

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; and Ms. Natasha Woods. Absent were Ms. Rachel Slade and Ms. Natalie Bowman. Also present were Mr. Travis Waters, Interim Active Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Mr. Michael Iskric, High School Principal; Mr. Scott Smith, Elementary Assistant Principal and Ms. Elizabeth Aufer, Assistant Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:39 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss personnel and legal issues.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

APPROVAL OF MINUTES

Mr. Salov made a motion to approve the December 3, 2015 Reorganization Meeting minutes. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Lewis made a motion to approve the December 3, 2015 Legislative Meeting minutes. Second by Mr. Salov. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Spizzirri made a motion to approve the December 14, 2015 Special Board Meeting minutes. Second by Mr. Lewis. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FINANCE REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports for November and December 2015. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

November 2015		December 2015	
Balance 11/01/15	\$2,686,925.21	Balance 12/01/15	\$3,797,669.73
Receipts	\$3,156,721.40	Receipts	\$2,570,182.65
Disbursements	\$2,045,976.88	Disbursements	\$1,501,390.90
Balance 11/30/15	\$3,797,669.73	Balance 12/30/15	\$4,866,461.48

Accounts Payable/Estimated Expenditures Reports

Final approval of vendor November payments in the amount of \$859,587.79 which include vendor checks #39095- #39244.

Final approval of vendor December payments in the amount of \$432,249.59 which include vendor checks # 39245- #39329.

CAFETERIA FUND

November 2015		December 2015	
Balance 11/01/15	\$471,791.64	Balance 12/01/15	\$292,595.71
Receipts	\$98,799.90	Receipts	\$277,309.04
Disbursements	\$277,995.83	Disbursements	\$61,975.80
Balance 11/30/15	\$292,595.71	Balance 12/31/15	\$507,928.95

ATHLETIC FUND

November 2015		December 2015	
Balance 11/01/15	\$1,979.21	Balance 12/01/15	\$4,357.86
Receipts	\$18,315.43	Receipts	\$3,373.19
Disbursements	\$15,936.78	Disbursements	\$3,452.14
Balance 11/30/15	\$4,357.86	Balance 12/31/15	\$4,278.91

STUDENT ACTIVITIES ACCOUNT

November 2015		December 2015	
Balance 11/01/15	\$40,123.29	Balance 12/01/15	\$48,346.34
Receipts	\$11604.10	Receipts	\$7,055.22
Disbursements	\$3381.05	Disbursements	\$6,093.20
Balance 11/30/15	\$48,346.34	Balance 12/31/15	\$49,308.36

ACCEPTANCE OF GRANTS

Mr. Salov made a motion to accept the following grants from the Controls Service and Engineering in the amount of \$2,000.00 to purchase High School computers to support Science and Math. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PERSONNEL REPORT**ATHLETIC APPOINTMENT**

Mr. Petrovich made a motion to approve the appointment of Sara Erdman as Girls Volleyball Scorekeeper for 2015-2016 season, at a rate of \$27.00/game. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUBSTITUTE TEACHERS

Mr. Petrovich made a motion to approve the appointment of Ms. Wendy Jackson-Dowe as a Day-to-Day Emergency Permit PK-12 Substitute Teacher for the 2015-2016 school year. Second by Mr. Spizzirri. Mr. Lewis questioned if she had ever substitute taught in district before and Mr. Waters answered she had not. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

APPOINTMENT

Mr. Petrovich made a motion to approve the appointment of Mr. Damond Cowan as Full-time Facilities I Worker, effective January 19, 2016, at a rate of \$8.00 an hour. Mr. Cowan will be on a 90 day probationary period. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PROPERTY AND SUPPLIES REPORT

FACILITIES USAGE REPORT JANUARY 2016

Mr. Spizzirri presented the facilities usage requests for the school district as of January 2016 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events and will coordinate times for building/field usage if necessary.

Mr. Erby's request to use the HS Gym, Aux Gym and Concession Stand to host a Youth Basketball League (pending liability insurance): Sundays from 11:00 - 3:00 pm beginning December 20; January 3, 10, 24, 31 and February 7. Mr. Petrovich asked for clarification that this event will not be a conflict with another youth league.

Mr. Gaffney request to use the HS Gym, Aux Gym, Concession Stand & Elementary Gym for PA Hoops Basketball Tournament, 7:00 AM – 9:30 PM beginning March 19 & 20; April 16 & 17 and April 23 & 24. Mr. Salov questioned if Mr. Gaffney will be charged the same usage fees.

