

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**LEGISLATIVE MEETING**

**February 8, 2023**

**MINUTES**

**VOTING MEMBERS PRESENT:** Mr. Micheal Wanner President, Ms. Ashley Ward-McMullen, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Joyce Culpepper, Ms. Julianna Paoletti, Ms. Rachel Slade, Ms. Jenna Condran, and Ms. Vanessa Jenkins.

**NON-VOTING MEMBERS PRESENT:** Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor Representative, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Mark Carnes, II, Business Mamanger/Board Secretary.

**CALL TO ORDER**

Mr. Micheal Wanner called the meeting to order at 6:02 p.m.

**PLEDGE OF ALLEGIANCE**

Audience

**EXECUTIVE SESSION**

Executive Session was held prior to this meeting to discuss student issues.

**PUBLIC COMMENT (Agenda items)**

**PRESENTATION**

**FOLLOW UP**

**APPROVAL OF MINUTES**

**January 11, 2023 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board table the January 11, 2023 Legislative Meeting Minutes.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen to table and approved by Voice vote, all members voting Aye, Legislative Meeting Minutes Item A was tabled.

**REVIEW OF BOARD REPORTS**

Reports are all listed individually

**BOARD POLICY REPORT ACTION ITEM: Ms. Culpepper**

**Batch 1 Policies**

The Administration respectfully recommends that the Board move to approve the following **Batch 1 Policies:**

Policy 236.1 Threat Assessment

Policy 805.1 Relations With Law Enforcement Agencies

Policy 805.2 School Security Personnel

Policy 819 Suicide Awareness, Prevention and Response

Policy 824 Maintaining Professional Adult/Student Boundaries

Policy 832 Educational Equity

Policy 917 Parent/Family Involvement

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, Batch 1 Policies Item B was approved.

### **FINANCE REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached **January 2023 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item C was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Slade – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Ward-McMullen – Aye and Mr. Johnson – Aye.

### **PERSONNEL REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Roll Call vote, voting Aye, Item D.1 was approved: Roll Call Vote: Mr. Johnson – Abstain, Ms. Slade – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye.

The Administration respectfully recommends that the Board approve the **Supplemental Contracts positions** for 2022-2023 school year.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item D.2 was approved: Roll Call Vote: Ms. Slade – Aye, Mr. Johnson – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye and Ms. Culpepper – Aye.

The Administration respectfully recommends that the Board approve the **Athletic Report** for the 2022-2023 school year.

On a motion by Ms. Culpepper, second by Mr. Johnson and approved by Voice Call vote, voting Aye and Mr. Johnson Abstain, Athletic Report Item D.3 was approved.

### **PROPERTY AND SUPPLIES REPORT**

The Administration respectfully recommends that the Board approve the use of the High School Auxiliary Gym for **Defensive Tactics Training** on February 7, 14, 21 and 28, 2023 from 7:00 a.m. - 12:00 p.m. with Swatara Police Department with Officer Stewart.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Cafeteria and 5 classrooms for **Youth Symposium - Free Youth Event** on March 11, 2023 from 9:00 a.m. - 1:30 p.m. with Sigma Gamma Rho, Sorority, Inc. - Kappa Omicron Sigma, Ka'Shell Long.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Media Center for **First Time Home Buyers class** for the community on April 20, 2023 from 6:00 p.m. - 8:00 p.m. with Mid-Penn Bank, John Bonilla.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.3 was approved.

The Administration respectfully recommends that the Board approve the use of the Elementary Band Room for **Steelton-Highspire Community Band** for rehearsals on Sundays in June, July and August 2023 from 1:00 p.m. - 4:00 p.m. with Ms. Romanofsky.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.4 was approved.

The Administration respectfully recommends that the Board approve the use of the High School Gym for **All-Star Game on March 29, 2023, AAU Tournaments (Steelton-Highspire team free) on April 1 & 2, 2023 and May 6 & 7, 2023** with Mr. Gaffey.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.5 was approved.

**PUPIL SERVICES REPORT ACTION ITEM: Ms. Paoletti**

The Administration respectfully recommends that the Board approve the attached revised **American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Health and Safety Plan** for Steelton-Highspire School District.

On a motion by Ms. Paoletti second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item F.1 was approved.

The Administration respectfully recommends that the Board approve the attached agreement with **New Story** and the Steelton-Highspire School District for student services for the 2022-2023 school year.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item F.2 was approved: Roll Call Vote: Ms. Slade – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, Mr. Johnson – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, and Ms. Paoletti – Aye, Item F.2 was approved

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2223-10-05**.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item F.3 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2223-09-06**.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item F.4 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2223-09-07**.

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item F.5 was approved.

**STUDENT ACTIVITIES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **fundraising** request. On a motion by Ms. Ward-McMullen, second by Ms. Harris – Aye and approved by Roll Call vote, all voting Aye, Item H was approved: Roll Call Vote: Ms. Slade – Aye, Mr. Johnson – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye and Ms. Ward-McMullen – Aye, Item H was approved.

