

VOTING MEMBERS PRESENT: Ms. Natalie Bowman; Ms. Danae House; Mr. Derek Lewis; Mr. Calvin Johnson; Ms. Rachel Slade; Ms. Joyce Culpepper; and Ms. Karen Harris.

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Mr. Terry Martin, Ms. Kate Gallagher, Mr. Scott Smith, Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; and Ms. ShaQuita Burton, Board Secretary.

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:31 PM.

PLEDGE OF ALLEGIANCE

ANNOUNCEMENT OF EXECUTIVE SESSIONS

Ms. Slade announced an Executive Session was held prior to the meeting to discuss personnel and litigation.

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATION

Ms. Iris Brown spoke about having an African American Reading Read In at the school on February 17, 2018 from 8:30-am – 1:30 pm expecting about 50-100 children. There were also be a special guest there. Looking at using the elementary school's lunch room, library, and hallways. There will be public meeting and feature professional African American Authors.

Mr. Lewis made a motion for Ms. Iris Brown to use the Elementary school for her program. Second by Mr. Johnson. All members present voted, the motion carried.

FOLLOW UP

There was no Follow up.

CURRICULUM REPORT

No report

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AGENDA

FINANCE REPORTS

I. GENERAL FUND

November 2017	
Balance 11/01/17	\$2,232,901.74
Receipts	1,224,356.67
Disbursements	1,337,584.99
Balance 11/30/17	\$2,119,673.42

(ROLL CALL VOTE)

A. Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$625,929.83 which includes vendor checks #42246 - #42382 and wire payments #802W - #823W for \$326,808.23. Payroll amount \$384,846.93. No wire transfers this month for General Fund. No journal entries for this month.

II. CAFETERIA FUND

November 2017	
Balance 11/01/17	\$321,468.36
Receipts	1,892.49
Disbursements	81,506.16
Balance 11/30/17	\$241,854.69

A. Accounts Payable/Estimated Expenditures Reports:

Final approval of November vendor payments in the amount of \$81,506.16 which includes vendor checks #2008-2010. No wire payments for this month. No transfers this month for Cafeteria Fund.

III. ATHLETIC FUND

November 2017	
Balance 11/01/17	\$24,419.25
Receipts	7,436.13
Disbursements	12,392.47
Balance 11/30/17	\$19,462.91

Final approval of November vendor payments in the amount of \$7,436.13 which includes vendor checks #6543 - #6590. No wire payments for Athletic Fund this month. No transfers this month for Athletic Fund. No journal entries for this month.

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IV. STUDENT ACTIVITIES ACCOUNT

A.

November 2017	
Balance 11/01/17	\$46,822.73
Receipts	3,579.26
Disbursements	4,634.67
Balance 11/30/17	\$45,767.32

Final approval of November vendor payments in the amount of \$3,579.26 which includes vendor checks #2812 - #2824. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Mr. Johnson made the motion to approve the November 2017 Finance Report. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

GENERAL FUND

December 2017	
Balance 12/01/17	2,119,673.42
Receipts	2,110,561.83
Disbursements	1,831,756.29
Balance 12/31/17	\$2,398,478.96

Final approval of December vendor payments in the amount of \$595,386.15 which includes vendor checks #42383 - #42603 and wire payments #824W - #843W for \$843,798.82. Payroll amount \$392,571.32. No wire transfers this month for General Fund. No journal entries for this month.

CAFETERIA FUND

December 2017	
Balance 12/01/17	\$241,955.14
Receipts	99,585.21
Disbursements	92,664.01
Balance 12/31/17	\$248,876.34

Final approval of December vendor payments in the amount of \$92664.01 which includes vendor checks #2011-2016. No wire payments for this month. No transfers this month for Cafeteria Fund.

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FINANCE REPORT continued

December 2017	
Balance 12/01/17	\$19,462.91
Receipts	7,312.43
Disbursements	12,496.08
Balance 12/31/17	\$14,279.26

Accounts Payable/Estimated Expenditures Report. Final approval of December vendor payments in the amount of \$12,496.08 which includes vendor checks #6591 - #6630. No wire payments for Athletic Fund this month. No transfers this month for Athletic Fund. No journal entries for this month.

December 2017	
Balance 12/01/17	\$46,124.24
Receipts	2,990.10
Disbursements	8,548.93
Balance 12/31/17	\$40,565.41

Final approval of December vendor payments in the amount of \$6,414.76 which includes vendor checks #2825 - #2849. Wire payment in the amount \$2,134.17, wire number #836w. No transfers this month for Student Activities Fund.

Mr. Johnson made the motion to approve the December 2017 Finance Report. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

2018 Collectors Compensation

- A. Mr. Johnson made a motion to approve the compensation for Ms. Marianne Reider, Steelton Borough Tax Collector at a rate of pay of \$1.50 per bill, plus \$.50 per installment, plus postage, and \$.50 per late fee after December 1st, for July 1, 2018 to December 31, 2018. Second by Ms. Harris. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)
- B. Mr. Johnson made a motion to approve the compensation for Mr. John Hoch, Highspire Borough Tax Collector at a rate of pay of \$1.50 per bill, plus \$.50 per installment, plus postage, and \$.50 per late fee after December 1st, for July 1, 2018 to December 31, 2018.

