



MAY'S LEGISLATIVE SCHOOL BOARD MEETING

5/15/2019 [6:30PM-7:30PM] @ Administration Building in the Board Room

- May's Legislative Meeting Minutes –

Voting members present: Ms. Karen Harris; Ms. Culpepper; Mr. Derek Lewis; Ms. Paula Sviben; Ms. Mary Carricato; Ms. Janice Elliott; Mr. Calvin Johnson; Ms. Bowman and Ms. Rachel Slade.

Attached is a copy of a list of names of the members of the public who were present.

Non-Voting Members Present: Dr. Travis Waters, Superintendent; Ms. Kayla Rost, Assistant to the School Solicitor; Mr. Mick Iskrac, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; Ms. Kate Gallagher, Senior High Principal;

Call to Order

Ms. Rachel Slade, President, called the meeting to order at 6:30pm.

1. PLEDGE OF ALLEGIANCE

- AUDIENCE

2. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Ms. Rachel Slade

3. PUBLIC COMMENT (agenda items)

Dr. Waters said it's a busy time with several events. Missed announcing that last Friday the elementary band performed and pictures are on social media. We had our kindergarten resource career fair which turned out great. We learned about things that we could do differently next time. A lot of students registered. Pictures are on social media. We had the faculty basketball game. We lost to Swatara Twp. The prom is Friday. District track on Friday. We need to change the day of prom, it's too late with track. We did have several kids qualify for districts. Next Thursday is the awards banquet on May 23rd at 6pm. Keystone exams coming up and also character night with 10 kids. There is a short on ABC27 aired. We did a Title I audit from PDE. It will be posted on the website. Some categories affected by federal funds. Ms. Gallagher said we did our TMI drill and got really good feedback. Our senior awards & scholarships are during a dinner banquet and 10th/11th grade awards are during the day. Kindergarten graduation June 5, 6th grade graduation June 6th. Dr. Waters would like board members to be a part of graduation on stage. Let me know if you're going to attend. If you graduated from Steel-High, let us know the year. Ms. Gallagher is clarifying that if you don't want to sit on stage, please let her know how

many tickets you need. We are going to wear gowns this year. If you're planning on attending, let us know. Mr. Martin could not be here today.

4. PRESENTATION

Mr. Simonetti has a little presentation about the health insurance. We are in public school health insurance. I am recommending that we also go self-insured with dental. We had great performance with them. \$300,000 refund in '17-'18 due to claims not being paid. We have a \$254,000 surplus for '18-'19 as of February. I asked United Concordia to provide us with records because we are paying more in premiums than our employees are using. Some of the benefits of being self-insured, you only have a 5% overhead cost vs. 20%. There are no changes in coverage, you are still in network. When you are self-funded you get the reports you are entitled to which they wouldn't give to us before because we had less than 200 employees. We need those reports for financial decisions to benefit the district. If we see there's a benefit that no one's using, we can switch it to something else, for ex: crown coverage. Unlike being in the consortium there's a gap, currently at \$60,000. The new max would be \$1,000. I am recommending a resolution to do self-funded with dental. Would that resolution be in the next month? Yes.

5. FOLLOW UP

No report.

6. REVIEW OF BOARD REPORTS

Reports are all listed individually.

a. CURRICULIUM: Ms. Bowman

2018-2019 SUMMER SCHOOL

The Administration respectfully recommends that the Board approve the following Junior/Senior High School Summer School Program. Summer School will begin classes on June 24, 2019 and run through August 1, 2019. Dates of attendance will be Monday through Thursday with July 4th as a holiday. Students registering for summer school by June 20th at 3:00 p.m. will pay a nonrefundable \$125 per class fee. Students registering after June 20th will pay a late registration nonrefundable fee of \$150 per class.

(ROLL CALL VOTE)- Moved by Ms. Bowman, Second by Ms. Culpepper: Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (*9 ayes, 0 nays*) Motion Carried.

EXTENDED SCHOOL YEAR (ESY)

The Administration respectfully recommends that the Board approve an Extended School Year (ESY) program for complex special needs students as

per their IEP, following state criteria. Classes will be held July 8 through August 31, 2019 from 9:00 – 11:00 AM, Monday through Thursday. Transportation as well as related services (Speech, OT/PT) must be provided to those who have it included in their IEP's.

