

The Steelton-Highspire School Board met on the above date with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; and Ms. Natasha Woods. Absent were Mr. John Salov and Ms. Rachel Slade. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato, President called the meeting to order at 6:34 p.m.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss personnel.

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATIONS

Mr. Waters introduced Mr. Doug Brown, Steelton Borough Manager and Mr. George Conner, Dauphin County Economic Development to present LERTA (Local Economic Revitalization Tax Assistance) and handouts were given to board members giving more details. This tax assistance program is available to municipalities for blighted and abandoned properties to incentivize developers. Commercial and residential developers apply for LERTA, after approval, pay base level current assessed taxes, redevelop or improve property and pay higher tax after reassessment in a set number years. Mr. Brown shared consideration of a draft ordinance commercial property for Front Street for 10 year, 100% LERTA. Mr. Lewis questioned any penalty for developers leaving area before the end of the 10 year period after improvements are made. Mr. Conner stated the developer would have to pay improvement tax on building they own, if sold, the new owner would pay the existing tax on the value of the building. The borough or school district wouldn't lose money. Ms. Carricato questioned if the building isn't sold, it was confirmed the owner would pay the tax of the reassessed building. Ms. Woods questioned the possibility of foreclosure before the end of term, Mr. Conner stated the bank would own the property and pay the taxes. Mr. Conner answered Ms. Elliott's question that the LERTA agreement states the owner can not apply for reassessment to lower taxes. Subsidized property with grant funding on Adams Street is considered. Ms. Carricato questioned the properties that board approved for tax abatement for 10 years, but not development due to market crash, Mr. Brown stated a developer is interested, but LERTA is a big factor. Tax base for the School District is on property taxes, taxes would continue to be received. Mr. Petrovich stated something has to be done to entice developers to take care of vacant properties and abandoned buildings. Mr. Waters agreed if district isn't getting paid the taxes on a current property, it would be wise to try to get it redeveloped to get paid taxes, referencing redevelopment in Lancaster and

York. Office and retail developers are interested and Mr. Brown agreed the borough residents have been burned and are cynical from past promises not being full filled. Mr. Conner reported the program College Challenge, students volunteer to renovate houses over their spring breaks, bringing attention to the house across from the post office. Ms. Bowman questioned the property on corner of Adams effecting the church, Mr. Conner explained a council member didn't approve it for a rental property. Improvements would also include streets, storm water, lights and sidewalks. Ms. Craig asked for a time frame, Mr. Brown stated renovation begins within a year and three years for occupancy. Mr. Petrovich questioned the time frame for district to begin seeing taxes, both stated optimistically, fifteen years.

APPROVAL OF MINUTES

Mr. Spizzirri made a motion to approve the December 1, 2016, Reorganization and Legislative Meetings minutes. Second by Mr. Lewis. All members present voted aye on voice call (7 ayes, 0 nays, 0 abstentions, 2 absent)

FINANCE REPORT

Mr. Lewis made a motion to approve the following financial reports for December 2016 and fuel reduction bid. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

GENERAL FUND

December 2016	
Balance 12/01/16	\$2,245,357.32
Receipts	\$671,372.15
Disbursements	\$1,169,928.75
Balance 12/31/16	\$1,378,463.71

Accounts Payable/Estimated Expenditures Reports: Final approval of December vendor payments in the amount of \$2,111,402.79 which includes vendor checks #40697-#40840 and wire payments #539-#550 for \$133,954.53.

CAFETERIA FUND

December 2016	
Balance 12/01/16	\$345,854.46
Receipts	\$0
Disbursements	\$73,296.41
Balance 12/31/16	\$272,558.05

Accounts Payable/Estimated Expenditures Reports: Final approval of December vendor payments in the amount of \$73,296.41 which includes vendor checks # 1980-#1983.

ATHLETIC FUND

December 2016	
Balance 12/01/16	\$18,268.77
Receipts	\$3702.18
Disbursements	\$12,238.12
Balance 12/31/16	\$9,732.83

Accounts Payable/Estimated Expenditures Reports: Final approval of December vendor payments in the amount of \$12,238.12 which includes vendor checks #6256-#6287.

STUDENT ACTIVITIES ACCOUNT

December 2016	
Balance 12/01/16	\$48,821.71
Receipts	\$8,615.33
Disbursements	\$4,692.01
Balance 12/31/16	\$52,745.03

Accounts Payable/Estimated Expenditures Reports: Final approval of December vendor payments in the amount of \$4,692.01 which includes vendor checks #2618-#2632.

