

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

March 4, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Ms. Hudaya House, Mr. Derek Lewis, Ms. Karen Harris, Mr. Leonard Garfield, Ms. Ashley Ward-McMullen, and Mr. Micheal Wanner

VOTING MEMBERS ABSENT: Mr. Calvin Johnson

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Vince Champion, Solicitor, Mr. Mick Iskric, Assistant to the Superintendent, Ms. Megan Byrnes Elementary School Principal, Ms. Kate Gallagher, High School Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary

The list of the members from the public who were present is maintained in the district office

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:04 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive session was held to discuss personnel and legal issues

March 4, 2020 Press Statement read by Vincent Champion, SHSD Solicitor

We would like to address the March 2, 2020 decision of the Commonwealth Court relating to the citizens of Highspire seeking to leave the Steelton Highspire School District (“SHSD”) to join the Middletown Area School District (“MASD”). The SHSD is disappointed in the decision handed down by the Commonwealth Court. The District was hopeful that it could put this matter behind it so that it could focus all of its resources on the most important issue—providing a comprehensive education to the students of SHSD. With that said, the District is currently evaluating how it will proceed. The options before the District are as follows:

1. Appeal the Commonwealth Court’s decision to the Pennsylvania Supreme Court.
2. Request oral argument before the full Commonwealth Court.
3. Proceed to a hearing before the Court of Common Pleas for a determination as to the allocation of revenues and debt between SHSD and MASD.

Although some have the impression from press accounts that the transfer of students that reside in Highspire is imminent, that is not the case. Even if the district did not pursue an appeal with the Pennsylvania Supreme Court or request oral argument before the full Commonwealth Court, this is only step two of a four part process. The final resolution of this matter will take some time. As this process moves forward you can rest assured that the District will continue to zealously advocate for the best interests of our students and community members.

FINANCE REPORT

Orrstown Bank

The Administration respectfully recommends that the Board approve Orrstown Bank as Steelton-Highspire School District financial institution.

Motion by Ms. Harris, Second by Mr. Lewis; Ms. Culpepper, Mr. Garfield, Ms. Ward-McMullen, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Polaris Retirement Consultant

The Administration respectfully recommends that the Board approve Polaris Retirement Consultants to offer 403 (b) services to Steelton-Highspire School District employees.

Motion by Ms. Harris, Second by Ms. Ward-McMullen; Mr. Lewis, Mr. Garfield, Ms. Culpepper, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

2020-2021 CAIU Budget

The Administration respectfully recommends that the Board approve the 2020-2021 Capital Area Intermediate Unit General Operating Budget.

Motion by Ms. Harris, Second by Ms. Ward-McMullen; Mr. Lewis, Mr. Garfield, Ms. Culpepper, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Finance Report

The Administration respectfully recommends that the Board approve the **January 2020** Finance Reports which includes the Treasurer’s Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Ms. Harris, Second by Mr. Lewis; Ms. Ward-McMullen, Mr. Garfield, Ms. Culpepper, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

FINANCE REPORT

GENERAL FUND

Treasurer’s Report:

January 2020	
Balance 1/01/20	\$3,457,681.07
Receipts	800,118.18
Disbursements	3,905,215.37
Balance 1/31/20	\$352,583.88

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$555,835.95 which includes vendor checks #46150 - #46305 and wire payments #1440W - #1471W for \$2,918,510.02. Payroll amount \$430,869.40. There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Motion by Ms. Culpepper, Second by Mr. Wanner; Mr. Lewis, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, Ms. House, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Personnel Report 2.

Motion by Ms. Culpepper, Second by; Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. House and Mr. Wanner. *(6 ayes, 1 nays, 1 abstain, 1 absent)* Motion carried.

PROPERTY AND SUPPLIES REPORT ACTION ITEM

Facilities Usage

The Administration respectfully recommends that the Board approve the facility request from Sherry Webb, HCPAC to use the High School Auditorium, Band room and classroom for practices and performances from February 12, 2020 - May 10, 2020 in the evenings.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Lewis, Ms. Culpepper, Mr. Garfield, Ms. House, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Ryan House, Family Sports Association to use the Elementary Gym Lobby for Baseball Registrations on February 18, 2020 6:00 p.m. - 8:00 p.m., February 22, 2020 12:00 p.m. - 2:00 p.m., February 25, 2020 6:00 p.m. - 8:00 p.m., and February 29, 2020 12:00 p.m. - 2:00 p.m. Motion by Ms. Ward-McMullen, Second by Ms. Harris; Ms. Culpepper, Mr. Garfield, Ms. House, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 1 abstain, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Heather Cook, Dauphin County Communities That Care to use the football field for the Family Fun Day on June 6, 2020 10:00 a.m. - 2:00 p.m.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Lewis, Mr. Garfield, Ms. Culpepper, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility requests from Marvin Redcross for a Wrestling Clinic to use the High School Auxiliary Gym and HS main Gym on April 11, 2020 from 9:00 a.m. - 1:00 p.m., 3-on-3 Basketball Tournament in HS Gym on May 16, 2020 from 8:00 a.m. - 5:00 p.m., and a Wrestling Tournament in the HS Gym on June 20, 2020 from 9:00 a.m. - 5:00 p.m.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Garfield, Ms. Culpepper, Mr. Lewis, Mr. Wanner, Ms. House, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Kirk Smallwood, Omega Psi Phi Fraternity Inc., for a Recreational Basketball Game in High School Gym on March 21, 2020 from 11:00 a.m. - 12:30 p.m.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Ms. Harris; Ms. Culpepper, Ms. House, and Ms. Slade. *(6 ayes, 2 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Denae Lester-House, Steelton Borough Parks & Recreation to use the Upper Football Field (above the Administration building) for Steelton Fest on June 27, 2020 from Steelton Fest on June 27, 2020 from 10:00 a.m. - 2:00 p.m.

