

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

March 20, 2019

MINUTES

VOTING MEMBERS PRESENT: Ms. Karen Harris, Ms. Mary Carricato, Mr. Derek Lewis, Ms. Rachel Slade; Ms. Janice Elliot, and Ms. Joyce Culpepper

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Mr. Vincent Champion, School Solicitor; Mr. Mick Iskrac, Jr., Assistant to the Superintendent; Ms. Megan Byrnes, Elementary School Principal; ShaQuita Burton, School Board Secretary; and Mr. Michael Simonetti, Business Manager.

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:45 PM.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

Announcement of Executive session to talk about Personnel

PUBLIC COMMENT (Agenda Items)

No comment

PRESENTATION

The first presentation was by Rhonda Horn, 315 Swatara Street, spoke to Mr. Travis on Friday, but I do not understand why he is still not in school. I handed in everything I was told to hand in, but I am still not understanding why he is not be accepted in the school and he is being denied his education. Mr. Waters stated that because of the legal issues we cannot have open conversation about minors in the public. Mr. Waters also stated that he meant to call you, but the time got passed him. Ms. Horn then stated I was told that he was not transitioning well in school, so I punished him, but then I see that is wasn't clear. Mr. Waters stated that we can meet with you tomorrow at 9:00 am.

FOLLOW UP

Mr. Waters stated that last week President Slade asked for information about start time. We came up with two possible scenarios and we have pros and cons to both. The first scenario is starting both schools at the same time. Right now we have 3 buses and if we started at the same time we would have to increase 2 buses which would increase our cost to \$84,000 per year. This would also delete the wait time for sibling pick up. Truancy concerns would be resolved. Some of the cons would be traffic coming at the same time. We would have the entrance issues and improve safety during daylight hours. We may be able have early dismissal time and we would have to deal with athletics and the students missing core instructions because of the times they are leaving. The second option would

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be flipping the start times. We would cut after school cost for elementary students. There would be no additional cost for bussing. The parents would have to change their schedule for elementary parents to get off earlier. Again athletics would miss more education time. Ms. Slade asked about the education value. Mr. Waters stated there are some positives because kids who get up later retain more information because they are not tired. Schools that switched or moved the secondary times there was academic improvements, but we are not sure if this helps with tardy, but they are seeing an improvement in test scores. One big factor of switching times we need to make sure we don't want to shift the cost to the parents. Another question we have to look at is daylight savings. The concern is children in the dark, children walking at 6:30 am it is still dark and majority of our students walk. While it may be easier to save time, but the traffic would be crazy especially with parents who have students in both schools. The bigger issue is the traffic in front of the elementary school. Ms. Byrnes stated that the only way to make the process work we will need more manpower at least 3 people.

A few more items we have Elementary STEM night coming up March 28, 2019 from 5-7 pm; we are working on the school readiness, early childhood, and kindergarten registration on May 11, 2019; the play was this weekend and it was a great attendance Friday, Saturday, and Sunday and the kids did a wonderful job showing their different talents. On April 16, 2019 the students are participating in a worldwide event that is called #Trashtag, which is a high school community clean-up event. We will be meeting at 8:00am and we will return around 11:30 am and hopefully get the students some lunch right now we have about 25 kids, but we are looking to have about 100 in have the clean up about 10 kids. The last thing Mr. Waters wanted to mention was the Artist of Residency Program Event which is an event being held between 1:30 – 2:30 pm in an auditorium and also in referenced to that and many other events in our school district we are trying to reduce the number of robo calls going out and send text or emails instead. Hopefully this will get the attention of everyone when there is a text or email and you have to read it or have it to reference later. A lot of time when there are robo calls I know we know they are coming so we hang up on them before they are finished which is a waste. Hopefully this will work and bring more awareness and attendance to events that we are having.

CURRICULUM REPORT

Ms. Carricato made a motion to approve the request of the two hour delays for the Jr./Sr. High School on May 12, 14, 15, 16, 20, and 21, 2019 to provide a distraction free test environment for students and allow for students to be tested in smaller groups to aid in concentration. Students are tested in the areas of Algebra I, Literature, and Biology. The cost of the additional transportation is approximately \$1,000.00. Second by Ms. Elliott; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

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FINANCE REPORTS

Mr. Lewis made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Harris; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

GENERAL FUND

Treasurer's Report:

December 2018	
Balance 12/01/18	\$314,809.40
Receipts	2,690,610.56
Disbursements	1,022,189.03
Balance 12/31/18	\$1,983,610.27

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$79,268.27 which includes vendor checks #44218 - #44306 and wire payments #1137W - #1147W for \$289,666.07. Payroll amount \$653,254.69. There was no transfers out of General Fund. One journal entry for \$379.34.

