

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of February 20, 2019 with the following members present: Ms. Karen Harris; Mr. Derek Lewis; Ms. Paula Sviben; Ms. Mary Carricato; Ms. Janice Elliott; Mr. Calvin Johnson; and Ms. Rachel Slade. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; Ms. Kate Gallagher, Senior High Principal; Mr. Terry Martin, Junior High Principal;. Attached is a copy of a list of names of the members of the public who were present.

Ms. Slade called the meeting to order at 6:31 PM

The meeting opened with the “Pledge of Allegiance to the Flag”.

### **Executive Session**

None

### **PUBLIC COMMENT**

Brenda Hoerner, from Highspire, the stuff on the Agenda like the talent shows, etc. there is not any times on here so in order for me to get them on the calendar I would like to know the times.

### **APPROVAL OF MINUTES**

Ms. Slade made a motion to approve the January minutes. Second by Ms. Carricato. Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson and Ms. Slade *All voted aye on roll call. (7 ayes, 0 nays, 2 absent)*

### **FOLLOW UP**

None at this time.

### **REVIEW OF REPORTS**

#### **CURRICULUM REPORT**

Curriculum Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

#### **FINANCE REPORT**

Mr. Johnson made a motion to approve the below Finance Report which includes the Treasurer’s Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second

by Ms. Carricato; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. (7 ayes, 0 nays, 2 absent)

**NOVEMBER 2018**

1. **GENERAL FUND**

1. Treasurer’s Report: The Administration respectfully recommends that the Board approve the following Treasurer’s Report:

November 2018	
Balance 11/01/18	\$561240.86
Receipts	829,291.78
Disbursements	1,075,723.24
Balance 11/30/18	\$314,809.40

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$383,811.56 which includes vendor checks #44126 - #44217 and wire payments #1125W - #1136W for \$261,776.56. Payroll amount \$430,135.12. There was no transfers out of General Fund.

1. **CAFETERIA FUND**

1. Cafeteria Report: The Administration respectfully recommends that the Board approve the following Cafeteria Report:

November 2018	
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Balance 11/01/18	\$103,207.02
Receipts	9,909.99
Disbursements	89,811.19
Balance 11/30/18	\$23,305.82

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of November vendor payments in the amount of \$89,811.19 which includes vendor checks #2049-2050. There was no Wire Payments for the Cafeteria for the month of July. There was no transfers out of the Cafeteria Fund.

1. **ATHLETIC FUND**

1. Athletic Association Financial Report: The Administration respectfully recommends that the Board approve the following Financial Report:

November 2018	
Balance 11/01/18	\$26,599.23
Receipts	2,252.42
Disbursements	7,291.46
Balance 11/30/18	\$21,560.19

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report. Final approval of November vendor payments in the amount of \$7,291.46 which includes vendor checks #6888 - #6903. No wire payments this month. No transfers this month for Athletic Fund.

1. **STUDENT ACTIVITIES ACCOUNT**

1. Student Activities Financial Report: The Administration respectfully recommends that the Board approve the following Student Activities Financial Report:

November 2018	
Balance 11/01/18	\$22,379.45
Receipts	3,595.70
Disbursements	1,439.39
Balance 11/30/18	\$22,379.45

Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of November vendor payments in the amount of \$1,439.39 which includes vendor checks #2981 - #2989. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

**Single Audit**

Mr. Johnson made a motion to approve the single audit from Brown Schultz Sheridan and Fritz as of June 30, 2018. Second by Ms. Elliott; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. (7 ayes, 0 nays, 2 absent)

**Tax Collectors Compensation**

Mr. Johnson made a motion to approve the compensation for Ms. Marianne Reider, Steelton Borough Tax Collector at a rate of pay of \$1,50 per bill, plus \$.50 per installment, plus postage, and \$.50 per late fee after December 1<sup>st</sup>, for July 1, 2018 to December 31, 2022. Second by Ms. Carricato; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

Mr. Johnson made a motion to approve the compensation for Mr. John Hoch, Highspire Borough Tax Collector at a rate of pay of \$1,50 per bill, plus \$.50 per installment, plus postage, and \$.50 per late fee after December 1<sup>st</sup>, for July 1, 2018 to December 31, 2022. Second by Ms. Carricato; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

**FINANCE REPORT**

Finance Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

**Personnel Action Items Report**

Ms. Carricato made a motion to approve the Personnel Action Item Report. Second by Mr. Johnson; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

**Personnel Addendum Action Items Report**

Ms. Carricato made a motion to approve the Personnel Addendum Action Item Report. Second by Ms. Elliott; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

**PERSONNEL REPORT**

Personnel will be brought forward for approval at the Legislative Meeting on March 20, 2019.

**TRANSPORTATION REPORT**

Transportation Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

**STUDENT ACTIVITIES REPORT****Fundraiser**

Ms. Elliott made a motion to approve the fundraisers on the student report. Second by Ms. Carricato; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

### **STUDENT ACTIVITIES REPORT**

Student Activities Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

### **PUPIL SERVICES REPORT**

#### **ProCare Therapy**

Ms. Harris made a motion to approve the contract between ProCare Therapy and the SHSD for the remainder of the 2018-2019 school year and the entire 2019-2020 school year. Second by Ms. Carricato. Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

### **PROPERTY AND SUPPLIES**

Property and Supplies Report will be brought forward for approval at the Legislative Meeting on

March 20, 2019.

