

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

January 14, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasure, Mr. Derek Lewis, Ms. Karen Harris, Mr. Leonard Garfield, Ms. Hudaya House, and Ms. Ashley Ward-McMullen

VOTING MEMBERS ABSENT: None

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Byrnes Elementary School Principal, Ms. Kate Gallagher High School Principal, Mr. Terri Martin, JH Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary

The list of the members from the public who were present is maintained in the district office

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:34 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive session was held to discuss personnel and legal issues

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Orrstown Bank, presented to the Board with handouts of the proposal that includes accounts interest rates and service details Orrstown Bank will offer with becoming the financial institution for SHSD. The bank is will work closely with the Business Office with needs of the district and the transition if approved to use Orrstown Bank. They also offer personal banking services to district employees as well.

Zelenkokske Axelrod LLC, 2018-2019 Yearly Audit Presentation with handouts to each Board Member for review and finding results.

FOLLOW UP

Dr. Waters, no follow-up at this time

REVIEW OF BOARD REPORTS

Reports are all listed individually

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached Personnel Report.

Motion by Ms. Culpepper, Second by Ms. House, Mr. Johnson, Mr. Lewis, Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the Side Letter of Agreement between SHSD and AFSCME Secretaries, Paraprofessionals and Library Clerk. Motion by Ms. Culpepper, Second by Mr. Garfield; Ms. House, Mr. Johnson, Mr. Lewis, Ms. Harris Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 1 abstain, 0 nays, 0 absent, 1 vacant)* Motion carried.

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **November 2019** Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account report.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Culpepper, Mr. Lewis, Ms. House, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the **December 2019** Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account report.

Motion by Mr. Johnson, Second by Mr. Lewis; Ms. Harris, Ms. Culpepper, Ms. House, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

PROPERTY AND SUPPLIES REPORT ACTION ITEM

Facilities Usage

The Administration respectfully recommends that the Board approve the facility request from the Alpha Kappa Alpha Sorority to use the Elementary Cafeteria and selected classrooms on February 22, 2020 from 9:00 a.m. - 2:00 p.m. for African American Read-In/Literacy Event.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Lewis, Ms. Culpepper, Mr. Johnson, Ms. House, Mr. Garfield, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

PUPIL SERVICES ACTION ITEM

Health Professional Contract Services

The administration respectfully recommends that the Board approve the agreement between Procure-Blazer Works and SHSD to provide contracted professional nursing services for 2019-2020 school year.

Motion by Ms. House, Second by Mr. Lewis; Mr. Johnson, Ms. Culpepper, Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

Fundraisers

The Administration respectfully recommends that the Board approve the following fundraisers. Motion by Ms. Harris, Second by Mr. Garfield; Mr. Johnson, Mr. Lewis, Ms. Culpepper, Ms. House, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

Club or Group /Advisor	Date	Type of Funding
Athletics/Mr. Slade	1/2020 – ongoing	Selling old/unused jerseys
Class of 2022/Ms. Randolph	1/2020 – ongoing	Bake Sale
Class of 2022/Ms. Randolph	2/2020 – ongoing	Painting Instruction
Class of 2022/Ms. Randolph	1/2020 – ongoing	Game Night/Tournament
Class of 2020/Ms. Roedts	4/6/2020 – 4/8/2020	Dress Down for Teachers for Spring Break Week
Class of 2020/Ms. Roedts	2/14/2020	Candy Sale
Class of 2020/Ms. Roedts	2/2020	R & K Sub Sale
Paris Trip Students/Ms. Roedts	2/14/2020	Bake Sale

TRANSPORTATION ACTION ITEM

Field Trips

The Administration respectfully recommends that the Board approve the attached field trips request.

