

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

May 10, 2023

MINUTES

VOTING MEMBERS PRESENT: Mr. Micheal Wanner President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Joyce Culpepper, Ms. Julianna Paoletti, Ms. Jenna Condran, and Ms. Vanessa Jenkins.

VOTING MEMBERS ABSENT: Ms. Rachel Slade and

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor Representative, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Mr. Micheal Wanner called the meeting to order at 6:26 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held prior to this meeting for informational purposes.

PUBLIC COMMENT (Agenda items)

PRESENTATION

Roller Nation, Ms. Troy, reported highlights how the program has aided student programs for the district with funds that have been donated to the Roller Nation. She also thanked staff who donated for dress funds to support the Roller Nation.

Steel-High Junior Color Guard, Mr. Neal, spoke to starting the program to help build recruitment from the Elementary to the MS/HS and to help bolster the Color Guard Program in the High School as well.

Ready for School, Ms. Mehalick and Ms. Armstead spoke to how the program prepares students emotional, socially, and academically for Kindergarten. This program also aid families to help support/prepare their children with monthly workshops held at Highpire United Methodist United Church and other community events in the district.

2023-2024 District Operational Budget, Ms. Lynn Grunert and Mr. Carnes, presented the District Operational Budget for 2023-2024 school year.

FOLLOW UP

Mr. Mick Iskric, Jr.

School Spotlight

Jr./Sr. High School, Ms. Cordero and Ms. Gross

The Administration respectfully recommends that the Board approve staff dress down for 5/15/2023 – 5/19/2023.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen to table and approved by Voice vote, all members voting Aye, staff dress down was approved.

APPROVAL OF MINUTES

November 9, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached updated November 9, 2023 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, all Legislative Meeting Minutes Item A.1, A.2, A.3 and A.4 as approved.

February 8, 2023 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached updated February 8, 2023 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, all Legislative Meeting Minutes Item A.1, A.2, A.3 and A.4 as approved

March 8, 2023 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached updated March 8, 2023 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, all Legislative Meeting Minutes Item A.1, A.2, A.3 and A.4 as approved

April 12, 2023 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the attached updated April 12, 2023 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Johnson to approve by Voice vote, all members voting Aye, all Legislative Meeting Minutes Item A.1, A.2, A.3 and A.4 as approved

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **April 2023 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice vote, all voting Aye, Item B.1 was approved.

The Administration respectfully recommends that the Board approve the attached contract with **Paycom** for payroll software.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Roll Call vote, voting Aye, Item B.2 was approved. Roll Call Vote: Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Paoletti – Aye, Ms. Harris – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, Item B.2 was approved.

The Administration respectfully recommends that the Board approve the attached **2023 Dauphin County Tax Collection annual fee.**

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Voice vote, Ms. Culpepper - Nay and 7-members - all voting Aye, Item B.3 was approved.

The Administration respectfully recommends that the Board approve the attached 2022-2023 **Steelton-Highspire School District Operational Budget** adjustments.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Roll Call vote, voting Aye, Item B.4 was approved. Roll Call Vote: Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Paoletti – Aye, Ms. Harris – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, Item B.4 was approved.

The Administration respectfully recommends that the Board approve the attached proposed preliminary **2023-2024 Steelton-Highspire School District Operational Budget**.

On a motion by Mr. Johnson and second by Ms. Ward-McMullen, by Roll Call vote, voting Aye, Item B.5 was approved. Roll Call Vote: Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Paoletti – Aye, Ms. Harris – Aye, Ms. Ward-McMullen – Aye, and Mr. Johnson – Aye, Item B.5 was approved.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Voice Call vote, Ms. Paoletti – abstained, 7-members voting Aye, Item C.1 was approved.

The Administration respectfully recommends that the Board approve the attached **Special Education Transition Coordinator job description**.

On a motion by Ms. Culpepper, second by Mr. Johnson and approved by Voice Call vote, voting Aye, Item C.2 was approved.

The Administration respectfully recommends that the Board approve the attached **2023 Extended School Year (ESY) personnel**.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Voice Call vote, voting Aye, Item C.3 was approved.

