

Steelton, Pennsylvania
February 19, 2015

The Steelton-Highspire School Board met on the above date with the following members present: President, Ms. Mary J. Carricato Vice President, Ms. Rachel M. Slade; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. Mr. Barry L. Baumgardner was absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Travis Waters, Assistant to the Superintendent; Ms. Cynthia Craig, Business Manager; Mr. Mick Iskric, High School Principal; Ms. Sheri Woodall, High School Assistant Principal; and Ms. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Carricato called the meeting to order at 7:30 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

ANNOUNCEMENT OF EXECUTIVE SESSIONS

Ms. Carricato announced that there was an Executive Session held prior to tonight’s meeting and another session will be held immediately following the adjournment of this meeting to discuss personnel and building construction. She apologized to the public for the late start to tonight’s meeting.

PUBLIC COMMENT (Agenda Items)

There was no Public Comment.

FOLLOW UP

Dr. Castagneto reported the Jazz Band Spaghetti Dinner will be held on April 17 from 4-7 P.M. in the High School Cafeteria. Advanced tickets will be available from band boosters after March 17, 2015. Tickets prices are \$9.00 for adults and \$5.00 for children; children 2 years and younger are free.

APPROVAL OF MINUTES

Ms. Slade made a motion to approve the January 12, 2015 Planning Meeting minutes. Second by Ms. Tonkin. All members present voted aye.

Mr. Spizzirri made a motion to approve the January 22, 2015 Legislative Meeting minutes. Second by Mr. Petrovich. All members present voted aye.

FINANCE REPORT**GENERAL FUND**

Mr. Salov made a motion to approve the following financial reports and settlement agreement account. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Treasurer's Reports

January 2015	
Balance 1/1/15	\$3,429,627.71
Receipts	\$742,065.07
Disbursements	\$156,4348.38
Wire: \$844,910.60	
Vendor: \$719,437.78	
Balance	\$2,285,760.88

Accounts Payable/Estimated Expenditures Report

Final approval of vendor payments in the amount of \$522,954.85 which in include vendor checks #38390- #38463

CAFETERIA FUNDCafeteria Reports

January 2015	
Balance 1/1/15	\$13,833.98
Receipts	\$2,292.37
Disbursements	\$0
Balance 1/31/15	\$16,126.35

ATHLETIC FUNDAthletic Association Financial Reports

January 2015	
Balance 1/1/15	\$1,736.06
Receipts	\$6,691.33
Disbursements	\$6,557.13
Balance 1/31/15	\$1,870.26

STUDENT ACTIVITIES ACCOUNTStudent Activities Financial Reports

January 2015	
Balance 1/1/15	\$39,763.18
Receipts	\$4,118.05
Disbursements	\$4,165.58
Balance 1/31/15	\$39,715.65

SETTLEMENT AGREEMENT ACCOUNT

The Board approved the Settlement Agreement Account be closed and the balance transferred to the General Fund. The balance to be transferred is \$12,110.07. The balance of the Settlement Agreement will be fulfilled through the general fund ledger.

2014-2015 CAPITAL AREA INTERMEDIATE UNIT GENERAL OPERATING BUDGET

Mr. Salov made a motion to approve the adoption of the proposed 2014-15 Capital Area Intermediate Unit General Operating Budget. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PERSONNEL REPORT**UNCOMPENSATED LEAVE**

Mr. Petrovich made a motion to approve uncompensated leave for two (2) days, March 31 and April 1, 2015 for Amanda Deng, Elementary Teacher. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to approve uncompensated leave for two (2) days, May 29 and June 1, 2015 for Malari Kane, High School Special Education Teacher. Second by Mr. Spizzirri. Ms. Carricato questioned Dr. Castagneto if the staff is aware of the fact the board does not like to see them out without pay and Dr. Castagneto acknowledged. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

CHILDREARING LEAVE OF ABSENCE REQUESTS

Mr. Petrovich made a motion to approve the anticipated Childrearing Leave of Absence for Rachelle Peter from March 16, 2015. Mrs. Peter will use sick leave followed by FMLA, anticipated for April 9, 2015 to the end of the school year. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