PROVIDENT ENERGY CONSULTING (PEC)

Provident Energy Consulting (PEC) to bid on behalf of the area consortium of schools to lock in natural gas and oil prices for the 2017-2018 school year.

2017 TAX COLLECTORS COMPENSATION

Mr. Lewis made a motion to approve the compensation for Ms. Marianne Reider, Steelton Borough Tax Collector at a salary of \$25,352.71 for July 1, 2017 to December 31, 2017. Second by Ms. Elliott. Board members discussed concerns with the salary of tax collectors for five month period; Ms. Craig stated the history of the two tax collectors' salaries that locked the district to a set fee until the end of 2017; she assured the board modifications will occur January 2018 with the compensation plan that was approved at the January 9th meeting. The salary depends on the population of each borough. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Mr. Lewis made a motion to approve the compensation for Mr. John Hoch, Highspire Borough Tax Collector at a salary of \$14,924.35 for July 1, 2017 to December 31, 2017. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

PERSONNEL REPORT**RETIREMENT**

Mr. Petrovich made a motion to accept the retirement of Mr. Eric Baltimore, Facilities I Worker, effective February 24, 2017. Second by Ms. Woods. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

SUPPLEMENTAL CONTRACTS

Mr. Petrovich made a motion to approve the following supplemental contracts for student activities for the 2016-17 school year, at a rate commensurate with the Collective Bargaining Agreement. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Mr. Aaron Neal	Auditorium Manager	\$602.00
Ms. Rebekah Randolph	Homecoming Dance Coordinator	\$500.00

F.M.L.A. MATERNITY LEAVE

Mr. Petrovich made a motion to approve a request from Ms. Elayne Thomas, Elementary Teacher for F.M.L.A. for 12 weeks maternity leave, anticipated to begin March 20, 2017 to the end of the 2016/2017 school year, using sick days. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

CHILDREARING LEAVE

Mr. Petrovich made a motion to approve a request from Ms. Samantha Roedts, Middle School Math Teacher for Childbearing Leave to begin after 12 weeks F.M.L.A., approximately April 9, 2017, until the end of the 2016-2017 school year. Ms. Roedts is permitted to take leave under Policy 435.1 Childrearing Leave and agrees to the terms in the policy. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

F.M.L.A.

Mr. Petrovich made a motion to approve a request from Ms. Nadine Bosnyak, Phys. Ed teacher, for 12 weeks F.M.L.A. to begin February 20, 2017. Second by Mr. Lewis. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

BAND VOLUNTEER

Mr. Petrovich made a motion to approve Mr. Donald Harris as a 2016/2017 school year Band Volunteer. Second by Mr. Lewis. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

CHANGE IN STATUS

Mr. Petrovich made a motion to approve the change in status for Mr. Victor Rivera from custodian part-time to Facilities I Part-Time working evenings. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

UNCOMPENSATED LEAVE

Mr. Petrovich made a motion to approve two (2) days uncompensated leave for Ms. Patricia Phillips Iskric, effective February 21 and 22, 2017. Second by Ms. Woods. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

ATHLETIC APPOINTMENTS

Mr. Petrovich made a motion to approve the following appointments for the 2016-2017 Winter Season workers. Second by Mr. Spizzirri. Mr. Petrovich stated a program must be in place with guidelines for security personnel. Athletic positions have to be submitted for approval in a timely fashion to eliminate delay with pay checks. Mr. Lewis agreed each season's staff should be approved prior to the start of games. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Mr. Gene Gregorits	Ticket Seller, Football and Basketball Games	\$25.00/game
Mr. Lloyd Hill	Basketball Security	Varsity \$50.00/game Jr. High \$35.00/game
Ms. Kara Schwenk	Jr. High Girls Basketball Scorekeeper	\$25.00/game

Mr. Petrovich made a motion to appointment Mr. Sean Spencer, Girls Varsity Basketball Assistant Coach for the 2016-2017 Winter Season, at \$2,150.00, Step 1. Second by Ms. Woods. Mr. Iskric stated Mr. Spencer was previously a volunteer coach. Mr. Petrovich stated no employee should be paid prior to board approval. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Mr. Petrovich made a motion to approve the following appointments for the 2016-2017 Spring Season Coaches. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Ms. Amanda Walk	Jr. High Track and Field Coach	volunteer
Ms. Kara Schwenk	Softball Head Coach	\$2,071.00, Step 1
Ms. Sara Erdman	Softball Asst. Coach	\$1,450.00, Step 1
Mr. Clarence Watson	Jr. High Girls Volleyball	volunteer
Mr. Adam Gable	Varsity Head Track & Field Coach	\$2,180.00, Step 1
Mr. Peter Boyajian	Varsity Asst. Track & Field Coach	\$2,456.00, Step 7

