

# STEELTON-HIGHSPIRE SCHOOL DISTRICT

## LEGISLATIVE MEETING

March 9, 2022

### MINUTES

**VOTING MEMBERS PRESENT:** Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice-President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Mr. Leonard Garfield, Ms. Julianna Paiolerti, Mr. Micheal Wanner, and Ms. Hudaya House.

**VOTING MEMBERS ABSENT:** Ms. Ashley Ward-McMullen (left early)

**NON-VOTING MEMBERS PRESENT:** Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. Vince Champion, Solicitor, Ms. Sam Neidlinger, Elementary Assistant Principal, Ms. Michelle Young, Jr./Sr. High School Principal, Ms. Eleni Cordero, Jr./Sr. High School Assistant Principal and Mr. Michael Simonetti, Business Manager/Board Secretary.

### **CALL TO ORDER**

Ms. Rachel Slade called the meeting to order at 6:23 p.m.

### **PLEDGE OF ALLEGIANCE**

Audience

### **EXECUTIVE SESSION**

Executive Session was held to discuss personnel and legal issues.

### **PUBLIC COMMENT (Agenda items)**

No public Comment

### **PRESENTATION**

Harrisburg HAVOC, LLC, Tiffany Jones, none showed up to present

### **FOLLOW UP**

No follow-up

### **APPROVAL OF MINUTES**

#### **February 9, 2022 Legislative Meeting Minutes**

The Administration respectfully recommends that the Board approve the February 9, 2022 Legislative Meeting Minutes.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Paiolerti, Ms. Culpepper, Ms. House, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **REVIEW OF BOARD REPORTS**

Reports are all listed individually

## **FINANCE REPORT ACTION ITEM**

### **Finance Reports**

The Administration respectfully recommends that the Board approve the attached **February 2022** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **Capital Area Intermediate Unit (CAIU)**

The Administration respectfully recommends that the Board approve the attached CAIU General Operating Budget for 2022-2023 school year with the attached resolution.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

## **PERSONNEL REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the **Personnel Report**.

Motion by Ms. Culpepper, Second by Mr. Wanner; Ms. Harris, Ms. Paoletti, Mr. Johnson, Ms. House, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the **Spring Athletic staff** for the 2021-2022 school year.

Motion by Ms. Culpepper, Second by Mr. Wanner; Ms. Harris, Ms. Paoletti, Mr. Johnson, Ms. House, Mr. Garfield, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached updated **game workers' salaries**, effective 2021-2022 school year. The game worker salary rate is per game, not per night.

Motion by Ms. Culpepper, Second by Mr. Garfield; Ms. Harris, Ms. Paoletti, Mr. Wanner, Mr. Johnson, Ms. House and Ms. Slade (*7 ayes, 0 nays, 1 abstain, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the attached updated **Administrative Salary** range schedule for ACT 93. The salary range reflects recent adjustments.

Motion by Ms. Culpepper, Second by Mr. Garfield; Ms. Harris, Ms. Paoletti, Mr. Wanner, Mr. Johnson, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

## **PROPERTY AND SUPPLIES REPORT**

The Administration respectfully recommends that the Board approve the use of Football Field between April 9, 2022 - July 9, 2022 2:00 p.m. - 10:00 p.m. for football games on Saturdays for Harrisburg HAVOC LLC. No one showed to present for the use for the Football Field.

Motion Tabled.

## **PUPIL SERVICES REPORT ACTION ITEM**

### **2021-2022 SY ARP ESSER Health and Safety Plan**

The Administration respectfully recommends that the Board approve the attached revised 2021-2022 American Rescue Plan (ARP) Elementary and Secondary School Emergency Relief (ESSER) Health and Safety Plan for Steelton-Highspire School District.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **Jr./Sr. High School PSSA Testing Schedule**

The Administration respectfully recommends that the Board approve the attached Jr./Sr. High School PSSA Testing schedule.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **Elementary School PSSA Testing Schedule**

The Administration respectfully recommends that the Board approve the attached Elementary School PSSA Testing schedule.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **Youth Counseling Services**

The Administration respectfully recommends that the Board approve the attached agreement with Youth Counseling Services, LLC and the Steelton-Highspire School District for student services.

