

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

**VOTING MEMBERS PRESENT:** Ms. Janice Elliott; Ms. Joyce Culpepper; Mr. Derek Lewis; Ms. Danae House; Ms. Natalie Bowman; Ms. Karen Harris.

Attached is a copy of a list of names of the members of the public who were present

**NON-VOTING MEMBERS PRESENT:** Ms. Kate Gallagher, Mr. Scott Smith, Mr. Travis Waters, Superintendent; Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Mr. Michael Simonetti, Business Manager; and Ms. Nikki Moore, District Accountant.

**CALL TO ORDER**

Ms. Rachel Slade, President called the meeting to order at 6:30 PM.

**PLEDGE OF ALLEGIANCE**

**PUBLIC COMMENT (Agenda Items)**

There were no public comments.

**PRESENTATION**

The first presentation was from Central Penn Piranha, by Steve Gerhart. Mr. Gerhart stated that this is a minor/semi-pro football team. He started this team back in the 1990's and the team did well for years. They have been around but would like to start back up again this season. They are asking to use the field July 21, 2018 to play a game at the SHSD football field. The concession stand will be ran by the Band boosters. He also stated they could provide their own security and certificate of insurance.

Mr. Lewis made a motion to allow the Central Penn Piranhas to use the facility as long as they complete all the necessary paperwork that the school district request. Second by Ms. House. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

The second presentation was given by Mr. Simonetti and Ms. Nikki Moore, they presented the 2018-2019 budget. The presentation gave a financial forecast for the next 4 years. The revenues are under the expenses for the 19-20, 20-21 years. We are requesting a .75 increase in the mileage. Over the last few years we had missed out \$287,000 of revenues due to not increasing mileage. PSERS have changed drastically in the 5 year projection which is costing the SHSD more money and because the property values are going down we have to raise taxes. Mr. Simonetti spoke about several topics in reference to different estimates, tuitions, transportation cost, and salaries that will affect the school district. We will vote on the budget next month.

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

**FOLLOW UP**

Mr. Waters mentioned the PSBA meeting that was attended by several board members. He stated that the meeting was productive and that one of the appointments was missed, but they did get to meet with Representative Kim, Senator Fulmar, and a meeting with Jordan Harris from Philadelphia. I emailed him today and thanked him for meeting with us and he did state they he would be sending a letter to see if we can get the \$1 million dollar grant for education funding. Also he spoke with Senator Fulmar and his chief of staff stated that he will be pushing for us as well.

**BOARD MINUTES FOR FEBRUARY**

Mr. Lewis made a motion to accept the February Planning Meeting Minutes. Second by Ms. Elliott. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Ms. Bowman made a motion to accept the February Legislative Meeting Minutes. Second by Ms. Harris. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

**FINANCE REPORTS**

Ms. House made a motion to approve the 2017-2018 budget transfers. Second by Mr. Lewis. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Ms. House made a motion to approve the 2018-2019 Capital Area Intermediate Unit General Operating Budget. Second by Ms. Elliott. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

Ms. House made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Elliott. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD Legislative MEETING

April 18, 2018

AGENDA

1. GENERAL FUND

1. Treasurer's Report:

March 2018	
Balance 3/01/18	\$1,581,689.43
Receipts	887,715.06
Disbursements	1,995,417.25
Balance 3/31/18	\$473,987.24

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$620,073.94 which includes vendor checks #42941 - #43071 and wire payments #900W - #922W for \$976,209.83. Payroll amount \$399,133.48. There was a wire transfer in the amount of \$80,000.00 into the General Fund from the Cafeteria Fund.

CAFETERIA FUND

1. Cafeteria Report:

March 2018	
Balance 3/01/18	\$161,039.68
Receipts	10,797.60
Disbursements	167,892.00
Balance 3/31/18	\$3,944.50

1. Accounts Payable/Estimated Expenditures Reports:

Accounts Payable/Estimated Expenditures Report:

Final approval of March vendor payments in the amount of \$82,490.08 which includes vendor checks #2026-2029. Wire payment for Cafeteria Fund this month are

FINANCE REPORT continued

\$5,402.43, #903W. There was a wire transfer in the amount of \$80,000.00 from the Cafeteria Fund to the General Fund.

1. ATHLETIC FUND

1. Athletic Association Financial Report:

March 2018	
Balance 3/01/18	
Receipts	
Disbursements	
Balance 3/31/18	

1. Accounts Payable/Estimated Expenditures Reports:

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

Final approval of March vendor payments in the amount of \$3,423.47 which includes vendor checks #6750 - #6755. No wire payments for Athletic Fund this month. No transfers this month for Athletic Fund.

