

Steelton, Pennsylvania
November 7, 2016

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of November 17, 2016 with the following members present: Ms. Mary J. Carricato, President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; Ms. Rachel M. Slade; Mr. Robert Spizzirri, Vice President; and Ms. Natasha Woods. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:44 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss personnel.

PUBLIC COMMENT (Action Items)

There were no public comments.

PRESENTATION

Mr. Marc Jones, Steelton Midget Basketball League, brought his request for the use of facilities to the board for Elementary and HS Auxiliary gyms, from December 3, 2016 to April 2, 2017 for the purpose of try-outs, more space for team practices and playing competitive games. Mr. Jones reported he and his brother will be in charge of the league, SHSD students' ages from five to twelve and will furnish the total number of registrations. He provided a schedule of games and understands the need to coordinate times with the school activities held during the same time. Coach Erby will be assisting with access to doors, but no one will be in the building when the school is closed for holidays and bad weather; all trash and cleaning will be the responsibility of the league. The Board asked for a list of coaches and staff to be provided to them. Mr. Jones will proceed with the insurance process in order for the necessary documents to be in place before the event begins.

Ms. Craig introduced Mr. Jim Geronimo, Municipal Revenue Services (MRS) to present the Tax Lien Management Program. In 2011 the SHSD sold its' delinquent real estate liens to Public Asset Management (PAM) through their agent, MRS, and have sold liens to PAM in each subsequent year. Handouts were provided showing transactions, turnover percentages and expectations for next year. A motion is to go before the Board at the next meeting for a one to three year resolution.

ACTION ITEMS

Ms. Slade made a motion to approve extending the part time summer technology position until the end of June 2017. This position was voted to continue until September 30, 2016, then later extended to Dec 31, 2016, but there are many technology projects that need to be completed, this extra help is essential. Second by Mr. Spizzirri. Ms. Woods questioned the possibility of considering a permanent position, Mr. Waters stated the assistance is needed for reporting PIMS data. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to accept the resignation from Mr. Michael Lupia, LTS Health and Phys. Ed Teacher, effective until the position is filled. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Elliott made a motion to approve the request from Ms. Barbara Nicholas, High School Science Teacher, for intermittent F.M.L.A. until the end of the school year. Ms. Nicholas will be using her sick time. Second by Ms. Slade. Mr. Lewis questioned the length of time between each absence. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the Admission of Fact and Waiver Expulsion Hearing dated, October 26, 2016, for student #161701101. A copy is on file in the Administration Office. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Waters stated the incorrect language of the motion. Mr. Petrovich made a motion to amend the motion to read, to approve the Expulsion Hearing dated, October 26, 2016, for student #161701101. A copy is on file in the Administration Office. Second by Mr. Salov. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the appointment of Mr. Jesus Moreno to the position of Long Term Substitute Middle School Math teacher, effective January 3, 2017 until the end of the school year, at a rate of pay of \$150.00 per day, until the end of Ms. Roedts' 12 weeks F.M.L.A., then a salary of Step 1, \$39,985. Mr. Moreno has been a substitute teacher in the district and is PA certified in Math. Second by Ms. Bowman.

Mr. Petrovich stated the salary should be pro-rated. Mr. Petrovich made a motion to amend the motion to read pro-rated salary. Second by Ms. Slade. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

The motion was read to approve the appointment of Mr. Jesus Moreno to the position of Long Term Substitute Middle School Math teacher, effective January 3, 2017 until the end of the school year, at a rate of pay of \$150.00 per day, until the end of Ms. Roedts' 12 weeks F.M.L.A.,

then a pro-rated salary of Step 1, \$39,985. Mr. Moreno has been a substitute teacher in the district and is PA certified in Math. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the appointment of Mr. Maxwell Frankel, to the position of Long Term Substitute 7-12th Grade Health and Physical Education teacher, effective November 29, 2016 at a pro-rated salary of pay of Step 1, \$39,985. Second by Ms. Slade. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Petrovich made a motion to approve the change in status for Mr. Todd Troutman, Elementary Computer Teacher, from Part Time to Full Time, effective November 14, 2016, at pro-rated salary of Step 8 M, \$56,451.00. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri, and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

REVIEW OF BOARD REPORTS

Financial Report

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund for the month of October, 2016 will be brought forward for approval at the Legislative Meeting on November 17, 2016.

Personnel Report

Supplemental contracts, athletic job descriptions and assignments will be brought forward for approval at the Legislative Meeting on November 17, 2016.

Property and Supplies Report

Facilities Usage Report for November and usage requests will be brought forward for approval at the Legislative Meeting on November 17, 2016.

Transportation Report

Field trips requests will be brought forward for approval at the Legislative Meeting on November 17, 2016. Mr. Lewis questioned if transportation has been set up for band and cheerleaders for Saturday's game.

Student Activities Report

Fundraiser requests will be brought forward for approval at the Legislative Meeting on November 17, 2016. Mr. Petrovich requested for fundraisers to be specific, not listed as various for approval.

School Board President's Report

2016-2017 Board Meeting Calendar will be brought forward for approval at the Legislative Meeting on November 17, 2016.

Superintendent's Report

Donations and Conference Requests will be brought forward for approval at the Legislative Meeting on November 17, 2016.

SPECIAL REPORTS

Athletic Association

An Athletic Association meeting will be scheduled. Mr. Lewis stated his concerns with safety issues in the condition of the bleachers and press box at Cottage Hill stadium. Discussion was on the anticipated cost of repairs. Ms. Carricato questioned if Mittal was contacted to assist with costs. Ms. Craig reported signage and painting at the stadium was recommended by the insurance provider and Mr. Petrovich questioned coverage if anything would happen.

PSBA Representative

There was nothing to be reported.

Capital Area IU

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

There was nothing to be reported.

Discipline Committee

There was nothing to be reported.

Budget Committee

There was nothing to be reported.

PUBLIC COMMENT

There were no public comments.

ADJOURNMENT

The meeting adjourned at 7:35 p.m. on a motion by Ms. Slade. Second by Mr. Spizzirri. All members voted aye.

Debra Kagarise
Debra Kagarise, Board Secretary