

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; and Ms. Natasha Woods. Absent were Ms. Natalie Bowman and Ms. Rachel Slade. Also present were Mr. Travis Waters, Interim Active Superintendent; Mr. Michael Iskric, High School Principal; and Ms. Beth Auker, Board Secretary Pro Tempore. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight’s meeting to discuss legality and personnel.

ELECTION OF SECRETARY PRO TEMPORE

Mr. Petrovich made a motion to nominate Ms. Beth Auker as Secretary Pro Tempore. Ms. Kagarise, Board Secretary, was out of town due to personal reasons and unable to attend tonight’s meeting. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

PRESENTATION

Mr. Waters introduced Coach Binder for his request to the board for plans of a basketball tournament using district facilities. He is planning for four or five teams from the area, 3 days a week, for four to five weeks, from 5:00 to 8:00 p.m., for high school students ages 9-12. The teams consist of top twenty players, low key competition, helps to keep kids off the streets and to build team camaraderie. The charge per student is to cover the fees of certified referees, who have clearances; liability insurance, score keepers and all remaining funds will go into activity account to cover weekend shootouts. His staff plans to clean up and close up building, in order to save the expense of using facilities workers. All his staff members have clearances. Coach Binder announced Steelton-Highspire has been given the opportunity to play against York High in a game prior to a 76ers game in Philadelphia. The team will take a bus trip, will be given free tickets to watch the 76ers game and return the same day. No date has been set at this time, he will submit all forms for approval.

Mr. Waters introduced Mr. Frank Brown with Shared Growth. Mr. Brown acknowledged Coach Binder had coached him 35 years ago. He shared when he was age ten years old goofing around on the foul line Coach Binder disciplined him and that experience caused him to begin taking everything seriously, getting the opportunity to go to college.

Mr. Brown spoke to the board about a free mentoring program offered through the non-profit organization. He works with ten African American male students beginning in ninth grade and following them until graduation, focusing on ten Habits of Mind. The program is designed to help students deal with handling multiple aspects including respect of teachers, authorities and relationships. Mr. Brown reported his first group of 17 students will graduate next week, 16 of these will graduate. The success rate is 2.5 GPA and 96% graduation rate. Mr. Spizzirri asked what he will need from the board to begin the program. Mr. Brown said he will need a list of ten students, dates for scheduling and grades of the students. He gave a handout for the software he will need for the program, available for free through a grant that tracks the student's grades and attendance. Mr. Waters explained permission slips will go out to the student's parents as with other programs. Coach Binder stated he also substitutes in the building and could help with the program. Mr. Brown reported the district selects the students for the program when Mr. Lewis questioned how a student would qualify for the program. Ms. Woods questioned the length of time to be spent with the students. Mr. Brown answered it's a personal commitment to the school for four years, to follow students through high school, he's planning on one day a month, possibly one period. Mr. Waters stated his interest for a motion to approve the program to be at the next meeting.

APPROVAL OF MINUTES

Mr. Petrovich made a motion to approve the April 4, 2016 Planning Meeting minutes. Second by Mr. Spizzirri. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Spizzirri made a motion to approve the April 14, 2016 Legislative Board Meeting minutes. Second by Ms. Elliott. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

CURRICULUM REPORT

SCHOOL IMPROVEMENT PLAN - SCHOOL LEVEL PLAN

Mr. Petrovich made a motion to authorize the required 30 day posting for the annual renewal of the attached school improvement plans for the SHES and SHHS. Final approval will be on June 16, 2016. Second by Mr. Spizzirri. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FINANCE REPORT

Mr. Salov made a motion to approve the following financial reports for April 2016. Second by Ms. Elliott. Ms. Carricato reported the Athletic Budget was included and voted on with regular budget. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call.
(7 ayes, 0 nays, 0 abstention, 2 absent)

GENERAL FUND

April 2016	
Balance 4/01/16	\$2,121,249.00
Receipts	\$396,957.54
Disbursements	\$920,007.68
Balance 4/30/16	\$1,598,198.86

Accounts Payable/Estimated Expenditures Reports

Final approval of April vendor payments in the amount of \$1,105,831.04 which include vendor checks #39549 -#39641 and wire payments 190W-227W.

CAFETERIA FUND

April 2016	
Balance 4/01/16	\$491,405.47
Receipts	\$93,615.74
Disbursements	\$85,119.47
Balance 4/30/16	\$499,901.74

ATHLETIC FUND

April 2016	
Balance 4/01/16	\$844.46
Receipts	\$15,099.70
Disbursements	\$12,483.56
Balance 4/30/16	\$3,460.60

STUDENT ACTIVITIES ACCOUNT

April 2016	
Balance 4/01/16	\$61,084.22
Receipts	\$17,625.05
Disbursements	\$9,012.26
Balance 4/30/16	\$69,697.01

OCCUPATION TAX REIMBURSEMENT

Mr. Salov made a motion to grant permission for Administration to reimburse \$196.00 to the Estate of Ms. Joyce Green. Payment for exonerated taxes was made in error. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

PERSONNEL REPORT

F.M.L.A.

