

Steelton, Pennsylvania
April 3, 2017

The Steelton-Highspire School Board met on the above date for the purpose of planning and developing the agenda for the regular meeting of April 13, 2017 with the following members present: Ms. Mary J. Carricato, President; Mr. Robert Spizzirri, Vice President; Ms. Natalie Bowman; Ms. Janice Elliott; Mr. Derek Lewis; Mr. Samuel Petrovich; Mr. John Salov; Ms. Rachel M. Slade and Ms. Natasha Woods. Also present were Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Ms. Sheri Woodall, High School Principal; Mr. Scott Smith, Elementary Principal and Ms. Debora Kagarise, Board Secretary.

Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 6:30 PM

The meeting opened with the "Pledge of Allegiance to the Flag".

MOMENT OF SILENCE

Ms. Carricato requested a moment of silence in the passing of alumnae Ms. Jackie Moore-Wright and Ms. Emma Kepp Malatestinic.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Carricato announced an Executive Session was held prior to tonight's meeting to discuss personnel and litigation.

PUBLIC COMMENT (Action Items)

Mr. Brad Gebhart, Hamilton Health Center, brought his request for facilities usage to the board. Hamilton Health and Dauphin Co. Dept. of Drugs and Alcohol are joining together for a family health event on May 13, from 8:00 to 4:00. Mr. Gebhart spoke about the event to take place at Cottage Hill from 10:00 AM to 2:00 PM with bounce houses and vendor tents. He reported they have hired four constables to handle security and submitted his liability insurance rider to the board president. Ms. Kagarise reported they have spoken with Mr. Waters regarding placing tents and bounce houses on the field. Ms. Carricato informed Mr. Gebhart the rider will need to be revised to show Steelton Highspire School District as the certificate holder. Mr. Gebhart agreed to have it revised.

PRESENTATIONS

Mr. John Bonawitz, BSSF, presented the financial statements of the auditors report for the district. Mr. Bonawitz distributed audit report binders to board members providing details of his findings. Mr. Bonawitz gave the district a "clean opinion" audit.

Ms. Cynthia Craig, Mr. Michael Simonetti and Mr. Shane Reigert gave a power point presentation on the preliminary budget with supporting handouts. The presentation gave a review of anticipated costs of salaries, PSERS, health care, cash flow, revenues, grants, and future plan projections. Ms. Craig suggests a tax increase in order to move forward and not repeat past year practices.

FOLLOW UP

Mr. Waters gave an explanation for the record, of a motion the board approved in the March 6, 2017 board meeting regarding the resignation date of Ms. Vaupel, School Nurse. The motion had been changed at the meeting from effective date of March 31 to until a replacement is filled or April 23, whichever comes first. Due to technical difficulties causing no recording to be available, communication with Ms. Vaupel was in error.

ACTION ITEMS

Mr. Salov made a motion to approve the request from Hamilton Health Center and Dauphin County Department of Drugs and Alcohol to hold their event at Cottage Hill on May 13, 2017 from 10:00 AM to 2:00 PM. Second by Mr. Lewis. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the appointment of Mr. Brian Hill to the position of LTS Third Grade, effective March 17, 2017 until the end of the school year, at a rate of \$150.00 a day. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the appointment of Ms. Paula Twombly, as a Day-To-Day Substitute for the 2016-2017 school year at a rate of \$100.00 a day. Ms. Twombly is PA certified in Elementary PK-4 and Special Ed PK-8. Second by Ms. Woods. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve Mr. Vartez Little as a Day-to-Day substitute teacher for the 2016-2017 school year. Mr. Little has an Emergency Permit. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Slade made a motion to approve the request from Ms. Brooke Conjar for intermittent F.M.L.A. from March 2017 until March 2018. Second by Mr. Spizzirri. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Mr. Spizzirri made a motion to approve the following athletic appointments, effective March 1, 2017, for the 2016-2017 baseball season. Second by Ms. Slade. Ms Carricato questioned if coaches, to split salary, signed off as agreement. Ms. Woodall and Mr. Waters reported Mr. Ward is a volunteer and Mr. Long has signed off. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

