

Steelton, Pennsylvania
September 18, 2014

The Steelton-Highspire School Board met on the above date with the following members present: Vice President, Ms. Rachel Slade; Mr. Barry L. Baumgardner; Mr. Derek E. Lewis; Ms. Sarah F. Metallo; Mr. Samuel Petrovich; Mr. John Salov; Mr. Robert Spizzirri and Mrs. Rosemary Tonkin. President, Ms. Mary Carricato was absent. Also present were Dr. Ellen Castagneto, Superintendent; Mr. Vincent Champion, Esq., School Solicitor; Mr. Travis Waters, Assistant to the Superintendent; Ms. Rachel Montiel, Elementary Assistant Principal; Mr. Michael Iskrac, High School Principal, Ms. Sheri Woodall, High School Assistant Principal and Mrs. Debora Kagarise, Board Secretary. Attached is a copy of a list of names of the members of the public who were present.

Ms. Slade called the meeting to order at 6:32 P.M.

The meeting opened with the “Pledge of Allegiance to the Flag”.

PRESENTATION

Mr. Bob Welsh, WheelHouse

Presentation on the School to Table Project, a possible partnership of Jump Street’s WheelHouse youth apprenticeship program with Steelton-Highspire School District. The state-of-the-art Ag Tech, on-campus project “aquaponics”, is the use of water and fish to grow produce and plants. This program will be available to thirty (30) junior and senior high school students for hands-on learning, along with Harrisburg University of Science and Technology’s credit-bearing courses. Students will grow crops year round, harvest and sell products in communities and take part in community business startups based on the food products. Grants will fund the project. Science and math curriculums will incorporate this project during the school year and students will be paid for working with the project in the summer. The board is seriously considering this program.

ANNOUNCEMENT OF EXECUTIVE SESSION

Ms. Slade announced an Executive Session at 6:56 P.M.

The meeting was called back in session at 7:18 P.M.

APPROVAL OF MINUTES

Mr. Spizziri made a motion to approve the August 11, 2014 Planning Meeting minutes. Second by Mr. Petrovich. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Ms. Spizziri made a motion to approve the August 21, 2014 Legislative Meeting minutes. Second by Mr. Petrovich. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

PUBLIC COMMENT (Action Items)

Mary Harris, 150 Conestoga, Steelton stated her feelings concerning the decision of not hiring Mr. Willie Slade for the Athletic Director position and how Mr. Slade deserves the position.

Bobbie Malinak, 360 Marshall, Steelton stated the Aquaponic system is a no-brainer for the district and she doesn't know why the district would not vote on the system for the district. She also spoke her support for Mr. Willie Slade for the Athletic Director. She feels he will leave the district and asks for the board to consider him for the position.

Alison Mohn, 529 Pine Street, Steelton expressed her support for Mr. Willie Slade for Athletic Director. He is a dedicated person and will do a good job for the district.

Farrah Conjar, 434 Pine Street, Steelton agreed with the others and as an alumni of Steelton-Highspire, she feels Mr. Willie Slade would do an excellent job as Athletic Director.

Denise Sviben, 2484 S. 2nd Street, Steelton read a prepared letter to the board in support of Mr. Willie Slade, with his 20 years' experience with the district, showing his dedication and support of the district. She said with the change in administrators over the years, she is hopeful the board will show an example to the young teachers of the district, that it is worthwhile to stay in the district for possible advancement with dedication. She asked the board to consider or reconsider Mr. Willie Slade as Athletic Director.

FINANCIAL REPORT

GENERAL FUND

Mr. Salov made a motion to approve the following financial reports for August, 2014. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Treasurer's Report

August 2014

Balance 08/01/14	\$830,071.26
Receipts	\$935,055.06
Disbursements	\$1,069,921.71
Balance 08/31/14	\$695,204.61

Accounts Payable/Estimated Expenditures Reports

Final approval of the August 2014 vendor payments in the amount of \$238,526.33 which included vendor checks #38010- #38047.