CHANGE IN PAY

Mr. Petrovich made a motion to approve the change in pay status for Mr. Martin Lebow Secondary Biology teacher, from Long Term Substitute daily rate of \$150.00 to a pro-rated salary of Step B1, \$39,985.00 effective January 20, 2017. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

APPOINTMENT

Mr. Petrovich made a motion to approve Ms. Bonny Barry, Elementary Special Education Life Skills teacher, effective January 30, 2017 at a pro-rated salary of Step 1M, \$44,924.00. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

RESCIND POSITION APPOINTMENT

Mr. Petrovich made a motion to rescind the appointment of Ms. Michelle Fisher, Elementary Special Education teacher, effective January 9, 2017. Second by Ms. Bowman. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

UNCOMPENSATED LEAVE REQUEST

Mr. Petrovich made a motion to approve the request from Ms. Samantha Neidlinger for one day of uncompensated leave on January 26, 2017. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

FACILITIES USAGE REPORT JANUARY 2017

Mr. Spizzirri made a motion to approve the change of date to March 20, 2017 to hold the Roller Foundation's Harlem Wizards fundraising basketball game in the HS Gym. Second by Ms. Woods. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Mr. Spizzirri presented the facilities usage requests for the school district as of January 2017 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events and will coordinate times for building/field usage if necessary.

- Steelton Midget Basketball Association, HS Auxiliary and Elem. Gyms from December 3, 2016 to April 2, 2017 for try-outs, team practices and playing competitive games, pending receipt of required insurance coverage. Mr. Jones will follow facilities usage guidelines for the events and has presented to the board. Mr. Jones is responsible to coordinate times for building usage.
- AAU Basketball Tournament, April 1&2; April 22&23; April 29&30 from 7:00 am to 9pm on Saturdays and 7:00 to 5pm on Sundays in the High School Gym and Auxiliary Gym.
- Ryan Lee Mohn Memorial Foundation will hold the 14th Annual Ryan Mohn Walk/Run/Ride on Saturday, August 12, 2017.

TRANSPORTATION REPORT

FIELD TRIPS

Mr. Lewis presented the approved field trips. Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students and Teachers	Location
1/9/17	Honors Chemistry & Select Students	PA Farm Show
1/13/17	Science Club	PA Farm Show
1/18/17	County Band Students	Bishop McDevitt
1/20/17	Students Achieving Success	Central Penn College
1/21/17	Science Club	PA State Museum
2/2/17	9 th -12 th Grade Art Students	Whitaker Center for Science & Arts
2/8/17	Autism Support 7-12 grades	Giant Grocery, Union Deposit
2/23/17	Pre-Calc & Calc Students	HACC Engineering Day
3/22/17	Autism Support 7-12 grades	Wal-Mart, Harrisburg
4/29/17	JAM Club	Lancaster Co Convention Center

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Mr. Spizzirri made a motion to approve the following fundraisers. Second by Mr. Lewis. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Club/Group	Date	Type of Funding
4 th Grade	January 23 to February 2, 2017	R&K Subs

PLC (Professional Learning Community)	January – February 2017	Raffle sale; Valentine Day gifts; Teacher Hairstyle contest; for Jr. High Dance
Class of 2018	February 11, 2017	Vendor Sale (\$25/table for vendors to participate)
3 rd Grade	February 2017	Bake Sale (field trip)
PLC Activities	February 24, 2017 (3/3/17 snow date)	Jr. High Dance (tickets)

PUPIL SERVICES REPORT

BASICS RESEARCH PROJECT

Ms. Woods made a motion to approve the BaSICS Research Project between Penn State University and Steelton-Highspire School District for qualified students. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

SCHOOL BOARD PRESIDENT’S REPORT

BOARD ASSIGNMENTS

Ms. Carricato announced the following appointments and assignments. (*indicates committee chairperson)

Board Committee Chairs

Curriculum	*Janice Elliott, Natalie Bowman
Finance	*John Salov, Natasha Woods
Personnel	*Sam Petrovich, Janice Elliott
Property & Supplies	*Rachel Slade, John Salov
Transportation	*Derek Lewis, Bob Spizzirri
Student Activities	*Bob Spizzirri, Sam Petrovich
Pupil Services	*Natasha Woods, Derek Lewis
Special Projects	*Natalie Bowman, Rachel Slade

