

Steelton, Pennsylvania  
May 21, 2015

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary Carricato; Vice President, Ms. Rachel Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; and Mr. Robert Spizzirri. Mr. Barry L. Baumgardner and Mrs. Rosemary Tonkin were absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Mick Iskric, High School Principal; Ms. Rachel Montiel, Elementary Principal; Mr. Willie Slade, Director of Student Services and Athletic Director and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

#### **ANNOUNCEMENT OF EXECUTIVE SESSION**

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss personnel, as well as litigation.

#### **PUBLIC COMMENT (Action Items)**

There was no public comment.

#### **FOLLOW UP**

Dr. Castagneto updated the Board on the elementary fence. The district is accepting donations, \$1700 has been received, toward the \$13,000 needed. Dr. Castagneto wanted to make it public she misspoke at the last meeting when Ms. Tonkin questioned concern about two fences. Dr. Castagneto apologized, there had been several quotes with the fence project, but the actual vote was for only the playground fence, not fencing around the street. She discovered the contract was for one fence as she was signing the contract and communicated this error to the board immediately with her apology. Ms. Carricato questioned a donation from M&T Bank, but Dr. Castagneto was not aware of the donation tonight.

#### **APPROVAL OF MINUTES**

Mr. Spizzirri made a motion to approve the March 9, 2015 Planning Meeting minutes. Second by Mr. Petrovich. All members present voted aye.

Mr. Lewis made a motion to approve the March 19, 2015 Legislative Meeting minutes. Second by Mr. Spizzirri. All members present voted aye.

**CURRICULUM REPORT**

**CURRICULUM PLANNING GUIDE**

Ms. Metallo made a motion to approve the attached high school's 2015-2016 Curriculum Planning Guide for Students and Parents. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**FINANCE REPORT**

**GENERAL FUND**

Treasurer's Report

Mr. Salov made a motion to approve the following financial reports account and 2015-2016 Athletic Association Budget. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

April 2015	
Balance 4/1/15	\$588,020.23
Receipts	\$1,014,161.92
Disbursements	\$1,103,161.99
Balance	\$499,020.16

Accounts Payable/Estimated Expenditures Reports

Final approval of vendor payments in the amount of \$1,103,161.99, which include vendor checks #00038687-#00038705.

**CAFETERIA FUND**

Cafeteria Report

April 2015	
Balance 4/1/15	\$18,368.83
Receipts	\$84,696.63
Disbursements	\$0
Balance	\$103,065.46

## ATHLETIC FUND

### Athletic Association Financial Report

April 2015	
Balance 4/1/15	\$581.87
Receipts	\$974.22
Disbursements	\$2025.57
Balance	- \$469.48

## STUDENT ACTIVITIES ACCOUNT

### Student Activities Financial Report

April 2015	
Balance 4/1/15	\$48,356.81
Receipts	\$12,474.88
Disbursements	\$13,407.02
Balance	\$47,424.67

## ATHLETIC BUDGET 2014-2015

Mr. Salov made a motion to approve the adoption of the 2015-2016 Athletic Association Budget. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## TRANSFER OF FUNDS

Mr. Salov made a motion to approve transferring \$2,551.68 from General Fund to Cheerleading Activities account, due to deficit in cheerleading account from 2009 to 2015. This will bring the cheerleading account to a zero balance for 2015 year. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

## DONATIONS

Ms. Metallo made a motion to approve the following donations. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

NAME	FUND	AMOUNT
Hoffman Ford	Boys Basketball	250.00
St Lawrence Lodge Club # 13	Boys Basketball	150.00
Steelton Italian Club	Boys Basketball	100.00
David Lee Settino, D.M.D	Boys Basketball	100.00

Theodore Cvizic	Boys Basketball	75.00
Turkey Hill	Boys Basketball	100.00
Mr. & Mrs. Blaine Gadberry	Boys Basketball	100.00
Thomas S Brown	Boys Basketball	100.00
Ali E Mace	Boys Basketball	50.00
Ferris G Atty	Boys Basketball	50.00
Mr. & Mrs. James Keller	Boys Basketball	50.00
Citizens for George Hartwick, III	Boys Basketball	50.00
Mr. & Mrs. Earl Gloeckler	Boys Basketball	25.00
Mr. & Mrs. Robert Houseal, Jr.	Boys Basketball	25.00
Travis M. Waters	Elementary Fence Donations	450.00
Dr. Ellen Castagneto	Elementary Fence Donations	200.00
Wiedeman Funeral Home Fackler-Wiedeman Funeral Home	Elementary Fence Donations	\$50.00
Harrisburg Area YMCA	Football	500.00
Paul Avery	Football	250.00
Hoffman Ford	Football	250.00
McClure Company	Football	200.00
Steelton Italian Club	Football	100.00
Fortney Printing	Football	100.00
Steelton Police Association	Football	100.00
Citizens for George Hartwick, III	Football	50.00
Mr. & Mrs. John Bonawitz, Jr.	Football	40.00
Dr. Ellen Castagneto	Senior Class of 2015	\$100.00
Life Esteem, Inc.	Senior Class of 2015	\$100.00
Charlotte Cobb	Patricia A Pettigrew Hawley Memorial	25.00