CAFETERIA FUND

Cafeteria Report

August 2014	
Balance 08/01/14	\$1,050.57
Receipts	\$928.96
Disbursements	\$0
Balance 08/31/14	\$1,979.53

ATHLETIC FUND

Athletic Association Financial Report

August 2014	
Balance 0/01/14	\$10,163.32
Receipts	\$2,157.63
Disbursements	\$5,984.99
Balance 08/31/14	\$6,335.96

STUDENT ACTIVITIES ACCOUNT

Student Activities Financial Report

August 2014	
Balance 08/01/14	\$33,289.59
Receipts	\$403.92
Disbursements	\$0
Balance 08/31/14	\$33,720.51

PERSONNEL REPORT

APPOINTMENT

Mr. Petrovich made a motion to appoint Samantha Roedts to the position of Junior High Math Teacher effective September 15, 2014. Ms. Roedts will be placed on Step 2-M at an annual salary of \$44,398.00, pro-rated. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to appoint Sean Kennedy to the position of Long Term Sub effective September 20, 2014 to December 23, 2014. Mr. Kennedy will be placed on Step 1,M+24 at a salary of \$46,940, pro-rated. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to appoint Cynthia Craig-Booher to the position of Business Manager effective October 6, 2014, at a salary of \$82,500, pro-rated. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Petrovich made a motion to appoint Frank Gantz to the position of Athletic Director effective September 19, 2014. Mr. Gantz's salary will be \$7,390 pro-rated, supplemental. Second by Mr. Spizziri. Ms. Rachel M. Slade abstained her vote because a relative was a candidate. Members voted on roll call. Mr. Baumgardner was the only aye vote. The motion was denied. (1 ayes, 6 nays, 1 abstention, 1 absent)

Mr. Petrovich made a motion to appoint Willie Slade to the position of Athletic Director effective September 19, 2014, at a salary of \$7,390, pro-rated, supplemental. Second by Mr. Spizzirri. Ms. Slade abstained her vote because a relative was a candidate. Members voted aye on roll call. (7 ayes, 0 nays, 1 abstention, 1 absent)

UNCOMPENSATED LEAVE

Mr. Petrovich made a motion to approve uncompensated leave for Kathryn Parker, Grade One Teacher, for four (4) days, September 29 – October 2, 2014. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

MENTORS

Mr. Petrovich made a motion to approve the following mentors for the 2014-2015 school year. Second by Mr. Spizzirri. All members voted aye on voice vote.

<u>New Teacher</u>	<u>Mentor</u>
Sarah Steinhauer	Gail Romanofsky
Larry Bragg	Robin St Hilaire
Samantha Roedts	Adam Gable

CREATION OF POSITION

Mr. Petrovich made a motion to table the motion of the creation of an Assistant Athletic Director for further discussion. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

APPOINTMENT OF BOARD ASSISTANT SECRETARY

Mr. Petrovich made a motion to approve Carla Bender as the Assistant Secretary to the Board, effective September 18, 2014. Second by Mr. Spizzirri. All members voted aye on roll call. (8 ayes, 0 nays, 0 abstentions, 1 absent)

Mr. Barry Baumgardner left the meeting at 7:33 p.m.

ATHLETIC POSITIONS AND SALARIES

Mr. Petrovich made a motion to approve the football coaches' below listed recommendations for distribution of salary. Coaches have signed approvals and the total amount is within the original allotted amount of money for the 2014-2015 school year. Second by Mr. Spizzirri. Ms. Slade abstained her vote. All members voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

Shawn Evans	Varsity Assistant Coach	Step 3	\$2560.00
Willie Slade	Co-Varsity Asst. Coach	Step 10 (split)	\$1997.50
Andrew English	Co-Varsity Asst. Coach	No step	\$1997.50
Tony Filmore	Co-Varsity Asst. Coach	Step 10 (split)	\$1997.50
Lance Chisolm	Co-Varsity Asst. Coach	No step	\$1997.50
Jermaine Chisolm	Co-Varsity Asst. Coach	Step 1 (split)	\$1075.00
Tom Porr	Co-Varsity Asst. Coach	Step 1	\$1075.00
Jordan Smith	Co-Varsity Asst. Coach	Step 1 (split)	\$1075.00
Lloyd Hill	Co-Varsity Asst. Coach	Step 1	\$1075.00

Mr. Petrovich made a motion to approve the Girls Basketball Coaching staff listed below for the 2014-2015 school year. Second by Mr. Spizzirri. Ms. Slade abstained her vote. All members voted aye on roll call. (6 ayes, 0 nays, 1 abstention, 2 absent)

