

Steelton-Highspire
February 16, 2017

The Steelton-Highspire School Board met on the above date with the following members present: Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov and Ms. Natasha Woods. Absent were Ms. Natalie Bowman; Ms. Mary J. Carricato, President; and Ms. Rachel Slade. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Mr. Robert Spizzirri, Vice President called the meeting to order at 6:32 p.m.

ANNOUNCEMENT OF EXECUTIVE SESSION

Mr. Spizzirri announced an Executive Session was held prior to tonight's meeting to discuss personnel.

PUBLIC COMMENT (Agenda Items)

Ms. Paula Sviben, Band Booster President, 2841 S. 3rd Street, Steelton brought her concerns to the board regarding the lack of funds for the band's trip to Ohio, May 11&12, which requires fundraisers. Approximately forty two (42) students and chaperones are planning to participate on the trip, but a few students are unable to afford the expenses. Mr. Neal has set up a scholarship fund using fundraising to assist with finances. Mr. Waters suggested asking the Roller Foundation to assist and Attorney Champion stated he would like to assist as well. Ms. Sviben reported fundraisers are being coordinated and requests will be sent to the board for formal approval.

Mr. Shannon Bellamy and Mr. Bill Wilson, Harrisburg Sharks, brought his request to the board for facilities usage of Cottage Hill, Scoreboard, and Pressbox for semi-pro football games April 8 & 29; May 6, June 3 and possibly June 10 & 17. Mr. Bellamy stated they have their own security for the games, he has submitted required documents and insurance to Administration and Mr. Waters reported the dates for facilities usage are open for these games.

APPROVAL OF MINUTES

Mr. Lewis made a motion to approve the January 9, 2017 Planning Board Meeting Minutes. Second by Mr. Salov. All members present voted aye on voice call.
(6 ayes, 0 nays, 0 abstentions, 3 absent)

Mr. Lewis made a motion to approve the January 19, 2017 Legislative Board Meetings Minutes. Second by Mr. Salov. All members present voted aye on voice call.
(6 ayes, 0 nays, 0 abstentions, 3 absent)

CURRICULUM REPORT

SECONDARY CURRICULUMS

Ms. Elliott made a motion to approve the attached change in the Science Curriculum for grades 7 through 12. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Ms. Elliott made a motion to approve the attached new secondary course electives. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

FINANCE REPORT

Mr. Salov made a motion to approve the following financial reports. Second by Mr. Lewis. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

GENERAL FUND

January 2017	
Balance 1/01/17	\$3,105,030.64
Receipts	\$557,298.02
Disbursements	\$2,935,897.20
Balance 1/31/17	\$726,431.46

Final approval of January vendor payments in the amount of \$900,686.49, which includes vendor checks #40841-#41018 and wire payments #563W-#587W for \$1,501,637.04.

CAFETERIA FUND

January 2017	
Balance 1/01/17	\$274,130.75
Receipts	\$281,148.47
Disbursements	\$75,372.15
Balance 1/31/17	\$479,907.07

Final approval of January vendor payments in the amount of \$75,372.15, which includes vendor checks #1984-#1987.

ATHLETIC FUND

January 2017	
Balance 1/01/17	\$9,732.83
Receipts	\$6,483.52
Disbursements	\$8,233.12
Balance 1/31/17	\$7,983.23

Final approval of January vendor payments in the amount of \$8,233.12, which includes vendor checks #6288-#6369.

STUDENT ACTIVITIES ACCOUNT

January 2017	
Balance 1/01/17	\$52,759.93
Receipts	\$8,239.48
Disbursements	\$11,231.50
Balance 1/31/17	\$49,767.91

Final approval of January vendor payments in the amount of \$11,231.50 which includes vendor checks #2633-#2653

KEYSTONE COLLECTIONS TAX COLLECTOR

Mr. Salov made a motion to approve Keystone Collection Group to assist with delinquent tax recoveries, in addition to other current taxes. Keystone Collection Group will abide by the compensation plan guidelines and duties for collection of Current Real Estate Taxes for the Steelton-Highspire School District. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

RESOLUTION - 2016-2017 CAPITAL AREA INTERMEDIATE UNIT GENERAL OPERATING BUDGET

Mr. Salov made a motion to approve the Resolution Regarding the Capital Area Intermediate Unit General Operating Budget for the 2017-18 Fiscal Year. A copy of the budget is attached. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

2016-2017 BUDGET TRANSFERS

Mr. Salov made a motion to approve the attached 2016-2017 Budget Transfer from General Fund to Title I Improving Basic Programs. Second by Mr. Lewis. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Mr. Salov made a motion to approve the attached 2016-2017 Budget Transfer from General Fund to Ready to Learn. Second by Mr. Lewis. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

Mr. Salov made a motion to approve the attached 2016-2017 Budget Transfer from General Fund to School Intervention Grant. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent)

PERSONNEL REPORT

RETIREMENT

Mr. Petrovich made a motion to accept the following retirements. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, and Ms. Woods voted aye on roll call. Mr. Salov abstained for family member. (5 ayes, 0 nays, 1 abstentions, 3 absent).

Name	Position	Effective Date
Ms. Connie Salov	Guidance Secretary	June 15, 2017
Ms. Vicki Glenn	Secondary School Counselor	End of 2016-2017 school yr.
Ms. Nadine Bosnyak	Girls Phys. Ed & Health	End of 2016-2017 school yr.
Ms. Carole Scomak	Tech/Computer Ed.	End of 2016-2017 school yr.
Ms. Barbara Nicholas	Physics	End of 2016-2017 school yr.
Ms. Lisa Carricato	Foreign Language	End of 2016-2017 school yr.

CHANGE TO SCHEDULE A OF THE CBA

Mr. Petrovich made a motion to approve the following changes to Schedule A of the Collective Bargaining Agreement (Supplemental Contracts). These changes are agreed upon by SHSD Administration and SHEA representation. Second by Ms. Woods. Mr. Spizzirri asked for clarification of POPS Club. Ms. Woodall and Mr. Waters explained the program is for students with family members in prison. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

- Leaders of Tomorrow converted to POPS (Pain of Prison) Club, \$602.00
- High School Chorus converted to Girls Who Code Club, \$602.00

APPOINTMENTS

Mr. Petrovich made a motion to approve the appointment of Ms. Dorianne Schuyler, LTS Secondary Health & Phys. Ed teacher, effective March 1, 2017, at the rate of \$150/day. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

Mr. Petrovich made a motion to approve the appointment of Ms. Cynthia Maradiaga, LTS Second Grade Teacher effective March 6, 2017 to the end of the 2016-2017 school year, at a pro-rated salary of Step 1, \$39,985.00. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

CHANGE IN STATUS

Mr. Petrovich made a motion to approve the change in status for Ms. Afton Shaud, Elementary Second Grade, from Long Term Sub to full time status, effective March 6, 2017, at the same rate of pay which is a pro-rated salary of Step 1, \$39,985.00. Second by Mr. Lewis. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

F.M.L.A.

Mr. Petrovich made a motion to approve the request from Dr. Wendy Reisinger, Elementary Guidance Counselor, for approximately 6 weeks F.M.L.A. to begin February 24, 2017. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

Mr. Petrovich made a motion to approve the request for intermittent F.M.L.A. from Ms. Patricia Phillips Iskric, School District Psychologist, beginning February 15, 2017. Second by Ms. Elliott. Mr. Petrovich questioned if intermittent is scheduled leave or not and the clarification for leave. Mr. Waters explained intermittent versus scheduled leave. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

UNCOMPENSATED LEAVE

Mr. Petrovich made a motion to approve request from Ms. Samantha Neidlinger, Second Grade Teacher, for one (1) day of uncompensated leave on April 5, 2017. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

RESIGNATION

Mr. Petrovich made a motion to accept the resignation from Mr. Nate Williams, part-time Facilities I Worker, effective January 23, 2017. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

EFFECTIVE DATE OF RESIGNATION

Mr. Petrovich made a motion to accept the effective date of resignation for Ms. Kristy Panebaker as March 7, 2017 at the end of the day. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

ATHLETIC APPOINTMENTS

Mr. Petrovich made a motion to approve the following appointments for the 2017 Baseball Season. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

NAME	POSITION	STEP	SALARY
Darren Jones	Varsity Head Coach	1	\$2071.00
Weston Hawkins	Varsity Asst Coach		Volunteer

BAND VOLUNTEER

Mr. Petrovich made a motion to approve the appointment of Ms. Kristine Roller as Band Booster Volunteer for the 2016-17 school year. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

PROPERTY AND SUPPLIES REPORT

INTAG CONTAINER PLACEMENT

Mr. Lewis made a motion to approve the request from Intag to place a storage container next to the greenhouse for the purpose of a research project. Mr. Welsh explained the project to the board at the February 6 board planning meeting. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

FACILITIES USAGE REQUEST

Ms. Elliott made a motion to approve the request from Mr. Shannon Bellamy, Harrisburg Sharks, for facilities usage of Cottage Hill, Scoreboard, and Pressbox for semi-pro football games April 8 & 29; May 6, June 3 and possibly June 10 & 17. Second by Mr. Lewis. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

AFTER SCHOOL PROGRAM

Mr. Lewis made a motion to approve the request from Steelton Youth in Action to operate in the elementary after school program beginning no earlier than February 27, 2017. SYIA will follow all stipulations of the established MOU. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

FACILITIES USAGE REPORT FEBRUARY 2017

Mr. Lewis presented the facilities usage requests for the school district as of February 2017 respectfully submitted by the Facilities Administrator. All groups have followed facilities usage guidelines in obtaining required insurance coverage for events including presented to the board. All are responsible to coordinate times for building/field usage, as well as field maintenance approval due to inclement weather, if necessary.

- December 3, 2016 to April 2, 2017 - Steelton Midget Basketball Association, HS Auxiliary and Elem. Gyms for try-outs, team practices and playing competitive games, pending receipt of required insurance coverage. Mr. Jones will follow facilities usage guidelines for the events and has presented to the board. Mr. Jones is responsible to coordinate times for building usage.

- February 18, 2017 - Capital Area Extreme and EPIC Brands for the use of HS Main Gym, Aux. Gym, Cafeteria area, locker rooms and hallways for an event of from 8 a.m. to 5 p.m. (Insurance has been received)
- March 20, 2017- to hold the Roller Foundation’s Harlem Wizards fundraising basketball game in the HS Gym.
- April 1&2; April 22&23; April 29&30 from 7:00 am to 9pm - AAU Basketball Tournament, on Saturdays and 7:00 to 5pm on Sundays in the High School Gym and Auxiliary Gym.
- Saturday, August 12, 2017 - Ryan Lee Mohn Memorial Foundation will hold the 14th Annual Ryan Mohn Walk/Run/Ride.

TRANSPORTATION REPORT

FIELD TRIPS

Mr. Lewis presented the following field trips. Field trips under 50 miles fall under the board travel policy not requiring board approval.

Date	Students/Teachers	Location
2/16/17	Select PBIS 7 th & 8 th Grade Students	Doc’s Family Fun Center
2/17/17	Select PBIS 9 th -12 th Grade Students	Doc’s Family Fun Center
3/8/17	9 th Grade Biology Honor Students	Penn State, Harrisburg
4/7/17	Select 11th Grade Girls, Ms. Conjar & Ms. Drayer	Jr. Achievement Symposium, New Cumberland

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Woods made a motion to approve the following fundraisers. Second by Mr. Lewis. Ms. Woods requested a contact name be added to the motions. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
1 st Grade	Feb. 20, 2017 – March 3, 2017	Penny War (end of yr assemblies & in-house visitors)
Autism Support Gr. 7-12	Feb. 20, 2017 – May 26, 2017	Autism Awareness Keychains & Pens (Community Based Instruction)
Science Club	February 2017	Valentine Lollipop Sale (t-shirts & field trips)
Softball Team	Early February 2017	Auntie Anne’s Soft Pretzels (uniforms & equipment)
Softball Team	February, March & April 2017	Gertrude Hawk candy (uniforms & equipment)
Senior Class (2017)	February – March 2017	Sub Sale
Jr. Hi Volleyball	March 2017	Teens Who Cook (food sample)

Softball Team	March 2017	Roller Shorts (uniforms & equipment)
Softball Team	March 2017	Custom Socks (uniforms & equipment)
Softball Team	April 2017	Cherrydale Homegoods/Food (uniforms & equipment)
Softball Team	April 2017-May 2017	Car Washes w/Bake Sales (uniforms & equipment)

SUPERINTENDENT’S REPORT

CAIU WAN WIRT CONSORTIUM CONTRACT

Mr. Lewis made a motion to approve the attached WAN and Internet Rebid Team (WIRT) consortium contract between CAIU and Steelton-Highspire School District from July 1, 2017 to June 30, 2020. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

MOU WORKKEYS PROGRAMS

Mr. Lewis made a motion to approve the attached Memorandum of Understanding between HACC and Steelton-Highspire School District for senior students to begin April 2017. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

Mr. Lewis made a motion to approve the attached Memorandum of Understanding between HACC and Steelton-Highspire School District for junior students to begin the Fall of 2017. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

CONSULTING AGREEMENT

Mr. Lewis made a motion to approve the consulting agreement between Steelton-Highspire School District and Dr. Michael Swogger. Dr. Swogger will consult with faculty and administrators in curriculum writing, effective February 17, 2017 at \$7500.00, to be paid from grant funds. Second by Ms. Woods. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

CONFERENCE REQUESTS

Mr. Petrovich made a motion to approve the following conference request. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

Name	Conference	Date	Cost
Ms. Patricia Phillips Iskrac and Ms. Keri Poston	Quality Indicators of Emotional Support Services & Programs, PATTON, Hbg	1/27/17	0

Ms. Woods made a motion to approve the following conference request. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Mr. Aaron Neal	DCMEA County Band Festival	2/17/17	Cost of Sub
Mr. Joe Davis	Exploring Highs & Lows of Landscapes Demystifying Topographic Maps	3/2/17	Cost of Sub
Ms. Elizabeth Skolnicki	ESL Networking, CAIU	3/14/17	Cost of sub ½ day

ACCEPTANCE OF DONATIONS

Ms. Woods made a motion to accept the following donations. Second by Ms. Elliott. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 0 abstentions, 3 absent).

<u>Name</u>	<u>Fund</u>	<u>Amount</u>
Ms. Michele Ruth	Roller Packs	\$25.00
Mr. Lawrence Silver	Boys Basketball	\$100.00
Mr. & Mrs. Brian Kagarise	Class of 2017	\$100.00
Ms. Dolores Peffley	Mr. Crouse Athletic Memorial Fund	\$50.00

Mr. Waters announced PBS postponed their plans until March 16th to visit on site for their greenhouse feature.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Lewis reported meeting is scheduled for February 21 at 6:00.

PSBA REPRESENTATIVE

There was nothing to be reported.

HACC

Mr. Waters reported a five (5) year agreement will be brought before the board in March. He explained the financial details in the agreement.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

Mr. Lewis reported the greenhouse is going strong; he will be meeting with administrators Tuesday at 11:00 to evaluate press box, Mr. Iskrac invited other board members to attend.

DISCIPLINE COMMITTEE

Ms. Elliott reported a meeting will be held February 22 at 5:30.

BUDGET COMMITTEE

Mr. Salov reported audit information should be available by next month.

POLICY COMMITTEE

There was nothing to be reported.

BOARD ROUND TABLE

There was nothing to be reported.

PUBLIC COMMENT (ANY TOPIC)

Ms. Paula Sviben, 2841 S. 3rd St., Steelton, announced the 125 year anniversary celebration plans will be brought to the board at a later date.

ADJOURNMENT

The meeting adjourned at 7:14 p.m. on a motion by Mr. Lewis. Second by Mr. Petrovich.
All members present voted aye.

Debora Kagarise
Debora Kagarise, Board Secretary