

STEELTON-HIGHSPIRE SCHOOL DISTRICT

LEGISLATIVE MEETING

October 12, 2022

MINUTES

VOTING MEMBERS PRESENT: Ms. Joyce Culpepper, Vice President, Mr. Calvin Johnson, Treasurer, Ms. Karen Harris, Ms. Ashley Ward-McMullen, Ms. Julianna Paoletti, and Mr. Micheal Wanner.

VOTING MEMBERS ABSENT: Ms. Rachel Slade, President, Ms. Hudaya House, and Mr. Leonard Garfield.

NON-VOTING MEMBERS PRESENT: Mr. Michael Iskric, Jr, Superintendent, Mr. William Zee, Solicitor Representative, Ms. Megan Armstead, Elementary Principal, Ms. Leni Cordero, Jr./Sr. High School Principal, and Mark Carnes, II, Business Manager/Board Secretary.

CALL TO ORDER

Ms. Joyce Culpepper called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Audience

EXECUTIVE SESSION

Executive Session was held prior to this meeting to discuss personnel.

PUBLIC COMMENT (Agenda items)

No public comment

PRESENTATION

No presentations

FOLLOW UP

No follow-up

APPROVAL OF MINUTES

September 14, 2022 Legislative Meeting Minutes

The Administration respectfully recommends that the Board approve the September 14, 2022 Legislative Meeting Minutes.

On a motion by Ms. Ward-McMullen, second by Mr. Wanner and approved by Voice vote, all voting Aye, Legislative Meeting Minutes Item A was approved.

REVIEW OF BOARD REPORTS

Reports are all listed individually

FINANCE REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached **September 2022 Finance Reports** which includes the Treasurer's Report and Accounts Payable/Estimated Expenditures Reports for the General Fund, Cafeteria Fund, Athletic Fund, and the Student Activities Account.

On a motion by Mr. Johnson, second by Mr. Wanner and approved by Roll Call vote, all voting Aye, Item A was approved: Roll Call Vote: Ms. Ward-McMullen – Aye, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Ms. Harris – Aye and Mr. Wanner – Aye and Mr. Johnson – Aye.

PERSONNEL REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Personnel Report**.

On a motion by Ms. Culpepper, second by Mr. Wanner and approved by Roll Call vote with adjustment to the typo for Ms. R. House, all voting Aye, except Ms. Paoletti – Abstain Item B.1 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Ward-McMullen – Aye, Mr. Johnson – Aye, Mr. Wanner – Aye, and Ms. Culpepper – Aye.

The Administration respectfully recommends that the Board approve the **Supplemental Contracts** positions for 2022-2023 school year.

On a motion by Ms. Culpepper, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item B.2 was approved: Roll Call Vote: Mr. Wanner – Aye, Ms. Paoletti – Aye, Mr. Johnson – Aye, Ms. Harris – Aye, Ms. Ward-McMullen – Aye and Ms. Culpepper – Aye.

CURRICULUM ACTION ITEM

The Administration respectfully recommends that the Board approve the Steelton-Highspire School District **Comprehensive Plan, Induction Plan, and Professional Development (Act 48) Plan for 2021-2024**.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, Curriculum Item C was approved.

PROPERTY AND SUPPLIES REPORT

The Administration respectfully recommends that the Board approve the use of the High School gymnasium for the **College Exposure event** on October 9, 2022 from 5:00 p.m. - 8:00 p.m. with Mr. Crawford.

On a motion by Mr. Wanner, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, except Ms. Paoletti - Abstain, Property and Supplies Item D.1 was approved.

The Administration respectfully recommends that the Board approve the use of the High School gymnasium for the **Boxing event** on November 12, 2022 from 5:00 p.m. - 8:00 p.m. with Mr. Bryant. Fundraising event for the Wrestling program.

On a motion by Mr. Wanner, second by Ms. Ward-McMullen and approved by Voice vote, all voting Aye, except Ms. Paoletti - Abstain, Property and Supplies Item D.2 was approved.

PUPIL SERVICES REPORT ACTION ITEM: Ms. Paoletti

The Administration respectfully recommends that the Board approve the agreement with **Keystone Human Services, Student Assistance Program (SAP)** and the Steelton-Highspire School District at the Jr./Sr. High School for student services for the 2022-2023 school year. On a motion by Ms. Paoletti, second by Mr. Johnson and approved by Roll Call vote, all voting Aye, Item E.1 was approved: Roll Call Vote: Ms. Ward-McMullen – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, and Ms. Culpepper – Aye, Mr. Johnson – Aye and Ms. Paoletti – Aye.

The Administration respectfully recommends that the Board approve the agreement with **Dauphin County Mental Health, Student Assistance Program (SAP)** and the Steelton-Highspire School District at the Elementary School for student services for the 2022-2023 school year.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item E.2 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye and Ms. Paoletti – Aye.

The Administration respectfully recommends that the Board approve the agreement with the **Caring Foundation** and the Steelton-Highspire School District for student services for the 2022-2023 school year.