Motion by Mr. Garfield, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson; Mr. Lewis, Ms. Harris, Ms. House, , and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

Date	Student & Teacher	Location
6/2022	7 th -12 th Gr./Ms. Roedts	Japan
3/18/2020	Jr./Sr. HS Students/Dr. Waters and Kevin Dolphin (Breaking the Chains)	Lincoln University

SUPERINTENDENT'S REPORT ACTION ITEM

Conference Request

The Administration respectfully recommends that the Board approve the following attached conference requests.

Motion by Mr. Lewis, Second by Mr. Garfield; Ms. Culpepper, Mr. Johnson, Ms. Harris, Ms. House, , Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

Name	Conference	Date	Cost
Dorothy Schaffer	Restorative Practices for Classroom Management	2/26/2020	No Cost
Kimberlee Markham	ELD Networking	3/17/2020	No Cost

Amanda Walk	Harvard Data Wise	12/18/2019	No Cost
Brian Woodfill	Harvard Data Wise	12/18/2019	\$264/CSI
Zach Horn	Harvard Data Wise	12/18/2019	\$264/CSI
George Czar	Harvard Data Wise	12/18/2019	\$264/CSI

Donations

The Administration respectfully recommends that the Board accept the following attached donations.

Motion by Mr. Johnson, Second by Mr. Garfield; Ms. Culpepper, Mr. Lewis, Ms. Harris, Ms. House, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

Name	Fund	Amount
St. Lawrence Lodge Club #13	Elementary Donation	\$200
Roller Education Foundation	Elementary Donation	\$250
Daughter of the American Revolution (DAR) Harrisburg Chapter	All Teachers	School Supplies
First Korean Church in PCA/Rev. Sam Kim	Elementary Students	250 Coats

Agreement

The Administration respectfully recommends that the Board approve the attached Special Education Settlement Agreement with Parent/Student and SHSD.

Motion by Mr. Lewis, Second by Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. House, Ms. Ward-McMullen, and Ms. Slade. *(8 ayes, 0 nays, 0 absent, 1 vacant)* Motion carried.

CURRICULUM

No report at this time

SPECIAL PROJECTS REPORT

No report at this time

SOLICITORS' REPORT

No report at this time

SCHOOLBOARD PRESIDENT'S REPORT

Next upcoming Board meetings will be held on the following days:

Wednesday, February 5, 2020 at 6:00 p.m.

Wednesday, March 4, 2020 at 6:00 p.m.

Wednesday, April 1, 2020 at 6:00 p.m.

A complete Board meeting dates will be published soon

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson), Mr. Johnson, Ms. Harris

PIAA passes being misused; when you are bringing 1 guest with the pass, the guest must be present when you enter the game. All students must pay \$1 and JH player's names must be on the team roster (ticket takers need team roster) to get in free. Senior citizens are to get in for a student price.

Buildings and Grounds:

Mr. Lewis (Chairperson), Ms. Harris

No report at this time

Budget:

Mr. Johnson (Chairperson), Ms. Harris

No report at this time

Discipline:

Mr. Lewis (Chairperson), Ms. Culpepper, Mr. Garfield

No report at this time

HACC:

K. Harris (Representative)

No report at this time

CAUI:

No longer requires a liaison to be present, will be removed from sub-committee list

Negotiations:

Ms. Culpepper (Chairperson), Mr. Johnson

No report at this time

Policy:

Mr. Lewis (Chairperson), Ms. Harris, Mr. Garfield

No report at this time

PSBA:

J. Culpepper (Representative)

No report at this time

Roller Education Foundation (REF):

Dr. Waters requesting a Board liaison be present at these meetings with suggestions to assisting with foundation business. Mr. Johnson volunteered to be a liaison for the REF.

Strategic Planning:

Ms. Culpepper (Chairperson), Ms. Harris

No report at this time

BOARD ROUNDTABLE

No report at this time

PUBLIC COMMENT

No public comment.

ADJOURNMENT

The meeting adjourned at 7:21 p.m. on a motion by Mr. Garfield, Second by Mr. Johnson. All members voted aye.

Michael Simonetti
Board Secretary