

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

May 12, 2021

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Ashley Ward-McMullen, Mr. Derek Lewis, Mr. Micheal Wanner, Ms. Karen Harris, and Mr. Leonard Garfield (virtual)

VOTING MEMBERS ABSENT: Ms. Hudaya House and Ms. Karen Harris (left early)

NON-VOTING MEMBERS PRESENT: Dr. Travis Waters, Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Armstead, Elementary Principal and Mr. Michael Simonetti, Business Manager/Board Secretary

CALL TO ORDER

Ms. Slade, President called the meeting to order at 6:05 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

No Executive session was held

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

American Red Cross

Presenters: Ms. Wendy Jackson-Dowe and Ms. Laura Burke, spoke to the programs and services they provide to communities with over 900 volunteers in 8 counties with 90% of their work force being volunteers. Handouts were given that outlines all services and programs they could offer to students and families in the districts.

2021-2022 SHSD Operational Budget

Presenters: Mr. Simonetti and Ms. Lynn Grunert, handouts were given to board members with the review all aspects of the budget and answered questions. Looking at making a change in financial software with E-Finance which is part of PowerSchool software we currently use already for student data.

Youth Activities

Presenters: Dr. Waters and Mr. Iskrac

- Youth need feeder programs to be engaged in sports or other activities in the community and school
- Partner with the Borough to work in how to improve programs, activities, funding and oversite with everything with schools and in the community; by combine the Athletic Director position with a Borough position to oversee programs, funding
- Wants to present this idea to Steelton Borough as a combined position

FOLLOW UP

Dr. Waters discussed the following:

- Addressing academics for students who are behind in learning
- Infrastructure issues with buildings, Cottage Hill and bleachers in High School Gym are not compliant
- Prom is Friday, May 15, 2021
- Cultural Fest is on May 20, 2021
- 2021 Graduation will be held in the High School Gymnasium on June 3, 2021

APPROVAL OF MINUTES

The Administration respectfully recommends that the Board approve the **April 14, 2021 Legislative Meeting Minutes.**

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Wanner, Mr. Lewis, Mr. Garfield, Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

Finance Report

The Administration respectfully recommends that the Board approve the **April 2021** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Mr. Lewis, Ms. Culpepper, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

2021-2022 SHSD Operational Budget

The Administration respectfully recommends that the Board approve the attached proposed Steelton-Highspire School District 2021-2022 Operational Budget. The proposed budget will be posted on the district website for 30-days.

Motion by Mr. Johnson, Second by Mr. Wanner; Ms. Ward-McMullen; Mr. Lewis, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the updated Financial Services Administrator job description.

Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Johnson, Mr. Lewis, Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Assistant Business Manager job description.

Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Johnson, Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the Personnel Report. Motion by Ms. Culpepper, Second by Mr. Garfield; Mr. Johnson, Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached 2021 High School Summer School Academy staff. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached 2021 High School Summer Committee staff to work on curriculum. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Spring Sport Track and Field Volunteer for the 2020-2021 school year. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 1 abstain, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached ACT 93 agreement for July 1, 2020 - June 30, 2025. Title changes with position need to be updated in the agreement. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached Non-Academic Employee agreement for July 1, 2020 - June 30, 2025. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PERSONNEL REPORT ADDENDUM ITEM

The Administration respectfully recommends that the Board approve the attached addendum 2021 Extended School Year (ESY) staff. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Lewis, Mr. Wanner, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PROPERTY AND SUPPLIES REPORT

Disposal of Furniture Surplus

The Administration respectfully recommends that the Board approve of the following items declared as surplus.

Motion by Mr. Wanner, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Johnson, Mr. Lewis, Ms. Culpepper, Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

- 430- old Dell Model 3340 Laptops – Purchased in 2013 and have aged out of usefulness.
- 40- Projectors that are too costly to repair
- 40- Projector mounts
- Box of old Power Cords
- 14- Old servers
- 20- old printers
- 2- broken APC battery backup units
- 7- 3500 model network switches- 15 plus years old
- 10- 3700 model network switches- 10 plus years old
- 2- 4500 model switches – 10 plus years old
- 20- desktop computers
- 20- broken monitors
- Old Keyboards
- 10- Promethean Electronic white boards
- 5- boxes of miscellaneous broken electronics and cables

Little Rollers Football

The Administration respectfully recommends that the Board approve the facility request from Julianna Paoletti and Andrew Erby, Little Rollers Football to use the school parking lot on 4/28/2021, 5/12/2021 from 6:00 p.m. - 8:00 p.m. and 5/15/2021 from 11:00 a.m. - 2:00 p.m. for football and cheerleading sign-ups.

