

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of May 16, 2018 with the following members present: Ms. Danae House; Ms. Karen Harris; Mr. Calvin Johnson; Mr. Derek Lewis; and Ms. Natalie Bowman. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; Mr. Scott Smith, Elementary School Principal; Ms. ShaQuita Burton, Board Secretary; and Ms. Kate Gallagher, High School Principal. Attached is a copy of a list of names of the members of the public who were present.

Ms. Culpepper called the meeting to order at 6:40 PM

The meeting opened with the “Pledge of Allegiance to the Flag”.

PUBLIC COMMENT

None

PRESENTATION

The first presentation was given by Mr. Kevin Buraks, an attorney from Portnoff, PA Law Firm. Mr. Buraks gave some background about his firm which is PA Law Firm and they collect Real Estate Tax for over 140 municipalities. The Firm represents 43 school district in PA, which is 10% of school districts in PA. They have 75 employees and their main objective is to collect the tax and then there is a set of procedures that are followed to collect the delinquent taxes which there is a 3 year process, but there are different options and to paying the taxes. There is several benefits to use Portnoff, but the most important is that we do give incentives to pay their taxes. The firm treats everyone the same and they all follow the same steps so the first step is they send out the 1st letter through certified mail which there is options to pay at that point and it cost \$40, all though there is other steps, money is associated with those steps but we hope not to have to go that far. Last year we had 1.3% files are listed for sale out all of files last year. We differ from the tax claim bureau because we start right away where the tax claim bureau can't start until after a time frame. We train all of our employees for a few weeks before they are on the phone because we like to keep or clients and we can't keep our clients if their residents do not like us we will lose our clients. There was a question asked, if Portnoff goes after businesses and the answer is yes, but Portnoff only allows people who own and live to file hardship.

The second presentation was given by Ms. Mesiah James, the owner of Growing Hope Child Care Center. Ms. James stated that her daycare opened in January with 5 kids, and now they have grown to 48 kids by next week. The summer Camp that she is starting has several field trips, entertainment, but she wanted to rent out the High School gym 1 day per week to be active and inside a safe environment. She does have liability insurance and would be using the gym Tuesday or Thursdays from 1:00 pm – 2:00 pm.

Approval of Meeting Minutes

Mr. Lewis made a motion to approve April's Planning and Legislative Minutes. The motion was second by Mr. Johnson. All the members present voted yes and the motion carried.

ACTION ITEMS

CURRICULUM REPORT

Ms. Harris made a motion to approve the Blended Service Agreement between Steelton Highspire School District and Virtual Learning Network (VLN) Partners for the 2018-2019 school year. The motion was second by Ms. Bowman. All the members present voted yes and the motion carried.

PERSONNEL REPORT

Appointment

Mr. Johnson made a motion to approve the appointment of Zachary Klaus as Fulltime Facility I Worker at a rate of \$11/hour, effective June 6, 2018 and ending August 20, 2018. The motion was second by Mr. Lewis. All the members present voted yes and the motion carried.

Termination

Mr. Lewis made a motion to approve the termination of the following Long Term Substitutes effective June 5, 2018. The motion was second by Mr. Johnson. All the members present voted yes and the motion carried.

Keenan Sweigart
Duquesne Freeman-McKamey
Carly Brinser
Renee Byron
Brian Mathers

Supplemental

Mr. Johnson made a motion to approve the supplemental contract for Tyler Zoellner as the Stem Night Coordinator with a stipend of \$500 to be split with Jessica Cree. The motion was second by Ms. Harris. All the members present voted yes and the motion carried.

Mr. Johnson made a motion to approve the supplemental contract for Jessica Cree as the Stem Night Coordinator with a stipend of \$500 to be split with Tyler Zoellner. The motion was second by Ms. Harris. All the members present voted yes and the motion carried.

Resignation

Mr. Johnson made a motion to approve the resignation from Moraima Hernandez, effective May 14, 2018. The motion was second by Ms. Harris. All the members present voted yes and the motion carried.

Appointment

Ms. Culpepper made a motion to approve the appointment of Mr. Guadalupe Ochoa as full-time Facilities I Worker, at a salary of \$11.00 per hour, pending the receipt of clearances. The motion was second by Mr. Johnson. All the members present voted yes and the motion carried.

Mr. Johnson made a motion to approve the appointment of Mr. David Kebodeaux as full-time Facilities I Worker, at a salary of \$11.00 per hour, pending the receipt of clearances. The motion was second by Ms. Bowman. All the members present voted yes and the motion carried.

Ms. Harris made a motion to approve the appointment of Mr. Jovanni Quinones-Ortiz as part-time Facilities I Worker, at a salary of \$10.00 per hour, pending the receipt of clearances. The motion was second by Ms. Bowman. All the members present voted yes and the motion carried.

