

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of June 15, 2017 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; and Ms. Natasha Woods. Absent were Ms. Natalie Bowman and Ms. Rachel M. Slade Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal, Mr. Terry Martin, High School Assistant Principal and Megan Byrnes, Elementary Assistant Principal, Mr. Willie Slade, Athletic Director and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 PM

The meeting opened with the “Pledge of Allegiance to the Flag”.

### **ANNOUNCEMENT OF EXECUTIVE SESSION**

Ms. Carricato announced an Executive Session was held prior to the meeting to discuss litigation.

### **PUBLIC COMMENT (Action Items)**

Mr. Craig Peters, presented his facilities usage request for the HS Gym, all day June 10 and 11 for a basketball tournament, with facilities usage charges applied. Insurance certificate will be submitted. The ages for participants will be fourth through eleventh graders, the team name is Team Supernatural. Mr. Peters has previously used the district facilities. There is a possibility the event may not be held due to participation, Mr. Peters was informed his deposit will be reimbursed if the event can not be held.

Mr. Craig Corbin, presented the facilities usage request for Christ Cornerstone Academy, for the HS Aux Gym from June 12 to August 18, 2017, Monday through Thursday 9:30 AM to 10:30 AM., for summer wrestling camp with facilities usage charges applied. Insurance certificate will be submitted. Mr. Corbin will supply a weekly schedule in advance.

### **PRESENTATIONS**

Mr. Joe Porter gave an update on The Harrisburg Promise with HACC and the necessity of fundraising efforts. Mr. Porter stated next year three students will not continue in the program, ten students are registered from the sixth grade class. Mr. Porter reported he will match any donation from the school board up to \$1000.00 for this year. Ms. Woodall reported the Harrisburg Promise students may be fundraising through the district.

Mr. Willie Slade, Athletic Director presented the 2017-2018 Athletic Budget. Handouts were given to the board members. Mr. Slade reported cut backs over \$6000.00 were

made in athletics to meet budget. The Board questioned Mr. Slade on different pieces of the budget, but expressed their displeasure with the athletic numbers, along with salaries, not being presented prior to the district budget being approved; the Board stated they made the same request last year for athletic budget to be submitted earlier in order to be prepared in reviewing the district budget. Mr. Slade was instructed to prepare the athletic budget in order for to the business office to receive it in January 2018.

Mr. Travis Waters, Superintendent and Mick Iskric, Assistant to the Superintendent gave a presentation on the District Vision. Both have been assessing the district and presented their ideas of improvements in order for all students to be college and/or career ready by graduation. Challenges to the district are tax burdens, high poverty rate and inadequate funding. Additions of another head start, reading specialist and behavior specialist are support systems in the process. Adding resources for parent effectiveness, a parent engagement coordinator, Junior High Principal, Junior High Counselor and Dean of Students are planned. Junior High would encompass grades seven through nine on the second floor of the high school. Mr. Waters also reported working with the outside sources HACC and Hamilton Health will provide valuable resources and services to students. Future plans will incorporate blended courses to offer courses for students to accelerate and graduate early. Changes are being planned to address truancy and bad behavior. Mr. Iskric credited team dynamics in collecting information and insightful suggestions from the teachers in order to make the necessary changes in the district. Mr. Waters detailed allocating the funding in order to implement all planned changes in the district. A brief question and answer period between principals and board members occurred.

### **FOLLOW UP**

Mr. Waters reported on the huge success of the Operation Recognition program. He announced the ceremony was held on May 31 with families receiving diplomas for five veteran alumni, Mr. Alfred Carricato, only surviving alumni, received his diploma. Mr. Waters announced the district received a Proclamation from the State and thanked Mr. Ulrich. Mr. Waters stated various news media were present and ABC 27 will highlight the program Friday at 5PM. Mr. Waters reported the program will continue yearly and will be a class project for searching various cemeteries for veterans. Ms. Carricato added there has been interest in adding Vietnam veterans.

Mr. Waters explained due to SAT's being held the same day, the home game against Middletown, originally being coordinated for a Saturday game, will now be on Friday.

