

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov and Ms. Natasha Woods. Absent were Mr. Robert Spizzirri, Vice President; and Ms. Rachel Slade. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:34 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

MOMENT OF SILENCE

Ms. Carricato asked for a moment of silence to remember Mr. Earl Coleman, III and Ms. Gwen Ifill, both recently passed away.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight’s meeting to discuss litigation and personnel.

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATIONS

Mr. Waters introduced Ms. Davelyn Smeltzer, Senior Director of Governance Services, PSBA, honored the Late Mr. Barry Baumgardner, Board Member for his 28 years of service. Ms. Smeltzer presented a plaque to the family members, recognizing Mr. Baumgardner’s service to the school district and community. Ms. Carricato read a statement to the family from Ms. Slade who was unable to attend. Mr. Petrovich, Mr. Salov, Mr. Lewis and Ms. Carricato spoke highly of Mr. Baumgardner, as a friend and board member.

Ms. Jamie Doyle, PFM, Mr. Jonathon Cox, Rhoads & Sinon, LLP and Mr. Chris Hoffert PNC, explained in detail the Resolution regarding 2011 Notes and Bond Refunding. Mr. Lewis and Mr. Salov asked for clarification on changing rates, call dates, percentages and debt service. Mr. Cox reported the Resolution was advertising in the Patriot News as required and reviewed by the district solicitor.

Dr. Wadsworth, PSU, BaSICS Research Project, spoke on an opportunity inviting selected students and families in the district to participate. The research project focuses on stress in students; a study of 50 students at Harrisburg, demonstrated highly effective results. Families can get paid for participating in the curriculum project for eight weeks. Ms. Bowman and Ms. Woods questioned various aspects of the project. Mr. Champion questioned the psychological testing, Dr. Wadsworth explained students are tested through saliva. Handouts were available to the board. Mr. Waters explained the rationale of asking Dr. Wadsworth to present the project.

Mr. Brian Proctor, Steelton Borough brought his request to the Board for usage of HS cafeteria on Saturday, November 19, from 9:00 a.m. until 11:00 a.m. to dispense turkeys to the community. Mr. Jordon Hill is sponsoring the project.

APPROVAL OF MINUTES

Mr. Lewis made a motion to approve the October 10, 2016 Planning Meeting minutes. Second by Mr. Petrovich. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Salov made a motion to approve the October 20, 2016 Legislative Board Meeting minutes. Second by Ms. Elliott. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FINANCE REPORT

Mr. Salov made a motion to approve the following financial reports for October 2016. Second by Ms. Woods. Mr. Lewis and Mr. Petrovich asked for clarification on the numbering of checks. Ms. Craig explained wire transfers and check numbers on the financial report printout. Mr. Petrovich asked for wires and checks to be specifically itemized in the report. Mr. Petrovich requested for all four funds to show checks and wires. Mr. Salov and Ms. Craig will meet to discuss further. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

GENERAL FUND

October 2016	
Balance 10/01/16	\$3,889,341.04
Receipts	\$2,001,225.56
Disbursements	\$1,191,040.03
Balance 10/31/16	\$4,699,526.57

Final approval of October vendor payments in the amount of \$1,191,040.03 which include vendor checks #0000509-#00040565.

CAFETERIA FUND

October 2016	
Balance 10/01/16	\$523,398.28
Receipts	\$3,124.29
Disbursements	\$132,838.13
Balance 10/31/16	\$393,684.44

ATHLETIC FUND

October 2016	
Balance 10/01/16	\$4,468.12
Receipts	\$3,395.69
Disbursements	\$5,938.13
Balance 10/31/16	\$1,925.68

STUDENT ACTIVITIES ACCOUNT

October 2016	
Balance 10/01/16	\$50,792.14
Receipts	\$6,349.99
Disbursements	\$7,608.43
Balance 10/31/16	\$49,533.70

