

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

VOTING MEMBERS PRESENT: Ms. Mary Carricato, Mr. Derek Lewis, Ms. Rachel Slade; Ms. Janice Elliot, Ms. Paula Sviben, and Ms. Joyce Culpepper

Attached is a copy of a list of names of the members of the public who were present

NON-VOTING MEMBERS PRESENT: Mr. Vincent Champion, School Solicitor; Mr. Mick Iskric, Jr., Assistant to the Superintendent; Ms. Megan Byrnes, Elementary School Principal; ShaQuita Burton, School Board Secretary; and Mr. Michael Simonetti, Business Manager.

CALL TO ORDER

Ms. Rachel Slade, President called the meeting to order at 6:35 PM.

PLEDGE OF ALLEGIANCE

EXECUTIVE SESSION

Announcement of Executive session to talk about Personnel

PUBLIC COMMENT (Agenda Items)

No comment

PRESENTATION

The first presentation was by Ms. Dorothy Schaffer, behavior specialist, presented about applying for one or two facility dogs. These dogs will help with a lot of trauma that our students go through and come from. A facility dogs are dogs taken as puppies and put into a foster home. The foster home parent works with a certain company to help train the dog to go into facilities to work with children. These dogs are not pets first or have another owner. We have over 800 children in our school and a lot of the children reacted well when we had a dog visit our school. Although at first we thought of one dog but with our size we would like to get 2 dogs. Sadie Kinnary offered to apply for a dog as well. Both dogs are assigned to a handler, the dog will go him with the handler. They have a certain process that has to take place including interviews, trainings, and we need to have other handlers in the school. The cost for the dogs will be about \$8,000 which will include, training, food, shots, etc. Mr. Champion stated that if approved his company will pay for 1 dog.

Mr. Lewis made a motion to authorize Ms. Schaffer to apply for the facility dogs. Second by Ms. Elliott; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

FOLLOW UP

Mr. Waters stated that he wanted to talk about the budget and some of the emails that were going around. Although he gave out some handouts, he also received a document from the IU, who compiles all the information that was being discussed. We did receive the information but not until today. Some of the information I wanted to discuss was the proposed budget was given to the school district. I understand the concerns of raising taxes, but we are on this hamster wheel. A few years ago we had a representative come in about 2 years ago, and he came up with a 5 year budget that would tell if the district was solvent or insolvent. The tax increase is what we need because we were supposed to increase every year and we have not increased every year and when we did increase the tax it was not the amount that was presented. We need a fund balance to help pay for different issues that may come during the year that was not planned. The second item was the salaries, the spreadsheet at your seats will show you the different salaries across this area, and our school district is highlighted in blue. There is different size districts, in different areas, and similar positions. Also we did change the salaries and increased many of our administration positions, just so we could be competitive and lower our turnover rates. Some state that smaller school districts should make less, but being a smaller school district we have people doing several task that are typically broke out and outsourced underneath them at other school districts. The third topic was about changing the Steelton reputation, but it's hard to change the reputation if we are not changing the end product of the students, which includes changing the education issues we have. Lastly, we are changing the different avenues to save money and improve the educational product. In November and December we brought in Laurel Life to help with behavior in classrooms. The behavior in the classrooms are effecting are children education, some of the issues disrupts are classes. Therefore we were looking at trauma classes that would help with the children who have mental health issues. We went to Middletown and looked at their trauma classes so we are looking at establishing trauma classes. We decided in elementary school to take several of our heavy hitters and develop trauma classes. By taking these children out of the classrooms it was able to help the children in the classrooms actually learn. What I would like to is take some of the positions that we are not replacing and develop trauma classes and develop our own system similar to Laurel Life, but that we run in house and we will save \$259,000. Which will help us fund a Math Coach and a Special Education Facilitator. We are proposing to pay the trauma teachers an extra \$150/pay and a specialist \$200/pay. We would have to pay the para professional an extra \$1.00/hour.

CURRICULUM REPORT

No report

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

FINANCE REPORTS

Ms. Carricato made a motion to approve the below Finance Report which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

FINANCE REPORT

1. **GENERAL FUND**

2. Treasurer's Report:

January 2019	
Balance 1/01/19	\$1,983,610.27
Receipts	2,076,196.61
Disbursements	4,022,869.51
Balance 1/31/19	\$36,937.37

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$1,171,663.24 which includes vendor checks #44309 - #44473 and wire payments #1151W - #1169W for \$2,439,279.45. Payroll amount \$411,926.82. There was no transfers out of General Fund. There was journal entries out of the General Fund.

1. **CAFETERIA FUND**

2. Cafeteria Report:

January 2019	
Balance 1/01/19	\$201,752.36
Receipts	84,318.22
Disbursements	79,564.52
Balance 1/31/19	\$206,506.06

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$79,564.52 which includes vendor checks #2053-2057. There was no Wire Payments for the Cafeteria for the month of January. There was no transfers out of the Cafeteria Fund.

1. **ATHLETIC FUND**

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

2. Athletic Association Financial Report:

January 2019	
Balance 1/01/19	\$18,630.60
Receipts	4,026.14
Disbursements	9,092.25
Balance 1/31/19	\$13,564.49

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$9,092.25 which includes vendor checks #6938 - #7006. No wire payments this month. No transfers this month for Athletic Fund.

1. **STUDENT ACTIVITIES ACCOUNT**

2. Student Activities Financial Report:

January 2019	
Balance 12/01/19	\$25,239.81
Receipts	4,483.33
Disbursements	2,281.97
Balance 12/31/18	\$24,441.67

1. Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$2,281.97 which includes vendor checks #2995 - #3000. No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund.