APPOINTMENT

Mr. Petrovich made a motion to approve the appointment of Mr. David Gardner, Jr. as Part-time Facilities Worker I, effective February 17, 2015 at a rate of \$8.00 an hour, not to exceed 19.5 hours a week. Mr. Gardner will be on a 90 day probationary period, pending receipt of clearances. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

TEAM LEADER COORDINATOR

Mr. Petrovich made a motion to approve Jennifer Feldser as the Team Leader Coordinator for Elementary Specials for the 2014-2015 school year, at the rate commensurate with the Collective Bargaining Unit Agreement. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

ATHLETIC APPOINTMENT

Mr. Petrovich made a motion to approve the following coaches for the 2014-2015 Track and Field Team. Second by Mr. Spizzirri. Mr. Lewis questioned Mr. Boyajian's decision not taking the position as Head Coach, with his coaching experience. Mr. Waters explained Mr. Boyajian's personal scheduling factored his decision. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Adam Gable, Head Coach Step 1, \$2180.00
Peter Boyajian, Assistant Coach, Step 7, \$2456.00

ADMINISTRATIVE SALARIES

Mr. Petrovich made a motion to approve the following salaries effective February 9, 2015. Second by Mr. Spizzirri. Ms. Slade abstained from voting as one of the listed employees is a relative. All members present voted aye on roll call. (7 ayes, 0 nays, 1 abstention, 1 absent)

<u>Name</u>	<u>Position</u>	<u>Salary</u>
Carol Hollern	Confidential Secretary	\$36,672.09
Deb Kagarise	Confidential Secretary	\$37,572.00
Cynthia Tyler	Confidential Secretary	\$33,865.98
Byron Kiehl	Director of Information Technology	\$73,866.35
Josh Porr	Network Administrator	\$45,380.31
Willie Slade	Director of Student Services	\$82,317.02
Joe Zimmerman	Director of Buildings and Grounds	\$58,249.73

ADMINISTRATIVE COMPENSATION AND BENEFITS PLAN

Mr. Petrovich made a motion to approve the Steelton-Highspire Administrative Compensation and Benefits Plan for July 1, 2014 through June 30, 2017. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PROPERTY AND SUPPLIES REPORT

CONSTRUCTION AGREEMENT

Mr. Lewis made a motion to approve an agreement with Kenneth B. Robinson and Associates to provide construction specifications and ongoing related support for the elementary school, at a cost of \$5,000. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

FACILITIES USAGE REPORT FEBRUARY, 2015

Mr. Lewis presented the requests for facilities usages for the school district as of February 19, 2015 respectfully submitted by the Facilities Administrator:

- Request for the Varsity Baseball team to use the Auxilliary Gym Monday through Thursdays, beginning February 16 to March 2, 3:00 -5:30 P.M. for workouts, (depending on weather, teams may need this gym other dates for batting cage).
- Request from Central Penn Ballers for the use of the High School and Elementary Gyms on Saturday and Sunday, March 21 & 22, 2015 from 8 A.M. to 8 P.M. and May 23 & 24, from 8 A.M. to 6 P.M. for the AAU Basketball Youth Tournament. (The \$600.00 daily rate for each gym, and \$25.00/hour for each of the two facilities workers needed, will be charged for both events.)
- Request from Fearless Dragons for the use of the High School Gym on Sunday, March 29, 2015 for a karate tournament from 6:30 a.m. to 6:00 p.m. at a cost of \$900.00 (gym rental \$600 and custodial fee \$300).
- Mr. Roach's request for the use of the High School Cafeteria on Friday, April 17, 2015 from 3:00 – 8:00 P.M. for Jazz Band Spaghetti Dinner fundraiser.
- Ms. Waynick's request for the use of the High School Auditorium April 29 to May 29, 2015 for Elementary Talent Show and rehearsals. (Rehearsals on Wednesdays, April 29 through May 13 and Thursday, May 21 at 3:30-4:30; dress rehearsal on Thursday, May 28 3:30 – 4:45. The talent show, Friday, May 29 1:30-2:30 P.M.)
- Mrs. Glenn's request for the use of the High School Auditorium on Thursday, May 28 for Senior Awards Ceremony.