Mr. Petrovich made a motion to adopt the resolution entitled incurring non-electoral debt to be evidenced by general obligation bonds in the maximum aggregate principal amount of Five Million Dollars (\$5,000,000.00), to refund all or a portion of this school districts general obligation bonds, series 2011 and general obligation notes, series of 2011, to provide for alterations and additions to the high school building restoration of the parking lot at the elementary school building and upgrading security system of the district; the costs of issuing the bonds; accepting a bond purchase agreement; setting forth the parameters, substantial form of and conditions for issuing the bonds; pledging the full faith, credit and taxing power of the school district to secure the bonds; a playing a paying agent and sinking fund depository; providing for the payment and redemption of the refunded bonds and notes; and authorizing related documents and actions. Second by Mr. Salov. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PERSONNEL REPORT

SUPPLEMENTAL CONTRACTS

Mr. Petrovich made a motion to approve the following supplemental contracts for student activities for the 2016-17 school year, at a rate commensurate with the Collective Bargaining Agreement. Second by Ms. Woods. Ms. Bowman questioned Quiz Bowl, Ms. Woodall explained a televised trival competition for students against other schools. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Rebekah Randolph	HS Drama Club	\$602.00
Ms. Robyn St. Hilaire	HS PBIS Coordinator	\$602.00
Mr. George Czar	HS Quiz Bowl Club Advisor	\$602.00
Ms. Jennifer Witter	Elementary Chorus	\$602.00
Ms. Nicole Esposito	Elementary PBIS Coordinator	\$602.00

ATHLETIC JOB DESCRIPTIONS

Mr. Petrovich made a motion to approve the following job descriptions for Head Coach and Assistant Coach. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ATHLETIC ASSIGNMENTS

Mr. Petrovich made a motion to approve the following assignments for the 2016-2017 Basketball season. Second by Ms. Woods. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Rick Binder	Boys Basketball Varsity Head Coach	Step 7, \$5,560.00
Nick Conjar	Boys Basketball Varsity Assistant Coach	Step 2, \$2,315.00
Tristan Crawford	Boys Basketball JV Coach	Step 2, \$1,909.00
Tony Librandi Duquesne Freeman-McKamey	Boys Basketball Volunteer Coaches	0
Andrew Erby	Boys Basketball Jr. High Coach	Step 3, \$1,830.00
Lloyd Hill	Boys Basketball Jr. High Coach	Step 1, \$1,550.00
Nadine Bosnyak	Varsity Boys Basketball Book Keeper	\$27.00/game
Eddie Albert	Jr. High Boys Basketball Book Keeper	\$25.00/game
Pete Boyajian	Boys and Girls Basketball Clock Operator, Timer	\$27.00/game
Pete Boyajian	Girls Jr. High Basketball Clock Operator, Timer	\$25.00/game

EFFECTIVE DATE OF RESIGNATION

Mr. Petrovich made a motion to accept the effective date of resignation as November 10, 2016, for Mr. Michael Lupia, LTS Health and Phys. Ed. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

RESIGNATION

Mr. Petrovich made a motion to accept the resignation from Mr. Michael Pilsitz, High School Social Studies Teacher, effective November 14, 2016. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUBSTITUTE TEACHERS

Mr. Petrovich made a motion to approve the attached list of SHSD Day-To-Day substitute teachers for the 2016-2017 school year. Emergency Permits are for PK-12. Second by Ms. Woods. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

MENTOR

Mr. Petrovich made a motion to approve Ms. Jamee Davis as the mentor for Ms. Victoria Stottlemeyer, Special Education Teacher for the 2016-2017 school year. Second by Ms.

Elliott, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPPLEMENTAL CONTRACT

Mr. Petrovich made a motion to approve the supplemental contract for the 2016-17 school year, Ms. Brooke Conjar, Special Education Transition Coordinator, at \$3000.00. Second by Mr. Lewis. Ms. Carricato questioned if it's pro-rated, Mr. Waters clarified this position has continued since its origination last year. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

BAND VOLUNTEER

Mr. Petrovich made a motion to approve Mr. Fred Sviben as Band Volunteer for the 2016-2017 school year. Second by Ms. Elliott. Ms. Carricato questioned clearances in place, it was confirmed. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to amend the salary for Head Cheerleading Coach to \$3,700.00. Second by Ms. Elliott. Mr. Lewis abstained for family. Ms. Bowman, Ms. Elliott, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