Motion by Mr. Wanner, Second by Mr. Garfield; Ms. Ward-McMullen, Mr. Johnson, Mr. Lewis, Ms. Culpepper, Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

Capital Area Intermediate Unit (CAIU)

The Administration respectfully recommends that the Board approve the attached agreement with CAIU and the Steelton-Highspire School District for School-Based ACCESS Program Billing for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Mr. Johnson, Ms. Culpepper, Mr. Wanner Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Capital Area Intermediate Unit (CAIU)

The Administration respectfully recommends that the Board approve the attached agreement with CAIU and the Steelton-Highspire School District for Special Education student services for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Mr. Johnson, Ms. Culpepper, Mr., Garfield, Mr. Wanner and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Capital Area Intermediate Unit (CAIU)

The Administration respectfully recommends that the Board approve the attached agreement with CAIU and the Steelton-Highspire School District for WAN and Internet for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Mr. Johnson, Ms. Culpepper, Mr. Wanner Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

Merakey

The Administration respectfully recommends that the Board approve the attached agreement with Merakey and the Steelton-Highspire School District for student services for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Mr. Wanner; Ms. Ward-McMullen, Mr. Johnson, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

New Story

The Administration respectfully recommends that the Board approve the attached contracts with New Story and the Steelton-Highspire School District for student services for 2021 extended school year. Redact the students from the contract

Motion by Mr. Lewis, Second by Ms. Ward-McMullen; Mr. Johnson, Ms. Culpepper, Mr. Wanner Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

School Psychologist Intern

The Administration respectfully recommends that the Board approve the attached agreement with Daniela Prisco as the School Psychologist Intern for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner Mr. Garfield, and Ms. Slade. *(7 ayes, 0 nays, 2 absent)* Motion carried.

PUPIL SERVICES REPORT ADDENDUM ITEM

NFHS Network School Broadcast Program

The Administration respectfully recommends that the Board approve the attached addendum agreement with NFHS Network School Broadcast Program and the Steelton-Highspire School District for installation of the Pixellot Systems and broadcasting of all regular season sports events through PlayOn software. Approval pending final agreement on contract language.

Motion by Mr. Lewis, Second by Mr. Wanner; Ms. Ward-McMullen, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

Extended School Year (ESY)

The administration respectfully recommends that the Board approve the addendum for Extended School Year (ESY) for July 6, 2021 - July 29, 2021 from 9:00 a.m. - 11:00 a.m.

Motion by Mr. Lewis, Second by Mr. Garfield; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Salvation Army

The administration respectfully recommends that the Board approve attached addendum agreement with The Salvation Army and Steelton-Highspire School District for the 2021-2022 school year.

Motion by Mr. Lewis, Second by Mr. Wanner; Ms. Ward-McMullen, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

TRANSPORTATION REPORT ACTION ITEM

Field Trips

The Administration respectfully recommends that the Board approve the field trips.

Motion by Mr. Garfield, Second by Mr. Wanner; Ms. Ward-McMullen, Ms. Culpepper, Mr. Lewis, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

| Date | Student & Teacher | Location |
|------------------------------------|--------------------------------------|--|
| 5/13/2021(Rain date 5/17/2021) | Tracy Hipple/Autism Support Class | Darlington Trial, Mechanicsburg, PA |
| 5/25/2021 (Rain date 5/27/2021) | Tracy Hipple/Autism Support Class | Pinchot Park, Lewisberry, PA |

field trips are under 50 miles and are for informational purpose

SPECIAL PROJECTS REPORT ACTION ITEM

Lobar Associates

The Administration respectfully recommends that the Board approve the attached agreement with Lobar Associates and the Steelton-Highspire School District for High School Front Office renovations.

Motion by Mr. Wanner, Second by Mr. Lewis; Ms. Ward-McMullen, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the fundraisers.

Motion by Mr. Wanner, Second by Ms. Ward-McMullen; Mr. Lewis, Ms. Culpepper, Mr. Garfield, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

| Club or Group /Advisor | Date | Type of Funding |
|--------------------------------|-----------------------|--------------------------------------|
| Class of 2022/ Ms. Randolph | 5/10/2021 – 5/28/2021 | Raffle Tickets/prizes and gift cards |
| Class of 2022/ Ms. Randolph | 5/20/2021 | Dunk Tank at Cultural Fest |

SUPERINTENDENT'S REPORT ACTION ITEM

Donations

The Administration respectfully recommends that the Board approve the following donations.

Motion by Mr. Wanner, Second by Mr. Garfield; Ms. Culpepper, Mr. Lewis, Ms. Ward-McMullen, and Ms. Slade. *(6 ayes, 0 nays, 3 absent)* Motion carried.

| Name | Fund | Amount/Other |
|------------------------|----------------------|---------------------|
| Dr. & Mrs. Baderak | Families in Need | \$1000.00 |
| Campus Box Media, LLC. | Cheerleading Program | \$216.02 |

CURRICULUM REPORT

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

No report at this time.

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Lewis (Chairperson)

Football State Jackets are in and rings aren't in yet, pending more funding

Budget:

Mr. Johnson (Chairperson)

Job well done on the budget

Buildings and Grounds:

Mr. Wanner (Chairperson)

Full-time and part-time Facilities positions are open

Discipline:

Mr. Lewis (Chairperson)

No report at this time.

Negotiations:

Ms. Culpepper (Chairperson)

No report at this time.

Policy:

Mr. Garfield (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

HACC:

Ms. Harris (Representative)

No report at this time.

PSBA:

J. Culpepper (Representative)

No report at this time.

Roller Education Foundation (REF):

Mr. Johnson (Representative)

Meeting tomorrow

BOARD ROUNDTABLE

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 8:13 p.m. on a Motion by Mr. Lewis and Second by Ms. Ward-McMullen. All members present voted aye.


Respectfully Submitted,
Michael Simonetti
Board Secretary