Mr. Petrovich made a motion to approve a request from Ms. Elizabeth Auker, Payroll Administrator for F.M.L.A. from June 10, 2016 through June 17, 2016, using both sick and vacation time. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

SUMMER OFFICE HOURS

Mr. Petrovich made a motion to approve the adjustment of summer office hours of 7:00 A.M. to 4:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

SUBSTITUTE TEACHER

Mr. Petrovich made a motion to approve the appointment of Ms. Kaitlyn Steckbeck, as a Day-to-Day PK-4 Substitute Teacher for the 2015-2016 school year. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

ATHLETIC APPOINTMENTS

Mr. Petrovich made a motion to approve Mr. Brett Clea, as Volunteer Assistant Coach for the 2016 football season. Second by Mr. Spizzirri. Ms. Carricato questioned if he had his clearances, it was confirmed. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call.
(7 ayes, 0 nays, 0 abstention, 2 absent)

BAND VOLUNTEERS

Mr. Petrovich made a motion to approve the following band volunteers for the 2016-2017 school year. Second by Mr. Salov. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call.
(7 ayes, 0 nays, 0 abstention, 2 absent)

Patrick Hawkins	Jill Hawkins
Paula Sviben	Denise Sviben
Heidi Ferguson	Karen Harris

APPOINTMENT

Mr. Petrovich made a motion to approve Mrs. Jennifer Detz as a Fourth Grade Teacher for the start of the 2016-17 school year. Mrs. Detz is a former teacher in the district. She will be placed on Salary Step 6 Bachelor +15 at an annual salary of \$48,331.00. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

PROPERTY AND SUPPLIES REPORT

CAIU BARRACUDA AGREEMENT

Mr. Spizzirri made a motion to approve the continuation of the three (3) year renewal agreement of Barracuda Message Archiver Services through CAIU, for e-mail backup services, at a cost of \$2200.00 per year. Board Action is necessary for auditing purposes. Contract has been reviewed by Atty. Champion. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

FACILITIES USAGE REPORT MAY 2016

Mr. Spizzirri made a motion to approve the following request for facilities usage with no charge. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. Mr. Lewis abstained.
(6 ayes, 0 nays, 1 abstention, 2 absent)

Mr. Derek Lewis requesting the use of the Elementary Gym 6:00 p.m. – 8:00 p.m. for cheerleader try-outs: May 16, 17 & 18 (Bulldogs and Peewee); May 23, 24 & 25 (Pony and Midget). Cheerleaders to use: Outside of the Auxiliary Gym area from June to October 2016

Mr. Spizzirri made a motion to approve the following request for facilities usage with no charge. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Coach Rick Binder requesting the use of the HS Gym for Summer League basketball program fundraiser, Monday to Thursday 5:00 P.M. until 9:30 P.M. from June 13 to July 21, 2016.

Mr. Spizzirri made a motion to approve the following request for facilities usage with no charge. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. Mr. Lewis abstained. (6 ayes, 0 nays, 1 abstention, 2 absent)

Mr. Derek Lewis, Midget Football Team, requesting the use of the High School Football Field (Cottage Hill) for practice 5:30 p.m. – 7:15 p.m. from August to November.

Mr. Spizzirri made a motion to approve the following request for facilities usage with no charge. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. Mr. Lewis abstained. (6 ayes, 0 nays, 1 abstention, 2 absent)

Mr. Derek Lewis, Midget Football Association, requesting the use of High School Football Field (Cottage Hill), scoreboard, press box and concession stand from 9:00 a.m. to 6:30 p.m. to host games on the following dates:

Sunday, August 28, 2016	Sunday, September 11, 2016
Sunday, September 25, 2016	Sunday, October 2, 2016
Saturday, October 22, 2016	OR Sunday, October 23, 2016

Mr. Spizzirri made a motion to approve the request to declare as surplus, baseball and softball bats that are no longer PIAA approved. We anticipate donating them to the local teener teams. Second by Mr. Petrovich. Mr. Petrovich stated any equipment not approved by PIAA cannot be given to the teener teams, due to safety reasons. Mr. Lewis agreed adding the midgets and teeners follow the PIAA rulings. Attorney Champion stated it's a legitimate concern. Mr. Salov requested someone communicate with Ms. House regarding whether the bats will be declared surplus. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Lewis made a motion to approve the request to allow a carnival on July 27-30, 2016 using the school parking lot from 6:00-10:00 p.m., pending insurance certificate given to the district administration. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott,

Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

MAY AND JUNE FACILITIES USAGE

Ms. Shannon Bellamy, Harrisburg Sharks (Semi-pro football team) - To hold seven (7) games on Saturdays at Cottage Hill. Games: May 21, 28, June 4, 2016, (*June 11, 2016 will be tentative date for play-off game*) Cost of \$50.00 per hour or \$500.00 for 5+ hours, including the facilities worker charge of \$25.00 per hour. At the present time they are only requesting 4.5 hours @ \$50.00 = \$225.00 + \$162.50 (facilities worker) = \$387.50 per game.

Ms. Denae House, Steelton Teener Baseball, requesting the use of High School Baseball Field for practice and games as follows. They are responsible for field maintenance.

