

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

February 5, 2020

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasure, Mr. Derek Lewis, Ms. Karen Harris, Mr. Leonard Garfield, and Ms. Ashley Ward-McMullen

VOTING MEMBERS ABSENT: Ms. Hudaya House

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Vince Champion, Solicitor, Mr. Mick Iskric, Assistant to the Superintendent, Ms. Megan Byrnes Elementary School Principal, Mr. Terri Martin, JH Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary

The list of the members from the public who were present is maintained in the district office

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive session was held to discuss personnel issues

PUBLIC COMMENT (Agenda items)

No public Comment

FOLLOW UP

Dr. Waters introduce 2 applicants for interview for the vacant School Board seat

- Mr. Donald Harris
- Mr. Michael Wanner

Ms. McMullen respectfully recommends to nominate Mr. Michael Wanner for the vacant School Board vacant seat.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(5 ayes, 1 nays, 1 abstain, 1 absent, 1 vacant)* Motion carried.

PRESENTATION

Bob and Kathleen Hamera, Dauphin County School Retirees Grant; presented a \$400 grant to Ms. Thomas, Elementary Reading Special. Ms. Thomas stated she will use the grant for a Decoder Reader Library for the Elementary School students that would align with Phonics Instruction already being used at the school.

Barbara Jordan, spoke to starting the SHES PTO, the district will receive facility request for meetings and events. She also discuss the following structure the PTO will be following:

- Independent Organization with Written By-Laws
- Executive Board Officers (parents) and school Representative
- Work in conjunction with Community and Parent Engagement Committees
- Assist with Parent Volunteers, CEA activities and special Events
- Independent fundraising
- Independent events
- Support SHES staff and families
- Enhance Learning Environment

Marvin Redcross, Assistant Wrestling Coach, was to speak to facilities usage for events but he was not in attendance.

Barbara Jordan spoke on behalf of Victor Brubacher, with a request to name the Elementary School Gym after Eddie Albert

Mr. Johnson respectfully recommends the Board to approve the **fundraiser for Lymphoma Foundation for the basket raffle at the basketball game on Friday, February 7, 2020.** Motion by Mr. Johnson, Second by Ms. Culpepper; Ms. Ward-McMullen, Mr. Garfield, Mr. Lewis, Ms. Harris, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the November 14, 2019 Planning and November 26, 2019 Legislative Meeting Minutes.

Motion by Mr. Lewis, Second by Ms. Culpepper; Mr. Johnson, Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the December 4, 2019 Re-Organization Meeting Minutes.

Motion by Mr. Lewis, Second by Mr. Johnson; Ms. Culpepper, Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the January 14, 2020 Legislative Meeting Minutes.

Motion by Ms. Harris, Second by Mr. Lewis; Ms. Culpepper; Mr. Johnson, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached Personnel Report 1.

Motion by Ms. Culpepper, Second by Ms. Harris, Mr. Johnson, Mr. Lewis, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Personnel Report 2.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. *(6 ayes, 0 nays, 1 abstain, 1 absent, 1 vacant)* Motion carried.

PROPERTY AND SUPPLIES REPORT ACTION ITEM

Facilities Usage

The Administration respectfully recommends that the Board approve the facility request from Jason Albert to use the High School gymnasium, cafeteria and kitchen for the Memorial and Wake Services for Eddie Albert on Saturday, January 25, 2020 from 2:00 p.m. - 8:00 p.m.

Motion by Ms. Ward-McMullen, Second by Mr. Lewis; Mr. Johnson, Ms. Culpepper, Harris, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from PA Hoops (Michael Gaffey) and Andrew Erby for High School All-Star Games to be held in the High School Gymnasium on March 27 - 28, 2020 all day.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Mr. Johnson Ms. Culpepper, Ms. Harris, and Ms. Slade. *(6 ayes, 1 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from PA Hoops (Michael Gaffey) and Andrew Erby for Basketball Tournament to be held in the High School Gymnasium on April 4 - 5, 2020 all day.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Mr. Johnson Ms. Culpepper, Ms. Harris, and Ms. Slade. *(6 ayes, 1 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from PA Hoops (Michael Gaffey) and Andrew Erby for Basketball Tournament to be held in the High School Gymnasium on April 25 - 26, 2020 all day.

Motion by Ms. Ward-McMullen, Second by Mr. Garfield; Mr. Johnson Ms. Culpepper, Ms. Harris, and Ms. Slade. *(6 ayes, 1 nays, 1 absent, 1 vacant)* Motion carried.

The Administration respectfully recommends that the Board approve the facility request from the Ryan Lee Mohn Memorial Foundation to use the football field and High School gymnasium for the 17th Annual Ryan Mohn Walk on Saturday, August 8, 2020 from 8:00 a.m. - 12:00 p.m.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Lewis; Mr. Johnson; Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

PUPIL SERVICES ACTION ITEM

Capital Area Intermediate Unite (CAUI) Agreement

The administration respectfully recommends that the Board approve the agreement between CAIU and SHSD to provide contracted services through the CAOLA online cyber and curriculum program to support the Roller Cyber Academy for 2020-2021 school year.

