

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**LEGISLATIVE MEETING**

**April 12, 2023**

**MINUTES**

**VOTING MEMBERS PRESENT:** Mr. Micheal Wanner President, Ms. Ashley Ward-McMullen, Vice President, Ms. Karen Harris, Ms. Joyce Culpepper, Ms. Julianna Paoletti, Ms. Jenna Condran, and Ms. Vanessa Jenkins.

**VOTING MEMBERS ABSENT:** Ms. Rachel Slade and Mr. Calvin Johnson, Treasurer

**NON-VOTING MEMBERS PRESENT:** Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor Representative, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Mark Carnes, II, Business Manager/Board Secretary.

**CALL TO ORDER**

Mr. Micheal Wanner called the meeting to order at 6:27 p.m.

**PLEDGE OF ALLEGIANCE**

Audience

**EXECUTIVE SESSION**

Executive Session was held prior to this meeting to discuss student issues.

**PUBLIC COMMENT (Agenda items)**

**PRESENTATION**

**Ralph Rodriguez, All You Can Inc., handouts given**

**Justin Bell, Zelenkofske Axelrod LLC, 2021-2022 Audit, Audit report given to all Board members**

**FOLLOW UP**

**APPROVAL OF MINUTES**

**November 9, 2022 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board table the updated November 9, 2023 Legislative Meeting Minutes.

On a motion by Ms. Harris second by Ms. Ward-McMullen to table and approved by Voice vote, all members voting Aye, Legislative Meeting Minutes Item A.1 was tabled.

**January 11, 2023 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board approved the updated January 11, 2023 Legislative Meeting Minutes.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen to table and approved by Voice vote, all members voting Aye, Legislative Meeting Minutes Item A.2 was approved.

## REVIEW OF BOARD REPORTS

Reports are all listed individually

### FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **March 2023 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by s. Harris, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item B.1 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins– Aye, Ms. Ward-McMullen– Aye, and Ms. Harris – Aye, Item B.1 was approved.

The Administration respectfully recommends that the Board approve the attached **2023 Dauphin County Tax Collection annual fee.**

On a motion by s. Harris, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item B.2 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins– Aye, Ms. Ward-McMullen– Aye, and Ms. Harris – Aye, Item B.2 was approved.

### PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report.**

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Roll Call vote, voting Aye, Item C.1 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye, and Ms. Culpepper – Aye, Item C.1 was approved.

The Administration respectfully recommends that the Board approve the **Athletic Report** for 2022-2023 school year.

On a motion by Ms. Culpepper, second by Ms. Harris and approved by Roll Call vote, voting Aye, Item C.2 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye, and Ms. Culpepper – Aye, Item C.2 was approved.

### PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the field in front of the High School for **Little Rollers Youth Services** flag football practices on April 11-27, 2023 and May 2 - 25, 2023 from 6:00 p.m. - 7:30 p.m. with Brian Peterson and John Dellinger.

On a motion by Ms. Jenkins, second by Ms. Harris and approved by approved by Voice Call vote, six voting Aye and Ms. Paoletti - Abstain, Item D.1 was approved.

The Administration respectfully recommends that the Board approve the use of Football Field and High School Gym on August 12, 2023 from 8:00 a.m. - 12:00 p.m. for the **20th Annual Ryan Lee Mohn Memorial Walk.**

On a motion by Ms. Jenkins, second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye and Ms. Paoletti - Abstain, Item D.2 was approved.

### PUPIL SERVICES REPORT ACTION ITEM: Ms. Paoletti

The Administration respectfully recommends that the Board approve the submission of the **Flexible Instructional Days** Application to PDE.

On a motion by Ms. Paoletti second by Ms. Harris and approved by approved by Voice Call vote, all voting Aye, Item E.1 was approved.

The Administration respectfully recommends that the Board approve the attached **Special Education Plan** for 2023 - 2026 school years.

On a motion by Ms. Paoletti second by Mr. Johnson and approved by approved by Voice Call vote, all voting Aye, Item E.2 was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **Capital Area Intermediate Unit Remedial Specialist** from 2023 - 2026 school years for student services.