STUDENT ACTIVITIES REPORT ACTION ITEM

Fundraisers

The Administration respectfully recommends that the Board approve the following fundraisers. Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Garfield, Mr. Lewis, Ms. Culpepper, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Elementary Autism Class/Ms. Rojahn	3/5/2020 – 3/31/2020	Autism T-shirt sale
12 th Grade/Ms. Jackson	3/9/2020	Friendly's Family Fun Night/20% profit of the sales for senior class
2 nd Grade/Ms. Perich	3/19/2020 – 4/1/2020	R & K Sub Sale
Athletic Fund/Mr. Slade	3/5/2020 – 5/31/2020	Roller Gear

TRANSPORTATION ACTION ITEM

Field Trip

The Administration respectfully recommends that the Board approve the field trip request. Motion by Mr. Garfield, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Lewis, Ms. Harris, Ms. House, Mr. Wanner, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Date	Student & Teacher	Location
4/30/2020	12 th Grade/Ms. St. Hilaire	The Mall of Museums, Washington DC

SUPERINTENDENT'S REPORT ACTION ITEM

Reminder of the field trip for April 15, 2020 Dr. Waters will be taking students to tour Howard University and the National Museum of African American History and Culture in DC and if anyone is would want to chaperone let him know.

Conference Request

The Administration respectfully recommends that the Board approve the following attached conference requests.

Motion by Mr. Lewis, Second by Ms. Harris; Mr. Garfield; Ms. Culpepper, Ms. Ward-McMullen, Mr. Wanner, Ms. House, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Name	Conference	Date	Cost
Joshua Porr	Drone Pilot Training	2/6/2020	\$499/PA Smart Grant
Brian Woodfill	PIIC Networking Meeting	2/19/2020	No Cost
Tracy Hipple	PASA student assessment testing	3/12/2020	\$132/Title II
Stephen Roth	FAA Part 107 Drone Prep	3/18/2020 and 4/23/2020	\$132/Title II

Mark Gilman	MTSS/CSI Professional Learning	2/26/2020	\$792/CSI Covers the cost for all teachers
Ryan Thomas	MTSS/CSI Professional Learning	2/26/2020	
Brain Mathers	MTSS/CSI Professional Learning	2/26/2020	
George Czar	MTSS/CSI Professional Learning	2/28/2020	\$792/Title II Covers the cost for all teachers
Zach Horn	MTSS/CSI Professional Learning	2/28/2020	
Pete Boyajian	MTSS/CSI Professional Learning	2/28/2020	
Stacey Winter-Davis	MTSS/CSI Professional Learning	2/28/2020	
Julia Ansel	MTSS/CSI Professional Learning	2/27/2020	\$792/CSI Covers the cost for all teachers
Sara Schuyler	MTSS/CSI Professional Learning	2/27/2020	
Vicki Jacobi	MTSS/CSI Professional Learning	2/27/2020	
Renee Byron	MTSS/CSI Professional Learning	2/27/2020	
Elizabeth Skolnick	MTSS/CSI Professional Learning	2/27/2020	No Cost
Kimberlee Markham	MTSS/CSI Professional Learning	2/27/2020	No Cost
Sadie Kinnarney	National School Social Work Conference	3/18/2020 – 3/20/2020	\$645
Kristin Pugh	National School Social Work Conference	3/18/2020 – 3/20/2020	\$645
Willie Slade	CAOLACon 20	3/10/2020 – 3/12/2020	\$165/Title II

Donation

The Administration respectfully recommends that the Board accept the following donations. Motion by Mr. Wanner, Second by Ms. Ward-McMullen; Mr. Garfield, Ms. Culpepper, Mr. Lewis, Ms. Harris, Ms. House, and Ms. Slade. (8 ayes, 0 nays, 1 absent) Motion carried.

Name	Fund	Amount
SHSD Class of 1957/Mike Furjanic, President	Athletic Dept.	\$600
Hershey Lodge, Donna Holloway	School District	furniture

CURRICULUM

No report at this time

No report at this time.

Policy:

Mr. Lewis (Chairperson), Ms. Harris, Mr. Garfield
No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson), Ms. Harris
No report at this time.

HACC:

K. Harris (Representative)
No report at this time.

PSBA:

J. Culpepper (Representative)
Ms. Culpepper will be attending a PSBA conference on March 21 – 22, 2020 at PSBA
There will be 3 Board Members attending Wednesday, March 23, 2020 Advocacy Day and if
any other Board Members want to attend contact Dr. Waters.

Roller Education Foundation (REF):

Mr. Johnson (Representative)
In Mr. Johnson absence Mr. Iskric spoke on that REF has been meeting, they have new members
and working on ways to raise funds for the foundation.

BOARD ROUNDTABLE

No report at this time.

PUBLIC COMMENT

Andrea Johnson inquired about the new company that took over billing for her Borough Taxes
and how the bill was sent to the wrong address and she doesn't feel it's fair nor can she afford
the additional fees they have added to her bill. Ms. Slade stated that Mr. Simonetti will speak
with her after the Board meeting.

Jaheim Bond, student and resident of Highspire that his opinion that it's not a good for the
Highspire Borough to split; the schools and borough should work together to improve leaning
and overall environment for all the students.

ADJOURNMENT

The meeting adjourned at 7:05 p.m. on a motion by Ms. Harris, Second by Ms. Culpepper. All
members voted aye.


Michael Simonetti
Board Secretary