- Mr. Rockie Long, Asst. Varsity Baseball Coach, Step 1, \$725.00 (Asst. Coaches split \$1450.00)
- Mr. John McFall, Volunteer Assistant Varsity Baseball Coach
- Mr. Larry Rock, Volunteer Assistant Varsity Baseball Coach

Ms. Slade made a motion to approve the appointment of Mr. Brandon Ward, Volunteer Baseball Asst. Varsity Coach for the 2017 baseball season. Second by Mr. Spizzirri. Mr. Petrovich questioned approval as a volunteer then later be approved as a paid coach. Mr. Waters explained all clearances are not complete and he signed waiver as a volunteer. Mr. Petrovich was concerned about retro pay when he is approved as paid coach. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Woods made a motion to approve the following fundraisers. Second by Ms. Elliott. Ms. Woods reported the second fundraiser for the band boosters was held on April 1. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

<u>Club/Group</u> <u>Contact</u>	<u>Date</u>	<u>Type of Funding</u>
Softball <i>K. Schwenk /S. Erdman</i>	March	Sub sale (jackets/uniforms and equipment for team)
Softball <i>K. Schwenk /S. Erdman</i>	March	Coupon books (jackets/uniforms and equipment for team)
Band Boosters <i>A. Neal</i>	March 11 & TBA	2 Pancake Breakfasts St. Peter's Lutheran and St. John's Lutheran
Band Boosters <i>A. Neal</i>	March	Spirit Wear
Class of 2020 (9 th gr) <i>K. Schwenk</i>	March 20-24, 2017	Spirit Week (field trip)
Roller Football/Cheerleaders <i>R. House</i>	March 27, 2017	Commemorative Books
Class of 2020 (9 th gr) <i>K. Schwenk</i>	March-April	Frozen cookie dough
Class of 2020 (9 th gr) <i>K. Schwenk</i>	March –April	Teacher "jail" <i>Students donate money to put a teacher in "jail" for one period. Participating students get the opportunity to engage in activity outside with other</i>

		<i>teachers, while teacher in "jail" stays in the building w/ students who do not participate.</i>
Class of 2018 (Jr. Class) <i>R. House/E. Drayer</i>	March – May	Tie Dye Clothing Sale
1 st Grade <i>J. Cree</i>	April	Roller Pride Rubber Wristbands (end of year activities)
Class of 2020 (9 th gr) <i>K. Schwenk</i>	April	R&K Sub/pretzel sandwich sale
Class of 2018 (Jr. Class) <i>R. House/E. Drayer</i>	April	Cherrydale Candy
Softball <i>K. Schwenk</i>	April – May, 2017	Joe Corbi's Pizza & other items
Elementary Autism <i>S. Tursunovic</i>	April 4-28, 2017	Autism Awareness Ribbons (field trip to Lake Tobias)
2 nd Grade <i>A. Ackley</i>	April 4-18, 2017	R&K Sub (field trip)
Kindergarten <i>S. Vorkapich</i>	April 5-18, 2017	R&K Sub/pretzel sandwich sale (year end activities)
Elementary Student Council PBIS prizes <i>N. Esposito</i>	April 10-21, 2017	Plastic eggs w/ prizes inside
Roller Cheerleaders <i>R. House</i>	April 18, 2017	Coupon Books
Roller Cheerleaders <i>R. House</i>	April 29, 2017	Olive Garden Fundraiser
Class of 2018 (Jr. Class) <i>R. House/E. Drayer</i>	May 6, 2017	Vendor Event
Roller Cheerleaders <i>R. House</i>	May 8, 2017	Joe Corbi's Pizza (other items)
Roller Cheerleaders and Class of 2018 (Jr. Class) <i>R. House</i>	May 8, 2017	Roller gear

Mr. Spizzirri made a motion to approve the Steelton Borough Council's request to hold the annual Easter Egg Hunt on Saturday, April 15, 2017 from 10:00 to 11:00 A.M. in the fields by the baseball field and softball fields. Second by Ms. Slade. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

