

STEELTON-HIGHSPIRE SCHOOL DISTRICT

PLANNING MEETING

August 7, 2019

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Derek Lewis, Ms. Natalie Bowman, Ms. Karen Harris and Mr. Calvin Johnson

VOTING MEMBERS ABSENT: Ms. Carricato, Ms. Janice Elliott and Ms. Paula Sviben

NON-VOTING MEMBERS PRESENT: Mr. Mick Iskric, Jr., Assistant to the Superintendent, Dr. Travis Waters, Superintendent, Vince Champion, Solicitor, Sam Neidlinger, Kate Gallagher, Terry Martin and Mr. Michael Simonetti, Business Manager.

Attached is a copy of a list of names of the members of the public who were present

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:42 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Ms. Rachel Slade announced there was an Executive Session with discussions on personnel and legal issues.

PUBLIC COMMENT (Agenda Items)

No comment

PRESENTATION

Glenn Getting from Hope World Wide and partnership with HACC to provide Saturday Academy offering tutoring, mentoring, life skills in line with emotional and support services to our students in K-5 grades at SHSD.

FOLLOW UP

Dr. Travis Waters follow up with that Ms. Niedlinger, and Mr. Getting met to discuss how this program would support the students at Elementary School. MOU will be submitted for Board approval at the next meeting with Hope World Wide and SHSD. Mr. Getting clarified that approximately 50 students would be able to benefit from the Saturday Academy staff volunteers.

REVIEW OF BOARD REPORTS

Reports are all listed individually.

PERSONNEL REPORT ACTION ITEMS: Ms. Culpepper

The Administration respectfully recommends that the Board approve the attached Personnel Action Item Report.

Motion by Ms. Culpepper, Second by Mr. Johnson. Mr. Lewis, Ms. Harris, Mr. Johnson, Ms. Bowman, Ms. Slade, and Ms. Culpepper. *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Steelton-Highspire School District Paraprofessional and Secretary Contract beginning July 1, 2019 through June 30, 2023

Motion by Ms. Culpepper, Second by Ms. Harris. Mr. Johnson, Mr. Lewis, Ms. Bowman, Ms. Harris, Ms. Slade, and Ms. Culpepper. *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve Samantha Neidlinger as Acting Elementary Principal at an additional daily rate of \$38.46 from July 22, 2019 through October 20, 2019.

Motion by Ms. Culpepper, Second by Ms. Harris. Mr. Johnson, Mr. Lewis, Ms. Bowman, Ms. Harris, Ms. Slade, and Ms. Culpepper. *(6 ayes, 0 nays, 3 absent)* Motion carried.

FINANCE REPORT: Mr. Johnson

The Administration respectfully recommends that the Board approve the April 2019 Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account

The Administration respectfully recommends that the Board approve the May 2019 Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account

The Administration respectfully recommends that the Board approve the June 2019 Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account

CURRICULIUM: Ms. Bowman

No report at this time

PERSONNEL REPORT: Ms. Culpepper

No report at this time

PROPERTY AND SUPPLIES REPORT: Ms. Carricato

No report at this time

TRANSPORTATION: Ms. Sviben

The Administration respectfully recommends that Board approve the attached bus drivers list from First Students for the SHSD 2019-2020 school year.

The Administration respectfully recommends that Board approve the attached Mid-day off-site transportation agreement with the Capital Are Intermediate Unit to provide mid-day transportation to special needs and early intervention students.

TRANSPORTATION ACTON ITEMS

Field Trip Request

The Administration respectfully recommends that the board approve the Elementary Step Team to attend the UPMC Susquehanna Block Party in Williamsport Pa on August 7, 2019. Motion by Mr. Lewis, Second by Mr. Johnson. Ms. Harris. Mr. Johnson, Mr. Lewis, Ms. Bowman, Ms. Slade, and Ms. Culpepper. (6 ayes, 0 nays, 3 absent) Motion carried.