FACILITIES USAGE REPORT NOVEMBER 2016

Mr. Petrovich made a motion to approve the request from Steelton Midget Basketball Association for usage of HS Auxiliary and Elem. Gyms from December 3, 2016 to April 2, 2017 for try-outs, team practices and playing competitive games, pending receipt of required insurance coverage. Mr. Jones will follow facilities usage guidelines for the events and has presented to the board. Mr. Jones is responsible to coordinate times for building usage. Mr. Waters confirmed the Auxiliary Gym is available. Second by Ms. Woods. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to approve the request from Steelton Borough for usage of HS cafeteria on Saturday, November 19, from 9:00 a.m. until 11:00 a.m. to dispense turkeys to the community. Second by Mr. Lewis. Mr. Petrovich asked for thanks be given to Mr. Hill.

Mr. Petrovich presented the facilities usage requests for the school district as of November 2016 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events and will coordinate times for building/field usage if necessary.

- Schnader's Concessions, LLC., to sell French fries at Varsity Football Games.

- J&M Concessions to sell cotton candy, popcorn and snow cones at Varsity Football Games.
- Ms. Maria Crawford, Capital Area Extreme, requesting the use of facilities HS Gym, Auxiliary Gym, Cafeteria area (not kitchen), lobby area, locker rooms, bathrooms, and facilities workers, Saturday, December 17 for set up and to hold a cheer competition on Sunday, December, 18, 2016 from 8:00-6:00 P.M.
- Ryan Lee Mohn Memorial Foundation will hold the 14th Annual Ryan Mohn Walk/Run/Ride on Saturday, August 12, 2017.

TRANSPORTATION

FIELD TRIPS

Ms. Woods made a motion to approve the request from Ms. Romanofsky and/or Mr. Neal to take 25 students and 15 chaperones to New York City on April 13, 2017. The funds for this trip will be from Band Booster fundraisers. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Woods made a motion to approve the request from Ms. Romanofsky to take selected 40 Sixth Graders and 3 chaperones to Martin Guitar Factory, Nazareth, PA on March 29, 2017. The funds for this trip will be from fundraisers. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students and Teachers	Location
11/19/16	Marching Band	Harrisburg Holiday Parade
11/19/16	Roller Cheerleaders	Harrisburg Holiday Parade
10/28/16	5 th & 6 th Emotional Support (adventure based therapy)	Pinchot Park, Dillsburg
11/18/16	5 th & 6 th Emotional Support (adventure based therapy)	Wildwood, Hbg
11/9/16	K-4 Emotional Support (adventure based therapy)	Wildwood & HACC, Hbg
11/9/16	9 th Grade Students(20) w/ 2 adults	Penn State Hbg
11/18/16	5 th & 6 th Emotional Support (adventure based therapy)	Wildwood, Hbg.
12/5/16	Select 1 st & 2 nd Grade Students (20) w/ 2 adults	New Cumberland Depot
12/15/16	5 th & 6 th Emotional Support (adventure based therapy)	Whitaker Center, Hbg.
2/8/17	K-12 Emotional Support	Ski Roundtop, Lewisberry
12/9/16	K-4 Emotional Support	Whitaker Center, Hbg.
12/21/16	K-4 emotional support (adventure based therapy)	Red Crown Bowling, Hbg.

1/9/17	K-12 Emotional Support	Farm Show, Hbg
3/24/17	K-4 Emotional Support	Monkey Joes & Upper Allen Park
4/13/17	K-4 Emotional Support	Gettysburg Battlefield
5/17/16	Elementary Band	Harrisburg Mall
5/19/17	K-4 Emotional Support	Pinchot Park, Dillsburg

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Elliott made a motion to approve the following fundraisers. Second by Ms. Woods. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Roller Cheerleaders	During Football/Basketball season	Various fundraising (list is attached)
Senior Class (2017)	Basketball season	Baked goods
Junior Class (2018)	November, 2016	Sub Sale
Junior Class (2018)	November 21-Dec 1, 2016	Cherry Dale Heart and Home items
SHHS Softball	November 21-Dec 12, 2016	Gertrude Hawk Candy
SHHS Softball	January 9-23, 2017	R&K Sub Sale
3 rd Grade	February 6-17, 2017	R&K Subs

SCHOOL BOARD PRESIDENT'S REPORT

Ms. Carricato announced the Board of School Directors reviewed and studied the Grievance submitted by the Steelton-Highspire Education Association regarding retroactive pay for former employees. The Board denies the Grievance for the reasons previously given by the Superintendent.

