

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

June 11, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Mr. Derek Lewis, Ms. Karen Harris, Mr. Leonard Garfield, Ms. Ashley Ward-McMullen, and Mr. Micheal Wanner

VOTING MEMBERS ABSENT: Ms. Hudaya House

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Vince Champion, Solicitor, Mr. Mick Iskric, Assistant to the Superintendent, Ms. Kate Gallagher, High School Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary

Meeting was closed to the public due to COVID-19, it was broadcast on YouTube and Zoom.

CALL TO ORDER

Ms. Slade, President called the meeting to order at 6:14 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive session was held to discuss the safety plan

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Jr./Sr. High School 2020-2021 Comprehensive School Improvement Plan (CSI) Presentation, Ms. Gallagher

FOLLOW UP

Dr. Waters thanked everyone who helped out with graduation considering the circumstances, the ceremony, parade, yard signs was a great success. The donations to the seniors class from the community allowed everything to come together, yard signs was such a hit that it would be a good idea to have them every year for seniors.

Governor Wolf stated all schools can start on time in August 2020. Re-opening plan for school and athletics that will include different plans and modified schedules for students if needed.

A re-opening plan has to be School Board approved before summer academics program and athletics can start July 1, 2020, a Special Board meeting will be scheduled to take care of this plan.

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the May 5, 2020 Legislative Meeting Minutes.

Motion by Mr. Lewis, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Garfield, Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

Finance Report Action Item:

Finance Report

The Administration respectfully recommends that the Board approve the attached **April 2020** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

Resolution for the General Operating Budget

The Administration respectfully recommends that the Board approve the Resolution to adopt the General Operating Budget for 2020-2021 school year.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

PERSONNEL REPORT ADDENDUM ITEM

The Administration respectfully recommends that the Board approve the Personnel Report.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Lewis, Ms. Ward-McMullen, Mr. Garfield, Ms. Harris, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the Personnel Report.

Motion by Ms. Culpepper, Second by Mr. Lewis; Ms. Ward-McMullen, Mr. Garfield, Ms. Harris, Ms. House, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the update to the Summer Committee list for the Jr./Sr. HS. Replacing Jen Morrison with Erin Drayer.

Motion by Ms. Culpepper, Second by Mr. Wanner; Ms. Ward-McMullen, Mr. Garfield, Ms. Harris, Ms. House, Mr. Lewis, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Director of Athletics and Fundraising job description.

Motion by Ms. Culpepper, Second Mr. Wanner; Ms. Ward-McMullen, Mr. Garfield, Ms. Harris, Mr. Johnson, Mr. Lewis, and Ms. Slade. *(7 ayes, 1 nays, 1 absent)* Motion carried.

CURRICULUM REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the High School 2020-2021 Curriculum Planning Guide.

Motion by Ms. Harris, Second by Ms. Ward-McMullen; Mr. Lewis, Mr. Garfield, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

Graduating Class of 2020

The Administration respectfully recommends that the Board approve the list of senior students for graduation on June 5, 2020.

Motion by Ms. Harris, Second by Ms. Ward-McMullen; Mr. Lewis, Mr. Garfield, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried

Extended School Year (ESY)

The administration respectfully recommends that the Board approve Extended School Year (ESY) for August 3 - 13, 2020 from 9:00 a.m. - 1:00 p.m. Plan A Face-to-Face with lunch provided and Plan B Virtual on-line.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

Consultant Contract

The administration respectfully recommends that the Board approve the consultant contract for School Psychologist Intern Christian Kent for the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

New Story Agreement

The administration respectfully recommends that the Board approve the agreements between New Story and SHSD for student services for extended school year 2020 and the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

River Rock Academy Agreement

The administration respectfully recommends that the Board approve the agreement between River Rock Academy and SHSD for Elementary student services for the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

River Rock Academy Agreement

The administration respectfully recommends that the Board approve the agreement between River Rock Academy and SHSD for Secondary student services for the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

CAIU School-Based ACCESS Program Services

The administration respectfully recommends that the Board approve the agreement between CAIU and SHSD for School-Based ACCESS Program billing for the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

CAIU Special Education Contract

The administration respectfully recommends that the Board approve the attached agreement between CAIU and SHSD for student Special Education services for the 2020 - 2021 school year.

Motion by Ms. Harris, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

STUDENT ACTIVITIES REPORT

The administration respectfully recommends that the Board approve the Extra-Curricular Activity Fee Schedule.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Ms. Harris, Mr. Lewis, Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

SUPERINTENDENT'S REPORT ACTION ITEM

Conference Request

The administration respectfully recommends that the board approve the conference request.