STUDENT ACTIVITIES REPORT: Ms. Elliott

Fundraisers

The Administrators respectfully recommends that the Board approve the following fundraisers:

Club/Group	Date	Type of Funding
SHSD Playground Committee	9/3/2019-9/17/2019, 11/5/2019-11/19/2019, 2/4/2020-2/18/2020, and 4/7/2020-4/21/2020	T-Shirt Sale
SHSD Playground Committee	9/9/2019-5/29/2020	Smencils (Smelly Pencils) Sales
SHSD Playground Committee	11/18/2019-11/27/2019 and 5/27/2020-6/5/2020	Dress Down Days

PUPIL SERVICES REPORT: Ms. Harris

RSVP

The Administration respectfully recommends that the board approve the MOU between RSVP and SHSD to provide volunteer services to the district

Drayer Athletic Training Agreement

The Administration respectfully recommends that the Board approve the agreement between Drayer Physical Therapy and SHSD to provide supplemental training services

Technology Services

The Administration respectfully recommends that the Board approve the technology services agreement for SHSD from the following vendors:

- Blackboard
- CAIU Barracuda
- CAIU Digital Content
- Population Health Innovations
- Powerschool

UPMC Pinnacle Health Athletic Medical Coverage

The Administration respectfully recommends that the Board approve the MOU with UPMC Pinnacle Health to provide medical coverage during home varsity football games for the 2019-2020 school year. There is no charge for this service.

Penn State Cooperative Extension, Nutrition Links

The Administration respectfully recommends that the Board approve the MOU between the Pennsylvania State University and SHSD for Penn State Cooperative Extension, Nutrition Links to provide nutrition education to the elementary students for the 2019-2020 school year.

SPECIAL PROJECTS REPORTS: Mr. Lewis

No report at this time

SOLICITOR’S REPORT: Attorney V. Champion

No report at this time

SCHOOL BOARD PRESIDENT’S REPORT: Ms. Slade

No report at this time

SUPERINTENDENT REPORT’S: Dr. Waters

Conference Request

The Administration respectfully recommends that the Board approve the following conference request:

Name	Conference	Date	Cost
Elizabeth Skolnicki	ESL/ELD Coordinator Training	8/29-8/30/2019	\$0
Travis Waters	Howard University Urban Superintendents Summit	8/23/2019	\$0

Donations

The Administration respectfully recommends that the Board accept the following donations:

Name	Fund	Amount
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Travis Waters	Steelton-Highspire Step Team	\$10
Steelton Post 420 American Legion	Steelton-Highspire Step Team	\$100
Danette L. Roy	Steelton-Highspire Step Team	\$50
Ryan Lee Mohn Memorial Foundation	Steelton-Highspire Cheerleading Team	\$500

SUB-COMMITTEE REPORTS

Athletic Committee

Mr. Lewis (Chairperson), Mr. Johnson, Ms. Harris, Ms. Carricato

Fall sports starts next week, pocket schedules went to print, and posters should be n next week.

PSBA Representative

Ms. Culpepper

No report

HACC:

Ms. Harris

No report

CAIU

Ms. Bowman

No report

Strategic Planning Committee

Ms. Bowman (Chairperson), Ms. Sviben, Ms. Harris

No report

Buildings and Grounds Committee

Mr. Lewis (Chairperson), Ms. Sviben, Ms. Harris

The new lighting outside of the buildings looks good.

Discipline Committee

Ms. Carricato (Chairperson), Mr. Lewis, Ms. Culpepper

Budget and Planning Committee

Mr. Johnson (Chairperson), Ms. Elliott, Ms. Harris, Ms. Carricato

No report

Policy Committee

Ms. Sviben (Chairperson), Ms. Carricato, Ms. Lewis

Policies are updated

Negotiations Committee

Ms. Culpepper (Chairperson), Ms. Elliott, Mr. Johnson

BOARD ROUND TABLE

Please see attached CAIU Board Highlights

PUBLIC COMMENT

Todd Meledin on behalf of Steelton United is requesting to use the Elementary School Cafeteria for their 5th Annual Pumpkin Painting contest on 10/28/2019. Ms. Slade advise them to submit a facility request and will be voted on at the board meeting.

Ms. Gallagher invited Steelton United to collaborate at the Fall Festival event with the district on 10/23/2019 if they so choose.

Ms. Gallagher explained the Diploma Retrieval Program with Phase 4 for students that don't have behavior problems but have just fell behind in obtaining the required credits to graduate. This program will prevent students from dropping out of school and it will be targeting around 15 students this school year.

Ms. Gallagher will be participating in a Scavenger Hunt team building activity on 8/22/2019 in the Steelton-Highspire community

Ms. Gallagher stated there is the Back-to-School Convivial to be held on 9/11/2019 from 6:00 p.m. – 8:00 p.m. with a 9/11 ceremony to be held at 5:30 p.m. at the Flag pole in the district parking lot.

ADJOURNMENT

Motion by Mr. Johnson, Second by Mr. Lewis. All members present voted yes, meeting adjourned at 7:05 p.m.

Michael Simonetti
Acting Board Secretary