Special Reports

Athletic Association	Sam Petrovich, Derek Lewis, Bob Spizzirri
Strategic Planning	Rachel Slade, Natalie Bowman, John Salov
Buildings and Grounds	Derek Lewis, Bob Spizzirri, Rachel Slade
Discipline	Janice Elliott, Bob Spizzirri, Natasha Woods
Budget	John Salov, Janice Elliott, Natasha Woods
Policy	Sam Petrovich, Derek Lewis, Natalie Bowman

Liaisons

CAIU

John Salov

Special Committees

Litigation	Mary Carricato, Bob Spizzirri, John Salov
Evaluation	Derek Lewis, Natalie Bowman, Rachel Slade
Negotiations	Sam Petrovich, Natashia Woods, Janice Elliott

SUPERINTENDENT'S REPORT

CONFERENCE REQUEST

Mr. Lewis made a motion to approve the following conference requests. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Name	Conference	Date	Cost
Ms. Elizabeth Skolnicki	CAIU Imagine Learning, Enola	1/19/17	0
Ms. Nicolle Esposito Ms. Sara Erdman	PAPBS Network Conference, PATTAN, Harrisburg	1/26/16	Cost of subs
Mr. Terry Martin	PAPBS Network Conference, PATTAN, Harrisburg	1/26/16	0
Ms. Sheri Woodall Ms. Megan Byrnes	PA Assoc. of Student Asst. Professionals Conference, St. College	2/26- 28/17	\$475.00 ea.
Ms. Sheila Jefferson	PDE Conf, Bureau of Special Ed, Hershey	3/8-10/17	\$139.00 + cost of sub
Ms. Keri Poston	PDE Conf, Bureau of Special Ed, Hershey	3/8-10/17	\$139.00

ACCEPTANCE OF DONATIONS

Mr. Spizzirri made a motion to accept the following donations. Second by Ms. Woods. Ms. Carricato asked for confirmation thank you letters are sent to donors, Mr. Waters confirmed. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Spizzirri and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent).

Name	Account	Amount
Mr. & Mrs. Roger Hummel	Mr. Crouse Athletic Memorial Fund	\$25.00
Ms. Roberta Kitzmiller	Mr. Crouse Athletic Memorial Fund	\$20.00
Mr. & Mrs. Thomas Haner	Mr. Crouse Athletic Memorial Fund	\$10.00
Mr. & Mrs. Richard Cooper	Mr. Baumgardner Memorial Fund	\$50.00
LCBC Church	School District	\$4,200.00
LCBC Church	30 gallons paint & supplies for locker room	\$2,332.51
LCBC Church	Landscaping costs after outside wall removal in spring	\$2,000.00
LCBC Church	Operational Costs for 2017	\$1,200.00

Mr. Waters announced the Future Cities competition is Saturday, January 21 and invitations are at the board members' seats. Harrisburg Promise began yesterday, over twenty (20) qualifying students attended the program at HACC. Mr. Waters announced Steelton-Highspire has been included in a million dollar grant through Shippensburg, and several universities Temple, LaSalle, and Cabrini, to name a few, to design leadership in high need school districts for the opportunity for two teachers to obtain principal certification. Besides a cost savings to the district, this will build a pool of certified principal candidates.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Lewis reported they're waiting on a meeting to be held at a later date.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

Mr. Spizzirri announced a meeting is scheduled for February 1 at 5:00 P.M.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

Mr. Lewis questioned progress on the stadium press box. Mr. Waters reported this was pushed back.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET COMMITTEE

There was nothing to be reported.

POLICY COMMITTEE

There was nothing to be reported.

BOARD ROUND TABLE

Ms. Woods announced attending the Steelton-Highspire basketball game in Philly and remarked how well the students conducted themselves at the event. Steelton-Highspire's team won. Ms. Bowman stated PennLive published a respectable story on the game as well. Mr. Lewis recognized High School Principal, Ms. Woodall for her documentary boardcast on WITF radio. Ms. Woodall stated it can be found on that website.

PUBLIC COMMENT (ANY TOPIC)

Mayor Brenda Hoerner, 436 Second Street, Highspire, thanked the board for the flowers and condolences with the passing of her husband, John. Ms. Carricato announced congratulations to Mrs. Hoerner on her recent appointment as Highspire Mayor.

ADJOURNMENT

The meeting adjourned at 8:05 p.m. on a motion by Mr. Lewis. Second by Ms. Bowman.
All members present voted aye.

Debra Kagarise

Debra Kagarise, Board Secretary