

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD Legislative MEETING

August 23, 2018

MINUTES

VOTING MEMBERS PRESENT: Ms. Joyce Culpepper; Ms. Janice Elliott; Mr. Derek Lewis; Ms. Karen Harris; and Ms. Mary Carricato.

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Ms. Kate Gallagher, Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; and Mr. Michael Simonetti, Business Manager.

CALL TO ORDER

Ms. Joyce Culpepper, Vice President called the meeting to order at 6:41 PM.

PLEDGE OF ALLEGIANCE

PUBLIC COMMENT (Agenda Items)

There were no public comments.

PRESENTATION

The first presentation was by Ms. Karen Devine, PSBA. Ms. Devine gave different descriptions of what PSBA offers to the school districts also she spoke about the mandatory training for school officials. The new person has a year to take 4 hours of mandatory training. The current board members have to do the training once they are reelected. She also mentioned that there is an equity summit coming up at Lebanon Valley College. Ms. Devine is the field rep for our school board members.

FOLLOW UP

No follow up.

CURRICULUM REPORT

Diakon

Mr. Lewis made a motion to approve the contract between Diakon and SHSD for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

New Story

Mr. Lewis made a motion to approve the contract between New Story and SHSD for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

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Curriculum Planning Guide

Ms. Culpepper made a motion to approve the SHSD Curriculum Planning Guide for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Yellow Breeches

Ms. Culpepper made a motion to approve the contract between Yellow Breeches Educational Center, Inc. and SHSD for the 2018-2019 school year. Second by Ms. Harris. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

FINANCE REPORTS

Ms. Carricato made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Harris. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

1. GENERAL FUND

1. Treasurer's Report: The Administration respectfully recommends that the Board approve the following Treasurer's Report:

June 2018	
Balance 6/01/18	\$569,305.04
Receipts	1,662,272.45
Disbursements	1,685,655.64
Balance 6/30/18	\$545,921.85

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1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Reports:

Final approval of June vendor payments in the amount of \$278,612.80 which includes vendor checks #43329 - #43409 and wire payments #984W - #1000W for \$963,932.55. Payroll amount \$443,110.29. There was no transfers out of General Fund.
(ROLL CALL VOTE)

1. **CAFETERIA FUND**

1. Cafeteria Report: The Administration respectfully recommends that the Board approve the following Cafeteria Report:

June 2018	
Balance 6/01/18	\$123,823.96
Receipts	115,138.26
Disbursements	84,134.55
Balance 6/30/18	\$154,827.67

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of June vendor payments in the amount of \$84,134.55 which includes vendor checks #2035-2037. There was no Wire Payments for the Cafeteria for the month of April. There was no transfers out of the Cafeteria Fund.

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1. ATHLETIC FUND

1. Athletic Association Financial Report: The Administration respectfully recommends that the Board approve the following Financial Report:

June 2018	
Balance 6/01/18	\$54,720.51
Receipts	17.16
Disbursements	1,273.81
Balance 6/30/18	\$53,463.86

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report. Final approval of June vendor payments in the amount of \$1,273.81 which includes vendor checks #6797 - #6803. No wire payments this month. No transfers this month for Athletic Fund.

1. STUDENT ACTIVITIES ACCOUNT

1. Student Activities Financial Report: The Administration respectfully recommends that the Board approve the following Student Activities Financial Report:

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June 2018	
Balance 6/01/18	\$31,004.64
Receipts	920.50
Disbursements	4,545.41
Balance 6/30/18	\$27,379.73

1. Accounts Payable/Estimated Expenditures Reports:

The Administration respectfully recommends that the Board approve the following Accounts Payable/Estimated Expenditures Report:

Final approval of June vendor payments in the amount of \$4,545.41 which includes vendor checks #2933 - #2949. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

Athletic Pay Scale

Ms. Carricato made a motion to approve the updated Athletic Pay Scale. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

PERSONNEL REPORT

Personnel Addendum Action Items Report

Ms. Culpepper made a motion to approve the Personnel Addendum Report. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

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PROPERTY AND SUPPLIES REPORT

Facilities Usage

Mr. Lewis made a motion to approve the facility request from PA Dynasty All Stars to use the main gym, aux. gym, locker rooms, cafeteria, kitchen, restroom and main entrance on February 16, 2019. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Mr. Lewis made a motion to for the Steelton Raiders Midget program to stop using the facilities pending the receipt of insurance. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Penn Waste, Inc.