Practice: Weekdays after the high school teams are finished, approximately 6:00 p.m. and weekends 1:00 p.m. Mr. Petrovich added they should not only be coordinating for field schedule and also to coordinate with Mr. Zimmerman for field usability. If the field is deemed unplayable due to weather, no one should be on field. Ms. Carricato stated this should be added to the request, the same as football field regulations.

Game Dates and Times:

Friday, May 13, 2016 at 6:00 p.m.	Saturday, May 14, 2016 at 2:00 p.m.
Sunday, May 15, 2016 TBA	Tuesday, May 17, 2016 at 6:00 p.m.
Friday, May 20, 2016 TBA	Sunday, May 22, 2016 at 1:00 p.m.
Sunday, June 5, 2016 at 2:00 p.m.	Tuesday, June 7, 2016 at 2:00 p.m.
Thursday, June 9, 2016 6:00 p.m.	Monday, June 20, 2016 at 6:00 p.m.

AUGUST FACILITIES USAGE

Mr. Jason Roach for the use of Cottage Hill for band camp from August 1-5, 2016 from 8:00 a.m.

TRANSPORTATION

TRANSPORTATION VENDOR

Mr. Spizzirri made a motion to approve First Student as the transportation vendor for the joint five (5) year, Option B School Bus Transportation Contract with Middletown School District, the final agreement must be approved by the board. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

FIELD TRIPS

Mr. Spizzirri made a motion to approve a field trip May 18, 2016, for K-3 Emotional Support students to go to Pinchot State Park, Dillsburg, seven (7) students and two (2)

adults. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve a field trip May 20, 2016, for Autism Support Grades 2-5 to go to Dollar Tree and McDonald's, Middletown, five (5) students and three (3) adults. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve a field trip May 24, 2016, for Autism Support Grades 2-5 to go to Derry Township Park and Hershey Chocolate World, five (5) students and three (3) adults. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve a field trip June 1, 2016, for Autism Support Grades 2-5 to go to Wildwood Nature Center, Harrisburg, five (5) students and three (3) adults. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Elliott made a motion to approve the following fundraisers. Second by Mr. Lewis. Ms. Woods questioned the individual for fundraiser, Mr. Waters answered a student. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
SHHS Class of 2017	May 10-25, 2016	K&G Candy
SHHS Class of 2017	May 10-18, 2016	Sub Sale
Fundraiser for Jay Dawson	May 17- June 7, 2016	T-Shirt Sale

PUPIL SERVICES REPORT

THERABILITIES THERAPY SERVICE CONTRACT

Ms. Woods made a motion to approve a speech, occupational and physical therapy service contract for the 2016-2017 school year with THERABILITIES, Inc. of Camp Hill, at contracted amount of \$274,350.00. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

SUPERINTENDENT'S REPORT

CONFERENCE REQUESTS

Mr. Spizzirri made a motion to approve the following conference requests. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

<u>Conference/Training</u>	<u>Date</u>	<u>Name</u>	<u>Amount</u>
LETRS training Module 10: Reading Big Words Syllabication and Advanced Decoding, CAIU	May 25, 2016	Ms. Elayne Thomas	\$25.00 & Sub for day
Stock & Leader Enriching Your Gifted Education Legal Talents	May 26, 2016	Ms. Malari Kane Ms. Patricia Iskric	Sub (½ day) --

CLASS OF 2016

Mr. Petrovich made a motion to approve the tentative list of members of the Steelton-Highspire High School Class of 2016 for graduation on Tuesday, June 7, 2016 at 6:30 P.M. in the High School Auditorium. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

DONATIONS

Mr. Spizzirri made a motion to approve the following donations. Second by Mr. Petrovich. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

NAME	FUND	AMOUNT
J.M. and W.S. Davis, Class of 1969	Adopt A Classroom, Mr. Davis, HS Science	\$50.00
Steelton Italian Club Small Games of Chance	Roller Cheerleading	\$100.00
Daniel & Debra Hall	Athletic Tutoring Program	\$25.00
Eckert Seamans Cherin & Mellott, LLC	Athletic Tutoring Program	\$50.00

Mr. Waters announced upcoming events, Prom will be this Friday, May 20, Senior Awards, May 26 at 7:00 p.m. and graduation will be June 7 for high school seniors; assemblies will held at the elementary, Zoo America, Science Tellers, laser show and Super Reader. He also announced the sixth grade graduation will be on June 6 and Kindergarten graduation will be on June 3. Mr. Waters was pleased to report the baseball team made the playoffs.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

There was nothing to be reported.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

Ms. Woods reported a meeting will be held next week.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

Ms. Elliott reported the committee had met last week.

BUDGET COMMITTEE

There was nothing to be reported.

BOARD ROUND TABLE

Ms. Woods wishes everyone a good time at prom and hoping to see them at Lincoln Street.

PUBLIC COMMENT

Ms. Tamera Cooper, 32 N 2nd Street, Steelton. Ms. Cooper was given five minutes to state her concerns with the principal and assistant principal at the high school.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Mr. Petrovich. Second by Mr. Salov.
All members voted aye.

Debora Kagarise
Debora Kagarise, Board Secretary