

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

July 13, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Ms. Julianna Paoletti and Mr. Micheal Wanner.

VOTING MEMBERS ABSENT: Ms. Joyce Culpepper, Ms. Hudaya House, and Mr. Leonard Garfield.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. William Zee, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Cynthia Chisholm, Board Secretary Assistant.

CALL TO ORDER

Ms. Rachel Slade called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held prior to this meeting to discuss personnel issues.

PUBLIC COMMENT (Agenda items)

Ms. Harris moved to **amend and correct item 8.a. on the Finance Report** to reflect Eckert Seamans Cherin & Mellott LLC as Bond counsel rather than Barley Snyder, LLP. All other language in the agenda item will remain the same.

PRESENTATION

PFM Financial Advisors LLC. Ms. Doyle presented the Bond Refunding progression update for SHSD and handouts was given to all present at the meeting.

Neighboring Group, LLC. - Ms. Spence and Mr. Frey presented the Neighboring Academy Summer Pilot program in conjunction with a partnership with SHSD. Handouts was given to all present at the meeting.

FOLLOW UP

No follow-up

APPROVAL OF MINUTES

June 16, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the June 16, 2022 Legislative Meeting Minutes.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

June 30, 2022 Special Meeting Minutes

The Administration respectfully recommends that the Board approve the June 30, 2022 Special Meeting Minutes.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **June 2022 Finance Reports** which includes the Treasurer’s Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board authorize the Administration to work with **PFM Financial Advisors LLC** as Financial Advisor, PFM Swap Advisors, Stifel Nicolaus as Underwriter, Eckert Seamans Cherin & Mellott LLC as Bond Counsel and Appel, Yost & Zee as Solicitor, in conjunction with insurance of 1) fixed rate general Obligation Bonds to be used towards the current refunding of the variable rate Series 2006 Note and Series 2007 Note and payment of related swap termination and issuance cost 2) fixed rate General Obligation Bonds to be used towards the current refunding of all or a portion of the fixed rate Series of 2017 Bonds and payment of related insurance cost.

Motion by Mr. Johnson, Second by Mr. Wanner; Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

Motion by Ms. Harris, Second by Ms. Ward-McMullen; Mr. Johnson, Mr. Wanner, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board approve the **Athletic Personnel Report**.

Motion by Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Wanner, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board approve the **updated Athletic Department Pay Scale**.

Motion by Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Mr. Wanner, Ms. Paoletti and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

PUPIL SERVICES REPORT ACTION ITEM: Ms. Paoletti

The Administration respectfully recommends that the Board approve the **Emergency Instructional Time Template for the 2022-2023 school year.**

Motion by Mr. Wanner, Second Ms. Ms. Harris; Ms. Ward-McMullen, Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreements with **Neighboring Summer Academy independent contractors** and the Steelton-Highspire School District for the 2022 summer academy.

Motion by Mr. Wanner, Second Ms. Ms. Harris; Ms. Ward-McMullen, Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreements with **New Story, LLC.** and the Steelton-Highspire School District for student services for the 2022-2023 school year.

Motion by Mr. Wanner, Second Ms. Ward-McMullen; Ms. Ms. Harris; Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Lason Services, LLC** and the Steelton-Highspire School District for translation services for the 2022-2023 school year.

Motion by Mr. Wanner, Second Ms. Ward-McMullen; Ms. Ms. Harris; Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Penn State** and the Steelton-Highspire School District for the nutrition links program for elementary students during the 2022-2023 school year.

Motion by Mr. Wanner, Second Ms. Ward-McMullen; Ms. Ms. Harris; Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Yellow Breeches Education Center, Inc.** and the Steelton-Highspire School District for student services for the 2022-2023 school year.

Motion by Mr. Wanner, Second Ms. Ward-McMullen; Ms. Ms. Harris; Mr. Johnson, Ms. Paoletti, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Neighboring Academy** in partnership with **Neighboring Academy LLC.** and Steelton-Highspire School District to explore the development of a campus on SHSD property.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Johnson, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached updated agreement with Boyo Transportation Services, Inc. and the Steelton-Highspire School District for transportation services for the 2022-2024 school years.

Motion by Mr. Johnson, Second by Mr. Wanner; Ms. Harris, Ms. Ward-McMullen, Ms. Paoletti and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **donation**.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Johnson, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

Name	Fund	Amount/Other
Dauphin County EDC	Athletic Dept. from the Boxing event on 4-9-2022	\$500.00

CURRICULUM ACTION ITEM

No report at this time.

PROPERTY AND SUPPLIES REPORT

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

Ms. Slade read a thank you note from the Class of 2022, for the support and attending the graduation ceremony.

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Garfield (Chairperson)

Mr. Wanner spoke about the cleaning of the football field and the need to be maintenance better.

Mr. Johnson stated the need to update protocol for the following items: 1) off-season workouts 2-coaches need to be present at all practices 2) emergency producers need to be followed if someone is hurt or injured. 3) parent/guardian contact information need t to be available to all coaches 4) no tailgating allowed at any athletic home games 5) there need to be a uniform schedule as to when uniforms are to be ordered for all programs

Budget:

Mr. Johnson (Chairperson)

No report at this time.

Buildings and Grounds:

Mr. Wanner(Chairperson)

Mr. Wanner stated the walk-through with Principals and maintenance hasn't been completed yet.

Solar panels maintenance is time consuming in keeping grass cut and who could assist.

Elementary School Building isn't being cleaned properly. Mr., Iskrich advised the committee members reach out to Mr. Carnes with issues and concerns.

Discipline:

Mr. Wanner (Chairperson)
No Report at this time.

Negotiations:

Ms. Culpepper (Chairperson)
Ms. Slade suggested looking at opening up AFCME negotiations to review Facilities worker salaries, it's hard to hire and maintain employees with such low salaries.

Policy:

Ms. Ward-McMullen (Chairperson)
No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)
No report at this time.

HACC:

Ms. Harris (Representative)
No report at this time.

PSBA:

Ms. Culpepper (Representative)
No report at this time.

BOARD ROUNDTABLE

Mr. Neal showed new uniforms for band members. Ms. Harris stated it has been 10-years since the band has received new uniforms.

Ms. Cordero spoke about the High School Beatification Summer Project and the students working hard to improve the outside of the building. Next week they will be working outside and Home Depot and UPS will be coming to help as well. They will be accepting donations and program handouts was given to all present at the meeting.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:06 p.m. on a Motion by Mr. Wanner and Second by Ms. Harris. All members present voted aye.


Respectfully Submitted,
Ms. Cynthia Chisholm
Board Secretary Assistant

Finance Report

General Fund

Treasurer's Report:

Balance June 01, 2022	\$ 1,867,348
Receipts	4,982,075
Disbursements	5,292,222
Balance June 30, 2022	\$ 1,557,201

Accounts Payable/Estimated Expenditures Reports:

Final approval of June vendor payments

in the amount of \$4,228,330 which

includes vendor checks #49205 - #49367.

and wire payments \$-0-. Payroll & Benefits amount \$1,063,892.

There were no transfers out

of General Fund. There were no journal

entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance June 01, 2022	\$ 340,282
Receipts	7,871
Disbursements	80,408
Balance June 30, 2022	\$ 267,745

Accounts Payable/Estimated Expenditures

Reports:

Final approval of June vendor payments

in the amount of \$80,408 which includes

vendor checks #2166 - 2167. There were no wire

payments this month. There were no transfers out of

the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance June 01, 2022	\$	(304)
Receipts		8,283
Disbursements		445
Balance June 30, 2022	\$	7,534

Accounts Payable/Estimated Expenditures

Reports:

Final approval of June vendor payments in the amount of \$445 which includes vendor checks #7780 - 7785.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance June 01, 2022	\$	50,337
Receipts		1,138
Disbursements		10,749
Balance June 30, 2022	\$	40,726

Accounts Payable/Estimated Expenditures

Reports:

Final approval of June vendor payments in the amount of \$10,749. which includes vendor checks #3262 - 3276.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.