- Mr. Roach's request for the use of Cottage Hill field and buildings for band camp and rehearsals August 3-7, 2015 from 7:30 A.M. to 4:30 P.M.
- Bobbie and Doug Malinak's request for the Ryan Lee Mohn Memorial Foundation to hold their annual Ryan Lee Mohn Walk on Saturday, August 8, 2015. The Walk will begin at 9:00 A.M. They are requesting the use of the football field, the hallway beginning at the entry to the basketball gymnasium through the main hallway and exiting out the main doors, and the baseball and football practice fields. The event should end around noon.

Cancelled: Capital Area Extreme Regional Cheerleading Competitions, request for High School facilities on February 22, 2015 from 8:00 a.m. to 5:00 p.m. and March 8, 2015 from 8:00 a.m. to 6:00 p.m.(due to scheduling conflicts).

TRANSPORTATION REPORT

APPROVED FIELD TRIPS

Ms. Slade presented the following list of approved Field Trips.

<u>Date Of Trip</u>	<u>Group</u>	<u>Destination</u>	<u>Advisor/ Chaperones</u>
2/18/15	Jr/Sr High PBIS 200 Club Winners	Colonial Park Theater, Harrisburg	S. Woodall R. St. Hilaire
2/19/15	Sr High PBIS 200 Club Winners	Colonial Park Theater, Harrisburg	R. Morgan R. St. Hilaire
2/19/15	Social Studies 10 th , 11 th & 12 th grades	Whitaker Center for Science & the Arts, Harrisburg	P.Boyajian C.Chyr
2/20/15	Social Studies 12 th Grade	Law Days, PSU Dickinson	C.Chyr
2/24/15	Jr. Hi PBIS Reward Recipients	Doc's Family Fun Center, Middletown	R. House A. Walk B. Hassinger S. Harvey
2/25/15	HS PBIS Reward Recipients	Doc's Family Fun Center, Middletown	K. Poston B. Conjar K. Schwenk J.D. McFall
4/10/15	8 th Grade	Penn State Hershey Medical Center	A.Benfield

5/13/15	Selected 7-12 Spec Ed students	City Island, Harrisburg	K.Poston M. Abernathy F. Jackson J. Spogli
5/22/15	8 th Grade	Whitaker Center, Harrisburg	A.Benfield
5/22/15	Kindergarten	Lake Tobias, Halifax	L.Grob S.Vorkapich L.Graybar

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Ms. Slade made a motion to approve the following fundraisers. Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Club/Group</u>	<u>Date</u>	<u>Type of Funding</u>
Science Club	March 2-15, 2015	Athletic Wear Sale
Senior Class	March 5, 2015	Friendly's Family Night (10% of sales to class)
Autism Support Grades 6-8	Feb 23 – March 6, 2015	Bake Sale (for CBI trips)
Kindergarten	March 9-23, 2015	Sub sale (Lake Tobias field trip)
Science Club	March 17, 2015	Kiss Me I'm Irish-Lollipop Sales
4 th Grade	April, 2015	Joe Corbi's (pizza, calzones and cookie dough)
Science Club	May 8, 2015	Flowers for Mom

PUPIL SERVICES REPORT

DEVEREUX AGREEMENT

Ms. Metallo made a motion to approve an agreement with Devereux to provide one to one paraprofessional assistance doing instructional time for a special needs student, residentially placed (IDEA funded). Second by Mr. Spizzirri. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

SOLICITOR'S REPORT

Attorney Champion updated the board on the Highspire petition to create an independent school district, at the request of Mr. Petrovich. Mr. Champion and the district have been working closely for several months on the response to the PDE questionnaire and filed in opposition to the petition in the belief all students would be harmed by the transfer. The district believes the money, being used to defend against this petition, would be better spent to work collaboratively with all parties involved to provide the best education environment for our kids. The next step is a thirty (30) day period to evaluate the Middletown Area School District response and comment. Steelton-Highspire has been working closely with the Middletown Area School District and Mr. Champion doesn't foresee an opposition from Middletown Area. After that, the Highspire Coalition will have an opportunity to comment, as well. Ms. Metallo questioned if the public will have an opportunity to comment and Mr. Champion explained there are a number of ways. In the PDE questionnaire, the public perspectives were requested, so Steelton-Highspire conducted a survey to Highspire parents to collect public opinion; overwhelmingly, the majority of the parents didn't have anything to say. The public may comment if the petition doesn't have educational merit. The Coalition may appeal and request a board hearing. If findings determine the petition does have educational merit, districts can file an appeal, then a hearing before the full Board of Education where parents will have an opportunity to testify. Ms. Metallo asked if there is any mandate that the Coalition has to hold a public meeting; Mr. Champion replied there is not. Mr. Petrovich questioned the up-to-date costs of the petition; Dr. Castagneto had reported the January costs at the February's Planning Meeting and it was decided the Board would like Dr. Castagneto to present these costs at every meeting.