2019-2020 Preliminary Budget

Ms. Carricato made a motion to approve the 2019-2020 Preliminary Budget. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (3 ayes, 3 nays, 3 absent) the motion was a tie so the motion was voided.

2019-2020 Athletic Budget

Ms. Carricato made a motion to approve the 2019-2020 Athletic Budget. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Senate Bill 34 and House Bill 526

Ms. Carricato made a motion to approve the 2019-2020 Athletic Budget. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

2019 Cyber Charter Resolution

Ms. Carricato made a motion to approve the 2019-2020 Athletic Budget. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Property and Supplies Report

Facilities Usage

Ms. Carricato made a motion to approve the facility request from the Capital Rebirth to use the high school gym May 18th and 19th, 2019 for the alumni basketball tournament. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Family Sports Association to use the grounds outside of the auxiliary gym, the auxiliary gym when it rains, high school football field, scoreboard, press box, concession stand, restrooms, and refrigeration units on several different dates between May 13, 2019 to October 25, 2019, the list of dates have been submitted for the youth cheerleading and football practices and games. (Certain stipulations are outlined in the request and the request form is available to view). Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Roller Wrestling Club to use the high school gym April 20th, 2019 for a wrestling clinic. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Roller Wrestling to use the high school gym May 4th, 2019 for the Corn Hole Tournament. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Pennsylvania State University to use the elementary cafeteria and gymnasium November 2nd, 2019 for the cancer education. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Family Sports Association to use the high school gym and the football field March 30th, 2019, April 6th, and 13th, 2019 for youth football camps. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

Ms. Carricato made a motion to approve the facility request from the Family Sports Association to use the elementary gym on April 27, 2019 for a youth cheer camp. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from the Family Sports Association to use the football field on June 22, 2019 for a youth football camp. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Carricato made a motion to approve the facility request from Julian Dorsey to use the media center May 10, 2019 from 6:00 – 8:00 pm. Second by Ms. Elliot; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

TRANSPORTATION REPORT

Ms. Sviben made a motion to approve the field trip request for the Concert Band students to travel to Dorney Park on May 10, 2019. Second by Ms. Carricato; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

Ms. Sviben made a motion to approve the field trip request for the High School Journalism class to travel to Newseum in Washington, DC on May 22, 2019. Second by Mr. Lewis; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

STUDENT ACTIVITIES REPORT

Fundraiser

Ms. Carricato made a motion to approve the fundraisers on the student report. Second by Ms. Elliott; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

PUPIL SERVICES REPORT

Chambersburg Area School District

Mr. Lewis made a motion to approve the MOU between Chambersburg Area School District and SHSD as the host school in response to an incident at the Three Mile Island Nuclear Generating Station during hours when schools are in session. Second by Ms. Carricato; Ms. Sviben, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent) the motion carried.

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

SPECIAL PROJECTS REPORT

Nothing at this time to report.

SOLICITOR'S REPORT

Nothing at this time to report.

SCHOOL BOARD PRESIDENT'S REPORT

Nothing at this time to report.

SUPERINTENDENT'S REPORT

Conference Request

Ms. Carricato made a motion to approve the following conference request. Second by Ms. Elliott; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

Name	Conference	Date	Cost
Kimberlee Markham	Making Connections Services and Supports for Immigrant and Refugee Students and Families	3/22/2019	\$157
Elizabeth Skolnicki	Making Connections Services and Supports for Immigrant and Refugee Students and Families	3/22/2019	\$157
Joseph Spogli	Juniata College Sport Performance Conference	June 21-22, 2019	\$385
Elayne Thomas	Wilson Reading System (WRS)	May 20-22, 2019	\$650

Donations

Ms. Carricato made a motion to approve the following donations. Second by Mr. Lewis; Ms. Harris, Ms. Carricato, Mr. Lewis, Ms. Elliot, Ms. Culpepper, and Ms. Slade. (6 ayes, 0 nays, 3 absent)

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

Name	Fund	Amount
The Hall Foundation	Grant for a graduating senior entering college in the Fall of 2019	\$2,000
Amy S Parler	Kindergarten Class	\$225
First Student	Earth Day and Teen Trash Challenge	Donated A Bus

SPECIAL REPORTS

ATHLETIC ASSOCIATION

There was nothing to be reported.

PSBA REPRESENTATIVE

Advocacy Day at the State Capital April 29, 2019 8:00 am – 3:30 pm, you must register through PSBA.

HACC

There was nothing to be reported.

CAIU

There was nothing to be reported.

STRATEGIC PLANNING

There was nothing to be reported.

BUILDINGS AND GROUNDS

There was nothing to be reported.

DISCIPLINE COMMITTEE

There was nothing to be reported.

BUDGET PLANNING

Working on it.

POLICY

There was nothing to be reported.

STEELTON-HIGHSPIRE SCHOOL DISTRICT

BOARD LEGISLATIVE MEETING

April 17, 2019

MINUTES

NEGOTIATIONS

Meeting next week.

PUBLIC COMMENT (ANY TOPIC)

There is a TMI drill scheduled for May 7, 2019, you will hear sirens and it starts at noon.

ADJOURNMENT

The meeting adjourned at 8:39 PM on a motion by Ms. Carricato. Second by Ms. Sviben. All members present voted yes and the motion carried.

ShaQuita Burton
ShaQuita Burton, Acting Board Secretary