(ROLL CALL VOTE)- Moved by Ms. Bowman, Second by Ms. Lewis: Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (*9 ayes, 0 nays*) Motion Carried.

b. FINANCE REPORT: Mr. Johnson

FINANCE REPORT

1. **GENERAL FUND**
2. Treasurer's Report:

February 2019

Balance 2/01/19	\$36,937.37
Receipts	1,380,401.84
Disbursements	1,033,254.02
Balance 2/28/19	\$384,085.19

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$612,339.27 which includes vendor checks #44474 - #44590 and wire payments #1195W - #1207W for \$262,488.64. Payroll amount \$421,735.42. There was no transfers out of General Fund. There was one journal entry into the General Fund in the amount of \$820.67.

1. **CAFETERIA FUND**
2. Cafeteria Report:

February 2019

Balance 2/01/19	\$206,506.06
Receipts	95,644.86

Disbursements	65,053.89
Balance 2/28/19	\$237,097.03

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$65,053.89 which includes vendor checks #2058-2060. There was no Wire Payments for the Cafeteria for the month of February. There was no transfers out of the Cafeteria Fund.

1. **ATHLETIC FUND**
2. Athletic Association Financial Report:

February 2019

Balance 2/01/19	\$13,564.49
Receipts	790.12
Disbursements	5,024.13
Balance 2/28/19	\$9,331.08

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$5,024.13 which includes vendor checks #7007 - #7033. No wire payments this month. No transfers this month for Athletic Fund.

1. **STUDENT ACTIVITIES ACCOUNT**
2. Student Activities Financial Report:

February 2019

Balance 2/01/19	\$27,441.67
Receipts	8,162.01
Disbursements	2,537.83
Balance 2/28/19	\$33,065.85

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$2,537.83 which includes vendor checks #3001 - #3008. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Motion to approve Finance Report by Mr. Johnson. Second by Ms. Culpepper. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

c. PERSONNEL REPORT - Ms. Culpepper

Personnel Report

The Administration respectfully recommends that the Board approve the attached Personnel Report.

(ROLL CALL VOTE) Motion by Ms. Culpepper, Second by Ms. Harris. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

d. PERSONNEL REPORT -Addendum - Ms. Culpepper

2018-2019 SUMMER SCHOOL APPOINTMENTS

The Administration respectfully recommends that the Board approve the appointments for the following 2018-2019 Jr./Sr. High School Summer School:

Brian Mathers: Summer School Director

Renee Byron

Kaleigh Killian

Stacey Winter-Davis

Kara Schwenk

Dustin Owen

Brian Woodfill

Mark Wise

Nicole Esposito

Robyn St. Hilaire

(Roll Call Vote)- Motion by Ms. Culpepper, Second by Mr. Johnson. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

e. PROPERTY AND SUPPLIES REPORT: Ms. Carricato

FACILITIES USAGE

The Administration respectfully recommends that the Board approve the facility request from Ronald Graves, St. Aloysius Lodge 42 to use the parking lot to load a bus for a trip June 15, 2019. They are going to a baseball game.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Ms. Elliott. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Heather Crook, Halifax Communities that Care, to use the football field for a Family Fun Day June 1, 2019.

(Roll Call Vote)- Motion by Ms. Caricatto, Second by Ms. Sviben. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

No Report

Supplies

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

All groups (excluding district groups) have followed facilities usage guidelines in obtaining required insurance coverage for events, including presented to the board. All are responsible to coordinate times for building/field usage, as well as field maintenance approval due to inclement weather, if necessary

- Steelton Highspire 11th Grade APOSH Class May 17, 2019 for Character Night 2019
- Steelton Highspire Talent Show May 28, 2019
- Steelton Highspire Class of 2020 Cafeteria, bathrooms; Homecoming Dance

f. PROPERTY AND SUPPLIES REPORT - Addendum: Ms. Carricato

FACILITIES USAGE

The Administration respectfully recommends that the Board approve the facility request from Tristan Crawford to use the main gym for a basketball summer league June 13 - July 17, 2019.

(Roll Call Vote)- Moved by Ms. Carricato, Second by Mr. Johnson. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

g. TRANSPORTATION: Ms. Sviben

Field Trips

The Administration respectfully recommends that the Board approve the field trip request for the football team to travel to Penn State main campus for 7 vs 7 tournament on June 8, 2019.