SUPERINTENDENT'S REPORT

Dr. Castagneto announced Pressley Ridge held an Open House this morning for their new program at the Elementary building, benefiting all of our students K-12 grades to assist with counseling services, as well as family services. This clinic will be called, The Porter House, named after the company who first started using steam rollers in the 1800's. The clinic will be open Mondays, Tuesdays and Thursdays.

CONFERENCE REQUESTS

Mr. Spizzirri made a motion to approve the following Conference Requests. Second by Ms. Slade. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

<u>Conference</u>	<u>Name</u>	<u>Date</u>	<u>Amount</u>
Pennsylvania Assn. of School Personnel Admin Conference, Hershey	Deb Kagarise	February 26, 2015	\$200

IU Superintendent's Spring Conference, State College	Dr. E. Castagneto	March 11 - 13, 2015	\$200
Annual PA School Business Officials Conference, Hershey	Cynthia Craig	March 11 - 13, 2015	\$299
	Colleen Ingersoll		\$299
PA Assn. Pupil Services Admin Conference, Lancaster	Keri Poston	April 19-20, 2015	\$195 Title II funded

ACCEPTANCE OF DONATIONS

Mr. Spizzirri made a motion to accept the following donations. Second by Ms. Slade. Ms. Carricato questioned the difference between the Roller Foundation and the Roller Education Fund. Dr. Castagneto explained the funds gathered go into the initial start-up in the Education Fund until the Roller Foundation is completed with the State filing. Mr. Salov reported alumni are interested in working with the district with various projects. All members present voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

- \$2,500.00 from Mr. and Mrs. Woodall for High School Positive Behavior through JumpStreet.
- Five (5) desktop computers and monitors from WheelHouse.
- \$50.00 from Dr. E. Castagneto for the Senior Class of 2015.
- \$50.00 from Dr. E. Castagneto for the Roller Education Fund.

SPECIAL REPORTS

ATHLETIC ASSOCIATION

Mr. Salov reported the boys basketball game will be tomorrow night at Warwick. He complimented the students on being respectful and their enthusiasm in the past games.

PSBA REPRESENTATIVE

There was nothing to report.

HACC

There was nothing to report.

STRATEGIC PLANNING TEAM

There was nothing to report.

BUILDINGS AND GROUNDS

Mr. Lewis questioned if bids need to go out for different projects.

DISCIPLINE COMMITTEE

Ms. Slade reported the committee is working on a calendar.

BUDGET COMMITTEE

Mr. Salov reported a meeting was held a week ago to work on budget plans.

BOARD ROUND TABLE

Mrs. Tonkin and Ms. Carricato wished the guys good luck for their game tomorrow night.

Mr. Lewis complimented Mr. Zimmerman and his staff with the good job they're doing with snow removal and Ms. Slade also complimented them.

PUBLIC COMMENT (ANY TOPIC)

Ms. Jill Hawkins, 2690 S. 3rd Street, Steelton reported the Band Boosters has six (6) students competing in Dauphin County Band at CD East on Saturday. She thanked the Board for approving the spaghetti dinner and will get tickets for anyone interested. Ms. Hawkins will report further at board meetings the plans for the spring concert. Mr. Zimmerman commented he would like to know the number of tickets for set up.

ADJOURNMENT

The meeting adjourned at 7:30 p.m. on a motion by Ms. Slade. Second by Mr. Petrovich. All members present voted aye.

Debora Kagarise

Debora Kagarise, Board Secretary