

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of May 18, 2017 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; Ms. Rachel M. Slade and Ms. Natasha Woods. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:47 PM

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Attorney Champion announced an Executive Session was held prior to tonight's meeting to discuss legal issues protected by attorney/client privilege.

PUBLIC COMMENT (Action Items)

Ms. Sharon Hicks, Sharon's School of Dance, requested the use of the High School Auditorium, June 16 from 10:00 AM to 6:00 PM for technical and dress rehearsal and June 17 from 4:00 PM to 9:00 PM for dance recital.

Ms. Erin Snader, Central PA Market Council for Team Beachbody, requested the use of the High School Gym, all day September 23, 2017, for quarterly meeting for approximately 75 coaches with a motivational speaker and celebrity trainer, Mark Martinez. The meeting will be 10:00 to 2:00, but they'll need additional time for set up and tear down. There is a live work out open to the public with a \$5.00 charge.

Mr. Darren Jones, Steelton Midget Baseball, requested the use of the softball field and outfield corner grass area of the varsity baseball field, effective May 9 through May 30, 2017 for practices and T-ball games. Mr. Jones presented the insurance forms at the meeting.

PRESENTATIONS

Mr. Bob Welsh, described the reasoning behind the sales agreement behind the Wheel House Greenhouse. Wheel House, Work Force Development program was fully owned by Jump Street, and will become a free standing agency. The greenhouse can only be sold to the district, according to the MOU in place. The district will then sell the greenhouse to the Roller Foundation. Mr. Welsh explained everything in program will stay as is with nothing changing and the current insurance will hold during the transition to the new owner. Mr. Welsh explained the summer plans for robotics, marketing and processes in greenhouse. Currently 13 students are in the program and several other classes come into the greenhouse for students to have hands on learning. Mr. Champion questioned the fact

that the district views the greenhouse as asset, for a similar MOU to always give board discretion to buy the greenhouse for one dollar.

EXECUTIVE SESSION

The board went into Executive Session from 7:02 PM to 7:12 PM to discuss further with solicitor.

ACTION ITEMS

PRELIMINARY 2017-2018 STEELTON-HIGHSPIRE SCHOOL DISTRICT GENERAL BUDGET

Ms. Slade made a motion to approve the preliminary 2017-2018 Steelton-Highspire School District General Fund Budget with the recommended tax increase of 0.5%. Second by Ms. Elliott. Mr. Lewis questioned if this budget would sustain for the coming year, Ms. Craig confirmed. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

CHARTWELLS CONTRACT 2017-2018

Mr. Lewis made a motion to approve the continuation of the third year of a five (5) year contract with Chartwells. The worksheets are attached. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

APPOINTMENTS

Mr. Spizzirri made a motion to approve the appointment of Ms. Brenda Aikey Trotta, to the position of LTS School Nurse, effective April 21, 2017 at a pro-rated salary of Step 1, \$39,985.00. Ms. Aikey Trotta will be under LTS Emergency Permit. Second by Ms. Slade. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Elizabeth Moodie, to the position of Secondary Computer Science Teacher, effective August 15, 2017, at a salary of Step 4 M, \$50,338.00. Second by Ms. Slade. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the appointment of Mr. Charles Shiffler, Full Time Facilities II Worker, effective May 9, 2017, at a rate of pay of \$12.00 per hour. Mr. Shiffler will be on a ninety (90) day probationary period. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov,

Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the appointment of Ms. Lori Shoulak, Substitute Facilities I Worker, for summer work at a rate of \$8.25 per hour. Ms. Shoulak will continue her position as a paraprofessional in the district. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Dorianne Schuyler, Physical Ed and Health Teacher, effective August 15, 2017, at a salary of Step 2, B+15 \$43,241.00. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

F.M.L.A.

Ms. Slade made a motion to approve the request from Mr. George Czar, Secondary Social Studies Teacher for F.M.L.A., effective April 21, 2017. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

SUBSTITUTE TEACHERS

Ms. Slade made a motion to approve the following as SHSD Day-To-Day substitute teachers for the 2016-2017 school year. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Aaron Aciukewicz	Penn State Harrisburg, Student Teacher
Ms. Abby Gill	Penn State Harrisburg, Student Teacher
Ms. Dorianne Schuyler	Health and Phys. Ed PA certified

Ms. Slade made a motion to approve Ms. Kathryn Dykes as a Day-to-Day substitute teacher for the 2016-2017 school year. Ms. Dykes is a Penn State Student Teacher. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

MEMORANDUM OF UNDERSTANDING PART-TIME PROFESSIONAL STAFF

Ms. Elliott made a motion to approve the MOU Collective Bargaining Agreement between SHSD and SHEA for Part-Time (2/3) Professional Staff. Second by Ms. Woods. Mr. Waters clarified the 2/3 Part-Time position was originally a Part Time ½ position. Ms. Woodall added for class size purposes. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr.

Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

APPOINTMENT

Ms. Slade made a motion to approve the appointment of Ms. Krystal Murphy as Part-Time Secondary General Science teacher, effective August 15, 2017 at a salary of Step 1, \$26,579.52, under Part-Time (2/3) Professional Staff MOU. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

FIELD TRIP

Ms. Slade made a motion to approve the request for the High School Journalism Class for a field trip to the Newseum in Washington, DC on May 4, 2017. Mr. Waters explained the trip request had been submitted on time, it was missed on last month's agenda. Permission was given for the educational trip. Mr. Spizzirri questioned the number of students and Mr. Waters stated there were twelve. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

FACILITIES USAGE REQUESTS

Ms. Slade made a motion to approve the facilities usage request from Mr. Derek Lewis, Steelton Midget Football Association, for the following.

- Elem. School Gym – May 15, 16, 17 & 18 Bulldogs and Peewee cheer tryouts, 6:00-8:00 PM
- Elem. School Gym – May 22, 23, 24 & 25 Pony and Midget cheer tryouts, 6:00-8:00 PM
- Auxiliary Gym outside area – June 6 to October 29, Cheerleading practice
- Cottage Hill Field – August to November 1 Midget football practice, 5:30 PM to 7:15 PM
- Cottage Hill Field, scoreboard, press box and concession stand – Sundays, August 27; September 10; September 24; October 8; Saturday, October 28 or Sunday, October 29, 2017, 9:00 AM to 6:30 PM

Insurance has been received. Gym and Field times will be coordinated with coaches. Second by Mr. Petrovich. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. Mr. Lewis abstained his vote. (8 ayes, 0 nays, 1 abstention, 0 absent)

Ms. Slade made a motion to approve the facilities usage request from Ms. Sharon Hicks, Sharon's School of Dance, for the High School Auditorium, June 16 from 10:00 AM to 6:00 PM for practice and June 17 from 4:00 PM to 9:00 PM for recital, with facilities usage charges applied. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the facilities usage request from Ms. Erin Snader, Central PA Market Council for Team Beachbody, for the High School Gym, all day September 23, 2017, with facilities usage charges applied. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the facilities usage request from Mr. Darren Jones, Steelton Midget Baseball, for the softball field and outfield corner of the varsity baseball field, effective May 9 through May 30, 2017. Insurance is on file. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the facilities usage request from Ms. Danae House, Steelton Teener League, for the use of the baseball field. Second by Mr. Spizzirri. Mr. Lewis asked if a final schedule of the games have been provided; Ms. Carricato asked for clarification for the field usage to begin, Ms. House responded the field is needed as early as tomorrow for practice because their first game is May 17. Mr. Petrovich questioned the care of the field has been taken care of and Mr. Waters stated Mr. Cleckner and Mr. Conley will be maintaining field. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

CONFERENCE REQUEST

Ms. Slade made a motion to approve the following conference request. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Mr. Clarence Watson	May Institute Conf., Harrisburg	May 9, 2017	1308 Dash Grant Funded Cost of sub.
Ms. Rebekah Randolph	Curriculum Development with Dr. Swogger	May 9 & 16, 2017	School Intervention Grant Funded Cost of sub. 2 days
Mr. Willie Slade	2017 Truancy Summit, York College of PA	May 25, 2017	\$25.00

REVIEW OF BOARD REPORTS

Curriculum Report

Extended School Year (ESY) will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Financial Report

Authorization for payment; financial reports for April 2017 General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund and Authorization for Payments will be brought forward for approval at the Legislative Meeting on May 18, 2017

Personnel Report

Various appointments, positions, retirement and employment status change will be brought forward for approval at the Legislative Meeting on May 18, 2017

Property and Supplies Report

MOU's for Aquaponics Greenhouse; carpet removal and installation; facilities usage report and required requests will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Transportation Report

Field trip requests will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Student Activities Report

Fundraiser requests will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Pupil Services Report

MOU with Dauphin County Special Education Consortium; CAIU Special Education Contract; Agreements for New Story 2017 Extended School Year Tuition and New Story Special Education Tuition will be brought forward for approval at the Legislative Meeting on May 18, 2017.

School Board President's Report

Election for PSBA Voting Delegates will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Superintendent's Report

MOU with Harrisburg Area Community College (HACC); LERTA Resolution; summer office hours; Class of 2017 and donations will be brought forward for approval at the Legislative Meeting on May 18, 2017.