Jeffrey Chisholm	Varsity Head Coach	Step 5	\$4,940.00
Joe Barbush	Jr. High Varsity Coach	Step 7	\$2,390.00
Sean Spencer	Jr. Varsity Coach	Step 1	\$1,744.00
Jerrica Proctor	Jr. Varsity Coach	Step 1	\$1,744.00
Bob Humes	Varsity Scorebook Keeper		\$27/Day
Cynthia Tyler	Junior High Scorebook Keeper		\$27/Day
Cynthia Tyler	Varsity Substitute Scorebook Keeper		\$27/Day
Rachel Slade	Varsity Asst. Coach	Volunteer	

ATHLETIC VOLUNTEER APPOINTMENTS

Mr. Petrovich made a motion to approve the following volunteer appointment of Brittney Jackson, Cheerleading Volunteer, pending receipt of clearances Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

ATHLETIC SALARY CORRECTION

Mr. Petrovich made a motion to correct the salary of Tristan Crawford to \$2315.00 from \$1,157.50, as voted on September 8, 2014. Mr. Crawford is the Boys Varsity Assistant Basketball Coach at Step 2. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

SUMMER OFFICE HOURS

Mr. Petrovich made a motion to approve summer office hours of 7:00 A.M. to 5:00 P.M., Monday through Thursday, beginning the first full week school is not in session, and ending the week prior to induction. The Administration will ensure that the scheduling of all staff hours meet their weekly contractual hour requirements. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

STUDENT ACTIVITIES REPORT

FUNDRAISERS

Mr. Spizzirri made a motion to approval of the following fundraiser. Second by Mr. Petrovich. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Date</u>	<u>Club/Group</u>	<u>Type of Fund Raising</u>
9/22/14	3 rd Grade	Sub Sale
Sept through December, 2014	Senior Class	Raffle basket; candy sale; Little Caesars & Magic Melts (candle sale)
9/25/2014	4th Grade	Bake Sale at Family Fun Night 50 cents each
11/10/14; 1/12/15; 3/9/15	Science Club	R&K subs sale \$1.50 profit each
TBD	4 th Grade	Soft Pretzel Sale
10/17/14	Science Dept	Sub Sale

BOARD PRESIDENT’S REPORT

PSBA OFFICER ELECTION

Ms. Slade made a motion of the majority vote for the following PSBA Officers as follows. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

President-elect: Kathy K. Swope
 Vice President: Mark B. Miller
 Treasurer: Otto W. Voit III
 At-large Representative: David Hutchinson

SUPERINTENDENT’S REPORT

CONFERENCE REQUESTS

Mr. Spizzirri made a motion to approve the following conference requests. Costs will be covered out of Title II Funds. Second by Mr. Petrovich. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

<u>Name</u>	<u>Conference</u>	<u>Date</u>	<u>Cost</u>
Andrew Erby and Elayne Thomas	CAIU PBIS Tier 1 Training	9/29/2014	\$0
Willie Slade	2014 Safe School Conference	10/8/2014	\$150.00
Dr. Ellen Castagneto	CAIU Superintendent’s Leadership Academy PDE’s Principal Effectiveness Training	10/28,29, & 30, 2014	\$200.00
Nicole Koller	PA Science Teacher’s Assoc. Conf.	12/4&5/2014	\$378.00
Wendy Reisinger	PBIS Tier 2 Day 1 CAIU	9/22/14	\$0
Rachel Montiel			
Andrew Erby			
Patty Phillips			
Stephen Talian			
Elayne Thomas			Sub
			Sub

Acceptance of Donation

Mr. Petrovich made a motion to accept a donation of the following. Second by Mr. Spizzirri. All members voted aye on roll call. (7 ayes, 0 nays, 0 abstentions, 2 absent)

