

**STEELTON-HIGHSPIRE SCHOOL DISTRICT**

**LEGISLATIVE MEETING**

**August 10, 2022**

**MINUTES**

**VOTING MEMBERS PRESENT:** Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Ms. Julianna Paoletti, Mr. Micheal Wanner and Mr. Leonard Garfield.

**VOTING MEMBERS ABSENT:** Ms. Hudaya House.

**NON-VOTING MEMBERS PRESENT:** Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, Ms. Tarah Gross, Jr./Sr. High School Assistant Principal and Mark Carnes, II Board Secretary.

**CALL TO ORDER**

Ms. Rachel Slade called the meeting to order at 6:08 p.m.

**PLEDGE OF ALLEGIANCE**

Audience

**EXECUTIVE SESSION**

Executive Session was held prior to this meeting to discuss personnel issues.

**PUBLIC COMMENT (Agenda items)**

No public comment

**PRESENTATION**

No presentations

**FOLLOW UP**

No follow-up

**APPROVAL OF MINUTES**

**July 13, 2022 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board approve the attached July 13, 2022 Legislative Meeting Minutes.

Motion by Mr. Johnson, Second by Mr. Wanner; Mr. Garfield, Ms. Harris, Ms. Culpepper, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

**REVIEW OF BOARD REPORTS**

Reports are all listed individually

### **FINANCE REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached **July 2022** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Ms. Paoletti Ms. Culpepper, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board adopt the attached **Steelton-Highspire School District summary guidelines and duties for collection of current Real Estate Taxes**.

Motion by Mr. Johnson, Second by Mr. Garfield; Mr. Wanner, Ms. Harris, Ms. Culpepper, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **resolutions for authorization of the bond issuance and authorization of the swap termination**.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Ms. Paoletti Ms. Culpepper, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **PERSONNEL REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **Personnel Report**.

Motion by Ms. Culpepper, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Johnson, Mr. Wanner, Ms. Paoletti, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the **Roller Athletics Fall Sports Report** for 2022-2023 school year.

Motion by Ms. Culpepper, Second by Mr. Garfield; Ms. Harris, Ms. Ward-McMullen, Mr. Johnson, Mr. Wanner, Ms. Paoletti, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the amended **ACT 93 agreement** to reflect an update to personal days in alignment with SHEA CBA.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, Mr. Wanner, Ms. Paoletti, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the amended **Non-Academic agreement** to reflect an update to personal days in alignment with SHEA CBA.

Motion by Ms. Culpepper, Second by Mr. Wanner; Mr. Johnson, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **PROPERTY AND SUPPLIES REPORT**

The Administration respectfully recommends that the Board approve the use of the Elementary School parking lot for the **Bicycle Safety Rodeo** on August 10, 2022 from 4:00 p.m. - 8:00 p.m. with Ready for School Ready to Succeed.

Motion by Mr. Wanner, Second by Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.



The Administration respectfully recommends that the Board approve the use of the Elementary School gym for the **Painted Pumpkin contest** on October 24, 2022 from 3:00 p.m. - 9:00 p.m. with Steelton-Highspire United.

Motion by Mr. Wanner, Second by; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

**PUPIL SERVICES REPORT ACTION ITEM: Ms. Paoletti**

The Administration respectfully recommends that the Board approve the attached **Class of 2022 Graduates** from the Steelton-Highspire School District.

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached **Community Life Team EMS agreement** and the Steelton-Highspire School District for the 2022 football season.

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for Title III services for 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **UPMC** and the Steelton-Highspire School District for physician coverage services for 2022-2023 school year.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Wanner, Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Paoletti, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached amended agreement with **Daza Development** and the Steelton-Highspire School District for the capital campaign to include grant services.

Motion by Ms. Paoletti, Second by Ms. Harris; Mr. Wanner, Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Harrisburg University** and the Steelton-Highspire School District for dual enrollment for 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **PHASE 4** and the Steelton-Highspire School District for student services 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Johnson; Mr. Wanner. Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(8 ayes, 0 nays, 1 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **New Story** and the Steelton-Highspire School District for student services 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **Comprehensive School Improvement (CSI) Plan** for the Steelton-Highspire Jr/Sr High School for the 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Garfield; Mr. Wanner, Mr. Johnson; Ms. Culpepper, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **Targeted School Improvement (TSI) Plan** for the Steelton-Highspire Elementary School for the 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Johnson; Mr. Wanner. Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Harris Crew LLC** and the Steelton-Highspire School District for security services for the 2022-2023 school year.

Mr. Zee Amendment the motion to subject to receipt of proper clearances, verification of insurance and licensure

Motion by Ms. Paoletti, Second by Mr. Wanner; Mr. Johnson; Ms. Culpepper, Mr. Garfield, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

#### **STUDENT ACTIVITIES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the attached **Student Activity Fees** for 2022-2023 school year.

Motion by Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **fundraising** request.

Motion by Ms. Harris, Second by Mr. Wanner; Mr. Johnson, Ms. Ward-McMullen, Ms. Paoletti, Ms. Culpepper, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

#### **TRANSPORTATION REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the drivers list for **Boyo Transportation** for the 2022-2023 school year.

Motion by Mr. Garfield, Second by Mr. Johnson; Mr. Wanner, Ms. Culpepper, Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

#### **SUPERINTENDENT'S REPORT ACTION ITEM**

No report at this time.



## **CURRICULUM ACTION ITEM**

No report at this time.

## **SPECIAL PROJECTS REPORT ACTION ITEM**

No report at this time.

## **SCHOOL BOARD PRESIDENT'S REPORT**

The Administration respectfully recommends that the Board approve the attached **Amendment to Employment Agreement** with Mr. Iskric from 10/27/2021 - 10/2026.

Motion by Ms. Slade, Second by Mr. Johnson; Mr. Garfield Mr. Wanner, Ms. Culpepper, Ms. Harris, Ms. Ward-McMullen, and Ms. Paoletti (*8 ayes, 0 nays, 1 absent*) Motion carried.

## **SOLICITORS' REPORT**

No report at this time.

## **SUB-COMMITTEE REPORTS**

### **Athletics:**

Mr. Garfield (Chairperson)

We will be looking for a Girls Basketball Coach

### **Budget:**

Mr. Johnson (Chairperson)

No report at this time.

### **Buildings and Grounds:**

Mr. Wanner(Chairperson)

Setting up building walk-through with Principals before the start of the school year

### **Discipline:**

Mr. Wanner (Chairperson)

No Report at this time.

### **Negotiations:**

Ms. Culpepper (Chairperson)

Ms. Culpepper and Mr. Johnson has conflict and cannot sit on the committee for AFCME contract negotiations, someone(s) else will need to chair the committee.

Mr. Slade was having issues with getting in touch with AFCME representative.

Ms. Culpepper suggested contacting Mr. Dave Henderson at AFCME.

AFCME has been busy with their recent convention and main office is re-locating to Derry St.

### **Policy:**

Ms. Ward-McMullen (Chairperson)

No report at this time.

### **Strategic Planning:**

Ms. Culpepper (Chairperson)

No report at this time.

**Capital Area Intermediate Unit (CAIU)**

Mr. Wanner (Representative)

No report at this time.

**HACC:**

Ms. Harris (Representative)

No report at this time.

**PSBA:**

Ms. Culpepper (Representative)

No report at this time.

**BOARD ROUNDTABLE**

There will be a 2<sup>nd</sup> Executive Session to be after the meeting concerning a Board issue.

**Back-to-School Night is Thursday, September 8, 2022 for the Jr./Sr. High School**

**Back-to-School Night is Thursday, September 15, 2022 for Elementary School**

Still hiring/filling district positions (Teachers and Paraprofessional) for the start of the school year.

District is focusing on instructions with students and continually improving the education for all students.

Traffic pattern has changed by the Elementary School to improve Elementary drop-off and pick-up.

Capital Area Head Start drop off and pick-up will be changing as well, Ms. Armstead is working with them to accommodate their students and staff.

Ms. Armstead will keep parents informed of the drop-off and pick-up routine

**PUBLIC COMMENT**

Ms. M. Culpepper is concerned about rewards for summer school students and there should be rewards for students who don't have to attend summer school or get in trouble. Can the acknowledgment of all students to be celebrated?

Ms. M. Culpepper suggestion for parents having issues with mail being delivered, can there be an option for them to pick up the mail at the school.

**ADJOURNMENT**

The meeting adjourned at 7:06 p.m. on a Motion by Mr. Wanner and Second by Ms. Harris. All members present voted aye.

*Respectfully Submitted,*

**Mr. Mark Carnes**

Board Secretary



## Finance Report

### General Fund

---

#### Treasurer's Report:

Balance July 01, 2022	\$	1,557,202
Receipts		2,054,718
Disbursements		1,852,377
Balance July 31, 2022	\$	1,759,541

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of July vendor payments

in the amount of \$296,993 which

includes vendor checks #8010 - #8063 .

and wire payments \$-0-. Payroll & Benefits amount \$1,555,384.

There were no transfers out

of General Fund. There were no journal

entries done in the General Fund.

### **CAFETERIA FUND**

#### Cafeteria Report:

Balance July 01, 2022	\$	267,745
Receipts		124,293
Disbursements		36
Balance July 31, 2022	\$	392,002

#### Accounts Payable/Estimated Expenditures

#### Reports:

Final approval of July vendor payments

in the amount of \$36 which includes

vendor checks #9000. There were no wire

payments this month. There were no transfers out of

the Cafeteria Fund.



## **ATHLETIC FUND**

Athletic Association Financial Report:

Balance July 01, 2022	\$	7,534
Receipts		2
Disbursements		1,849
Balance July 31, 2022	\$	5,687

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of July vendor payments in the amount of \$1,849 which includes vendor checks #11001.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

## **STUDENT ACTIVITIES ACCOUNT**

Student Activities Financial Report:

Balance July 01, 2022	\$	40,726
Receipts		77
Disbursements		134
Balance July 31, 2022	\$	40,669

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of July vendor payments in the amount of \$10,749. which includes vendor checks #120001 - #120002.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.