/25/2018	\$132
Ben Hassinger	DCOC Middle School Social Studies	10/24/2018	\$132
Sheila Jefferson	IEP Writer Training	10/29/2018	\$66

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Kimberlee Markham	ESL/ELD Networking	10/11/2018	\$0
Brian Mathers	Kidwind Conference - Harrisburg	11/8/2018	\$132
Patricia Phillips Iskric	Rate of Improvement (ROI)	11/2/2018	\$0
Rebekah Randolph	Chesapeake Bay Foundation: BWET	10/25/2018	\$132
Dorothy Schaffer	PCTELA Conference	10/19/2018	\$257
Amanda Walk	Co-Teach Conference (National)	10/24-26/2018	\$396 (paid by PSU HBG)
Kaleigh Killian	Equity & Excellence "What We Say Matters"	10/4/2018	\$132
Larry Bragg	Training 339 IT	12/10/2018	\$0

Donations

Ms. Carricato made a motion to approve the following donations. Second by Mr. Lewis. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Name	Fund	Amount
Prowell Family Fund	Education and Enrichment	\$4,363

Policies

Ms. Sviben made a motion to approve the 200 level pupils, 300 level employees, and 600 level finances policies. Second by Ms. Elliott. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Operation Recognition Diploma Recipients

Ms. Carricato made a motion to approve Robert Crum and Ray Lee Becker Sr. as diploma recipients. Second by Ms. Elliott. Ms. Harris, Ms. Carricato, Ms. Sviben, Mr. Lewis, Ms. Elliot, and Ms. Culpepper all voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Updates for Superintendent

The Auditor General contacted us and want to use our school for a public service announcement. They are looking to shoot in January. Looking at using the gym, auditorium, and the Elementary library if there is any students, family, or public that would like to be in the shoot let us know. Also Pride night is at 6:00 pm and the Holiday concert is at 3:00 pm on Sunday. Lately Mr. Iskric wanted to share that today he walked into exciting news today the there was some grant money which was about \$60 million for school districts across

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the states. Part A was \$25,000 Part B was more specifics and I feel Lean Cox solicited all of us around the school district we were awarded the full amount of \$2.3 million. That will offset a lot different projects will have going on. Will be a game changer to allow the teachers to teach and the students to learn to help us going forward. Mr. Simonetti stated that this was going to be competitive, related to safety and security. One of the biggest thing was the stadium, front of the high school, more security cameras, need a new PA system, all total we came up with \$2.3 million dollars. So when we found out we got it was like Christmas day makes me wish we could have put more in. they awarded us the money 2 weeks later. The security problem they had over there in the elementary was addressed and changes. We will be using LED lighting versus sodium. Mr. Iskric stated that he is very happy. We applied for the SSO grant both of them and they shot us down, but we did get all the money. Ms. Culpepper expressed her concern about the weather and students are walking in the extreme conditions, maybe we can think of having transportation on certain days of the school year. Ms. Byrnes spoke about children coming to school early because the older siblings had to bring them before they start school. We see multiple students with issues for families who have it bad situations. Ms. Culpepper stated that during the winter months we should do more for our students during the months. Safety grant was designated to certain areas but we will keep our ears open and try to find a way to help our students.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Question for the Administration, how many kids we have out for wrestling. I know we hired a coach, but we need to make sure we have enough kids. Basketball girls open up on 10th and they go to Waynesboro and the boys open up on the 11th in Middletown. Security is already set for that with Mr. Johnson. The concession in the interior is bad, the ceiling tiles are really bad. Ceiling tiles are all water stained and there is mouse droppings. Needs cleaning before basketball starts.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

The HACC report is at your seat, we are mentioned in the article and we had parents thank us for giving the students these opportunities. This is the agenda from the meeting.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUIDLINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

There was nothing to be reported.

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BUDGET PLANNING

Meet one of these days, no date is set yet. It's on the agenda for tomorrow.

POLICY

There was nothing to be reported.

NEGOTIATIONS

There was nothing to be reported.

PUBLIC COMMENT (ANY TOPIC)

Ms. Harris was very shocked on how calm it was up here during the lock down. Secondly can we have a morning late issues. We have at least 40 kids in the elementary school, but I am sure we can figure something out. Maybe a before school care program. We are meeting with Salvation Army tomorrow about a summer program I can bring it up. Maybe start a program that starts at 7:15 am to 8:15 am. Can we put this up on the agenda as a follow up? A discussion was then held about having staff come in early to watch the kids early. A question about the lump between the band doors in the concrete, can we get something done to fix the issue for safety reasons.

Ms. Culpepper mentioned she just wanted to say thank you to all the staff especially Ms. Byrnes and Mr. Waters for the way the locked down was handled and for keeping the students and the staff safe. It was long and there are going to be complaints but at the end of the day no one was hurt and the children were safe and that is our main concern.

ADJOURNMENT

The meeting adjourned at 8:05 PM on a motion by Mr. Lewis. Second by Ms. Sviben. All members present voted yes and the motion carried.

ShaQuita Burton,
ShaQuita Burton, Acting Board Secretary