



JUNE 2019'S LEGISLATIVE SCHOOL BOARD MEETING

6/27/2019 [6:30PM-7:30PM] @ Administration Building in the Board Room

- JUNE 2019 LEGISLATIVE MEETING -

1. CALL TO ORDER

Ms. Rachel Slade at 6:41pm. Members in attendance: Ms. Culpepper, Mr. Lewis, Ms. Carricator, Ms. Elliott, and Ms. Slade. Members absent: Ms. Bowman, Ms. Harris, Ms. Sviben, and Mr. Johnson.

2. PLEDGE OF ALLEGIANCE

- AUDIENCE

3. ANNOUNCEMENT OF EXECUTIVE SESSION MEETING

Ms. Rachel Slade

4. PUBLIC COMMENT (agenda items)

1. Formal Request (5 minutes)
2. Others (2 minutes)

5. PRESENTATION

a. PFM - Jamie Doyle- We put \$50,000 at minimum into the fund. Our 10 year index shows all-time low rates were set in 2016. Rates have been moving downward in your favor. You receive some reimbursement from the state between 9-38%. We're talking about refinancing the 2012 bonds. We're not extending the date (November 15, 2029), just refinancing for a lower rate. Rates were 2.25-3.625%. Could refinance to 2.29-2.69%. The bulk of the savings would be in the 19-20 year. The good news is you don't have to share any of the savings with the state.

It's great that you are constantly looking to save the district money. Are there any negative consequences to the district slowing it down a bit? There is interest rate risk. We're past the call date (Nov 2017). Every day that goes by, we're paying the higher rate. It's for the board to decide. Rates have been trending down. Investors want to park their money in a safe place like a Pennsylvania school bond.

Michael Simonetti comments that this will help the district out financially. The longer you wait, the more savings we are losing by paying the higher interest rate.

Board is having a quick executive meeting to discuss refinancing. The Board of school directors of the

Steelton-Highspire School District as hereby authorized administration to work with PFM advisors LLC as financial advisor Stipple Nicholas and Community as underwriter and the local solicitor in conjunction with the current refunding of the series of 2012 bonds with a minimum net savings target of \$50,000.

Motion by Ms. Carricato, Second by Mr. Lewis. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. (5 ayes, 0 nays, 4 absent) Motion carried.

b. HCPAC - Sherry Webb- Last year HCPAC worked with Travis and Mick, Murder at Crimson House at the high school. The majority of kids were from the school district. We were very pleased with how it worked out. It's been fun. Some kids have been showing up to the theater. We would like to work with kids at a younger age this year. The arts impacts school. Truancy is lower based on research. 80% of students that drop out of high school, are involved with the police and end up incarcerated. We want to help with that. For students in grades K-6 would come to a 2 week summer camp in July at no cost to the school district kids. It runs the 15th-25th. At no cost, we can take 20 kids. There is someone from the school district that offered to do the fundraising for next year's summer program to take more kids. It would be located at the high school. HCPAC provides meals/snacks. There would be a showcase for the parents the last day. Does this include the Roller Enrichment Academy? It is separate. Mr. Martin wants to know if grades 7 & 8 could be included. If there's a need, it could be, but it's geared more towards younger kids. The middle school age range would be there more to help as a great life skill. Mr. Iskrick asked Ms. Gallagher if the 11th grade students can get service hours for their Service Practicum class. They are required to do 10 hours of community service per quarter. Ms. Gallagher said that would be a great idea to put towards Q1 hours.

6. FOLLOW UP

DR. TRAVIS WATERS- At the last board meeting 2 things came up about the athletic schedules on the website bringing up outside stories. Mid-Penn does our schedules and link on the website comes from them. When the schedule for the year is over and goes down, Mid-Penn links articles to that. We found an option to turn that off. I appreciate you bringing it to our attention. Mr. Slade will be contacting Mid-Penn about that as well. The board meeting minutes are a direct dictation so if they say something grammatically correct, it's recorded that way. I spoke to Vince and because there's a recording, it doesn't need to be a direct dictation.

7. Approval of Minutes

April Planning and Legislative Minutes: Motion by Ms. Carricato, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. (5 ayes, 0 nays, 4 absent) Motion carried.

8. REVIEW OF BOARD REPORTS

Reports are all listed individually.

a. FINANCE REPORT: Mr. Johnson

FINANCE REPORT

The Administration respectfully recommends that the Board approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

(ROLL CALL VOTE)- Motion by Mr. Lewis, Second by Ms. Carricato. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

1. **GENERAL FUND**
2. Treasurer's Report:

March 2019

Balance 3/01/19	\$384,085.19
Receipts	2,314,271.14
Disbursements	1,162,955.87
Balance 3/31/19	\$1,535,400.46

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$516,560.21 which includes vendor checks #44591 - #44746 and wire payments #1208W - #1218W for \$229,003.43. Payroll amount \$417,392.23. There was no transfers out of General Fund. There were no journal entries done in the General Fund.