The Administration respectfully recommends that the Board approve the attached **2023 Elementary Summer Committee personnel** to work on curriculum and planning.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Voice Call vote, voting Aye, Item C.4 was approved.

The Administration respectfully recommends that the Board approve the attached **2023 High School Summer Committee personnel** to work on curriculum and planning.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen is and approved by Voice Call vote, voting Aye, Item C.5 was approved.

PUPIL SERVICES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve **Steelton-Highspire School District Extended School Year (ESY)** from July 5, 2023 - July 28, 2023 on Mondays - Thursdays from 9:00 a.m. to 11:00 a.m.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Voice Call vote, voting Aye, Item D.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **Millersville University Affiliation Agreement** for student teachers.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Voice Call vote, voting Aye, Item D.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **Arbiter Sports Agreement** for athletic program.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Voice Call vote, voting Aye, Item D.3. was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **Edmentum Exact Path Agreement** for student services.

On a motion by Ms. Paoletti, second by Ms. Harris is and approved by Voice Call vote, voting Aye, Item D.4. was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **All You Can Leadership Academy Summer Program** for student summer program.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and tabled by Voice Call vote, voting Aye, Item D.5. was approved.

The Administration respectfully recommends that the Board approve the **Steel-High Junior Color Guard Club** for Elementary and Jr. High School students.

On a motion by Ms. Paoletti, second by Ms. Harris and approved by Voice Call vote, voting Aye, Item D.6. was approved.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **fundraising** request.

On a motion by Ms. Ward-McMullen second by Mr. Johnson and approved by Roll Call vote, voting Aye, Item E.1 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Paoletti – Aye, Ms. Harris– Aye, Mr. Johnson – Aye and Ms. Ward-McMullen – Aye, and Item E.1 was approved.

<u>Club or Group/Advisor</u>	<u>Date</u>	<u>Type of Funding</u>
Football Program/Mr. Erby	beginning 4/2023	Fun Zone Funding Zone/discount cards

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board review **field trip for informational purposes only** due to trips being less than 50 miles.

<u>Date</u>	<u>Class/Program & Teacher/Coach</u>	<u>Location</u>
5/11/2023	4th-6th Grades/Ms. Pugh	Senators Baseball Game

The Administration respectfully recommends that the Board approve the contract with Krise Transportation, Inc., for the remainder of the 2022-23 school year through the conclusion of the 2027-2028 school year.

On a motion by Ms. Harris second by Ms. Ward-McMullen and approved by Roll Call vote, voting Aye, Item F.1 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Paoletti – Aye, Ms. Harris– Aye, Mr. Johnson – Aye and Ms. Ward-McMullen – Aye, and Item F.1 was approved.

The Administration respectfully recommends that the Board approve to assign the current transportation contract from Boyo Transportation Services, Inc., to Krise Transportation, Inc.

On a motion by Ms. Harris second by Ms. Ward-McMullen and approved by Roll Call vote, voting Aye, Item F.1 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Paoletti – Aye, Ms. Harris– Aye, Mr. Johnson – Aye and Ms. Ward-McMullen – Aye, and Item F.1 was approved.

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **donation report**.

On a motion by Ward-McMullen, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item G.1 was approved: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye, Item G.1 was approved.

<u>Name</u>	<u>Fund</u>	<u>Amount/Other</u>
American Income Life/Mr. Shane Henry	Elementary students	\$137.00
Son & Daughters of Italy	Library supplies	\$750.00
Ms. Amy Parler	4th grade classes	\$200.00
Mr. & Mrs. Andrew Padjen	Football program/in Memory of Alfred "Buddy" Smith	\$100.00
Mr. & Mrs. Gary Donius	Football program/in Memory of Alfred "Buddy" Smith	\$50.00
Mr. & Mrs. Hiram Fitzgerald	Football program/in Memory of Alfred "Buddy" Smith	\$50.00
South River High School/Coach Hugh Harris	Football program/in Memory of Alfred "Buddy" Smith	\$150.00
Mr. & Mrs. Earl Hoffman	Football program/in Memory of Alfred "Buddy" Smith	\$100.00
Daniel J. Reed Landscape/utility trailer	Building & Grounds	\$4,000.00

The Administration respectfully recommends that the Board approve the attached **conference report**.