On a motion by Ms. Paoletti, second by Mr. Wanner and approved by Roll Call vote, all voting Aye, Item E.3 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Ms. Ward-McMullen – Aye, Mr. Johnson – Aye, Mr. Wanner – Aye, and Ms. Paoletti – Aye.

The Administration respectfully recommends that the Board approve the agreement with **River Rock Academy** and the Steelton-Highspire School District for student services for the 2022-2023 school year.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item E.4 was approved: Roll Call Vote: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye and Ms. Paoletti – Aye.

The Administration respectfully recommends that the Board approve the agreement with **Iris Healthcare Staffing Agency** and the Steelton-Highspire School District for nursing services for the 2022-2023 school year.

On a motion by Ms. Paoletti, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item E.5 was approved: Roll Call Vote: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Mr. Wanner – Aye, Mr. Johnson – Aye, Ms. Ward-McMullen – Aye and Ms. Paoletti – Aye.

STUDENT ACTIVITIES REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **fundraising** request. On a motion by Ms. Ward-McMullen, second by Ms. Harris – Aye and approved by Roll Call vote, all voting Aye, Item F was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Slade – Aye, Ms. Paoletti – Aye, Mr. Wanner – Aye Ms. Harris – Aye and Ms. Ward-McMullen – Aye.

Club or Group /Advisor	Date	Type of Funding
3 rd Grade/Mr. Tang Sing	10/3/2022 – 10/13/2022	R & K Sub Sale
1 st Grade/Ms. Steckbeck	10/1/2022 – 10/14/2022	R & K Sub Sale
Boxing Event	11/12/2022	Wrestling Program (concession stand)

TRANSPORTATION REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the attached agreement with **EverDriven Technologies** and the Steelton-Highspire School District for student transportation services for the 2022-2023 school year.

On a motion by Mr. Johnson, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item G was approved: Roll Call Vote: Ms. Harris, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Ms. Slade – Aye, Ms. Harris – Aye and Mr. Wanner – Aye.

The Administration respectfully recommends that the Board review **field trips for informational purposes only**, trips are less than 50 miles.

Date	Class/Program & Teacher/Coach	Location
10/6/2022	High School Students/Mr. Bragg	HBCU Colleges Representatives at Carlisle YMCA
10/11/2022	7 th Grade/Mr. Bragg	Career Exploration at ABC Construction
04/18/2023	Kindergarten/Ms. Cree	Hershey Gardens
05/16/2023	3 rd Grade/Ms. Kretzing	Indian Echo Caverns

SUPERINTENDENT'S REPORT ACTION ITEM

The Administration respectfully recommends that the Board approve the **Confidential Agreement for Student # 13515**.

On a motion by Mr. Johnson, second by Ms. Ward-McMullen and approved by Roll Call vote, all voting Aye, Item H.1 was approved: Roll Call Vote: Ms. Culpepper – Aye, Ms. Harris – Aye, Ms. Paoletti – Aye, Mr. Wanner – Aye, Ms. Ward-McMullen – Aye and Mr. Johnson – Aye.

The Administration respectfully recommends that the Board approve the waiver of **Student Expulsion 2022-08-01**.

On a motion by Ms. Harris, second by Mr. Wanner and approved by Voice vote, all voting Aye, Superintendent Item H.2 was approved.

The Administration respectfully recommends that the Board approve the attached **donation**.

On a motion by Mr. Johnson, second by Ms. Harris and approved by Roll Call vote, all voting Aye, Item G was approved: Roll Call Vote: Ms. Harris, Ms. Paoletti – Aye, Ms. Culpepper – Aye, Mr. Wanner – Aye, Ms. Harris – Aye and Mr. Johnson – Aye.

Steelton-Highspire School District Monthly Enrollment

Date	Elementary Brick & Mortar	Elementary Caola	Elementary Total	Jr/Sr HS Brick & Mortar	Jr/Sr HS Caola	Jr/Sr HS Total	District Total
9/1/2022	718	8	726	576	20	596	1322
10/1/2022	745	7	752	575	35	610	1362

SPECIAL PROJECTS REPORT ACTION ITEM

No report at this time.

SCHOOL BOARD PRESIDENT'S REPORT

Move to declare the seat of School Board member Hudaya House vacant pursuant to Board Policy 004 and Section 3-319 of the Pennsylvania Public School Code as a result of her neglect or refusal to attend more than two consecutive regular school board meetings and neglect or refusal to act in her official capacity as a school director. Proper notice was issued to Ms. House on August 10, 2022 of the Board's intent to declare the seat vacant.

On a motion by Ms. Culpepper, second by Mr. Johnson and approved by Roll Call vote, all voting Aye, except Ms. Paioletti – Abstain Item B.1 was approved: Roll Call Vote: Ms. Harris – Aye, Ms. Ward-McMullen – Aye, Mr. Wanner – Aye, Mr. Johnson – Aye and Ms. Culpepper – Aye.

SOLICITORS' REPORT

No report at this time.