<b>Club or Group /Advisor</b>	<b>Date</b>	<b>Type of Funding</b>
Grades 4th-6th grades/ Ms. Pugh	1/26/2023 - 2/18/2023	Eggroll and Fried Rice
Student Government/ Ms. Nissen	2/13/2022 - 2/17/2023	Bake Sale
Class of 2023/ Ms. Butts	3/1/2023 - 3/8/2023	R& K Sub Sale
Class of 2023/ Ms. Butts	4/24/2-2023 - 4/28/2023	Prom Spirit Week
Class of 2023/ Ms. Butts	2/2023 - 4/2023	Bake Goods and Snack Sale
Kindergarten/Ms. Cree	2/13/2023 - 3/3/2023	Roller Nation t-shirt Sale

**SUPERINTENDENT'S REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **donation report**. On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item I was approved: Roll Call Vote: Ms. Slade – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye and Ms. Ward-McMullen – Aye, Item I.1 was approved.

<b>Name</b>	<b>Fund</b>	<b>Amount/Other</b>
Middleswarth Potato Chips, S. Bauer	7th & 8th Grade basketball team	chips
Dept. of Education & Human Services, A. McMahan	SHSD	3-ring binders and laptop bags
Ebony I Barbers, R. Butts	SHSD Jr./Sr. HS students	Haircuts
Next Level Cutz, D. Powell	SHSD Jr./Sr. HS students	haircuts
The Hair Co., T. Brown	SHSD Jr./Sr. HS students	haircuts
M. Wanner	SHSD Staff members	holiday gifts
Meineke Care Center, D. Pollack	Basketball Program	Water (12 cases) and Gatorade (16 cases)

The Administration respectfully recommends that the Board approve the attached **conference report**.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item I.2 was approved: Roll Call Vote: Ms. Slade – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Culpepper – Aye, Mr. Johnson – Aye and Ms. Ward-McMullen – Aye, Item I.2 was approved.

The Administration respectfully recommends that the Board approve the adjustment of **summer office hours** to 7:00 A.M. to 3:30 P.M.; Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 16, 2023 to August 11, 2023. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item I.3 was approved.

<b>Steelton-Highspire School District Monthly Enrollment</b>							
<b>Date</b>	<b>Elementary Brick &amp; Mortar</b>	<b>Elementary Caola</b>	<b>Elementary Total</b>	<b>Jr/Sr HS Brick &amp; Mortar</b>	<b>Jr/Sr HS Caola</b>	<b>Jr/Sr HS Total</b>	<b>District Total</b>
9/1/2022	718	8	726	576	20	596	1322
10/1/2022	745	7	752	575	35	610	1362
11/1/2022	738	9	747	564	42	606	1353
12/1/2022	744	10	754	556	54	610	1364
1/1/2023	735	13	748	536	63	599	1347
2/1/2023	739	13	752	537	58	595	1347

**CURRICULUM ACTION ITEM**

No report at this time.

**SPECIAL PROJECTS REPORT ACTION ITEM**

No report at this time.

**TRANSPORTATION REPORT ACTION ITEM**

No report at this time

**SCHOOL BOARD PRESIDENT’S REPORT**

The Administration respectfully recommends that the Board approve the attached **district calendar** for 2023-2024.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item J was approved.

**SOLICITORS’ REPORT**

No report at this time.

**SUB-COMMITTEE REPORTS**

All sub-committees should meet 4 times a year

**Athletics:**

Ms. Slade (Chairperson)

No report at this time.

**Budget:**

Mr. Johnson (Chairperson)

No report at this time.

**Buildings and Grounds:**

Ms. Harris (Chairperson)

No report at this time.

**Discipline:**

Ms. Ward-McMullen (Chairperson)  
No report at this time.

**Negotiations:**

Ms. Condran (Chairperson)  
No report at this time

**Policy:**

Ms. Culpepper (Chairperson)  
No report at this time.

**Strategic Planning:**

Ms. Paoletti (Chairperson)  
No report at this time.

**Superintendent Evaluation Committee**

Ms. Harris (Chairperson)  
No report at this time.

**Capital Area Intermediate Unit (CAIU)**

Mr. Wanner (Representative)  
No report at this time.

**HACC:**

Ms. Condran (Representative)  
No report at this time.

**PSBA:**

Ms. Culpepper (Representative)  
No report at this time.

**Inner Government**

Mr. Wanner

**BOARD ROUNDTABLE**

**PUBLIC COMMENT**

**ADJOURNMENT**

The meeting adjourned at 6:37 p.m. on a motion by Ms. Ward-McMullen and second by Ms. Harris. All members present voted Aye.

*Respectfully Submitted,*  
Mr. Mark Carnes  
Board Secretary



Finance Report  
General Fund

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Treasurer's Report:

Balance January 01, 2023	\$	3,734,942
Receipts		2,921,524
Disbursements		3,594,103
Balance January 31, 2023	\$	3,062,364

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$2,172,384 which includes vendor checks #8839 - #8965. and wire payments \$-0-.

Payroll & Benefits amount \$1,421,719.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

**CAFETERIA FUND**

Cafeteria Report:

Balance January 01, 2023	\$	472,444
Receipts		86,368
Disbursements		222
Balance January 31, 2023	\$	558,590

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments total in the amount of \$222 which includes vendor checks #9019 - 9020. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

## **ATHLETIC FUND**

Athletic Association Financial Report:

Balance January 01, 2023	\$	3,610
Receipts		28,522
Disbursements		19,295
Balance January 31, 2023	\$	12,837

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of January vendor payments in the amount of \$19,295 which includes vendor checks #11172 - 11230.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

## **STUDENT ACTIVITIES ACCOUNT**

Student Activities Financial Report:

Balance January 01, 2023	\$	44,042
Receipts		4,276
Disbursements		2,490
Balance January 31, 2023	\$	45,828

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of January vendor payments in the amount of \$7,733. which includes vendor checks #120036 - 120036.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.