(Roll Call Vote)- Moved by Ms. Sviben, Second by Ms. Harris. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

The Administration respectfully recommends that the Board approve the field trip request for the football team to travel to Delaware Valley College on July 12, 2019.

(Roll Call Vote) – Moved by Ms. Sviben, Second by Ms. Elliott. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students and Teachers	Location
4/30/2019	Journalism Class	ABC 27 News
5/13/2019	6th Grade	HACC
5/17/2019	Students Achieving Success	Central Penn College
5/22/2019	7th/8th Grade Students	Carlisle Sports Emporium
5/22/2019	High School Autism Support	Pinchot State Park

h. STUDENT ACTIVITIES - Ms. Elliott

Fundraisers

The Administration respectfully recommends that the Board approve the following fundraisers: Question asked if they are raising money to fix the playground.

(ROLL CALL VOTE)- Motion by Ms. Elliott, Second by Ms. Harris. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

Club/Group	Date	Type of Funding
Playground Improvement Plan	May 23 - June 7, 2019	Dress Down Days

i. PUPIL SERVICES REPORT: Ms. Harris

Food Services MOU

The Administration respectfully recommends that the Board approve the contract between and SHSD from July 1, 2019 to June 30, 2020.

(Roll Call Vote)- Motion by Ms. Harris, Second by Mr. Johnson. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

School Psychologist Contract Addendum:

The Administration respectfully recommends that the Board approve the blazer work school psychologist contract in the amount of \$75.80/hr for 2019-2020 school year. Question was asked if it was just for trauma. Dr. Waters clarified that no, he would be here every day. He has a lot of experience and we can train interns with him. The total contract is roughly \$120,000 that includes benefits.

Motion by Ms. Harris, Second by Mr. Johnson. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (9 ayes, 0 nays) Motion Carried.

United Way MOU:

The Administration respectfully recommends that the Board approve the contract between United Way & SHSD for the 2019-2020 school year.

Motion by Ms. Harris, Second by Ms. Elliott. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (9 ayes, 0 nays) Motion carried.

j. PUPIL SERVICES REPORT - Addendum: Ms. Harris

The Administration respectfully recommends that the Board approve the tentative list of 2018-19 senior students eligible for graduation on June 4, 2019. This list may be adjusted based on final grade reports. We have 80 seniors. Seniors were assigned to a mentor with a check-list during Keystones' 2 hour delays. They had to work on passing, paying dues, ordered cap & gown, turn in missing assignments, apply to colleges, etc. A question was asked what our plan is if the students can't graduate

because of the money. Ms. Gallagher said they've worked on payments through the year and faculty has paid for some caps & gowns. Class dues were \$120. It covers the graduation ceremony, prom, yearbook, and other senior activities.

(Roll Call Vote)- Motion by Ms. Harris, Second by Mr. Johnson. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (*9 ayes, 0 nays*) Motion carried.

k. SPECIAL PROJECTS REPORT: Mr. Lewis

No Report

l. SOLICITOR'S REPORT: Attorney V. Champion

No items at this time.

m. SCHOOL BOARD PRESIDENT'S REPORT: Ms. Slade

n. SUPERINTENDENT'S REPORT: Dr. Waters

Conference Request

The Administration respectfully recommends that the Board approve the following conference requests.

(ROLL CALL VOTE) —So Moved by Ms. Carricato, Second Ms. Harris. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (*9 ayes, 0 nays*) Motion Carried.

Name	Conference	Date
Dorothy Schaffer	Wilson Training at CAIU	5/20-22/2019
Joseph Spogli	PA Athletic Trainers' Society	5/30 - 6/1/2019
Stacey McCutcheon	Text Dependent Analysis Training	6/17-18/2019

Donations

The Administration respectfully recommends that the Board accept the following donations:

Name	Fund
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(ROLL CALL VOTE)

SUMMER OFFICE HOURS

The Administration respectfully recommends that the Board approve the adjustment of summer office hours to 7:00 A.M. to 4:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 10 to August 12, 2019. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements.

(ROLL CALL VOTE)- Motion by Mr. Johnson, Second by Ms. Harris. Ms. Sviben, Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Caricatto, Mr. Johnson, Ms. Harris, Ms. Bowman, Ms. Slade (*9 ayes, 0 nays*) Motion Carried.