1. **CAFETERIA FUND**
2. Cafeteria Report:

March 2019

Balance 3/01/19	\$237,097.03
Receipts	169,971.88
Disbursements	154,938.34
Balance 3/31/19	\$252,130.57

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$154,938.34 which includes vendor checks #2061-2065. There was no Wire Payments for the Cafeteria for the month of February. There was no transfers out of the Cafeteria Fund.

1. **ATHLETIC FUND**
2. Athletic Association Financial Report:

March 2019	
Balance 3/01/19	\$9,331.08
Receipts	1,003.24
Disbursements	1,112.66
Balance 3/31/19	\$9,221.66

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$1,112.66 which includes vendor checks #7034 - #7039. No wire payments this month. No transfers this month for Athletic Fund.

1. **STUDENT ACTIVITIES ACCOUNT**
2. Student Activities Financial Report:

March 2019	
Balance 3/01/19	\$33,065.85
Receipts	6,809.57
Disbursements	1,211.36
Balance 3/31/19	\$38,664.06

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$1,211.36 which includes vendor checks #3009 - #3016. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Gallagher Core 360

The Administration respectfully recommends that the Board approve the agreement between Gallagher Core 360 and SHSD for 2019.

(Roll Call Vote) –Motion by Mr. Lewis, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

Public Utility Agreement

The Administration respectfully recommends that the Board approve the agreement between UGI Utilities and SHSD for 2019-2020 year.

(Roll Call Vote)- Motion by Mr. Lewis, Second by Ms. Elliott. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

b. CURRICULIUM: Ms. Carricato

Curriculum Planning Guide

The Administration respectfully recommends that the Board approve the Curriculum Planning Guide for the 2019-2020 school year.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

c. PERSONNEL REPORT: Ms. Culpepper

Personnel Report

The Administration respectfully recommends that the Board approve the attached Personnel Report.

(ROLL CALL VOTE)- Motion by Ms. Culpepper, Second by Ms. Carricato. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

d. PERSONNEL REPORT: Addendum Action Item: Ms. Culpepper

Personnel Report - Addendum Action Item

The Administration respectfully recommends that the Board approve the attached Personnel Addendum Action Item Report.

(ROLL CALL VOTE)- Motion by Ms. Culpepper, Second by Ms. Carricato. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Steelton-Highspire School District Facilities Contract beginning July 1, 2019 through June 30, 2023.

The items in red are the changes. We are supposed to have the secretaries/para contract as well.

(ROLL CALL VOTE) – Motion by Ms. Culpepper, Second by Ms. Carricato. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Fall Coaches Appointments for the 2019-2020 school year.

The “announcer” in football, is actually 3 people. 1 person watches the play for the tackles to tell the announcer and the other person is keeping the clock.

(ROLL CALL VOTE) – Motion by Ms. Culpepper, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

e. PROPERTY AND SUPPLIES REPORT - Ms. Carricato

FACILITIES USAGE

The Administration respectfully recommends that the Board approve the facility request from Sherry Webb to use the auditorium and cafeteria July 15th, 16th, 17th, 18th, 22nd, 23rd, 24th, and the 25th, 2019 for a Performing Arts Camp for Steel High students.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Mr. Lewis. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from Andrew Erby to use the football field and bathrooms June 15, 2019 for a 7 vs 7 tournament.

(Roll Call Vote) – Motion by Ms. Carricato, Second by Mr. Lewis. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

f. TRANSPORTATION: Ms. Elliott

Steelton-Highspire Drill Team Field Trip

The Administration respectfully recommends that the Board approve the field trip request for the Steelton-Highspire Drill Team to travel to Williamsport, PA, to participate in the Little League World Series Parade from August 14, 2019 to August 15, 2019.

They are fundraising to stay overnight. They are using our vans to go.

(Roll Call Vote) –Motion by Ms. Elliott, Second by Ms. Carricato. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

g. STUDENT ACTIVITIES REPORT: Ms. Elliott

Fundraisers

The Administration respectfully recommends that the Board approve the following fundraisers:

(ROLL CALL VOTE)- Motion by Ms. Elliott, Second by Ms. Carricato. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*
Motion carried.

Club/Group	Date	Type of Funding
Steelton-Highspire "Drill Team"	June 1st-22nd, 2019	Selling T-Shirts

h. PUPIL SERVICES REPORT: Ms. Carricato

The Meadows

The Administration respectfully recommends that the Board approve the agreement between The Meadows Psychiatric Center and SHSD to provide educational services for the 2019-2020 and/or 2020-2021 school year.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

Behavioral and Education Services Agreement

The Administration respectfully recommends that the Board approve the agreement between Specialized Education of Pennsylvania Inc. and SHSD to provide special educational services for the 2019-2020 school year.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Ms. Elliott. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*
Motion carried.

Laurel Life Services

The Administration respectfully recommends that the Board approve the agreement between Laurel Life Services and SHSD to provide specialized services to students with education and behavioral needs and requirements for the 2019-2020 school year pending negotiations acceptable to administration.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Mr. Lewis. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

Expulsion

The Administration respectfully recommends that the Board accept the expulsion recommendation for student #181900802.

(ROLL CALL VOTE)- Motion by Ms. Carricato, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*
Motion carried.