Mr. Lewis made a motion to approve the contract between Penn Waste, Inc. and SHSD for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

TRANSPORTATION REPORT

CAIU for Transportation

Ms. Elliott made a motion to approve the contract between CAIU and SHSD for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

First Student Bus Drivers

Ms. Elliott made a motion to approve the contract between First Student and SHSD for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

STUDENT ACTIVITIES REPORT - ADDENDUM

Fundraiser

Ms. Elliott made a motion to approve the fundraisers on the student report addendum. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

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PUPIL SERVICES REPORT

United Way of the Capital Region

Ms. Harris made a motion to approve the contract between United Way of the Capital Region and SHSD for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

CAIU for ELD/ESL

Ms. Harris made a motion to approve the contract between CAIU and SHSD for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Handbooks

Ms. Harris made a motion to approve the Student Handbook for the Jr./Sr. High School for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Ms. Harris made a motion to approve the Faculty Handbook for the Jr./Sr. High School for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Ms. Harris made a motion to approve the Student Handbook for the Elementary School for the 2018-2019 school year. Second by Mr. Lewis. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Ms. Harris made a motion to approve the Faculty Handbook for the Elementary School for the 2018-2019 school year. Second by Mr. Lewis. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Capital Area Head Start

Ms. Harris made a motion to approve the Addendum to Capital Area Head Start Agreement. Second by Mr. Lewis. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Harrisburg University Lease Agreement

Ms. Harris made a motion to approve the lease agreement between Harrisburg University and SHSD for the 24 month period beginning at the start of the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Vigilance Security

Ms. Harris made a motion to approve the service agreement between Vigilance Security and SHSD starting August 20, 2018 for the 2018-2019 school year. Second by Ms.

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Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

SUPERINTENDENT’S REPORT

Mr. Isrick stated that before he gets started on the report he wanted to update the board about a few things that has been happening the last 2 weeks. Last week we welcomed a group of teachers with the new teacher induction. Today we finished the 3 day professional development conference. Tonight we had kindergarten orientation and we also had 7th grade and new student orientation. Mr. Martin stated that was the best attended event since he has been here. Our football team plays tomorrow night in Newport and our first student day is tomorrow. If you are available you are more than welcomed to come up and help welcome our children back to school.

Conference Request

Ms. Carricato made a motion to approve the following conference request. Second by Ms. Culpepper. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
M Teresa Campbell	Innovative Approaches to Literacy w/ Google Edu	7/11/2018	\$149
Kara Schwenk	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$0
Kathryn Gallagher	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$0
Terry Martin	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$0
Jamee Davis	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$0
Amanda Walk	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$0
Pete Boyajin	MTSS Trainings	9/21/2018, 1/17/2019, 5/13/2019	\$132

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Donations

Mr. Lewis made a motion to approve the following donations. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Name	Fund	Amount
Saint Aloysius Club		\$200.00
Steelton Italian Club		\$200.00
Hoffman Ford	Elementary School	\$100.00
Sons of American Legion		6'x10' flags (2)

AgendaManager

Ms. Harris made a motion to approve the contract between CAIU and SHSD for Agenda Manager Services for the 2018-2019 school year. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Request

Ms. Harris made a motion to approve the request from Jody Yarnevich for a day of uncompensated leave on August 23, 2018. Second by Ms. Carricato. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

Conference Request

Ms. Elliott made a motion to approve the following conference request. Second by Ms. Harris. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

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<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Adrienne Albert	MTSS trainings	9/28/2018, 1/7/2019, 5/13/2019	
Kate Gallagher	SAP Training	10/2-4/2018,	\$375
Vicki Stennett	SAP Training	10/2-4/2018	\$407
Jamee Davis	SAP Training	10/2-4/2018	\$407
Kate Gallagher	Lead Training	10/14/18	

Drayer Physical Therapy Institute

Ms. Carricato made a motion to approve the contract between Drayer Physical Therapy Institute and SHSD for Supplemental Athletic Training Services for the 2018-2019 school year. Second by Ms. Elliott. Ms. Culpepper; Ms. Elliott; Mr. Lewis; Ms. Harris; and Ms. Carricato. Voted aye on roll call. (5 ayes, 0 nays, 4 absent)

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Principal received the team rules from the coaches and I hope we stay on it.

PSBA REPRESENTATIVE

Ms. Culpepper stated that on Saturday she did attend the delegate meeting and she stated that she loved the meeting and it was very informative. Also we as the school district is not out there going through stuff by ourselves. I am just waiting for conference in November.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUIDLINGS AND GROUNDS

There was nothing to be reported.

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DISCIPLINE COMMITTEE

There is nothing to report.

BUDGET PLANNING

There is nothing to report.

POLICY

There is nothing to report.

NEGOTIATIONS

Teacher's contract is final now we will start the AFSCME negotiations.

PUBLIC COMMENT (ANY TOPIC)

Mr. Martin stated that he is excited for this year and last year one of my goals was to recognize students who do well on their testings. We will have different games at different bench marks.

Mr. Simonetti stated that as a follow up to Mr. Johnson, we did pay 1st Student.

Back to school carnival is September 13, 2018 5:30-7:30 pm and Friday night lights will be September 7, 2018 and it starts at 6:00 am.

ADJOURNMENT

The meeting adjourned at 7:31 PM on a motion by Mr. Lewis. Second by Ms. Carricato. All members present voted yes and the motion carried.

ShaQuita Burton
ShaQuita Burton, Acting Board Secretary