SUB-COMMITTEE REPORTS

Athletics:

Mr. Wanner (Chairperson)

Will be setting up a Sub-committee

November 8, 2022 there will be a Hazing presentation given at the district for by Dauphin County District Attorney office.

Budget:

Mr. Johnson (Chairperson)

Will be setting up budget meetings

Buildings and Grounds:

Mr. Wanner(Chairperson)

In discussion with Administration upgrades have been made for a multitude of reasons, mainly being our kids and families deserve it, there are technical needs to be ADA compliant but more importantly these upgrades will help to improve the culture and climate of our district. Intern this will continue to build and grow our connections with our communities. Students have the right to learn in a safe and updated space and the school district is doing ever they can for all students.

Listed below are a few upgrades to the building and grounds:

- High School outside and in the cafeteria with a grant from Home Depot, working on outside seating for the cafeteria. Six 75-inch TV's, new projectors for use during events, presentation and creating additional classroom space, also new seating will be coming soon
- Banner displays all around the district, from Ms. Harris's employer
- Elementary cafeteria received four 75-inch TV's, new projectors for use during events, presentation and creating additional classroom space, also new seating will be coming soon
- High School Media Center space was a flexible space created a few years ago, walls will be added to create 2 new classrooms space and improved for E-Sports Club
- High School gymnasium has received new bleachers, replacing the originals ones from 1958, there are more durable, safer and ADA compliant

- Athletic complex has a new digital scoreboard and has the potential to generate additional revenue from digital ad space and makes the complex more marketable for outside rentals.
- High School Main office was upgraded a year ago for a safer and secure entrance for all students and staff
- Elementary main office will be getting secure entrance window for students and staff
- We have updated arrival and dismissal procedures which have been flowing beautifully
- Fencing and gates will be installed to improve safety

Discipline:

Mr. Wanner (Chairperson)

Met with Administration to discuss behaviors in the schools and discipline and how PBIS is working, came with great information. District and Building Administration will not share personal student information, respond or comment on social media post because of confidentiality and it will open the district up to liabilities.

Negotiations:

Ms. Culpepper (Chairperson)

Mr. Wanner will need to set-up early bird talks with AFSCME

Policy:

Mr. Garfield, (Chairperson)

Ms. Culpepper stated there are board policies that have been review to be approved for update. They will be upcoming 1st reading of the policy and then 30-days for review, then a 2nd reading and if there are no changes/updated to be made they can be voted to be approved.

Strategic Planning:

Ms. Culpepper (Chairperson)

No report at this time.

Capital Area Intermediate Unit (CAIU)

Mr. Wanner (Representative)

No report at this time.

HACC:

Ms. Harris (Representative)

No report at this time.

PSBA:

Ms. Culpepper (Representative)

Upcoming training and Ms. Culpepper will see if there is a virtual option for board members to participate.

BOARD ROUNDTABLE

Mr. Wanner has seen so much improvements with the district as a whole.

PUBLIC COMMENT

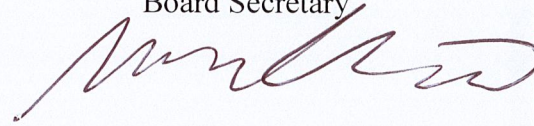
ADJOURNMENT

The meeting adjourned at 7:26 p.m. on a motion by Ms. Harris and second by Mr. Wanner. All members present voted Aye.

Respectfully Submitted,

Mr. Mark Carnes

Board Secretary

A handwritten signature in dark ink, appearing to read "Mark Carnes", written in a cursive style.

Finance Report
General Fund

Treasurer's Report:

Balance October 01, 2022	\$	3,530,230
Receipts		2,680,496
Disbursements		2,698,944
Balance October 31, 2022	\$	3,511,782

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$1,543,349 which includes vendor checks #8457 - #8503. and wire payments \$-0-.

Payroll & Benefits amount \$1,155,595.

There were no transfers out of General Fund. There were no journal entries done in the General Fund.

CAFETERIA FUND

Cafeteria Report:

Balance October 01, 2022	\$	359,450
Receipts		134,450
Disbursements		38,439
Balance October 31, 2022	\$	455,461

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments total in the amount of \$38,439 which includes vendor checks #9008 - 9011. There were no wire payments this month. There were no transfers out of the Cafeteria Fund.

ATHLETIC FUND

Athletic Association Financial Report:

Balance October 01, 2022	\$	26,131
Receipts		4,580
Disbursements		19,036
Balance October 31, 2022	\$	11,675

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$19,036 which includes vendor checks #11055 - 11095.

No wire payments this month. \$-0- total transfers this month for Athletic Fund.

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report:

Balance October 01, 2022	\$	42,416
Receipts		8,926
Disbursements		5,412
Balance October 31, 2022	\$	45,930

Accounts Payable/Estimated Expenditures Reports:

Final approval of October vendor payments in the amount of \$5,412. which includes vendor checks #120011 - 120022.

No wire payments for Student Activities Fund.

No transfers this month for Student Activities Fund. There were no journal entries this month out of the Activity Fund.