CAFETERIA FUND

Cafeteria Report:

December 2018	
Balance 12/01/18	\$23,305.82
Receipts	92,050.19
Disbursements	1,078.00
Balance 12/31/18	\$114,278.01

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$1,078.00 which includes vendor checks #2051-2052. There was no Wire Payments for the Cafeteria for the month of July. There was no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

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December 2018	
Balance 12/01/18	\$21,560.19
Receipts	2,271.70
Disbursements	5,201.29
Balance 12/31/18	\$18,630.60

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$5,201.29 which includes vendor checks #6909 - #6937. No wire payments this month. No transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

December 2018	
Balance 12/01/18	\$24,535.76
Receipts	1,255.49
Disbursements	551.44
Balance 12/31/18	\$25,239.81

Accounts Payable/Estimated Expenditures Reports:

Final approval of December vendor payments in the amount of \$551.44 which includes vendor checks #2990 - #2994. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

2019-2020 CAIU Budget

Mr. Lewis made a motion to approve the 2019-2020 Capital Area Intermediate Unit General Operating Budget. Second by Ms. Harris. Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Zelenkofske Axelrod LLC

Mr. Lewis made a motion to approve the contract between Zelenkofske Axelsrod LLC and SHSD to provide audit services for the years ending June 30, 2019, 2020, and 2021 with option years for 2022 and 2023. Second by Ms. Harris. Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Mr. Lewis made a motion that the administration should make any changes that the administration needs to in the contract. Second by Ms. Carricato. Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

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PERSONNEL REPORT

Personnel Addendum Action Items Report

Ms. Culpepper made a motion to approve the Personnel Addendum Report. Second by Mr. Carricato; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Property and Supplies Report

Facilities Usage

Ms. Carricato made a motion to approve the facility request from the Ryan Lee Mohn Foundation to use the high school and the football field August 10, 2019 for the Ryan Mohn Walk. Second by Ms. Harris; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

TRANSPORTATION REPORT

Information Only

STUDENT ACTIVITIES REPORT

Fundraiser

Ms. Elliott made a motion to approve the fundraisers on the student report. Second by Ms. Carricato; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

PUPIL SERVICES REPORT

Nothing at this time to report.

SPECIAL PROJECTS REPORT

Nothing at this time to report.

SOLICITOR'S REPORT

I have 2 real quick things, 1 as you all know I have been dealing with the Right to know request and I had a real interesting conversation with Highspire Borough and long story short they do not want to fight over it, they just redacted the confidential information, but there was only 10 pages. I am not convinced that they turned over everything but we will see how this goes. 2nd on Tuesday I attend the PSBA to present for school districts and administrations.

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SCHOOL BOARD PRESIDENT’S REPORT

Ms. Slade made a motion to approve the 2019-2020 School Calendar. Second by Ms. Harris; A question was asked about having two full weeks off for Christmas break, and it was answered that every several years the way the holidays fall if we bring the staff and students back on a Friday then have 2 days off would be too much to come back and work one day. Another question was asked about only having 181 days. Another question was asked as to why the students are getting out of school the first Wednesday in every month, it was then answered that those are days that are designated to teaching the teachers. Which is known as a professional development and it is the only way to get time. Ms. Slade made a motion to amend the calendar by adding a half day on 8/30/2019. Second by Ms. Harris. Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) Ms. Harris, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (5 ayes, 1 nay, 3 absent)

SUPERINTENDENT’S REPORT

Conference Request

Ms. Carricato made a motion to approve the following conference request. Second by Ms. Harris; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Name	Conference	Date	Cost
Jennifer Rash	ASCA (American School Counselor Assoc.) Conference MTSS Training	6/29/2019 - 7/2/2019	\$449
Kenneth Zendt	Drone and GIS Training at Harrisburg University	3/7/2019	\$132
Afton Shaud	Google Summit 2019	4/4/2019	\$231
Travis Waters	CAIU Spring Leadership Conference	4/3-5/2019	\$600

Donations

Ms. Carricato made a motion to approve the following donations. Second by Mr. Lewis; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Name	Fund	Amount
Mr. Risser	Indian Echo Cavern and Hershey's Chocolate World Field Trip April 2018	\$140
Roller Educational Foundation	First Student Invoice for 5th Grade	\$250

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SPECIAL REPORTS

ATHLETIC ASSOCIATION

Nothing besides baseball is supposed to be starting up and the fields look great.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

Meeting tonight, possible changes

BUDGET PLANNING

We have a meeting scheduled next week on the 27th.

POLICY

There was nothing to be reported.

NEGOTIATIONS

Meeting next week.

PUBLIC COMMENT (ANY TOPIC)

Brenda Hoerner, the senior residents made positive comments about Sunday afternoon performance. Also you may want to talk to the daycares about feedback of switching the start time for elementary students.

ADJOURNMENT

The meeting adjourned at 7:55 PM on a motion by Mr. Lewis. Second by Ms. Slade. All members present voted yes and the motion carried.

ShaQuita Burton,
ShaQuita Burton, Acting Board Secretary