Ms. Woods made a motion to approve the following conference request. Second by Ms. Elliott. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Ms. Natalie Harris-Slade	PaTTAN training Autism Support, Harrisburg	March 15-17, 2017	0

Mr. Joseph Davis	Project Learning Tree Educator, Kings Gap Envir. Ed Center, Carlisle	March 24, 2017	\$20.00 + cost of sub
Ms. Nicolle Esposito	Mental Health First Aid, Wellspan Philhaven, Mt. Gretna	April 13, 2017	Cost of sub

Mr. Spizzirri made a motion to approve the following Sponsorship Agreement with The Harrisburg Area Community College (HACC) amending the annual contribution five (5) years. Second by Mr. Salov. Ms. Carricato, Ms. Bowman, Ms. Elliott, Mr. Lewis, Mr. Petrovich, Mr. Salov, Ms. Slade, Mr. Spizzirri and Ms. Woods voted aye on roll call. (9 ayes, 0 nays, 0 abstention, 0 absent)

REVIEW OF BOARD REPORTS

Curriculum Report

Two hour delay for Keystone Exams will be brought forward for approval at the Legislative Meeting on April 13, 2017. Ms. Carricato reported a change of the cost in the agenda per class is \$125.00 and after registration the cost is \$150.00 per class. Mr. Lewis wanted clarification as the costs not being reimbursed.

Financial Report

Financial reports for February and March 2017 General Fund, Cafeteria Fund, Student Activities Fund and Athletic Fund; the 2017-2018 Heating Oil and Electric awards will be brought forward for approval at the Legislative Meeting on April 13, 2017.

Personnel Report

FMLA requests to return to work requests, Athletic job descriptions and appointments will be brought forward for approval at the Legislative Meeting on April 13, 2017.

Property and Supplies Report

Facilities Usage Report and required requests will be brought forward for approval at the Legislative Meeting on April 13, 2017.

Transportation Report

Field trip requests will be brought forward for approval at the Legislative Meeting on April 13, 2017. Ms. Carricato reported the band trip to Ohio has been cancelled and a revised location is on the agenda.

School Board President's Report

Ms. Carricato invited everyone to two events, the Mayors and County Recognition Day on Tuesday, April 4 at 2:45 in the HS cafeteria and the Title I night at St. Peters Lutheran Church, Highspire on April 6 from 6:00-7:30 PM.

Superintendent's Report

2017-2018 School Year calendars, Board Policy, Student expulsion, conference requests and acceptance of donations will be brought forward for approval at the Legislative Meeting on April 13, 2017.

Mr. Waters announced congratulations are in order for students Briana Keller, Jhancarlos Quiles, Shayla Gessler and Janiece Cunningham for earning third place at the Capital Area Science and Engineering Fair.

SPECIAL REPORTS

Athletic Association

Mr. Spizzirri and Mr. Waters reported the next meeting will be April 12 at 6:00 PM.

PSBA Representative

There was nothing to be reported.

Capital Area IU

There was nothing to be reported.

HACC

There was nothing to be reported.

Strategic Planning

There will be a meeting scheduled for improvement plans.

Buildings and Grounds

Mr. Lewis would like to discuss the field house at the athletic association meeting before bringing to the board.

Discipline Committee

There was nothing to be reported.

Budget Committee

Mr. Salov announced Ms. Craig and team did a good job with their presentation on the budget.

Policy Committee

There was nothing to be reported.

PUBLIC COMMENT

Ms. Denise Sviben, 2484 S. 2nd St., Steelton brought her concerns to the board regarding district's zero policy on bullying, behavior of children and suggested communication and including parents. She also brought her questions on cyber school application procedures.

ADJOURNMENT

The meeting adjourned at 8:00 PM on a motion by Mr. Lewis. Second by Mr. Spizzirri. All members voted aye.

Debra Kagarise
Debra Kagarise, Board Secretary