Vigilance Security

The Administration respectfully recommends that the Board approve the agreement between Vigilance Security and SHSD to provide security services for the 2019-2020 school year.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Ms. Elliott. Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)* Motion carried.

i. PUPIL SERVICES REPORT: Addendum: Ms. Carricato

Comprehensive School Improvement Plan

The Administration respectfully recommends that the Board approve the Comprehensive School Improvement Plan for the 2019-2020 school year.

(Roll Call Vote)- Motion by Ms. Carricato, Second by Mr. Lewis. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*

j. SPECIAL PROJECTS REPORT: Mr. Lewis

k. SOLICITOR’S REPORT: Attorney V. Champion

No items at this time.

I. SCHOOL BOARD PRESIDENT’S REPORT: Ms. Slade

No report at this time.

m. SUPERINTENDENT’S REPORT: Dr. Waters

Conference Request

The Administration respectfully recommends that the Board approve the following conference requests.

(ROLL CALL VOTE) –Motion by Ms. Carricato, Second by Mr. Lewis.
Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*
Motion carried.

Name	Conference	Date	Cost
Theresa Campbell	Text Dependent Analysis	6/17-18/2019	\$150
Afton Shaud	Text Dependent Analysis	6/17-18/2019	\$150

Lindsey Miller	Text Dependent Analysis	6/17-18/2019	\$150
Terry Martin	Models School Conference, Washington DC	6/23-25/2019	\$928
Dr. Travis Waters	Models School Conference, Washington DC	6/23-25/2019	\$928
Patrick Bircher	Models School Conference, Washington DC	6/23-25/2019	\$928
Samantha Neidlinger	Models School Conference, Washington DC	6/23-25/2019	\$928
Kathryn Gallagher	Models School Conference, Washington DC	6/23-25/2019	\$928
Keri Poston	Models School Conference, Washington DC	6/23-25/2019	\$928

Donations

The Administration respectfully recommends that the Board accept the following donations:

Name	Fund	Amount
The Jordan Hill Foundation	Transportation for 6th Grade Field Trip to HACC	\$570.00
Compass Group	Donation	\$1,000.00
Rev. Edward B. Smart, Class of 1967	High School PBIS	\$700.00
Dr. Travis Waters	High School Football	\$300

(ROLL CALL VOTE)- Motion by Ms. Carricato, Second by Mr. Lewis. Mr. Lewis, Ms. Culpepper, Ms. Elliott, Ms. Carricato, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*

Central Pennsylvania Food Bank

The Administration respectfully recommends that the Board approve the agreement between the Central Pennsylvania Food Bank and SHSD.

(ROLL CALL VOTE)- Motion by Ms. Carricato, Second by Mr. Lewis.

Ms. Carricato, Ms. Elliott, Ms. Culpepper, Mr. Lewis, Ms. Slade. *(5 ayes, 0 nays, 4 absent)*
Motion carried.

9. Special Reports

a. Athletic Association

Ms. Carricato, Mr. Johnson, Mr. Lewis, and Mrs. Harris- Summer training starting. Get the word out for physicals. Did we approve the midget program? Yes, earlier in the year. They had 105 for the sign-ups the other day.

b. PSBA Representative

Ms. Culpepper- No report.

c. HACC

Ms. Harris

d. CAIU

e. Strategic Planning

Ms. Bowman, Ms. Sviben, and Ms. Elliott

f. Buildings and Grounds

Mr. Lewis, Ms. Harris, and Ms. Sviben- They are cleaning rooms in the high school and elementary school. Can they clean the white part on the front of the school? It's made from foam so the power washer would destroy it. Dr. Waters asked about it a year or two ago. Maybe they should paint or spray paint it.

g. Discipline Committee

Ms. Carricato, Mr. Lewis, and Ms. Culpepper- Since school's out, kids are doing great. Summer school started this week.

h. Budget Planning

Mr. Johnson, Ms. Carricato, Ms. Elliott, and Mrs. Harris- It passed.

i. Policy

Ms. Sviben, Mr. Lewis, and Ms. Carricato- Dr. Waters just had a parent calling about going to an outside cyber school. So we need to tell them that we have our own cyber school. We are putting something in our policy about FMLA and travel. Capital Area Intermediate Unit have to vote but some of you already voted. They sent it to us again.

j. Negotiations

Ms. Culpepper, Ms. Elliott, Mr. Johnson

10. Board Round Table

Football tickets are on sale.

People in our community had been without water for a week and wanted to know if they could use our showers. Dr. Waters is okay with them using the single shower stalls at the elementary school if it's okay with the board. There was a donation of water made in the name of the district. They can come up to the high school office and we can show them what their option is.

11. Public Comment

We shall listen to your comments and questions. However, please be advised that we will not engage in any discussion at this meeting. Thank you for your cooperation.

1. Formal Request (5 minutes)
2. Others (2 minutes)

12. ADJOURNMENT

Motion by Ms. Carricato to adjourn, Second by Mr. Lewis. Meeting adjourned at 7:51pm.

Michael Simonetti

Michael Simonetti, Acting Board Secretary