

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

June 16, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice-President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, and Mr. Micheal Wanner.

VOTING MEMBERS ABSENT: Ms. Julianna Paoletti, Ms. Hudaya House, and Mr. Leonard Garfield.

NON-VOTING MEMBERS PRESENT: Mr. Willie Slade, Assistant to the Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary.

CALL TO ORDER

Ms. Rachel Slade called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session will be held on June 9, 2022 to discuss personnel.

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Jr./Sr. High School Summer School Project-Based Learning (PBL), Ms. Cordero She spoke about the 2022 summer program for all the students with project-based learning, bridge the gap so all students feel welcome, improving credits and graduation rates. Throughout the summer and the school year breaking down what the vision means for the students and staff together.

Steelton Highspire Jr./Sr. High School vision: *We believe, through **mutual respect, clear communication, professional learning, and meaningful relationships**, ALL students and staff will participate in a **high-quality educational experience.***

FOLLOW UP

Mr. Slade spoke to the hard work and participation from staff throughout the building with working on projects for students.

APPROVAL OF MINUTES

May 11, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the May 11, 2022 Legislative Meeting Minutes.

Motion by Mr. Johnson, Second by Mr. Wanner; Ms. Harris, Ms. Culpepper, Ms. Ward-McMullen, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

May 17, 2022 Special Meeting Minutes

The Administration respectfully recommends that the Board approve the May 17, 2022 Special Meeting Minutes.

Motion by Ms. Culpepper, Second by Mr. Johnson; Mr. Wanner, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

May 23, 2022 Special Meeting Minutes

The Administration respectfully recommends that the Board approve the May 23, 2022 Special Meeting Minutes.

Motion by Ms. Harris, Second by Mr. Johnson; Mr. Wanner, Ms. Culpepper, Ms. Ward-McMullen, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **May 2022 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Ms. Harris, Ms. Culpepper, Mr. Wanner, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board adopt the attached **2022-2023 Steelton-Highspire School District Operational Budget and Resolution**.

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Ms. Harris, Ms. Culpepper, Mr. Wanner, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Gallagher Core 360 Workers Compensation Agreement** and the Steelton-Highspire School District for 2022-2023 school year.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached **2022 Extended School Year (ESY) personnel**.

Motion by Ms. Culpepper, Second by Ms. Harris; Mr. Johnson, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade *(6 ayes, 0 nays, 3 absent)* Motion carried.

The Administration respectfully recommends that the Board approve the attached **2022 Elementary Summer Committee personnel** to work on curriculum and planning. Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **2022 High School Summer School personnel**.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **2022 High School Summer Committee personnel** to work on curriculum and planning.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **Roller Athletics Fall Sports Coaches Report #1** for 2022-2023 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached **Roller Athletics Fall Sports Coaches Report #2** for 2022-2023 school year.

Motion by Ms. Culpepper, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the **Senior Parade** on June 4, 2022 at 4:00 p.m.

Motion by Ms. Mr. Wanner, Second by Mr. Johnson; Ms. Harris, Ms. Ward-McMullen, Ms. Culpepper, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the use of Elementary School Gym for the **3-on-3 Basketball Tournament on July 22, 2022 from 4:00 p.m. to 10:00 p.m. with Ms. Cordero and Mr. Simpson**.

Motion by Ms. Mr. Wanner, Second by Mr. Johnson; Ms. Harris, Ms. Ward-McMullen, Ms. Culpepper, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the use of the football field for the **7-on-7 Football Tiletown Shutdown** on July 23, 2022 starting a 9:00 a.m. with Coach Erby and PIAA Officials for training hours.

Motion by Ms. Mr. Wanner, Second by Ms. Culpepper; Mr. Johnson, Ms. Harris, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the use of the football field for the **National Night Out** on August 2, 2022 from 4:00 p.m. - 8:00 p.m. with Steelton Police Department.

Motion by Ms. Mr. Wanner, Second by Ms. Harris; Ms. Culpepper, Mr. Johnson, Ms. Ward-McMullen, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

PUPIL SERVICES REPORT ACTION ITEM: Ms. Paioletti

The Administration respectfully recommends that the Board approve the attached updated **ARP ESSER Health and Safety Plan Guidance and Template** for the Steelton-Highspire School District.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve **Steelton-Highspire School District Extended School Year (ESY)** from July 5, 2022 - July 28, 2022 on Mondays - Thursdays from 9:00 a.m. to 1:00 p.m.

Motion by Ms. Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve **Steelton-Highspire High School's Summer School Project-Based Learning (PBL)** from or June 20, 2022 - July 28, 2022 on Mondays - Thursdays from 9:00 a.m. to 1:00 p.m.

Motion by Ms. Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Leader Services** and the Steelton-Highspire School District for school-based access billing add-on services.

Motion by Ms. Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for Agenda Manger services 2022-2025 school years.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for Special Education student services 2022-2023 school year.

Motion by Ms. Ms. Harris, Second by Mr. Johnson; Ms. Ward-McMullen, Ms. Culpepper, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for **Caola Services** 2022-2024 school years.

Motion by Ms. Ms. Harris, Second by Mr. Wanner; Ms. Ward-McMullen, Ms. Culpepper, Mr. Johnson, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for Caola Advising Services 2022-2024 school years.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached addendum agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for school-age student services 2022-2023 school year.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board approve the attached addendum agreement with **Capital Area Intermediate Unit** and the Steelton-Highspire School District for consultative and direct student services 2022-2025 school years.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **River Rock Academy** and the Steelton-Highspire School District for elementary student services for the 2022-2023 school year.

Motion by Ms. Ms. Harris, Second by Ms. Ward-McMullen; Ms. Culpepper, Mr. Johnson, Mr. Wanner, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

The Administration respectfully recommends that the Board approve the attached agreement with **Laurel Life** and the Steelton-Highspire School District for student Therapeutic Support Facilitator services for the 2022-2023 school year.

Motion by Ms. Ms. Harris, Second by Ms. Culpepper; Ms. Ward-McMullen, Mr. Johnson, Mr. Wanner, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **fundraisers**.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Johnson, Mr. Wanner, Ms. Culpepper, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Class of 2023/Ms. Killian	8/2022 – 11/2022 (all home games)	50/50 fundraiser at football games
Class of 2023/Ms. Killian	8/2022 – 5/2023	Senior Saturday Restaurant fundraisers

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board review the **field trips**, these trips are under 50 miles. **For informational purposes only.**

Date	Class/Program & Teacher/Coach	Location
05/24/2022	12 th Grades/Ms. Davis	Lake Tobias

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **conference request**.

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Ms. Harris, Mr. Wanner, Ms. Culpepper, and Ms. Slade (6 ayes, 0 nays, 3 absent) Motion carried.

Name	Conference	Date	Cost
Sadie Kinnarney	PA Statewide Permanency Network	6/22/2022 – 6/24/2022	Grant Funded

The Administration respectfully recommends that the Board approve the attached **donation**. Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Johnson, Mr. Wanner, Ms. Culpepper, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

Name	Fund	Amount/Other
The Hall Foundation	2022 Graduating Senior for college	\$2,000.00

The Administration respectfully recommends that the Board approve Juneteenth as a holiday for Steelton-Highspire School District beginning for 2021-2022 and 2022-2023 school years. Motion by Mr. Johnson, Second by Ms. Culpepper; Ms. Harris; Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2021	648	49	697	484	106	590	1287
10/1/2021	689	52	741	490	107	597	1338
11/1/2021	701	53	754	488	109	597	1351
12/1/2021	704	53	757	488	106	594	1351
1/1/2022	703	57	760	487	112	599	1359
2/1/2022	694	57	751	491	105	596	1347
3/1/2022	687	59	746	499	102	601	1347
4/1/2022	695	50	745	490	91	581	1326

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT’S REPORT

The School Board opening up nominations for School Board Secretary for a term of 3-years from July 1, 2022 - June 30, 2024.

Ms. Culpepper nominated Mark Carnes for School Board Secretary. Nominations was closed. Motion by Mr. Johnson, Second by Ms. Culpepper; Ms. Harris; Ms. Ward-McMullen, Mr. Wanner, and Ms. Slade (*6 ayes, 0 nays, 3 absent*) Motion carried.

SOLICITORS’ REPORT

No report at this time.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Garfield (Chairperson)

Mr. Johnson stated, Baseball mound was never fixed. Who is responsible to cleaning up the athletic fields including un-used equipment. What is the clarification on budget needs and wants for all the athletic programs and why is not the same for all programs? Why can't the district help the programs who don't have what they need to participate. The athletic sub-committee will be meeting soon to address questions and concerns

Budget:

Mr. Johnson (Chairperson)

Budget has been adopted.

Buildings and Grounds:

Mr. Wanner(Chairperson)

Mr. Wanner stated they will be doing walk-through of each building and will be setting up a schedule to for upcoming walk-through with Administrators.

Discipline:

Mr. Wanner (Chairperson)

Mr. Wanner spoke with Building Principal about utilizing PBIS more with students

Negotiations:

Ms. Culpepper (Chairperson)

No report at this time.

Policy:

Ms. Ward-McMullen (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

Ms. Culpepper stated she need classification on what Strategic Elementary school looking at improving parent drop-off and pick-ups so everyone is safe and they are working with Police Department as well.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Harris (Representative)

No report at this time.

PSBA:

Ms. Culpepper (Representative)

Ms. Culpepper is having issue getting logged in to completing the trainings.

Ms. Ward-McMullen is questioning documentation for past meeting she and other members attended that was to be counted for trainings but there is no documentation Each are working through the issues with PSBA representative.

BOARD ROUNDTABLE

Sherry Web was approved to put on a play with the student, she started the production before it was approved and the play production was never put on. They will be follow-up on these issues and concerns.

Request to add Ms. Ward-McMullen to the Discipline Sub-Committee and Ms. Harris to the Athletic Sub-Committee as well.

PUBLIC COMMENT

ADJOURNMENT

The meeting adjourned at 7:32 p.m. on a Motion by Mr. Johnson and Second by Mr. Wanner. All members present voted aye.


Respectfully Submitted,
C. Michael Simonetti
Board Secretary

Finance Report

General Fund

Treasurer's Report:

Balance May 01, 2022	\$ 1,072,184
Receipts	3,029,360
Disbursements	3,006,140
Balance May 31, 2022	\$ 1,095,404

Accounts Payable/Estimated Expenditures Reports:

Final approval of May vendor payments

in the amount of \$1,655,126 which

includes vendor checks #49052 - #49204.

and wire payments \$-0-. Payroll & Benefits amount \$1,351,014.

There were no transfers out

of General Fund. There were no journal

entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance May 01, 2022	\$ 284,392
Receipts	132,356
Disbursements	76,466
Balance May 31, 2022	\$ 340,282

Accounts Payable/Estimated Expenditures

Reports:

Final approval of May vendor payments

in the amount of \$76,466 which includes

vendor checks #2163 - 2165. There were no wire

payments this month. There were no transfers out of

the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance May 01, 2022	\$	2,478
Receipts		6,022
Disbursements		8,804
Balance May 31, 2022	\$	(304)

Accounts Payable/Estimated Expenditures Reports:

Final approval of May vendor payments in the amount of \$8,804. which includes vendor checks #7751 - 7779.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance May 01, 2022	\$	52,276
Receipts		7,277
Disbursements		9,216
Balance May 31, 2022	\$	50,337

Accounts Payable/Estimated Expenditures Reports:

Final approval of May vendor payments in the amount of \$9,216. which includes vendor checks #3245 - 3261.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.