1. **STUDENT ACTIVITIES ACCOUNT**

1. Student Activities Financial Report:

March 2018	
Balance 3/01/18	\$40,
Receipts	10,0
Disbursements	7,79
Balance 3/31/18	\$42,

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$7,795.33 which includes vendor checks #2875 - #2884. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

**CURRICULUM REPORT**

Ms. Elliott made a motion to approve the following Junior/Senior High School Summer School Program. Summer School will begin classes on June 25, 2018 and run through August 2<sup>nd</sup> 2018. Dates of attendance will be Monday through Thursday with July 4<sup>th</sup> and 5<sup>th</sup> as a holiday. Students registering for summer school by June 21<sup>st</sup> at 3:00 p.m. will pay a nonrefundable \$125 per class. Students registering after June 21<sup>st</sup> will pay a late registration nonrefundable price of \$150 per class. Second by Ms. Bowman. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

**PERSONNEL REPORT**

**Resignation**

Ms. Culpepper made a motion to approve the resignation from James Flynn, Facility I Worker, effective April 16, 2018. Second by Ms. Bowman. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

**Appointment**

Ms. Culpepper made a motion to approve the appointment of Ms. Nicole Mehalick, to the position of Part-Time Facility I Worker, with a pay rate of \$10.00/hour, effective April 23, 2018. Second by Ms. Harris. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

**TRANSPORTATION REPORT**

**FIELD TRIPS**

**THE FOLLOWING IS INFORMATION ONLY – NO ACTION NECESSARY**

Field trips under 50 miles fall under the board travel policy not requiring board approval.

<b>Date</b>	<b>Students and Teachers</b>	<b>Location</b>
4/9/2018	4 <sup>th</sup> -6 <sup>th</sup> Grade Student Council	Speranza Dog Rescue, Mechanicsburg, PA
4/26/2018	Aquaponics Science Fair Winners	Bloomsburg University
4/26/2018	Aquaponics Students	Longwood Gardens
5/11/2018	MS/HS Concert Band	Hershey Band

**STUDENT ACTIVITIES REPORT**

**FUNDRAISERS**

Ms. Elliott made a motion to approve the following fundraisers. Second by Ms. Bowman. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

<b><u>Club/Group</u></b>	<b><u>Date</u></b>	<b><u>Type of Funding</u></b>
4 <sup>th</sup> Grade Activity Account	March-April	T-shirt Sale
Class of 2019	Family Movie Night	April 27, 2019

**Student Activity Manual**

Ms. Elliott made a motion to approve the Student Activity Manual. Second by Mr. Lewis. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

**SPECIAL PROJECTS REPORT**

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

No items at this time.

**SCHOOL BOARD PRESIDENT’S REPORT**

No items at this time.

**SUPERINTENDENT’S REPORT**

**Conference Request**

Ms. House made a motion to approve the following conference. Second by Mr. Lewis. Ms. Elliott; Ms. Culpepper; Mr. Lewis; Ms. House; Ms. Bowman; Ms. Harris. Voted aye on roll call. (6 ayes, 0 nays, 3 absent)

<b><u>Name</u></b>	<b><u>Conference</u></b>	<b><u>Date</u></b>	<b><u>Cost</u></b>
Hilary Snyder	LETRS: Module 8 Assessment and Prevention	5/2/2018 and 5/10/2018	\$0
Scott Smith	PIL Training	5/10-11/2018	\$0
Nicolle Esposito	2018 PA PBS implementers forum	5/22-23/2018	\$339
Megan Byrnes	2018 PA PBS implementers forum	5/22-23/2018	\$0
Denise Galinac	2018 PA PBS implementers forum	5/22-23/2018	\$339

**Summer Office Hours**

Ms. House made a motion to accept the following adjustment of summer office hours to 7:00 A.M. to 4:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 15 to August 10, 2017. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements. Second by Mr. Lewis. Ms. Harris, Mr. Lewis, Mr. Johnson, Ms. Bowman, Ms. Culpepper, Ms. House and Ms. Slade voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

**SPECIAL REPORTS**

**ATHLETIC ASSOCIATION**

April 30, 2018 meeting at 5:00 pm.

**PSBA REPRESENTATIVE**

There was nothing to be reported.

**HACC**

There was nothing to be reported.

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**BOARD Legislative MEETING**

**April 18, 2018**

**AGENDA**

**CAIU**

As I stated last week the winners of competition will be going again at the end of this month.

**STRATEGIC PLANNING**

Ms. Bowman and Ms. House will meet with Mr. Waters this upcoming week to meet to make plans.

**BUILDINGS AND GROUNDS**

Nothing to report

**DISCIPLINE COMMITTEE**

Nothing to report

**BUDGET PLANNING**

Presentation was given to the board and we will have the budget up for a vote next month.

**POLICY**

We are waiting for the policy manual. Mr. Waters stated he will be bringing policy to the meeting. Questions were also asked about discussing policies and consequences for breaking rules and procedures.

**NEGOTIATIONS**

Still in negotiations with teachers and the next meeting is April 24, 2018. Mr. Waters will be sending out some language.

**PUBLIC COMMENT (ANY TOPIC)**

None

**ADJOURNMENT**

The meeting adjourned at 8:00 PM on a motion by Mr. Culpepper. Second by Ms. Bowman. All members present voted yes and the motion carried.

*ShaQuita Burton*

ShaQuita Burton, Acting Board Secretary