\$3,153.00 from the Prowell Family Fund, for educational and enrichment programming;
\$1,150.00 from EJB Motors, Inc. T/A Brenner Nissan for the athletic funds;
\$1,000.00 from Tracy Marks, for the Football Program;
\$1,000.00 from Transcore, for the Football Program;
\$1,000.00 from Ryan Lee Mohn Memorial Foundation for the Football Program;
\$500.00 from Joseph Grabias, for the Football Program;
\$350.00 from Leighton Zema, for the athletic funds;
\$350.00 from McClure Co., for the Football Program;
\$350.00 from St. Johns Church, for the Football Program;
\$300.00 from St. Aloysius Club, for the Football Program;
\$250.00 from Audrey Ross-Utley, for the athletic funds;
\$200.00 from Saint Lawrence Lodge Club No. 13, for the Football Program;
\$116.00 from SHHS Class of 67, for the athletic funds;
\$50.00 from Christian-Baker Co, for the Football Program;
\$40.00 from John Bonawitz, for the Football Program

PROPERTY AND SUPPLIES REPORT

Facilities Usage Report

Mr. Lewis presented the following Facilities Usage Report for September, 2014 respectfully submitted by Facilities Administrator.

Mr. Erby's request for Steelton Raider Appreciation Night – Friday, Sept. 19 (vs. Milton Hershey)

- All Football Players and Cheerleaders would have to wear their Jersey and cheerleading outfit to get in the game.
- All players would meet at the practice field and walk over with the High school band and cheerleaders.
- As far as cost, coaches agreed to sponsor the youth football players and cheerleaders at \$1.00 per student admission fee.
- Any parents attending would pay full admission fee.

Mr. Clarence Watson's request to use the gym for Flag Football practice for the following dates: 9/28; 10/05; 10/12; 10/19; 10/26; & 11/2 from 11:00 A.M.- 1:00 P.M.

Science Club's request to use the cafeteria and garden on October 29 from 4:00 P.M to 8:00 P.M. for Harvest Event (trick or treating).

Ms. Ann Marie Knorr's request to use the Auditorium for the SHHS play on the following dates and times:

- December 9 & 10: 3:30 – 9 P.M. (auditions)
- December 16 & 17: 9 P.M. (read through meeting)
- January 2 - March, Monday, Tuesday & Wednesday: 5:30 – 9:00 P.M.(rehearsals)
- January 17 – March, Saturdays 10:00 A.M. – 6:00 P.M. (set building)
- March 16 – 25: after school – 8:30 P.M. (tech week)
- March 26 – 28 (show dates)
- March 31 (tear down)

Mr. Millberry's request to use Cottage Field on September 28, 2014, 7-9 P.M. for Steelton-Highspire First Annual Candlelight Vigil.

SPECIAL REPORTS

Athletic Association

Mr. Salov reported on the football games. Congratulations to Mr. Slade as Athletic Director. Ms. Slade commented on volleyball games and Mr. Petrovich feels volleyball needs to motivate the younger students.

PSBA Representative

There was nothing to be reported.

HACC

There was nothing to be reported.

Strategic Planning

There was nothing to be reported.

Buildings and Grounds

Mr. Spizzirri reported a possible serious electrical incident at football game, next to metal bleachers. Problem has been resolved. Prompt payment must be made when there could be possible public safety issue.

Discipline Committee

There was nothing to be reported.

Budget Committee

There was nothing to be reported.

Public Comment

Mr. Marcus Millberry, 349 Spruce Street, Steelton requests the school to possibly publicize on school website, marquee, and auto-calls for the Candlelight Vigil on September 28. He was also requesting the use of the microphone from the sound booth.

Ms. Denise Sviben, 2484 S. 2nd Street, Steelton questioned whether an invitation has ever been extended to “Orange for Owen” for a Safety Day. This is a distracted driver group and she feels it would benefit the students. She also asked for consideration for other activities for girls. “Girls on the Run” is an organization geared towards building self-esteem, social interaction and physical activity for girls outside of school. She’d be willing to help out if this organization were in the schools.

Mr. John Hoerner, Mayor of Highspire, thanked the board on reconsidering the Athletic Director’s position. He feels it was the right choice to appoint Willie Slade, with his years of service and dedication to the district.

Ms. Cerita Henderson, Cheerleading Coach, commented on a program that is being worked on for girls. She asks for any assistance or suggestions from the community with any programs for girls.

Adjournment

The meeting adjourned at 7:55 p.m. on a motion by Mr. Petrovich. Second by Mr. Salov. All members present voted aye.

Debora Kagarise

Debora Kagarise
Board Secretary