### **ACTION ITEMS**

#### **JOB DESCRIPTION**

Mr. Spizzirri made a motion to approve the job description for the Special Education/Cyber Education Teacher. Second by Ms. Woods. Ms. Carricato, Ms. Elliott,

Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

### CONFERENCE REQUEST

Mr. Spizzirri made a motion to approve the following conference request. Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Mr. Maxwell Frankel Ms. Dorianne Schuyler	Innovation Workshop, PSU, PaTTAN, Hbg	6/15/17	\$45.00 each

### FUNDRAISERS

Ms. Woods made a motion to approve the following fundraisers. Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Roller Cheerleading	June 5, 2017	Yankee candles
Roller Cheerleading	July 10, 2017	Double Good Popcorn
Roller Cheerleading	July	Sub & pretzel sandwich sale

### JACK CARNES FOUNDATION FUNDS

Ms. Elliott made a motion to approve the funds currently held by SHSD, raised for the Jack Carnes Memorial Press Box project, be withdrawn and return to the Jack Carnes Memorial Press Box Committee to complete the project. Attorney Champion explained the project didn't go through the bid process due to it being a fundraising project. Fundraising funds had been collected by the district. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

### PRESS BOX PROJECT

Mr. Spizzirri made a motion to approve the request from The Jack Carnes Memorial Press Box committee for the removal of the current football field press box and the construction of a new press box on the existing site. The committee is working with the Borough of Steelton to ensure all necessary permits, both state and local, are completed. The committee is also working with an architect, electrician, and contractor in this process. All funds used will come from the money fundraised by the committee. Work is to begin and completed during the summer. The finished press box will be a donation to the School District. Second by Ms. Elliott. Ms. Carricato was concerned regarding any summer camps and training during this time. Mr. Lewis explained the time period should not be a problem, as no teams should be at that part of

the field. Temporary fencing should be in place. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

## **FACILITIES REQUEST**

Mr. Spizzirri made a motion to approve the facilities usage request from Christ Cornerstone Academy for the HS Aux Gym from June 12 to August 18, 2017, Monday through Thursday 9:30 AM to 10:30 AM., for summer wrestling camp with facilities usage charges applied. Insurance certificate will be submitted. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Ms. Woods made a motion to approve the facilities usage request from Mr. Craig Peters for the HS Gym, all day June 10 and 11 for a basketball tournament, with facilities usage charges applied. Insurance certificate will be submitted. Second by Mr. Spizzirri. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

## **SHSD ATHLETIC BUDGET**

Mr. Lewis made a motion to approve the SHSD 2017-2018 Athletic Budget. Second by Ms. Elliott. Board members requested for this to be presented earlier next year. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

## **RESIGNATION**

Ms. Elliott made a motion to accept the resignation from Ms. Nicole Roman, as Paraprofessional, effective June 9, 2017. Second by Ms. Woods. Ms. Carricato, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

## **REVIEW OF BOARD REPORTS**

### **Financial Report**

Financial reports for May 2017 General Fund, Cafeteria Fund, Student Activities Fund and Athletic Fund; Agreements and/or Contracts with ThyssenKrupp Elevator Corporation; Christian-Baker Company; NRG Building Services; BFPE International; HighMark and PSBA and an MOU with Brown Shultz Sheridan & Fritz, are to be edited and brought forward for approval at the Legislative Meeting on June 15, 2017, per instruction from Ms. Carricato.

### **Personnel Report**

Various personnel actions, continuations and creations of positions; job descriptions and a Non-Academic Agreement will be brought forward for approval at the Legislative Meeting. The athletic salaries and all appointments for the fall sports are to be edited for the June 15, 2017 meeting, per instruction from Mr. Lewis. Mr. Petrovich requests additional information be given in the motions for creation of positions before the next meeting.

**Property and Supplies Report**

Facilities Usage Reports and required requests, Agreements with costs included for Comprehensive Website Compliance Solution; Power School Services; WAN, Internet & Related Services; IU 13 Lancaster Lebanon consortium; Blackboard; and a request for modulars' bids are to be edited with fees when brought forward for approval at the Legislative Meeting on June 15, 2017, per instruction by Ms. Carricato.

**Pupil Services Report**

Agreements with costs included for Devereux ESY, Laurel Life Services and Head Start will be brought forward for approval at the Legislative Meeting on June 15, 2017.

**Superintendent's Report**

Student expulsion, conference requests and donations will be brought forward for approval at the Legislative Meeting on June 15, 2017.

**SPECIAL REPORTS**

**Athletic Association**

There was nothing to be reported.

**PSBA Representative**

There was nothing to be reported.

**HACC**

There was nothing to be reported.

**Capital Area IU**

There was nothing to be reported.

**Strategic Planning**

There was nothing to be reported.

**Buildings and Grounds**

There was nothing to be reported.

**Discipline Committee**

There was nothing to be reported.

**Budget Committee**

There was nothing to be reported.

**Policy Committee**

There was nothing to be reported.

**PUBLIC COMMENT**

There was no public comment.

**ADJOURNMENT**

The meeting adjourned at 8:45 PM on a motion by Ms. Woods. Second by Mr. Lewis. All members voted aye.

*Debora Kagarise*

Debora Kagarise, Board Secretary