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Second by Ms. Bowman Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

PERSONNEL REPORT

Supplemental Contracts

Ms. Culpepper made a motion to approve the following supplemental contracts for student activities for the 2017-18 school year, at a rate commensurate with the Collective Bargaining Agreement. Second by Mr. Johnson. Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (6 ayes, 0 nays, 1 abstentions, 2 absent)

Mr. George Czar	Quiz Bowl Coach	\$602.00
Ms. Ryan House	Homecoming Dance Coordinator	\$500.00
Ms. Erin Drayer	Prom Coordinator	\$500.00
Mr. Larry Rock	Professional Employee Mentor for Hilary Espenshade	\$250.00
Ms. Amanda Walk	8 th Grade Team Leader	\$500.00

Athletic Appointments

Ms. Culpepper made a motion to approve the following appointments for the 2017-2018 Spring Season Coaches. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Mr. Adam Gable	Track and Field Coach Head Coach	\$2648.00, Step 2
Mr. Peter Boyajian	Track and Field Assistant Coach	\$2750.00, Step 8
Ms. Kara Schwenk	Softball Head Coach	\$2528.00, Step 2
Ms. Sara Erdman	Softball Asst. Coach	\$1760.00, Step 2
Mr. Darren Jones	Baseball Head Coach	\$2528.00, Step 2
Mr. Rockie Long	Baseball Asst. Coach	Splitting \$1760.00, \$880.00 each, Step 2
Mr. John McFall	Volunteer Assistant Coach	
Mr. Eddie Albert	Scorebook Keeper	\$27.00/game
Mr. Clarence Watson	Jr. High Girls Volleyball	\$1485.00, Step 3

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Termination

Ms. Culpepper made a motion to approve the termination of Mr. Andrew Hechler, Facilities I worker, effective January 16, 2018. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Appointments

Ms. Culpepper made a motion to approve the appointment of Ms. Stephanie Hubbard as the Para Professional at a rate of pay of \$11.00/hour for the Jr. /Sr. High School (pending clearances). Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Culpepper made a motion to approve the appointment of Ms. Angela Rivera as the Para Professional at a rate of pay of \$11.00/hour. School (pending clearances). Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Ms. Culpepper made a motion to approve the appointment of Mr. James Flynn, full time Facilities I worker at a rate of pay of \$11.00/hour. (pending clearances). Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

TRANSPORTATION REPORT

FIELD TRIPS

THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY

Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students and Teachers	Location
11/17/2018	Students Achieving Success	Climbnasium
11/30/2017	12 th Grade Students	PSU HBG
12/4/2017	Grade 12- ESL	The Hershey Story Museum
12/18/2017	Junior Achievement	Lebanon Valley College
01/8/2018	4H Club	Farm Show
01/08/2018	Autism Support High School	PA Farm Show
01/09/2018	Science Club	Farm Show
03/07/2018	9 th Grade Environmental Honors and Select Students	Penn State Harrisburg Campus
03/28/2018	Mixed Grades	Messiah College Oakes Museum of Natural History
05/25/2018	3 rd Grade	Indian Echo Caverns and Hershey Chocolate World

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STUDENT ACTIVITIES REPORT

I. FUNDRAISERS

Ms. Harris made a motion to approve the following fundraisers. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
1 st Grade	January 22 – February 2, 2018	Penny War
3 rd Grade	February 2018	Bake Sale (field trip)
Athletic Fund/ Roller Education Fund	2017-18 Basketball Season	Blanket Raffle
1 st Grade	April 2-8, 2018	R & K subs and sandwich fundraiser

PUPIL SERVICES REPORT

JUSTICEWORKS YOUTHCARE

Ms. Harris made a motion to approve the Agreement between JusticeWorks YouthCare and SHSD for the 2017-2018 school year to for the purpose of prevention services for truancy. (No Cost). Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SCHOOL-BASED PEER SUPPORT GROUP FOR GRIEVING CHILDREN AND ADOLESCENTS

Ms. Bowman made a motion to approve the Agreement between School-Based Peer Support Group for Grieving Children and Adolescents and SHSD for the 2017-2018 school year to provide a safe environment for children and teens enrolled as students of the School to be with peers who are also grieving. (No Cost) Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

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THOMAS UNIVERSITY

Ms. Bowman made a motion to approve the Agreement between Thomas University and SHSD for the 2017-2018 school year to provide practicum experiences in the area of nursing. (No Cost). Second by Ms. House. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

HACC

Ms. Bowman made a motion to approve the Agreement between HACC and SHSD for the 2017-2018 school year to provide practicum experience for special education. (No Cost) Second by Ms. Harris. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

HACC

Ms. Bowman made a motion to approve the Agreement between HACC and SHSD for the 2017-2018 school year for up to 10 student s to participate in the S.T.E.P. program. The cost of the program is \$1050.00 per student. The program will funded through The Ready to Learn Grant. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

Lease Agreement

Ms. Bowman made a motion to approve the Lease Agreement between Integrated Agriculture Systems, Inc. (INTAG) and SHSD for the placement of a Hoop House on school district property. INTAG will pay the district a sum of \$250 per month for the 2017-2018 school year. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SPECIAL PROJECTS REPORT

No items at this time.