Motion by Mr. Garfield, Second by Mr. Lewis; Ms. Ward-McMullen, Ms. Harris, Ms. Culpepper, Ms. House, Mr. Wanner, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

Name	Conference	Date	Cost
Mark Gilman	Advance Placement Summer Institute (online)	8/3/2020 – 8/7/2020	\$825/Title II

The Administration respectfully recommends that the Board approve the following donations.

Motion by Mr. Lewis, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Garfield, Ms. Culpepper, Ms. Harris, Mr. Johnson, and Ms. Slade. *(8 ayes, 0 nays, 1 absent)* Motion carried.

Name	Fund	Amount
Prowell Family Fund	Educational & Enrichment Programming	\$4199.00
Steelton Police Dept.	Jr./Sr. HS PBIS Academic Team	\$250.00
African American Ministerial Alliance of Steelton & Vicinity (AAMA)	Senior Class (yearbooks and etc.)	\$1300.00
Class of 1972	Senior Class (yard signs, seniors' dues for financial distressed students and etc.)	\$1075.00
Jen Morrison (Facebook donations)	Senior Class (banner, decorations and senior gifts)	\$1715.55

PROPERTY AND SUPPLIES REPORT

No report at this time

SPECIAL PROJECTS REPORT

No report at this time

TRANSPORTATION REPORT

No report at this time

SCHOOLBOARD PRESIDENT'S REPORT

Request to follow-up on the renaming the Elementary Gym, further discussion will take place with Athletic committee and Administration.

SOLICITORS' REPORT

No report at this time

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson)

No report at this time.

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Mr. Lewis (Chairperson)

No report at this time.

Discipline:

Mr. Lewis (Chairperson)

No report at this time.

Negotiations:

Ms. Culpepper (Chairperson)

No report at this time.

Policy:

Mr. Lewis (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

Commending the Administration of execution plans for students and families during this COVID-19 pandemic. She also wanted to suggest that a future plan should be in place moving forward.

HACC:

K. Harris (Representative)
No report at this time.

PSBA:

J. Culpepper (Representative)
No report at this time.

Roller Education Foundation (REF):

Mr. Johnson (Representative)
No report at this time.

BOARD ROUNDTABLE

Ms. Culpepper asked do Paraprofessional get assignment notifications for the school year. Dr. Waters responded that Paraprofessionals per their contract isn't required to get a letter but all Paraprofessionals will be returning next school year.

Ms. Ward-McMullen asked how Highspire and Steelton can be more involved with the school district. Dr. Waters responded that the police departments would have to work with Swatara Police department because of jurisdiction guidelines. Ms. Gallagher stated Steelton Police department does visit the school and activities at the school.

Mr. Garfield asked if a student gets arrested at the school what police department will be handling the arrest and who handles students on probation. Dr. Waters responded Swatara Police and Dauphin County Probation

PUBLIC COMMENT

Ms. Still, parent concern for her daughter special needs classroom being moved at the High School. Ms. Slade advised the parent that someone will follow-up with her about her concerns.

Ms. Thorne-Becky asking can a Roller hold-up banner of acknowledgment with stellar student athletes be displayed by the High School Gymnasium. Dr. Waters responded there has been discussions of a wall of acknowledgments for students and people in the community be displayed in the High School hallway and having a banquet as well.

ADJOURNMENT

The meeting adjourned at 7:51 p.m. on a Motion by Ms. Harris and Second by Mr. Garfield. All members present voted aye.


Michael Simonetti
Board Secretary

Finance Report

General Fund

Treasurer's Report:

Balance April 01, 2020	\$	225,187
Receipts		1,361,171
Disbursements		974,132
Balance April 30, 2020	\$	612,226

Accounts Payable/Estimated Expenditures Reports:

Final approval of April vendor payments in the amount of \$538,503 which includes vendor checks #46570 - #46709 and no wire payments .

Payroll amount \$435,629.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance April 01, 2020	\$	430,567
Receipts		50,212
Disbursements		143,418
Balance April 30, 2020	\$	337,361

Accounts Payable/Estimated Expenditures
Reports:

Final approval of April vendor payments in the amount of \$143,418 which includes vendor checks #2104 - #2110. There was no wire payments for the Cafeteria for the month of March. There was no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance April 01, 2020	\$	2,128
Receipts		-
Disbursements		-
Balance April 30, 2020	\$	2,128

Accounts Payable/Estimated Expenditures
Reports:

Final approval of April vendor payments in the amount of \$-0- which includes vendor checks # -0-. No wire payments this month. No transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance April 01, 2020	\$	33,659
Receipts		73
Disbursements		-
Balance April 30, 2020	\$	33,732

Accounts Payable/Estimated Expenditures
Reports:

Final approval of April vendor payments in the amount of \$-0- which includes vendor checks #-0-. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund. There were no journal entries in the month of March out of the Activity Fund.