Motion by Ms. Harris, Second by Mr. Johnson; Ms. Culpepper, Mr. Lewis, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

Fundraisers

The Administration respectfully recommends that the Board approve the following fundraisers. Motion by Ms. Ward-McMullen, Second by Mr. Johnson; Mr. Garfield, Mr. Lewis, Ms. Culpepper, Ms. Harris, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Class of 2021/Mr. Owen	2/6/2020 – ongoing	Bottled Water sale
Class of 2021/Mr. Owen	2/6/2020 – 2/14/2020	Valentine’s Day Candy-Gram Sale
3 rd Grade Class /Mr. Tang-Sing	2/10/2020- 2/20/2020	R & K Sub Sale

TRANSPORTATION ACTION ITEM

First Student Bus Drivers

The Administration respectfully recommends that the Board approve the attached updated bus drivers list with 3 additional drivers from First Student for SHSD for the 2019-2020 school year. Motion by Mr. Garfield, Second by Mr. Johnson; Ms. Culpepper, Ms. Ward-McMullen, Mr. Lewis, Ms. Harris, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Field Trips

The Administration respectfully recommends that the Board approve the attached field trips request.

Motion by Mr. Garfield, Second by Ms. Culpepper; Ms. Ward-McMullen, Mr. Johnson; Mr. Lewis, Ms. Harris, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Date	Student & Teacher	Location
3/25/2020	6 th Grade Music/ Ms. Romanofsky	Martin’s Guitar Factory, Nazareth PA
4/9/2020	9 th – 12 th Grade/Ms. Romanofsky	Museum of Illusions & Broadway Musical, New York City

SUPERINTENDENT’S REPORT ACTION ITEM

Announcements

Dr. Waters wanted to **congratulate Ms. Naomi Pietz and Ms. Musarrat Hossain**, both in 12th grade for qualifying and participating in **County Band**.

Title 1 Night was a great parent turn out for the 3-part **Positive Parenting Workshop** that was held on Tuesday, February 4, 2020 and the remaining dates for the workshop will be on Tuesday,

February 11, 2020 and Tuesday, February 18, 2020 all from 5:30 p.m. – 7:00 p.m. at the Elementary School.

Conference Request

The Administration respectfully recommends that the Board approve the following attached conference requests.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Garfield, Ms. Culpepper, Ms. Ward-McMullen, Mr. Lewis, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Name	Conference	Date	Cost
Amanda Walk	MTSS/CSI Professional Learning	1/17/2020; 1/27/2020; 1/30/2020; 1/31/2020	No Cost
Samantha Roedts	MTSS/CSI Professional Learning	1/17/2020	\$660/CSI Covers the cost for all teachers
Brian Woodfill	MTSS/CSI Professional Learning	1/17/2020	
Kara Schwenk	MTSS/CSI Professional Learning	1/17/2020	
Larry Rock	MTSS/CSI Professional Learning	1/17/2020	
Adam Gable	MTSS/CSI Professional Learning	1/17/2020	
Renee Byron	MTSS/CSI Professional Learning	1/27/2020	\$660/CSI Covers the cost for all teachers
Julia Ansel	MTSS/CSI Professional Learning	1/27/2020	\$660/CSI Covers the cost for all teachers
Sara Schuyler	MTSS/CSI Professional Learning	1/27/2020	
Vicki Jacobi	MTSS/CSI Professional Learning	1/27/2020	
Elizabeth Skolnick	MTSS/CSI Professional Learning	1/27/2020	No Cost
Kimberlee Markham	MTSS/CSI Professional Learning	1/27/2020	No Cost
Robyn St. Hilaire	MTSS/CSI Professional Learning	1/30/2020	\$528/CSI Covers the cost for all teachers
Erin Drayer	MTSS/CSI Professional Learning	1/30/2020	
Lindsey Miller	MTSS/CSI Professional Learning	1/30/2020	
Kaleigh Killian	MTSS/CSI Professional Learning	1/30/2020	

Bernadette Theurer-Rhodes	MTSS/CSI Professional Learning	1/31/2020	\$660/CSI Covers the cost for all teachers
Dustin Owen	MTSS/CSI Professional Learning	1/31/2020	
Rebekah Randolph	MTSS/CSI Professional Learning	1/31/2020	
Mark Gilman	MTSS/CSI Professional Learning	1/31/2020	
Ryan Thomas	MTSS/CSI Professional Learning	1/31/2020	
Ben Hassinger	MTSS/CSI Professional Learning	1/31/2020	
George Czar	MTSS/CSI Professional Learning	1/31/2020	
Zach Horn	MTSS/CSI Professional Learning	1/31/2020	
Pete Boyajian	MTSS/CSI Professional Learning	1/31/2020	
Stacey Winter-Davis	MTSS/CSI Professional Learning	1/31/2020	
Brian Mathers	MTSS/CSI Professional Learning	1/31/2020	No Cost
Terry Martin	CAOLACon 20	3/10/2020	No Cost
Keri Poston	LRP National Institute Conference; Legal Issues of Educating Students with Disabilities, New Orleans	5/2/2020 – 5/7/2020	No Cost/ Scholarship paid
Stephen Roth	FAA Part 107 Drone Prep	2/6/2020	\$132/Title II(sub coverage) \$499/PA Smart (registration)

Summer Office Hours

The Administration respectfully recommends that the Board approve the adjustment of summer office hours to 7:00 A.M. to 3:30 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 12, 2020 to August 7, 2020. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements.

Motion by Mr. Johnson, Second by Ms. Culpepper; Ms. Harris, Mr. Garfield, Ms. Ward-McMullen, Mr. Lewis, and Ms. Slade. *(7 ayes, 0 nays, 1 absent, 1 vacant)* Motion carried.

Donation

The Administration respectfully recommends that the Board accept the following attached donation.

Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Johnson, Mr. Lewis, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Name	Fund	Amount
Michael Simonetti	SHSD District Transportation	\$161.07

BaSICS Research

The Administration respectfully recommends that the Board approve the request from Dr. Martha Wadsworth to include Central Dauphin School District students in the BaSICS groups at the Elementary School.

Motion by Ms. Ward-McMullen, Second by Mr. Johnson; Mr. Garfield, Ms. Culpepper, Mr. Lewis, Ms. Harris, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

Policy Updates

The Administration respectfully recommends that the Board approve the following policy updates 220 Student Expression/Distribution of Posting Materials and 913 Non-School Organizations/Groups/Individuals.

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Mr. Garfield, Ms. Culpepper, Mr. Lewis, Ms. Harris, and Ms. Slade. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

CURRICULUM

No report at this time

FINANCE REPORT

No report at this time

SPECIAL PROJECTS REPORT

No report at this time

SOLICITORS' REPORT

No report at this time

SCHOOLBOARD PRESIDENT'S REPORT

The Board respectfully recommends to table the attached 2020 School Board Meeting dates. A complete 2020 list will be Board approved at the next Board meeting.

Motion by Ms. Slade, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Garfield, Ms. Culpepper, Mr. Lewis, and Ms. Harris. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

The Administration respectfully recommends that the Board approve the attached 2020-2021 School District calendar.

Motion by Ms. Slade, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Garfield, Ms. Culpepper, Mr. Lewis, and Ms. Harris. (7 ayes, 0 nays, 1 absent, 1 vacant) Motion carried.

The Board respectfully recommends to deny Grievance #1-2019.
Motion by Ms. Slade, Second by Mr. Johnson; Ms. Harris, Ms. Culpepper, Mr. Lewis, Mr. Garfield, and Ms. Ward-McMullen. (*7 ayes, 0 nays, 1 absent, 1 vacant*) Motion carried.

SUB-COMMITTEE REPORTS

Athletic:

Mr. Lewis (Chairperson), Mr. Johnson, Ms. Harris
Will meet on Thursday, February 13, 2020 at 6:00 p.m.

Budget:

Mr. Johnson (Chairperson), Ms. Harris, Mr. Garfield, Ms. Ward-McMullen
Will meet on Thursday, February 13, 2020 at 6:00 p.m.

Buildings and Grounds:

Mr. Lewis (Chairperson), Ms. Harris, Ms. Ward-McMullen
No report at this time

Discipline:

Mr. Lewis (Chairperson), Ms. Culpepper, Mr. Garfield
Letters was sent home in regards to dress code with clarification of not wearing hats, hoods, and other head gear in the building and there was assembly held to remind all students. All staff was reminded to be consistent in enforcing the dress code with students.

Negotiations:

Ms. Culpepper (Chairperson), Mr. Johnson
No report at this time

Policy:

Mr. Lewis (Chairperson), Ms. Harris, Mr. Garfield
All district policies links are located on the district website under Board Policies/Resolutions.

Strategic Planning:

Ms. Culpepper (Chairperson), Ms. Harris, Ms. Ward-McMullen
No report at this time

HACC:

K. Harris (Representative)
No report at this time

PSBA:

J. Culpepper (Representative)
Reminder that Wednesday, March 23, 2020 is Advocacy Day and if Board Members want to attend contact Dr. Waters know.

Roller Education Foundation (REF):

Mr. Johnson (Representative)

Had a meeting on February 4, 2020 in the process of re-organizing the foundation, setting up website for the REF.

BOARD ROUNDTABLE

Ms. Slade requesting the Mr. Bruchacher motion/request to name the Elementary Gym after Eddie Albert be discussed at the next Athletic Committee meeting.

PUBLIC COMMENT

No public comment.

ADJOURNMENT

The meeting adjourned at 7:25 p.m. on a motion by Mr. Johnson, Second by Ms. Harris. All members voted aye.

Michael Simonetti
Board Secretary