RESOLUTION

Mr. Lewis made a motion to approve the resolution authorizing the Steelton-Highspire School District and Administration to take all necessary steps to effectuate the private sale of unused and unnecessary lands pursuant to section 7-707 (3) of the public school code. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

TRANSPORTATION

BUS DRIVERS

Mr. Spizzirri made a motion to approve First Student bus drivers for the 2015-2016 school year. Second by Mr. Salov. Mr. Petrovich questioned whether a copy of clearances are on file with the district. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

FIELD TRIPS

Mr. Spizzirri presented the following list of approved field trips.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/Chaperones</u>
1/12/16	Autism Support	Farm Show, Harrisburg	Ms. Tursunovic
1/15/16	Select Band Members	Lebanon Valley College	Mr. Roach
1/29/16	District Band Student	Lebanon High School	Mr. Roach
2/10/16	Autism Support Class Gr. 6-9	State Museum, Harrisburg	Ms. Hipple
2/12/16	K-12 Emotional Support	Ski Roundtop, Lewisberry	Ms. Trapp
4/13/16	Autism Support Class Gr. 6-9	Gamut Theatre, Harrisburg	Ms. Hipple
4/14/16	Grades 7-12 Special Ed	Messiah College, Special Olympics	Ms. Kane

STUDENT ACTIVITIES REPORT**FUNDRAISER**

Ms. Woods made a motion to approve the following fundraisers. Second by Ms. Elliott. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
4 th Grade Fund	February 8-22, 2016	Sub and pretzel sale
4 th Grade Fund	February 8-22, 2016	Elementary T-shirt sale

PUPIL SERVICES REPORT**RE CARE'S WORK EXPERIENCE/INTERNSHIP**

Ms. Woods made a motion to approve the agreement between SHSD and ResCare Workforce Services for an Experience/Internship 10 week program, effective January 18, 2016 to March 18, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPERINTENDENT'S REPORT**CONFERENCE REQUESTS**

Mr. Spizzirri made a motion to approve the following conference requests. Second by Mr. Petrovich. Mr. Salov questioned if any are paid by grants. Ms. Craig and Mr. Waters confirmed the ones through Title II funded and those from General Budget. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Conference</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
LETRS Module 4 The Mighty Word, Building Vocabulary & Oral Lang., CAIU	Elayne Thomas	1/14/16	\$25.00 & Sub 1 day
PAPBS Network Coaches Day, PaTTAN, Harrisburg	Nicolle Esposito Donald Banks Scott Harvey Robyn St. Hilaire	1/28/16	\$0 Sub for 1 day
PDE Conference Making a Difference Ed Practices That Work	Sheila Jefferson	2/10-12/16	\$120.00 & Sub 3 days
PA School Counselor's Assn. Conference	Wendy Reisinger	2/17-20/16	\$0
(PETE&C) PA Educational Tech Expo & Conference, Hershey	Stacey McCutcheon Christopher Chyr	2/22-24/16	\$242.00 Subs for 3 days
PA Assoc of Business Officials, Hershey	Mike Simonetti Cynthia Craig	3/9/16	\$598.00

DISSERTATION RESEARCH PERMISSION

Mr. Spizzirri made a motion to approve Mr. David Donaldson to interview teachers and students for dissertation research, through Immaculata University Educational Leadership Program. Mr. Donaldson's study is titled Factors Influencing the Academic Self-Efficacy of Students In An Urban Setting. Second by Mr. Petrovich. Mr. Waters explained parents would have to give permission and confidentiality would be enforced. All members present voted aye on voice vote. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ACCEPTANCE OF DONATION

Mr. Spizzirri made a motion to accept the following donations. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, and Ms. Woods voted aye. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Amount</u>	<u>Program</u>
Class of 1969	\$50.00	Adopt a Class Room - Tara Russo

Mr. Waters reported students are doing a wonderful job representing the district's Aquaponics Program at the Farm Show this week. Mr. Waters congratulated several district accomplishments, Ayana Flowers was selected Pennlive's girls' basketball Player of the Week, as one of ten nominees; Bryce Carter committed to Towson University on a full scholarship; Steelton-Highspire was represented in Dauphin County Band Festival by middle school students Natalalia Melendrez, Musarrat Hoosssain, Idaysia Frye, Desiree Furguson, Donald Harris and Jonathan Manning made first chair percussion and high school students Ajaida Maxcell-Conaway, Noah Hawkins, Xavier Hulsey-Belt, Isaiah Rldrigues, and Jose Nava. Congratulations went to Mr. Roach for this honor. Mr. Waters announced Mr. Knight with CBS 21 will feature Steelton-Highspire students on the What's Cool About Steelton-Highspire segment, highlighting sports and Character Night. Mr. Waters informed the public of upcoming Martin Luther King community service project events sponsored by Representative Patty Kim and the active peacemaker training workshop by Mr. Nathaniel Gadsden, as well as elementary students involved in Lukemia fundraiser, anti-bullying programs and collection of box-tops. Mr. Waters proclaimed January as School Board Directors Recognition month, thanked the board members and read a resolution by PSBA.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Salov announced upcoming games.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported

CAIU

Mr. Salov reported a meeting will be held this month.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET COMMITTEE

Mr. Salov will be meeting with Ms. Craig and will report on the budget at a later date.

BOARD ROUND TABLE

Mr. Lewis congratulated Mr. Iskric on passing the superintendent exam.

PUBLIC COMMENT

There was no public comment.

ADJOURNMENT

The meeting adjourned at 7:04 p.m. on a motion by Mr. Lewis. Second by Mr. Petrovich.
All members voted aye.

Elizabeth Auker

Elizabeth Auker, Assistant Board Secretary