On a motion by Ms. Paoletti second by Ms. Harris and approved by Roll Call vote, voting Aye, Item F.3 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Ward-McMullen – Aye, Ms. Harris – Aye, and Ms. Paoletti – Aye, Item F.3 was approved.

The Administration respectfully recommends that the Board approve the attached agreement for **Effective School Solutions** from 2023 - 2024 school year for student services.

On a motion by Ms. Paoletti second by Ms. Ward-McMullen and approved by Roll Call vote, voting Aye, Item F.4 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Harris– Aye, Ms. Ward-McMullen – Aye, and Ms. Paoletti – Aye, Item F.4 was approved.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2223-07-09**.

On a motion by Ms. Paoletti second by Ms. Ward-McMullen and approved by approved by Voice Call vote, all voting Aye, Item E.5 was approved.

**STUDENT ACTIVITIES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **fundraising** request.

On a motion by Ms. Ward-McMullen second by Ms. Harris and approved by Roll Call vote, voting Aye, Item F.4 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Condran – Aye, Ms. Jenkins – Aye, Ms. Culpepper – Aye, Ms. Paoletti – Aye, Ms. Harris– Aye, and Ms. Ward-McMullen – Aye, and Item F.4 was approved.

<b><u>Club or Group/Advisor</u></b>	<b><u>Date</u></b>	<b><u>Type of Funding</u></b>
Jr. High Dance/Mr. Wise	4/21/2023	Jr. High students
Drama Club/Mr. McIntosh	4/28/2023 - 4/30/2023	concession stand during the play performance
Drama Club/Mr. McIntosh	4/28/2023 - 4/30/2023	Ads in the school's play program

**TRANSPORTATION REPORT ACTION ITEM**

The Administration respectfully recommends that the Board review **field trip for informational purposes only** due to trips being less than 50 miles.

<b><u>Date</u></b>	<b><u>Class/Program &amp; Teacher/Coach</u></b>	<b><u>Location</u></b>
5/11/2023	4th-6th Grades/Ms. Pugh	Senators Baseball Game
4/18/2023	12th Grade/Ms. Hume	Round 1/Park City, Lancaster

The Administration respectfully recommends that the Board approve the following **field trip**. On a motion by Ms. Jenkins, second by Ms. Harris and approved by approved by Voice Call vote, all voting Aye, Item G.2 was approved.

<u>Date</u>	<u>Class/Program &amp; Teacher/Coach</u>	<u>Location</u>
5/23/2023	12th grade Class/Ms. Hume	African American Museum, Washington DC

**SUPERINTENDENT'S REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **donation report**. On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item H.1 was approved: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye, Item G.1 was approved.

<u>Name</u>	<u>Fund</u>	<u>Amount/Other</u>
Mr. Bob Welsh	music program	\$2,400.00
Giant Kline Village Branch, Mr. Mark Mims & Ms. Cloe Appleberry	2023 Senior Class	\$2,492.00 and food

The Administration respectfully recommends that the Board approve the attached **conference report**.

On a motion by Ms. Ward-McMullen, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item H.2 was approved: Roll Call Vote: – Aye, Ms. Harris – Aye, Ms. Condran – Aye, Mr. Wanner – Aye, Ms. Paoletti – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye, Item H.2 was approved.

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Sable-Cuthbertson, Pricilla	Translation/Interpretation Training	4/3/2023	Grant Funded
Tarah Gross	PDE Data Summit	3/28/2023	Grant Funded
Eleni Cordero	PDE Data Summit	3/28/2023	Grant Funded
Larry Bragg	PCD Consortium meeting for Career Development	3/9/2023 and 4/20/2023	Grant Funded

<b>Steelton-Highspire School District Monthly Enrollment</b>							
<u>Date</u>	<u>Elementary Brick &amp; Mortar</u>	<u>Elementary Caola</u>	<u>Elementary Total</u>	<u>Jr/Sr HS Brick &amp; Mortar</u>	<u>Jr/Sr HS Caola</u>	<u>Jr/Sr HS Total</u>	<u>District Total</u>
9/1/2022	718	8	726	576	20	596	1322
10/1/2022	745	7	752	575	35	610	1362
11/1/2022	738	9	747	564	42	606	1353
12/1/2022	744	10	754	556	54	610	1364

1/1/2023	735	13	748	536	63	599	1347
2/1/2023	739	13	752	537	58	595	1347
3/1/2023	748	14	762	532	64	596	1358
4/1/2023	743	17	760	522	65	587	1347

**BOARD POLICY REPORT ACTION ITEM**

No report at this time.

**CURRICULUM ACTION ITEM**

No report at this time.

**SPECIAL PROJECTS REPORT ACTION ITEM**

No report at this time.

**TRANSPORTATION REPORT ACTION ITEM**

No report at this time

**SCHOOL BOARD PRESIDENT'S REPORT**

No report at this time

**SOLICITORS' REPORT**

No report at this time.

**SUB-COMMITTEE REPORTS**

All sub-committees should meet 4 times a year

**Athletics:**

Ms. Slade (Chairperson)

No report at this time.

**Budget:**

Mr. Johnson (Chairperson)

No report at this time.

**Buildings and Grounds:**

Ms. Harris (Chairperson)

Walk through for the Elementary and High Schools will be soon

**Discipline:**

Ms. Ward-McMullen (Chairperson)

No report at this time.

**Negotiations:**

Ms. Condran (Chairperson)

No report at this time

**Policy:**

Ms. Culpepper (Chairperson)

No report at this time.

**Strategic Planning:**

Ms. Paoletti (Chairperson)

Meeting held on 4/11/2023

**Superintendent Evaluation Committee**

Ms. Harris (Chairperson)

No report at this time.

**Capital Area Intermediate Unit (CAIU)**

Mr. Wanner (Representative)

No report at this time.

**HACC:**

Ms. Condran (Representative)

No report at this time.

**PSBA:**

Ms. Culpepper (Representative)

No report at this time.

**Inner Government**

Mr. Wanner

No report at this time.

**BOARD ROUNDTABLE**

**PUBLIC COMMENT**

Ms. M. Culpepper stated Food Service about the food, and working on better options for meals for students. Administration stated will follow-up with these concerns.

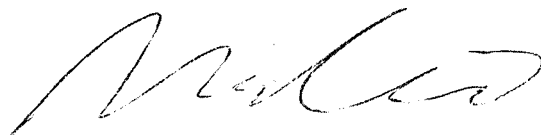
**ADJOURNMENT**

The meeting adjourned at 6:52 p.m. on a motion by Ms. Ward-McMullen Ms. Harris and second by. All members present voted Aye.

*Respectfully Submitted,*

Mr. Mark Carnes

Board Secretary



## Finance Report

### General Fund

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#### Treasurer's Report:

Balance March 01, 2023	\$	2,444,118
Receipts		1,900,234
Disbursements		1,762,363
Balance March 31, 2023	\$	2,581,989

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$692,719 which includes vendor checks #9155 - #9288. and wire payments \$-0-.

Payroll & Benefits amount \$1,069,644.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

### **CAFETERIA FUND**

#### Cafeteria Report:

Balance March 01, 2023	\$	383,467
Receipts		223,377
Disbursements		83,036
Balance March 31, 2023	\$	523,808

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments total in the amount of \$83,036 which includes vendor checks #9022 - 9029. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

## **ATHLETIC FUND**

### Athletic Association Financial Report:

Balance March 01, 2023	\$	14,495
Receipts		6,104
Disbursements		10,172
Balance March 31, 2023	\$	10,427

### Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$10,172 which includes vendor checks #11288 - 12312.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

## **STUDENT ACTIVITIES ACCOUNT**

### Student Activities Financial Report:

Balance March 01, 2023	\$	48,066
Receipts		14,282
Disbursements		8,374
Balance March 31, 2023	\$	53,974

### Accounts Payable/Estimated Expenditures Reports:

Final approval of March vendor payments in the amount of \$8,374. which includes vendor checks #120047 - 120063.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.