On a motion by Ms. Harris, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item G.2 was approved: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye, Item G.2 was approved.

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Larry Bragg	PCD Consortium meeting for Career Development	5/2/2023 and 5/12/2023	Grant Funded

Steelton-Highspire School District Monthly Enrollment							
Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2022	718	8	726	576	20	596	1322
10/1/2022	745	7	752	575	35	610	1362

11/1/2022	738	9	747	564	42	606	1353
12/1/2022	744	10	754	556	54	610	1364
1/1/2023	735	13	748	536	63	599	1347
2/1/2023	739	13	752	537	58	595	1347
3/1/2023	748	14	762	532	64	596	1358
4/1/2023	743	17	760	522	65	587	1347
5/1/2023	737	14	751	524	60	584	1335

BOARD POLICY REPORT ACTION ITEM

No report at this time.

CURRICULUM ACTION ITEM

No report at this time.

PROPERTY AND SUPPLIES REPORT

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

TRANSPORTATION REPORT ACTION ITEM

No report at this time

SCHOOL BOARD PRESIDENT'S REPORT

No report at this time

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

All sub-committees should meet 4 times a year

Athletics:

Ms. Slade (Chairperson)

No report at this time.

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Ms. Harris (Chairperson)

Walk through for the Elementary and High Schools will be soon

Discipline:

Ms. Ward-McMullen (Chairperson)

No report at this time.

Negotiations:

Ms. Condran (Chairperson)

No report at this time

Policy:

Ms. Culpepper (Chairperson)

No report at this time.

Strategic Planning:

Ms. Paoletti (Chairperson)

Meeting held on 4/11/2023

Superintendent Evaluation Committee

Ms. Harris (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Condran (Representative)

No report at this time.

PSBA:

Ms. Culpepper (Representative)

No report at this time.

Inner Government

Mr. Wanner

No report at this time.

BOARD ROUNDTABLE

PUBLIC COMMENT

Ms. M. Culpepper stated Food Service about the food, and working on better options for meals for students. Administration stated will follow-up with these concerns.

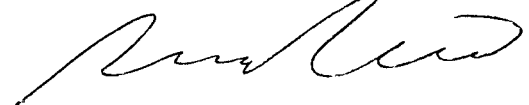
ADJOURNMENT

The meeting adjourned at 8:27 p.m. on a motion by Ms. Ward-McMullen Ms. Harris and second by. All members present voted Aye.

Respectfully Submitted,

Mr. Mark Carnes

Board Secretary



Finance Report

General Fund

Treasurer's Report:

Balance April 01, 2023	\$	2,581,989
Receipts		3,590,334
Disbursements		1,236,899
Balance April 30, 2023	\$	4,935,424

Accounts Payable/Estimated Expenditures Reports:

Final approval of April vendor payments in the amount of \$325,728 which includes vendor checks #9289 - #9351. and wire payments \$-0-.

Payroll & Benefits amount \$911,171.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance April 01, 2023	\$	523,808
Receipts		15,896
Disbursements		108,324
Balance April 30, 2023	\$	431,380

Accounts Payable/Estimated Expenditures Reports:

Final approval of April vendor payments total in the amount of \$108,324 which includes vendor checks #9030 - 9033. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance April 01, 2023	\$	10,427
Receipts		1,249
Disbursements		7,616
Balance April 30, 2023	\$	4,060

Accounts Payable/Estimated Expenditures Reports:

Final approval of April vendor payments in the amount of \$7,616 which includes vendor checks #12313 - 12327.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance April 01, 2023	\$	53,974
Receipts		1,587
Disbursements		3,555
Balance April 30, 2023	\$	52,006

Accounts Payable/Estimated Expenditures Reports:

Final approval of April vendor payments in the amount of \$3,555. which includes vendor checks #120064 - 120072.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.