Mr. Johnson made a motion to approve the appointment of Mr. Rodney Bowers as part-time Facilities II Worker, at a salary of \$12.00 per hour, pending the receipt of clearances. The motion was second by Ms. Harris. Mr. Lewis stated that is unaware of his qualifications, but if he stalks his daughter he will be bringing a lawsuit against the district. All the members present voted yes and the motion carried.

Ms. Culpepper made a motion to approve the appointment of Ms. Francis Carrillo as part-time Facilities I Worker, at a salary of \$10.00 per hour, effective June 7, 2018. The motion was second by Mr. Johnson. All the members present voted yes and the motion carried.

Mr. Johnson made a motion to approve the appointment of Ms. Carly Brinser as 2nd Grade Elementary Teacher at a salary of Bachelors, Step 1, effective August 15, 2018. The motion was second by Mr. Lewis. All the members present voted yes and the motion carried.

Mr. Johnson made a motion to approve the appointment of Ms. Angela Landis as 1st Grade Elementary Teacher at a salary of Masters, Step 8, effective August 21, 2018. The motion was second by Ms. Bowman. All the members present voted yes and the motion carried.

Resignation

Ms. Culpepper made a motion to approve the resignation of Mr. Scott Smith as Elementary Principal effective June 30, 2018. The motion was second by Mr. Lewis. All the members present voted yes and the motion carried.

FINANCE REPORT

Financial reports for May 2018 General Fund, Cafeteria Fund, Student Activities Fund, and Athletic Fund will be brought forward for approval at the Legislative Meeting on June 13, 2018.

CURRICULUM REPORT

Curriculum report will be brought forward for approval at the Legislative Meeting on June 13, 2018.

TRANSPORTATION REPORT

Field trips are for approval at the Legislative Meeting on June 13, 2018.

STUDENT ACTIVITIES REPORT

Fundraisers and Student Activity Manual will be brought forward for approval at the Legislative Meeting on June 13, 2018.

PERSONNEL REPORT

Personnel will be brought forward for approval at the Legislative Meeting on June 13, 2018.

PUPIL SERVICES REPORT

No content.

PROPERTY AND SUPPLIES

Property and supplies report will be brought forward for approval at the Legislative Meeting on June 13, 2018.

SPECIAL PROJECTS REPORT

Special Projects report will be brought forward for approval at the Legislative Meeting on June 13, 2018.

SOLICITOR'S REPORT

Mr. Vincent Champion spoke about the Resolution that he drafted and the contract mentioned the taxing sale and 6 other Addendums. The new contract will not go into effect until 48 months. After the 48 months if there is still some tax claims up there the district could be handled and made responsible for the debt. The Portnoff agreement would kick in if approved as soon as the contract ends. The second thing is the District was up for the appeal and the tax payer has since went to the Supreme Court, but there is not a guarantee that the Supreme Court will take the claim. Mr. Champion stated that he will continue to work with the other districts and keep the board posted on any updates.

SCHOOL BOARD PRESIDENT'S REPORT

No content.

SUPERINTENDENT'S REPORT

Approval for conference request and summer office hours will be brought forward for approval at the Legislative Meeting on June 13, 2018.

Mr. Waters did state that are some nice pictures on Pennlive and he requested a Brief Executive session following the meeting.

Special Reports

- A. Athletic Association: no report
- B. PSBA Representative: no report
- C. HACC: no report
- D. CAIU: no report
- E. Strategic Planning: no report
- F. Buildings and Grounds: no report
- G. Discipline: no report
- H. Budget Planning: no report
- I. Policy: no report
- J. Negotiations: no report

PUBLIC COMMENT

None at this time.

Ms. Culpepper stated that she was very proud of the students last night, we are small but mighty. Also thanks to the educators here and although the school is small majority of the staff do care. Mr. Waters stated that there were 4 students that didn't walk they will have them in the next couple of weeks. Mr. Lewis stated that he was proud of the students and that it was very well

decorated. He also stated that Ms. Gallagher and Mr. Martin did a great job last night. Mr. Waters than stated that everyone did do a great job yesterday. He also stated that we should pay someone a small stipend to be the graduation coordinator. The graduation coordinator could have certain rules and a set standard for graduation. Mr. Iskric stated that those who did it this year did great but they were all scrambling today to make sure nothing was forgotten and that graduation ran smoothly.

ADJOURNMENT

The meeting adjourned at 7:42 PM on a motion by Mr. Lewis. Second by Mr. Johnson. All members present voted aye.

ShaQuita Burton

ShaQuita Burton, Board Secretary