SCHOOL BOARD PRESIDENT'S REPORT

Ms. Bowman made a motion to approve the new dates for the 2017-2018 School Board Calendar. Second by Mr. Johnson. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUPERINTENDENT'S REPORT

Conference Request

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Mr. Johnson made a motion to approve the following conference request. Second by Ms. House. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Scott Smith	MTSS Cohort	1/10/2018	\$0
Brooke Conjar	A focus no secondary transition	1/16/2018 and 3/7/2018	\$150
Scott Smith	PIL Training	1/17-18/2018	\$0
Robyn St. Hilaire	PAPBS Network Coaches Day	1/25/2018	\$132
Hilary Snyder	Reading Specialist Network	2/9/2018	\$0
Leann Cox	Pete & C	2/11-14/2018	\$257
Byron Kiehl	PETE & C Technology Conference	2/12-13/2018	\$257
George Czar	PETE & C	2/12-14/2018	\$653
Stacey McCutcheon	PETE & C	2/12-14/2018	\$653
Robyn St. Hilaire	PETE & C	2/12-14/2018	\$653
Scott Smith	PETE & C	2/12-14/2018	\$257

Donations

Mr. Lewis made a motion to accept the following donations. Second by Ms. Culpepper. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Fund</u>	<u>Amount</u>
SH Boosters	Football	\$100
Ryan Lee Mohn Memorial Foundation	Boys' Basketball	\$500
Harrisburg Symphony Association		\$250
Carl M Johnson JR. DBA Vigilance Security	Art Club	\$50
Samuel Books	Basketball	\$100
Major H. Winfield Funeral Home Corp	Wrestling	\$100
Giant in Middletown, PA	Roller Packs	\$2,000
St Johns Church	Roller Packs	\$100
Stadium Club	Roller Packs	\$200
AFSCME	Roller Packs	\$700
Travis Waters	Football	\$150

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Conference Request

Mr. Lewis made a motion to approve the following conference request. Second by Ms. Harris. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Denise Galinac	PBIS coaches day	1/25/2018	\$132
Nicolle Esposito	PBIS coaches day	1/25/2018	\$132

Updates: Travis and I had a meeting with Mount Zion Church and we are trying to start a community resource center. We will be looking into surveying the residence to look at what their needs are. Also the STEP Program started today. Ms. Gallagher spoke about and was very happy that the students listened to the presentation and was very attentive to what was said. Third Travis and I had a meeting with Harrisburg University and discussed about the evolvement of Aquaponics, engineering, dual enrollment, and many other opportunities for all of our students down to the kindergarten class.

SPECIAL REPORTS

A new list will be sent out so everyone can see what group you will be assigned to along with the chairperson listed.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

BOARD ROUND TABLE

Ms. House thanked all the Board members for selecting her as a candidate and she looks forward to working with everyone. Mr. Culpepper spoke about the coding for kids and she is glad we are doing the program. Also she spoke about the bullying from kindergarten all the way up. She also spoke about the African American Minister Alliance. Mr. Johnson spoke about students who are

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getting bullied and because h=they are bigger when they retaliate they get in trouble. Also he spoke about the students who are great in math but can't read or can read but the comprehension is not good at all. Ms. Harris thanked everyone for having her on the board and stated that she was excited about the next couple of years. Ms. Bowman spoke about sidewalks being unsafe with black ice. She tried calling into the school and she left a message and no one called back. Also she wanted to give Mr. Smith a pat on the back for the services that you are offering and the parents are very pleased. Mr. Culpepper also spoke about the safety of the schools parking and the kids who are walking. As the school we need to remind the kids of how they are supposed to be walking. Ms. Slade spoke about bullying.

PUBLIC COMMENT (ANY TOPIC)

Ms. Brenda Horn436 2nd St Highspire asked if she can have a copy of the committee and the dates.

Commissioner of Highspire: Mr. Connelly spoke about monitoring of Facebook and bullying. Also he spoke about Officer Smith picked up student on a day where the school had a two hour delay and the reaction on Facebook was very good. Also wanted to let the district know if they need help with the bullying issues please let them know.

Lastly the founder of Breaking the Chains spoke about bullying and offered a hand on helping out. Mr. Isrick spoke about Mr. Kevin and his involvement throughout the school district.

ADJOURNMENT

The meeting adjourned at 7:52 PM on a motion by Mr. Lewis. Second by Ms. Bowman. All members present voted yes and the motion carried.

ShaQuita Burton

ShaQuita Burton, Acting Board Secretary