## PERSONNEL REPORT

### RESIGNATIONS

Mr. Petrovich made a motion to accept the resignation of Mr. Dale Kraynak, as High School Earth and Space Science Teacher effective at the end of the 2014-2015 school year. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to accept the resignation of Ms. Cynthia Tyler, as Elementary School Sub Caller supplemental position effective June 30, 2015. Second by Mr. Salov. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to accept the resignation of Ms. Cleotta Mitchell as part-time Facilities I Worker, effective May 18, 2015. Second by Ms. Slade. Mr. Lewis

questioned that she had just been hired. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**SUMMER OFFICE HOURS**

Mr. Petrovich made a motion to approve the adjustment of summer office hours of 7:00 A.M. to 4:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**ACCOUNTANT JOB DESCRIPTION**

Mr. Petrovich made a motion to approve the attached revision for Accountant Job Description. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**APPOINTMENTS**

Mr. Petrovich made a motion to approve the following to continue as 2015-2016 Band Staff (A salary of \$2,080 will be divided among the Band Staff at the end of the 2015-16 season). Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

- Rachel Sherman (Roach) - Assistant Marching Band Director
- Ashley Coates – Color Guard Instructor
- Weston Hawkins - Drumline Instructor
- Karen Harris – Volunteer

Mr. Petrovich made a motion to approve the appointment of Myron Selby as volunteer Varsity Football Coach for the 2015-2016 season. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Petrovich made a motion to approve the Girls Basketball Coaching staff listed below for the 2015-2016 school year. Second by Mr. Spizzirri. Ms. Slade abstained, all other members present voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Jeffrey Chisholm	Varsity Head Coach	Step 5	\$4,940.00
Mark Jones	Varsity Assistant Coach	Step 1	\$2,150.00
Joe Barbush	Jr. High Varsity Coach	Step 7	\$2,390.00
Sean Spencer	Jr. Varsity Coach	Step 1	\$1,744.00

Bob Humes	Varsity Scorebook Keeper		\$27/Day
Jerrica Proctor	Varsity Asst. Coach		Volunteer
Rachel Slade	Varsity Asst. Coach		Volunteer

Mr. Petrovich made a motion to approve Rebekah Randolph, as a 2014-2015 high school substitute teacher, effective May 22, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **CHEERLEADING HEAD COACH POSITION**

Mr. Petrovich made a motion to approve opening the Cheerleading Head Coach position. Second by Ms. Slade All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **SUPPLEMENTAL CONTRACTS**

Mr. Petrovich made a motion to approve the 2014-2015 Supplemental Contract, Elementary Yearbook Advisor for Ms. Nicolle Esposito, at an annual salary of \$602.00. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **PROPERTY AND SUPPLIES REPORT**

### **VERIZON CENTREX CONTRACT**

Mr. Lewis made a motion to approve the Costars/Cat 2 Purchase Order for Analog Centrex Line. This authorizes SHSD to contract State of PA contract Telecommunications Managed Services with MCI Worldcom Communication, Verizon at an estimated cost of \$1,200.00 per year. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **FACILITIES USAGE REPORT MAY, 2015**

Mr. Lewis presented the requests for facilities usages for the school district as of May 21, 2015 respectfully submitted by the Facilities Administrator.

- Family Field Day & Celebrity Basketball game – request from Jason Moffitt, Life Esteem, Inc. to use Cottage Hill Field May 16, 2015 from 11 a.m.- 2 p.m. and HS gym for game 6:00-8:00 p.m.
- *The Central Penn Ballers have cancelled May 23 & 24, from 8 A.M. to 6 P.M. for the AAU Basketball Youth Tournament.*

### **TRANSPORTATION**

### **TERMINATION OF BOYO TRANSPORTATION CONTRACT**

Ms. Slade made a motion to terminate of the Boyo Transportation Contract effective June 5, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **CAIU TRANSPORTATION CONTRACT**

Ms. Slade made a motion to approve of the CAIU Transportation Contract effective July 1, 2015. Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **FIELD TRIPS**

Ms. Slade presented the following list of approved field trips.