### **SPECIAL PROJECTS REPORT**

No content

### **SOLICITOR'S REPORT**

We talked about the Highspire filing an appeal in the Commonwealth Court and they did so now we have to talk more strategy and litigation. A question was asked about a right to know to ask about how much money they are vesting in this and how much we are investing. Yes we can and we did.

### **SCHOOL BOARD PRESIDENT'S REPORT**

School Board President's Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

I read an article and I wanted to look into and do some research about changing the start time of schools. Also talk about teacher's hours and have the elementary start early but still stay a have them stay a little longer. If the high school starts later they can drop their younger siblings off and still pick them up after school. It is worth looking into because of the truancy issues we have.

### **SUPERINTENDENT'S ACTION ITEM REPORT**

#### **Conference Request**

Ms. Carricato made a motion to approve the following conference request. Second by Mr. Johnson; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)*

<b>Name</b>	<b>Conference</b>	<b>Date</b>	<b>Cost</b>
Benjamin Hassinger	MTSS Training	1/7/2019	\$132
Fran Jackson	TiPs Training (MTSS)	2/4/2019	\$132
Benjamin Hassinger	DCOC	2/20/2019	\$132
Todd Troutman	Drone Training	3/7/2019	\$132
Zachary Horn	CAIU Micro-Credentialing/Digital Badging	4/1-3/2019	\$396
Mick Iskric, Jr.	CAIU Micro-Credentialing/Digital Badging	4/1-3/2019	\$0
ShaQuita Burton	PA Educational Data Summit PDE	4/1-3/2019	\$0

### **Donations**

Ms. Carricato made a motion to approve the following donations. Second by Mr. Johnson; Ms. Harris, Mr. Lewis, Ms. Sviben, Ms. Carricato, Ms. Elliott, Mr. Johnson, and Ms. Slade. (7 ayes, 0 nays, 2 absent)

<b>Name</b>	<b>Fund</b>	<b>Amount</b>
Wilmington Trust	General	\$600
Roller Educational Foundation	Elementary	\$1,000
LCBC	General	\$8,000

### **SUPERINTENDENT'S REPORT**

Superintendent's Report will be brought forward for approval at the Legislative Meeting on March 20, 2019.

Since our last meeting there a few things that are happening at our district. We had literacy night last week and the turnout was great. The same night we had a few of our students at Central Penn College and they read a few poems that they have written. We have a few upcoming events we have our play Friday, Saturday, and Sunday it cost \$13 for general admission for adults and \$5

for students. Also we have STEM night coming up at the elementary. Mr. Waters will be attending the Legislative breakfast at the capital intermediate unit one of the issues we will be discussing is the cost of cyber charter school. One of the issues that are in the senate right now that is being discussed and looked at will be if a cyber-charter school is offered in your home district the student has to attend that cyber charter school or the parent will have to pay for that student to attend any other cyber charter school. Another one in that is actually in the chamber now is that the cyber charter school will only get paid the amount that it actually cost to teach that child. These are the conversations that we will be having. The other topic I wanted to share with you is that this year we added full day kindergarten and the testing that we did on the kindergarten class this year shows that the students having full day kindergarten out did the students who were attending school half day right now at the half way point. We will be having kindergarten registration, early readiness, and early childhood information. Mr. Waters spoke to the governor and he is very excited about our data and the results or our changes. The governor did ask for an invitation to our even and at the very least we will have a representative from the governor's office.

### **Special Reports**

- A. Athletic Association: Spring sports are coming, 12 softball players, 18 baseball players, 26 junior high girls' volleyball players, 5 junior track members, and 14 varsity track members. My question is since we purchased new uniforms were they all turned in. Right now all football, varsity volleyball, girls basketball uniforms have been turned in and Coach Doc Jones is setting a time for the varsity boys' basketball to turn their uniforms in and there are 2 outstanding cheer uniforms out there. Mr. Slade has contacted them about turning those in that is the update on the athletics. Boys Basketball won the district champions and they fell short at the states. The girls basketball team came fell short due to the point system and the coach is upset even though we did receive a response back it still does not sit well.
- B. PSBA Representative: They are having a meeting.
- C. HACC: no report
- D. CAIU: no report
- E. Strategic Planning: no report
- F. Buildings and Grounds: Everything looks good
- G. Discipline: Meeting next Wednesday 5:00 pm
- H. Budget Planning: Meeting today and one on the 27<sup>th</sup> of March
- I. Policy: nothing



J. Negotiations: Meeting two weeks ago and we meet again on the 27th

**PUBLIC COMMENT**

Ms. Wanda Horner, Swatara St., I had a little situation with my grandson, I am getting guardianship and I did everything I was supposed to do as far as paper work. The reason why I have him is because his mother is not doing what she is supposed to do. Went to the school got him enrolled, he was assigned a class and a teacher, then I received a phone call after he was in the school for 5 days, that he was inactive and I am confused as to why. Mr. Waters stated that he could discuss this with her tomorrow. Ms. Hoerner stated yes and a time was discussed.

**ADJOURNMENT**

The meeting adjourned at 7:12 PM on a motion by Mr. Johnson. Second by Ms. Carricato. All members present voted aye.

**ShaQuita Burton**

ShaQuita Burton, Board Secretary