Motion by Ms. Paoletti, Second by Ms. Harris; Mr. Wanner, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **Penn State University Parents and Children Together (PACT)**

The Administration respectfully recommends that the Board approve the attached agreement with Penn State University and the Steelton-Highspire School District to support students and families in the district.

Motion by Ms. Paoletti, Second by Mr. Garfield; Ms. Harris, Mr. Wanner, Mr. Johnson, Ms. Culpepper, Ms. House, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **All You Can Inc.**

The Administration respectfully recommends that the Board approve the attached agreement with All You Can Inc. and the Steelton-Highspire School District for afterschool leadership academy for 7th Graders.

Motion by Ms. Paoletti, Second by Mr. Garfield; Ms. Harris, Mr. Wanner, Mr. Johnson, Ms. Culpepper, Ms. House, and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

### **School Psychology Intern 2022-2023 School Year**

The Administration respectfully recommends that the Board approve the attached agreement with Alea Echterling and the Steelton-Highspire School District for School Psychologist Intern for the 2022-2023 school year.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

**Phi Beta Sigma Fraternity, Inc.**

The Administration respectfully recommends that the Board approve the attached agreement between Phi Beta Sigma Fraternity, Inc. and the Steelton-Highspire School District to support student programs.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

**Waiver for Expulsion**

The Administration respectfully recommends that the Board accept the admission of fact and waiver for student #2122-10-01.

Motion by Ms. Paoletti, Second by Mr. Wanner; Ms. Harris, Mr. Johnson, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

**STUDENT ACTIVITIES REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the fundraisers.

Motion by Ms., House, Second by Mr. Johnson; Ms. Harris, Ms. Paoletti, Ms. Culpepper, Mr. Wanner, Mr. Garfield and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

<b>Club or Group /Advisor</b>	<b>Date</b>	<b>Type of Funding</b>
Rollers Brother & Sisterhood Mentoring Program/Mr. Aponte	4/8/2022	Basketful O’ Fun (Easter event)

**TRANSPORTATION REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the field trips request.

Motion by Mr. Garfield, Second by Mr. Johnson; Ms. Harris, Ms. Paoletti, Ms. Culpepper, Mr. Wanner, Mr. Garfield, and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

<b>Date</b>	<b>Class/Program &amp; Teacher/Coach</b>	<b>Location</b>
3/16/2022	True Colors Students/ Mr. Bragg	Howard University and other sites, Washington, DC
3/23/2022	True Color Students/ Mr. Bragg	Muhammad Ali’s Deer Lake Training Camp (Orwigsburg, PA)

The Administration respectfully recommends that the Board review the attached field trips, these trips are under 50 miles. **For informational purposes only.**

<b>Date</b>	<b>Class/Program &amp; Teacher/Coach</b>	<b>Location</b>
3/19/2022	Jr./Sr. High School March Band/Mr. Neal	City Island
3/24/2022	High School Autistic Classroom/Ms. Hipple	Zoo America
3/29/2022	7 <sup>th</sup> Grade Students/Mr. Bragg	ABC Construction

**SUPERINTENDENT'S REPORT ACTION ITEM**

The Administration respectfully recommends that the Board approve the adjustment of summer office hours to 7:00 A.M. to 3:30 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction, June 17, 2022 to August 12, 2022. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hourly requirements.

Motion by Mr. Johnson, Second by Ms. Harris; Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House, Mr. Garfield and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

**Conferences**

The Administration respectfully recommends that the Board approve the Conference Report. Motion by Mr. Johnson, Second by Mr. Wanner; Ms. Harris, Ms. Paoletti, Ms. Culpepper, Ms. House, Mr. Garfield, and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

Name	Conference	Date	Cost
Brian Mathers	CAOLA CON	3/30/2022 – 4/1/2022	Grant Funded
Mick Iskric	2022 Superintendents Conference	4/6/2022 – 4/8/2022	Grant Funded

**Steelton-Highspire School District Monthly Enrollment**

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2021	648	49	697	484	106	590	1287
10/1/2021	689	52	741	490	107	597	1338
11/1/2021	701	53	754	488	109	597	1351
12/1/2021	704	53	757	488	106	594	1351
1/1/2022	703	57	760	487	112	599	1359
2/1/2022	694	57	751	491	105	596	1347
3/1/2022	687	59	746	499	102	601	1347

**CURRICULUM ACTION ITEM**

No report at this time.

**SPECIAL PROJECTS REPORT ACTION ITEM**

No report at this time.

**SCHOOL BOARD PRESIDENT’S REPORT**

The Administration respectfully recommends that the Board approve the attached Personnel Report.

Motion by Ms. Slade, Second by Mr. Garfield, Mr. Johnson; Ms. Harris, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, and Ms. House (8 ayes, 0 nays, 1 absent) Motion carried.

## **SOLICITORS' REPORT**

No report at this time.

## **SUB-COMMITTEE REPORTS**

### **Athletics:**

Mr. Garfield (Chairperson)

Talk to Coach Erby, all active programs are doing well. Support the Spring programs

### **Budget:**

Mr. Johnson (Chairperson)

Mr. Johnson read the budget revenue and expenses departmental budgets 2022-2023

### **Buildings and Grounds:**

Mr. Wanner (Chairperson)

Monday, March 14, 2022 will be meeting Crabtree, Rohraugh Architects get started with the feasibility study. Sub-Committee will start to meet monthly and do monthly walk through going forward. Requested to add Ms. Paoletti to the sub-committee.

### **Discipline:**

Mr. Wanner (Chairperson)

Met with both all building Principals, received feedback and will try to meet again one more time before the end of this school year. Sub-Committee will to meet monthly.

### **Negotiations:**

Ms. Culpepper (Chairperson)

Met on March 1, 2022 with Union Representative and Teacher Negotiators and still working on tentative agreements. Next meeting will be on April 4, 2022.

### **Policy:**

Mr. Garfield (Chairperson)

Reviewed smoking policy and requesting policy to be updated to reflect that there will be disciplined in caught vaping on district property.

### **Strategic Planning:**

Ms. Culpepper (Chairperson)

No report at this time.

### **Capital Area Intermediate Unit (CAIU)**

Mr. Wanner (Representative)

No report at this time.

### **HACC:**

Ms. Harris (Representative)

No report at this time.

### **PSBA:**

J. Culpepper (Representative)

Advocacy Day is on April 25, 2022 PSBSA is requesting you register if you are going to attend and if you are going to attend let Ms. Culpepper so the trip can be organized

**BOARD ROUNDTABLE**

Board Members thanked Ms. Young for her service to the school district and wish her well. The Board Members also appreciate all teachers and administrators' s for all the work they do for the district.

**PUBLIC COMMENT**

Ms. Megan Culpepper requesting the public be notified of the survey results. Mr. Iskric will send an email correspondence out about the survey results.

**ADJOURNMENT**

The meeting adjourned at 7:15 p.m. on a Motion by Mr. Garfield and Second by Mr. Wanner. All members present voted aye.

  
*Respectfully Submitted,*  
**C. Michael Simonetti**  
Board Secretary

## Finance Report

### General Fund

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#### Treasurer's Report:

Balance February 01, 2022	\$	978,997
Receipts		2,539,086
Disbursements		2,367,592
Balance February 28, 2022	\$	1,150,491

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$1,121,385 which includes vendor checks #48653 - #48786. and wire payments \$-0-. Payroll & Benefits amount \$1,246,207. There were no transfers out of General Fund. There were no journal entries done in the General Fund.

### **CAFETERIA FUND**

#### Cafeteria Report:

Balance February 01, 2022	\$	122,370
Receipts		87,128
Disbursements		615
Balance February 28, 2022	\$	208,883

#### Accounts Payable/Estimated Expenditures Reports:

Final approval of February vendor payments in the amount of \$615 which includes vendor checks #2153 & 2154. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.



## **ATHLETIC FUND**

Athletic Association Financial Report:

Balance February 01, 2022	\$	8,850
Receipts		19,590
Disbursements		24,955
Balance February 28, 2022	\$	3,485

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of February vendor payments in the amount of \$24,955. which includes vendor checks #7648 - 7706.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

## **STUDENT ACTIVITIES ACCOUNT**

Student Activities Financial Report:

Balance February 01, 2022	\$	43,653
Receipts		5,939
Disbursements		667
Balance February 28, 2022	\$	48,925

Accounts Payable/Estimated Expenditures  
Reports:

Final approval of February vendor payments in the amount of \$6,093. which includes vendor checks #3223 - 3224.

No wire payments for Student Activities Fund.  
No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.