<b>Date Of Trip</b>	<b>Group</b>	<b>Destination</b>	<b>Advisor/ Chaperones</b>
4/29/15	Emotional Support 5-6	Wildwood Park	Ms. Yarnevich
5/12/15	7 <sup>th</sup> Grade	PSU Bio Lab Middletown	Ms. Rhodes
5/20/15	PBIS Students w/out write-ups	Senator's Stadium	Ms. St. Hilaire
5/27/15	Emotional Support K-4	Pinchot Park	Ms. Trapp

### **PUPIL SERVICES REPORT**

#### **SPECIAL EDUCATION CONTRACT WITH THE CAPITAL AREA INTERMEDIATE UNIT (CAIU)**

Ms. Metallo made a motion to approve a Special Education Service Contract with CAIU for the 2015-2016 school year for a total of \$375,995.06. Second by Mr. Lewis. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**DEVEREUX AGREEMENT**

Ms. Metallo made a motion to approve an agreement with Devereux in the amount of \$13,230 to provide education Extended School Year services for a special needs residentially placed student (IDEA funded). Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**SUPERINTENDENT'S REPORT**

Dr. Castagneto commended the County for providing a wonderful day on May 16 as Community Day for approximately 600 people, including students and families, with rides, food and celebrity basketball game in the evening. The County celebrated positive statistics showing a large percentage of students do not use drugs or alcohol.

Dr. Castagneto conveyed 15 students performed in front of more than 200 people Friday night at the 15<sup>th</sup> Annual Character Night; past participating alumni were recognized that evening as well. Dr. Castagneto commended all students who were involved in the production.

Dr. Castagneto reported copies have been handed to each board member of the Certificate of Recognition by the Pennsylvania Department of Agriculture for our district's support of PA agriculture in the partnership with WheelHouse in establishing the greenhouse. It is the largest commercial industrial facility of its kind out of any United States school and possibly worldwide. The ribbon cutting ceremony for the greenhouse aquaponics program was held yesterday. Wheelhouse students were recognized, Science Club students attended, the elementary band performed and the Art students presented gifts to different members who attended. Distinguished guests included the King of Ghana, Retired Lt. General Russell Honore and Mr. Ringo with Aggrego, representatives and officials of both elected and public, Dept. of Economic Development, business community and university partners, as well as community members. A presentation will be on June 8 for the public to attend. Dr. Castagneto updated the board, on the latest news from Harrisburg University regarding courses, there are possibly six 3-4 credit courses available for students this fall and 15 or more students are currently eligible for various courses including biotechnology, applied geography, digital design, college algebra and web technology.

Dr. Castagneto highlighted some of the upcoming events, Prom, Senior Awards, Elementary Talent Show and Kindergarten, Sixth Grade and High School graduations.

**CONFERENCE REQUEST**

Mr. Spizzirri made a motion to approve the following conference request. Second by Ms. Slade. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<b><u>Name</u></b>	<b><u>Conference</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
Rachel Montiel Sheri Woodall	National Conference of School Discipline, Las Vegas	6/22- 24/2015	700.00 each Title II funded
Pharoah Vaughn	Nutrition & Physical Activity Healthy Living Conference, Hershey	6/1- 2/2015	1308 Grant funded (HIV/STD)

### **CLASS OF 2015**

Ms. Slade made a motion to approve the tentative list of members of the Steelton-Highspire High School Class of 2015 for graduation on Friday, June 5, 2015 at 7:00 P.M. in the High School Auditorium. (A list of names are attached) Second by Mr. Spizzirri. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **STUDENT EXPULSION HEARING**

Ms. Slade made a motion to approve the expulsion hearing recommendations, student #14150072, assigned to the district's Alternative Education Program (AEDY) for both semesters of the 2015-2016 school year, with a re-evaluation of student progress following the first marking period. Second by Mr. Petrovich. All members present voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

### **SPECIAL REPORTS**

#### **Athletic Association**

Mr. Slade reported he has the Mid-Penn budget information for the Board as requested. The baseball team had a loss, but students did an outstanding job this year. He's looking forward to continue working with coaches and students next year. The All-Star team had two students this year, Isaiah Lockette and Jaqui Jenkins; Mike Pilsitz had honorable mention.

#### **PSBA Representative**

There was nothing to be reported.

#### **HACC**

There was nothing to be reported

#### **Strategic Planning**

There was nothing to be reported.

### **Buildings and Grounds**

Mr. Lewis reported they are waiting on bids for the macadam project, the roofing project is ongoing and everything is satisfactory with the gymnasium, no safety hazards, being worked on at this time.

### **Discipline Committee**

There was nothing to be reported.

### **Budget Committee**

Ms. Craig reported the budget was uploaded this morning.

### **BOARD ROUND TABLE**

There was nothing further to be reported.

### **PUBLIC COMMENT**

Mr. Charles Evans, 326 Lincoln Street, Steelton, brought his concerns to the board in regards to the teachers in the alternative education. His daughter went to the school to meet with the teachers because they feel his grandson is not getting the assistance he requires. Ms. Carricato said this will be investigated and thanked him for bringing this to their attention. She requested for an Executive Session to be held after tonight's Board meeting.

### **ADJOURNMENT**

The meeting adjourned at 7:01 p.m. on a motion by Ms. Slade. Second by Mr. Salov. All members voted aye.

*Debora Kagarise*  
Debora Kagarise, Board Secretary