2017 BOARD MEETING CALENDAR

Ms. Carricato made a motion to approve of the following Steelton-Highspire School District 2017 School Board Meeting dates for public notification. The Steelton-Highspire School Board will meet in regular session on the following dates in 2017 at 6:30 p.m. prevailing time: January 19, February 16, March 16, April 13, May 18, June 15, August 17, September 21, October 19, November 16, December 4. The School Board will also hold open meetings for planning purposes, legislative action may be taken, on the following dates in 2017 at 6:30 p.m. prevailing time: January 9, February 6, March 6, April 3, May 8, June 5, August 7, September 11, October 9, November 6. Meetings are held in the School District's Board Room, Administrative Offices, Swatara Street & Reynders Avenue, Steelton, PA. The Steelton-Highspire

Athletic Association will meet during the regular Planning Session on the following dates in 2017 at 6:30 p.m. prevailing time: January 9, March 6, May 8, August 7, and October 9. Second by Mr. Lewis. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPERINTENDENT’S REPORT

PSBA CONTRACT FOR SERVICES

Mr. Petrovich made a motion to approve the attached Contract for Professional Services between PSBA and Steelton-Highspire School District for Policy Review Services, at a cost of \$6,400.00. Second by Ms. Elliott. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

CONFERENCE REQUEST

Mr. Lewis made a motion to approve the following conference request. Second by Ms. Woods. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Name	Conference	Date	Cost
Ms. Bernadette Theurer-Rhodes	PSTA, PA Science Teacher Assoc. Science Teacher Conference, State College	Nov. 30- Dec. 2, 2016	\$300.00 (cost of sub)
Mr. Joseph Davis	PSTA, PA Science Teacher Assoc. Science Teacher Conference Conference, State College	Dec. 1&2, 2016	Cost of sub
Mr. Byron Kiehl Mr. Joshua Porr Ms. Woodall Ms. Byrnes Ms. Kara Schwenk* Mr. Tyler Zoellner*	PETE&C PA Ed Tech Expo & Conference, Hershey	Feb 12-14, 2017	\$242.00 ea. (*plus sub for teachers)

DONATIONS

Mr. Lewis made a motion to accept the following donations to the Barry Baumgardner Memorial Fund. Second by Ms. Elliott. Mr. Petrovich asked clarification for fund as scholarship fund, Ms. Carricato confirmed. Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Woods and Ms. Carricato voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Name	Amount
Mr. & Mrs. Thomas Acri	\$30.00
Ms. Linda Baumgardner	\$50.00
Mr. & Mrs. Richard Bechtold	\$25.00
Mr. & Mrs. Jim Cibort	\$35.00

Mr. & Mrs. Sam Fleck	\$50.00
Mr. & Mrs. Robert Hoerner	\$25.00
Mr. & Mrs. William Kephart	\$100.00
Mr. Joseph Lopez	\$100.00
Mr. Paul Ricci	\$50.00
Mr. & Mrs. Clyde Seckman	\$200.00
Mr. & Mrs. Steven Semic	\$50.00
Ms. Cynthia Zinn	\$45.00
Ms. Connie Zivanovich	\$20.00

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Petrovich announced the playoff game number two Friday night against Muncy at 7:00 p.m.

PSBA REPRESENTATIVE

There was nothing to be reported.

CAIU

Mr. Salov reported he attended a board meeting today and the treasurer commented CAIU is pleased with the district's current liability status.

STRATEGIC PLANNING

Mr. Waters wants to set up a meeting. Mr. Lewis requested after Dec 6.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET COMMITTEE

There was nothing to be reported.

BOARD ROUND TABLE

Mr. Lewis, Mr. Salov, Mr. Petrovich and Ms. Carricato wished everyone a happy Thanksgiving and good luck to the football team.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting adjourned at 7:50 p.m. on a motion by Mr. Lewis. Second by Mr. Petrovich. All members voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary