

Steelton, Pennsylvania
August 8, 2016

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of August 18, 2016 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov and Ms. Natashia Woods. Ms. Natalie Bowman and Ms. Rachel M. Slade were absent. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, Assistant to the Superintendent; Ms. Sheri Woodall, High School Principal, Mr. Scott Smith, Elementary Principal; Ms. Megan Byrnes, Elementary Asst. Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 P.M.

The meeting opened with the "Pledge of Allegiance to the Flag".

MOMENT OF SILENCE

Ms. Carricato asked for a moment of silence in remembrance of Mr. Robert Butts.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced Executive Sessions were held on prior to tonight's meeting to discuss litigation.

PUBLIC COMMENT (Action Items)

There were no public comments.

PRESENTATION

Mr. Arnel Reid gave a presentation on Teen Achievers college prep program through the YMCA. Mr. Reid is a 2005 alumni of Steelton-Highspire. Mr. Reid spoke on the program assisting students with the testing prep, application process and out of state college tours. Each student's cost for food, lodging and bus would be \$200.00. Approximately 15 and 25 students will attend Saturday sessions at Mid-town HACC. Ms. Woods questioned if there are any Steelton-Highspire students currently in the program, Mr. Reid believes if any are connected, it's through the YMCA.

FOLLOW UP

Mr. Waters reported Mr. Zimmerman is planning to be finished with the fence at the press box by the beginning of football season.

ACTION ITEMS

FIELD TRIP

Mr. Spizzirri made a motion to approve the SHSD/Aquaponics students to travel to the Chartwells National Meeting in Philadelphia on July 14, 2016. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

SHEA BARGAINING AGREEMENT

Mr. Lewis made a motion to approve the ratification of the SHEA Collective Bargaining Agreement effective July 1, 2014 through June 30, 2018. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

TERMINATION

Mr. Petrovich made a motion to approve the termination of Mr. Tariq Martin, part time summer Facilities I Worker, effective June 20, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

RESIGNATIONS

Mr. Petrovich made a motion to accept the resignation from Ms. Rachel Montiel, Elementary Principal, effective July 18, 2016. Second by Ms. Elliott. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. Mr. Lewis voted against. (6 ayes, 1 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to accept the resignations from Ms. Michelle Stewart, Elementary Teacher, effective June 30, 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to accept the resignation from the following:
Mr. Christopher Chyr, Secondary Social Studies Teacher, effective June 23, 2016.
Ms. Allison Moyer, as Elementary Teacher, effective August 1, 2016.
Mr. Scott Harvey, High School English Teacher, effective August 19, 2016.
Ms. Yasmayne Mitchell, part time summer Facilities I Worker, effective July 28, 2016.
Ms. Elizabeth Auker, Confidential Secretary, effective September 1, 2016.
Ms. Jessica Le, LTS Elementary and Substitute Teacher, effective August 17, 2016. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

APPOINTMENTS

Mr. Petrovich made a motion to approve the appointment of Mr. Scott Smith, to the position of Elementary Principal, effective July 21, 2016, at a salary of \$78,000.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Michael Iskric, to the position of Assistant to the Superintendent, effective August 3, 2016, at a salary of \$91,000.00. Second by Ms. Elliott. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Megan Byrnes, to the position of Assistant Elementary Principal, effective August 9, 2016, at a salary of \$62,000.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Rebekah Randolph to the position of full time Secondary Social Studies Teacher, effective August 16, 2016, at a salary of Step 1, \$38,670.00. Ms. Randolph has been currently employed with the district as a Long Term Sub. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Stacey Winter-Davis, to the position of LTS Secondary Social Studies Teacher, effective August 16, 2016, at a salary of \$38,670.00. Second by Ms. Elliott. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Celeste Andrews, to the position of Secondary English Teacher, effective August 16, 2016, at a salary of Step 3, \$41,999.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Dorothy Schaffer, to the position of full time Fourth Grade Elementary Teacher, effective August 16, 2016, at a salary of Step 1, \$38,670.00. Ms. Schaffer has been currently employed with the district as an Emergency Permit Substitute. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Kaitlyn Keim, to the position of First Grade Elementary Teacher, effective August 16, 2016, at a salary of Step 1, \$38,670.00. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Taylor Campbell, to the position of Fifth Grade Teacher for the 2016-2017 school year, effective August 16, 2016, at a salary of Step 1, \$38,670.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Angela Poston, to the position of Paraprofessional, effective August 23, 2016, at a salary of \$9.00 per hour. Second by Mr. Spizzirri. Ms. Carricato questioned her supervisor; confirmed Administration will be the supervisor. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Aarion Anderson, to the position of Paraprofessional, effective August 23, 2016, at a salary of \$9.00 per hour. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Michael Lupia, to the position of Long Term Substitute Health and Phys. Ed. Teacher effective August 17, 2016, at a salary of \$38,670.00. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Mr. Joseph Riccio, to the position of part time Facilities I Worker, effective August 8, 2016, at a salary of \$8.00 per hour. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Sheri Woodall, to the position of High School Principal, effective August 9, 2016, at a salary of \$79,000.00 Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

F.M.L.A.

Mr. Spizzirri made a motion to approve a request from Ms. Barbara Nicholas, High School Teacher for F.M.L.A. from June 22, 2016 through August 10, 2016. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

STIPENDS

Mr. Spizzirri made a motion to board approve Ms. Deb Kagarise, as Board Secretary, to be paid a stipend of \$2,500.00. Second by Mr. Petrovich. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve Ms. Carol Hollern, as Substitute Caller for both Elementary and High Schools, to be paid a stipend of \$3,500.00 for the 2016-2017 school year. Second by Mr. Spizzirri. Mr. Lewis questioned salary the same as last year. Ms. Woods questioned the position separated from her regular duties and Mr. Waters confirmed this position requires working outside the normal office hours. Ms. Carricato abstained for family member. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

MENTORS

Mr. Petrovich made a motion to approve the following mentors for the 2016-2017 school year. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

New Teacher		Mentor
Ms. Stacey Winter-Davis	11 and 12 Social Studies	Mr. Pete Boyajian
Ms. Celeste Andrews	9 English	Ms. Robyn St. Hilaire
Mr. Michael Lupia	Health and Phys. Ed	Mr. Clarence Watson
Ms. Dorothy Schaffer	4 th Grade Elementary	Ms. Elayne Thomas
Ms. Kaitlyn Keim	1 st Grade Elementary	Ms. Lisa Grob
Ms. Taylor Campbell	5 th Grade Elementary	Ms. Cynthia Goles

ATHLETIC APPOINTMENTS

Mr. Spizzirri made a motion to approve Mr. Marc Jones as Athletic Camera Person for the 2016-2017 season, at a rate of pay of \$25.00 per game. Second by Mr. Petrovich. Mr. Petrovich questioned this position to be for all sports, both boys and girls. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the following athletic appointments for the 2016-2017 season. Second by Mr. Spizzirri. Ms. Carricato abstained for a family

member. Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

Name	Position	Salary
Ms. Carol Hollern	Athletic Treasurer	Step 7, \$3,400
Mr. Gene Gregorits	Game Manager	Step 10, \$4,235
Mr. Michael Lupia	Equipment Manager	Step 1, \$2,121
Mr. Joe Spolgi	Athletic Trainer	\$19,506
Mr. Victor Rivera	Athletic Trainer	Volunteer

DESIGNATION OF AGENT

Mr. Petrovich made a motion to approve the Resolution to appointment of Ms. Cynthia Craig as the District's Agent for filing all PEMA assistance applications. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the appointment of Ms. Cynthia Craig as the District's Agent for filing all FEMA assistance applications. Second by Mr. Lewis. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

LAUREL LIFE AGREEMENTS

Mr. Spizzirri made a motion to approve the Agreement between Steelton-Highspire and Manito, Inc. d/b/a Laurel Life Services for Elementary School Transition Classroom, for the 2016-2017 school year. Second by Mr. Petrovich. Ms. Woods questioned how the classrooms would be identified and Mr. Lewis questioned the number of rooms. Mr. Waters stated there will be two in high school and one in elementary. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

Mr. Petrovich made a motion to approve the Agreement between Steelton-Highspire and Manito, Inc. d/b/a Laurel Life Services for Middle School Transition Classroom, for the 2016-2017 school year. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

CAIU OPERATION AND MAINTENANCE AGREEMENT

Mr. Petrovich made a motion to approve the Agreement between Steelton-Highspire and CAIU for the use of classroom space for the 2016-2017 school year. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

**ACKNOWLEDGMENT AND CONSENT TO LEVIN LEGAL GROUP'S
CONCURRENT REPRESENTATION OF MULTIPLE SCHOOL DISTRICTS.**

Mr. Petrovich made a motion to acknowledge and consent to the Levin Legal Group's concurrent representation of the Steelton-Highspire School District and other school districts named as respondents in the matter docketed as 46 MD 2016 in the Commonwealth Court. Superintendent Waters is authorized to execute and return the July 20, 2016 concurrent representation correspondence from the Levin Legal Group. Second by Mr. Spizzirri. Attorney Champion explained the Levin Legal Group would be representing multiple districts. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

APPROVAL OF LEGAL ENGAGEMENT OF INSURANCE DEFENSE COUNSEL

Mr. Petrovich made a motion to approve the July 20, 2016 Engagement Letter approving the Levin Legal Group's representation, insurance defense counsel assigned by the School District's insurer School Claims Service, LLC in the matter of the Pennsylvania Coalition of Public Charter Schools, et al. v. Commonwealth of Pennsylvania, Department of Education and the Secretary of Education, Pedro A. Rivera, et al. Docket Number 46 MD 2016. Second by Mr. Spizzirri. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

HERBERT C. MOORE ASSESSMENT APPEAL

Mr. Petrovich made a motion to approve an expenditure of no more than \$2,000.00, to secure the services of an appraiser in the matter of Herbert C. Moore v. Dauphin County Board of Appeals, Docket Number 2015 CV-9154-TX. This amount will cover the District's pro rata share to hire an appraiser in this appeal. Second by Ms. Elliott. Attorney Champion explained the motion. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

**STEELTON WALNUT, LP C/O PENROSE PROPERTIES SETTLEMENT
AGREEMENT**

Mr. Petrovich made a motion to approval of the Settlement Stipulation and Joint Motion for Agreed Upon Order in Steelton Walnut LP, c/o Pennrose Properties v. Dauphin County Board of Assessment Appeals, Docket No. 2013 CV 10439-TX. Second by Mr. Spizzirri. Attorney Champion explained the motion. Ms. Carricato, Mr. Spizzirri, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov and Ms. Woods voted aye on roll call. (7 ayes, 0 nays, 0 abstention, 2 absent)

REVIEW OF BOARD REPORTS

Financial Report

Financial reports for the General Fund, Cafeteria Fund, Student Activities Fund, Athletic Fund for the month of June and July, 2016 will be brought forward for approval at the August 18, 2016 Legislative Meeting.

Personnel Report

Tenure, supplemental contract appointments and coordinators will be brought forward for approval at the Legislative Meeting on August 18, 2016.

Property and Supplies Report

Facilities usage report for summer and fall 2016 and usage requests will be brought forward for approval at the Legislative Meeting on August 18, 2016. Mr. Petrovich called attention to the December event is scheduled the same day as a basketball game.

Student Activities Report

Fundraiser requests will be brought forward for approval at the Legislative Meeting on August 18, 2016.

Superintendent's Report

Donations and a MOU will be brought forward for approval at the Legislative Meeting on August 18, 2016.

Mr. Waters reported the new teachers will attend New Teacher Induction on Wednesday and Thursday, teachers will begin next week as the new school year is fast approaching.

SPECIAL REPORTS

Athletic Association

Mr. Salov proudly announced the cheerleaders attended camp with championships. Ms. Woods reported the softball teams are not on the athletic schedules, Mr. Waters stated this usually has to be announced later in the year. Ms. Woods asked recognition for all teams to be on the schedules in the future.

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported.

Capital Area IU

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

Mr. Lewis recognized and gave appreciation to Mr. Lehigh working on weekends to cut the grass.

Discipline Committee

There was nothing to be reported.

Budget Committee

Mr. Salov reported on pension reform, House and Senate have no compromise to date concerning pension reform, which is not good news for public schools who face rising PSERS rates. He also reported on basic subsidy figures and the business office with the auditors are confident the single audit will be completed late November. The early draft of the financials reflects a positive expense to revenue position. Basic funding allocations increased \$207,333 from 2015-16.

PUBLIC COMMENT

Mayor Hoerner reported Ms. Kaia Alexia Scott, an 11th grader at Steelton-Highspire, has been voted and sworn in as Junior Council Person.

Mr. Lewis reported the Back to School event is August 20 from 2-6 p.m., all students will receive a book bag filled with supplies, provided by Jordon Hill Foundation.

Ms. Carricato recognized the new Administration staff.

Mr. Waters reported another new staff member will be brought to the board at the next meeting.

ADJOURNMENT

The meeting adjourned at 7:25 p.m. on a motion by Mr. Lewis. Second by Mr. Petrovich. All members voted aye.

Debora Kagarise
Debora Kagarise, Board Secretary