Mr. Waters reported there are ballots for CAIU election at each member's seat and PSBA will be holding a Town Hall meeting on May 25 in Mechanicsburg. Activities going on in the district this past week, a nice attendance for the spring concert and art show, students were outstanding as usual; there was an anti-bullying assembly for 4th through 8th graders provided by Breaking The Chains, which was very successful. Upcoming events May 10, 1st grade "Forgotten Friends" assembly; May 12, Wear Gray for Jay for National Brain Tumor Awareness Month; May 11&12, Kindergarten registration; Friday, May 12 is High School Character Night in the HS auditorium and everyone is invited at 6:00 PM; May 17, 1st grade field day; May 19, Jr/Sr. Prom at the Red Lion Hotel at 6:30 PM; May 24, 1st grade laser show; May 25, kindergarten carnival for both morning and afternoon classes; May 25, Senior Awards Night in the HS auditorium, invitations are at the members' seats; May 30, "Pennies for Pets" presentation for Third grade; June 1, kindergarten graduation; June 5, Sixth grade promotion; and June 6, Class of 2017

graduation at 6:30 PM in HS auditorium, tickets only. Ms. Slade asked if board members would be seated in front this year, Ms. Woodall will be working with the board on this.

SPECIAL REPORTS

Athletic Association

Mr. Slade reported he met with an architect prior to meeting. The architect is donating their time; the borough has waived the cost for codes for local, so state will be only to pay; and an electrician will be needed, hopefully someone to donate their time. So far, the work is scheduled for the summer and is on point. It doesn't look like it'll cost much and working with the borough to ascertain everything done legally. Mr. Petrovich questioned if any of the construction plans needs board approved and Atty. Champion stated he has discussed this donated project with Mr. Waters.

Mr. Slade reported the Athletic Association committee met regarding a wrestling program and he's been communicating with Beat the Streets on the progress of their preliminary plans; Mr. Slade will keep board updated. Ms. Carricato questioned if this is the plan for next year, Mr. Slade stated that is the goal for next winter with little cost to the district.

Mr. Slade also reported the Athletic Assn. Committee discussed a few home games to be played during the day.

PSBA Representative

There was nothing to be reported.

Capital Area IU

There was nothing to be reported.

HACC

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

Ms. Craig reported a hot water heater went out and to repair it will be (\$20,000 to \$21,000) twenty to twenty one thousand dollars. The high school kitchen is currently using steamers to keep water hot for dishes. There is a three week delay in delivery time, unless the district goes with a more expensive unit.

Mr. Spizzirri reported on a meeting that was held on May 24 regarding the Steelton Youth In Action after school program and several things were brought up concerning the MOU. He stated after advice from counsel the decision was made for the following motion.

REVOKE ACCESS TO SYIA

Mr. Spizzirri made a motion to revoke access of school property for the SYIA After School program. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Salov, Mr.

Spizzirri and Ms. Woods voted aye on roll call. Mr. Lewis, Mr. Petrovich and Ms. Slade voted nay on roll call. (6 ayes, 3 nays, 0 abstention, 0 absent)

Discipline Committee

There was nothing to be reported.

Budget Committee

There was nothing to be reported.

Policy Committee

There was nothing to be reported.

Ms. Slade reported she had asked the board previously for old uniforms given to her aunt for class reunions, the money went back to the athletic association, she took a couple of shirts for alumni as souvenirs and she was asking permission from the board. Mr. Waters added Mr. Govelovich wanted a fund raiser with the old uniforms.

PUBLIC COMMENT

Ms. Joyce Culpepper, 237 N. Harrisburg St., Steelton; as secretary for SYIA, she stated her concerns with the school's action against SYIA after school program and asked for another chance. Ms. Culpepper stated she doesn't have all of her clearances.

Ms. Danae House, 619 Ridge St., Steelton reported she wasn't sure what happened after the meeting on Monday and before she was contacted on Wednesday with the district's decision. She feels the program did better this year than previous years.

Atty. Champion stated there were serious issues with the program; one in particular, the clearances were not in place for volunteers having contact with children. He feels the consensus from all is the after school program should not be shut down. The real issue is for the program be run and administered in a way that is safe and the district can comply with the laws in relation to contact with children.

Mr. Tom Connelly, 343 N. Harrisburg St., Steelton. Ms. Carricato stated he wasn't a resident, but because he spoke before he was permitted. Mr. Waters asked for him to attend. He stated he attended parties with SYIA and there were a lot of children present. He addressed the issue with video showing children running in the hallway, but explained there was a police officer with them on the way to the gym for an activity. He stated there were no incidents when he was with the program on field trips and activities away from the district. Mr. Connelly was unsure of reasoning after the meeting on Monday night that the program was permitted to continue on Tuesday, if there were issues that were so serious. Mr. Connelly is willing to get involved with the SYIA.

Ms. Chardall Robinson, 37 N. Front St., Steelton, stated she was concerned when told the program would not continue. She has donated books and her children love the program.

Ms. Denise Sviben, 2484 S. 2nd St., Steelton brought her concerns to the board regarding outdoor activities, specifically the DARE program last week. Her daughter got sunburned with blistering after the outdoor activities that day. She questioned if the district has some sort of shading or tenting available so kids don't get sunburned. She is willing to donate a tent for the carnival that is scheduled later in the month.

ADJOURNMENT

The meeting adjourned at 8:12 PM on a motion by Ms. Slade. Second by Ms. Woods. All members voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary