

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

February 9, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Rachel Slade, President, Ms. Joyce Culpepper, Vice-President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Mr. Leonard Garfield (via Zoom), Ms. Julianna Paiolerti, Mr. Micheal Wanner, and Ms. Hudaya House.

VOTING MEMBERS ABSENT: Mr. Leonard Garfield

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. Willie Slade, Assistant to the Superintendent, Mr. Vince Champion, Solicitor, Ms. Megan Armstead, Elementary Principal, and Mr. Michael Simonetti, Business Manager/Board Secretary.

CALL TO ORDER

Ms. Rachel Slade called the meeting to order at 6:24 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held to discuss personnel and legal issues.

PUBLIC COMMENT (Agenda items)

No public Comment

PRESENTATION

Zelenkofske Axelrod LLC, Financial Audit

Steven Rock from Zelenkofske Axelrod LLC presented the completion of the Financial Audit for fiscal year ending June 30, 2021. Materials was handed out to all members present for review.

FOLLOW UP

No follow-up

APPROVAL OF MINUTES

January 12, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the January 12, 2022 Legislative Meeting Minutes.

Motion by Ms. Ward-McMullen, Second by Ms. Harris; Mr. Johnson, Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

Finance Reports

The Administration respectfully recommends that the Board approve the attached **January 2022** Finance Reports which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

HACC Sponsorship Agreement

The Administration respectfully recommends that the Board approve the attached agreement HACC and the Steelton-Highspire School District to sponsor residents who attend HACC.

Motion by Mr. Johnson, Second by Ms. Harris; Ms. Ward-McMullen, Mr. Wanner, Ms. Paoletti, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

Motion by Ms. Culpepper, Second by Ms. Harris; Ms. Ward-McMullen, Ms. Paoletti, Mr. Wanner, Mr. Johnson, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

The Administration respectfully recommends that the Board approve the **Athletic staff** for the 2021-2022 school year.

Motion by Ms. Culpepper, Second by Ms. Ward-McMullen; Ms. Harris, Ms. Paoletti, Mr. Wanner, Mr. Johnson, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of Football Field and High School Gym on August 13, 2022 from 8:00 a.m. - 12:00 p.m. for the **19th Annual Ryan Lee Mohn Memorial Walk**.

Motion by Mr. Wanner, Second by Ms. Ward-McMullen; Ms. Harris, Ms. Paoletti, Mr. Johnson, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

PUPIL SERVICES REPORT ACTION ITEM

TransPerfect Remote Interpreting, Inc.

The Administration respectfully recommends that the Board approve the agreement TransPerfect Remote Interpreting Inc. and the Steelton-Highspire School District for student translation services.

Motion by Ms. Paoletti, Second by Ms. Harris; Mr. Wanner, Ms. Ward-McMullen, Mr. Johnson, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

PA Education for Children and Youth Experiencing Homelessness (ECYEH)

The Administration respectfully recommends that the Board approve the agreement with PA Education for Children and Youth Experiencing Homelessness and the Steelton-Highspire School District for student services.

Motion by Ms. Paoletti, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

Specialized Education/Capital Academy

The Administration respectfully recommends that the Board approve the agreement with Specialized Education/Capital Academy and the Steelton-Highspire School for Personal Care Assistants (PCA) to support the placed students in the classrooms.

Motion by Ms. Paoletti, Second by Mr. Johnson; Ms. Harris, Mr. Wanner, Ms. Ward-McMullen, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **fundraisers**.

Motion by Ms. Ward-McMullen, Second by Ms. Harris, Mr. Johnson, Ms. Paoletti, Ms. Culpepper, Mr. Wanner, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

Club or Group /Advisor	Date	Type of Funding
Class of 2022/Ms. Randolph	2/2022 – 6/2022	Lollipops
Roller Baseball and Track teams/Coach D. Jones	4/9/2022	Boxing Event Presented by JAB Productions
Rollers Brother & Sisterhood Mentoring Program/Mr. Aponte	2/26/2022	Black History Month Raffle

SUPERINTENDENT'S REPORT ACTION ITEM

Conferences

The Administration respectfully recommends that the Board approve the Conference Report.

Motion by Mr. Johnson, Second by Ms. Ward-McMullen; Ms. Harris, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, Ms. House and Ms. Slade (*8 ayes, 0 nays, 1 absent*) Motion carried.

Name	Conference	Date	Cost
Larry Bragg	Pathways to Career Readiness	2/10/2022 – 2/11/2022	\$200.00/Title II Funding
Jessica Anderson	Trends and Issues in High School Scheduling	3/31/2022	\$40.00/Title II Funding
Leni Cordero	Trends and Issues in High School Scheduling	3/31/2022	\$40.00/Title II Funding
Kara Mancini	Trends and Issues in High School Scheduling	3/31/2022	\$40.00/Title II Funding
Chrisan Minium	Trends and Issues in High School Scheduling	3/31/2022	\$40.00/Title II Funding
Samantha Roedts	Trends and Issues in High School Scheduling	3/31/2022	\$40.00/Title II Funding
Willie Slade	2022 PAFPC Annual Conference	4/3/2022 – 4/6/2022	\$1175.00/Title II Funding

Donations

The Administration respectfully recommends that the Board approve the following donations.
Motion by Ms. Ward-McMullen, Second by Mr. Johnson; Ms. Harris, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, Ms. House and Ms. Slade (8 ayes, 0 nays, 1 absent) Motion carried.

Name	Fund	Amount/Other
Ms. Amy Parler	3 rd Grade	\$100.00
IU #15, Dr. Andria Saia, Executive Director	School district students	PPE Supplies (10,000 cloth re-usable youth mask)
Lowes, Erin Walsh Manager	School district students	PPE Supplies (hand sanitizer)
Lowes, Erin Walsh Manager	School district students	PPE Supplies (129 youth mask)

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2021	648	49	697	484	106	590	1287
10/1/2021	689	52	741	490	107	597	1338
11/1/2021	701	53	754	488	109	597	1351
12/1/2021	704	53	757	488	106	594	1351
1/1/2022	703	57	760	487	112	599	1359
2/1/2022	694	57	751	491	105	596	1347

CURRICULUM ACTION ITEM

No report at this time.

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

TRANSPORTATION REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

2022-2023 SHSD District Calendar

The Administration respectfully recommends that the Board approve the attached 2022-2023 Steelton-Highspire School District Calendar.

Motion by Ms. Slade, Second by Mr. Johnson; Ms. Harris, Ms. Paoletti, Mr. Wanner, Ms. Culpepper, Ms. House and Ms. Ward-McMullen (8 ayes, 0 nays, 1 absent) Motion carried.

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Garfield (Chairperson)

Mr. Slade stated the Athletic Department was awarded the Bill Belichick Grant for \$10,000.00

Budget:

Mr. Johnson (Chairperson)

Meeting and working on the budget for 2022-2023, adding additional teaching positions to balance the learning lost and making more position changings with. Next meeting will be March 2, 2022 at 5:00 p.m.

Buildings and Grounds:

Mr. Wanner (Chairperson)

Will be meeting with Mr. Iskric and Mr., Slade about. vacancies

Discipline:

Mr. Wanner (Chairperson)

Will be meeting with the Principals on February 14, 2022

Negotiations:

Ms. Culpepper (Chairperson)

January 20, 2022 meet and greet on Zoom. On February 8, 2022 met to discuss contract changes/potential changes and the next meeting will be on March 1, 2022 at 5:30 p.m.

Policy:

Mr. Garfield (Chairperson)

No report at this time.

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Harris (Representative)

No report at this time.

PSBA:

J. Culpepper (Representative)

No report at this time.

BOARD ROUNDTABLE

Ms. Slade received a letter requesting representative from the district to attend on-going tax meeting. Ms. Simonetti stated they are working on this fulling this representation by the district for someone to attend these meetings.

Mr. Wanner thanked Mr. Iskric and Mr. Slade for keeping the lines of communication open with the Board.

PUBLIC COMMENT

Ms. Megan Culpepper is on Facebook live during the meeting and ask if someone has a comment/concern can they speak? Ms. Slade stated to speak at a School Board meeting you must be a resident and present at the meeting.

ADJOURNMENT

The meeting adjourned at 6:56 p.m. on a Motion by Mr. Johnson and Second by Ms. Harris. All members present voted aye.


Respectfully Submitted,
C. Michael Simonetti
Board Secretary

Finance Report
General Fund

Treasurer's Report:

Balance January 01, 2022	\$	2,296,960
Receipts		2,994,248
Disbursements		4,312,210
Balance January 31, 2022	\$	978,997

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments

in the amount of \$2,671,518 which

includes vendor checks #48509 - #48652.

and wire payments \$-0-. Payroll & Benefits amount \$1,640,692.

There were no transfers out

of General Fund. There were no journal

entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance January 01, 2022	\$	257,052
Receipts		4,998
Disbursements		139,679
Balance January 31, 2022	\$	122,370

Accounts Payable/Estimated Expenditures
Reports:

Final approval of January vendor payments

in the amount of \$139,679 which includes

vendor checks #2145 & 2152. There were no wire

payments this month. There were no transfers out of

the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance January 01, 2022	\$	3,171
Receipts		25,912
Disbursements		20,234
Balance January 31, 2022	\$	8,850

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$20,234. which includes vendor checks #7587 - 7647.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance January 01, 2022	\$	46,171
Receipts		3,574
Disbursements		6,093
Balance January 31, 2022	\$	43,653

Accounts Payable/Estimated Expenditures Reports:

Final approval of January vendor payments in the amount of \$6,093. which includes vendor checks #3213 - 3222.

No wire payments for Student Activities Fund. No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.