Dauphin County School Safety Task Force MOU

The Administration respectfully recommends that the Board approve the memorandum of understanding for the district to participate in the Dauphin County joint school safety task force.

(Roll Call Vote)- Motion by Ms. Elliott, Second Ms. Harris. Ms. Bowman, Ms. Harris, Mr. Johnson, Ms. Caricatto, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Sviben, Ms. Slade (*9 ayes, 0 nays*) Motion carried.

7. Special Reports

a. Athletic Association

Ms. Carricato, Mr. Johnson, Mr. Lewis, and Mrs. Harris- Baseball team lost their last game.

b. PSBA Representative

Ms. Culpepper- No report. The bulletins have a lot of usual information in the mail, you should take time to read it. Dr. Waters shared that PSBA sends a daily email with some good educational articles. Dr. Waters also shared that there is a new charter bill going through for enrollment. When cyber charter does dual enrollment, it costs them \$4,000 but it costs us \$8,000-\$23,000 to send them. They will be profiting a lot without addendums to help. The Western PA schools are against the fair funding.

c. HACC

Ms. Harris- No report.

d. CAIU

e. Strategic Planning

Ms. Bowman, Ms. Sviben, and Ms. Elliott- No report.

f. Buildings and Grounds

Mr. Lewis, Ms. Harris, and Ms. Sviben- No report.

g. Discipline Committee

Ms. Carricato, Mr. Lewis, and Ms. Culpepper- Dr. Waters is scheduling an expulsion hearing for next week so check your emails.

h. Budget Planning

Mr. Johnson, Ms. Carricato, Ms. Elliott, and Mrs. Harris- No report.

i. Policy

Ms. Sviben, Mr. Lewis, and Ms. Carricato- No report.

j. Negotiations

Ms. Culpepper, Ms. Elliott, Mr. Johnson- No report.

8. Public Comment

1. A female wanted to thank the school district for their courtesy and kindness towards her granddaughter's graduation and she is now doing her graduate studies at the University of Pitt. Keep her in your prayers.
2. Committee agreed on a .25% tax increase and a 2% increase for everyone other than contractual. Discussion about if the district has the money to do a 2% raise vs. a 3.1% raise. Lou: We need stabilization in our school district. It should stay the same. It was already in the budget for a 3.1% raise so why did they vote on 2%? We want to help the tax payers and the administration is the only place we can go to get that money. If I have a teacher that isn't doing anything and they are under the contract but administration is here all summer. It's \$57 more a week, but \$43 after taxes. Are we punishing an underpaid administrator? We have no tax entity to take from. The administration bust their butts like everyone else and deserve a significant raise. Pensions will go up. That 2% won't cover what we supply for the pensions. That's why 3.1% will help. What about the tax payers that aren't getting income raises but they'll have a tax increase. We need to have an open discussion about the budget and raises because everyone has a different opinion. You don't work here and don't have to deal with what the administration does. This board is community based. We can't punish employees. We are supposed to go up each year according to the recommended 10 year plan from the state to help us get out of the bind we're in. We need to find ways to get money into the district. There are a lot of grants out there that we can apply for. The committee came out with the recommendation. It's only \$80,000 more. If we get one grant, it'll take it all away. The raise is not funding their raise, it's funding the district. The tax isn't going to give them that raise and we won't save any more money. We don't vote on this until June. You have the proposed budget but you aren't bound by it. There's another budget that the committee is recommending. The tax rate is lower than the proposed budget and there are employee wage increases. During the next board meeting, the administration needs to prepare 3 separate resolutions and then you can approve whichever you want. The committee doesn't rule the board.

The committee gives the recommendations to the board. Everyone's vote counts because the public elects the school board members. Just so I'm clear, what is the recommendation of the committee? A .25% tax increase and a 2% raise for administration which is 1.1% lower. A 3.1% raise would be considered with a 0% tax increase. Every year Steelton is sending out a \$107.90 tax to pay if working. The opinion is that the borough won't take that tax away. Other towns take it out of your paycheck. We've looked into it for 4 years but nothing it didn't go through.

9. ADJOURNMENT

Motion to adjourn by Mr. Lewis, Second by Ms. Sviben. Meeting adjourned at 7:38pm.

Michael Simonetti

Michael Simonetti, Acting Board Secretary